



**MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA**

January 4, 2017

10:00 AM

1. CALL TO ORDER

2. STATEMENT:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. OATHS OF OFFICE

Sam F. Fusaro, Jr., James A. Vaccaro, Sr., Charles L. Frattini, Sr.

6. NOMINATIONS & ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT

Accepting Nominations

7. CORRESPONDENCE

Council Appointments

Mayoral Appointments

8. APPROVAL OF MINUTES

Regular Meeting Minutes - November 28, 2016 & December 12, 2016

November 28, 2016 Executive Session Minutes

9. SUBMISSION OF BILLS

#17-001 Current Fund Bill List

#17-002 Eastern Service Area Bill List

#17-003 Western Service Area Bill List

10. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

#17-004 Authorizing Refunds Requested by the Tax Collector

- #17-005 Authorizing to Cancel Taxes for a TDV-Irizarry-1909 Ninth Ave
- #17-006 Authorizing the Tax Collector to Conduct a Tax Sale
- #17-007 Authorizing the Tax Collector to Cancel Balances
- #17-008 Authorizing the Acceptance of Credit Cards
- #17-009 Authorizing the acceptance of ACH
- #17-010 Authorizing the charge of fee for insufficient funds
- #17-011 Re-establish Petty Cash
- #17-012 Adopting a Cash Management Plan
- #17-013 Fixing the rate of interest on taxes
- #17-014 Fixing the rate of interest for water and sewer
- #17-015 Authorizing Temporary Budget Current Fund
- #17-016 Authorizing Temporary Budget Water East
- #17-017 Authorizing Temporary Budget Sewer East
- #17-018 Authorizing Temporary Budget Water West
- #17-019 Authorizing Temporary Budget Sewer West

B. CONTRACTS/AGREEMENTS

- #17-020 Amending Resolution #16-348 Authorizing Agreement for Township Hearing Officer
- #17-021 Authorizing 2017 Schedule "C" Agreement with Ocean County

C. MUNICIPAL CLERK

- #17-022 Fixing the annual meeting dates of the Township Council
- #17-023 Designating Legal Newspapers for the Township

D. PURCHASING

- #17-024 Authorizing purchase of Motorola Radio Dispatch Consoles & Radio System

E. APPOINTMENT

- #17-025 Appointing Brendan Weiner to the Open Space Advisory Committee
- #17-026 Appointing James A. Vaccaro, Sr. as a Class III member to the Planning Board
- #17-027 Appointing Joseph Faccone of Samuel Klein & Co. as Township Auditor
- #17-028 Authorizing Township Tax Assessor as Appeal Agent
- #17-029 Appointing Angela Koutsouris of Gilmore & Monahan as Legal Counsel
- #17-030 Appointing Christoher Dasti & Jerry Dasti of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Conners as General Counsel
- #17-031 Appointing Kevin B Riordan as General Counsel
- #17-032 Appointing Christopher Dasti of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Conners as Legal Services - Utilities
- #17-033 Appointing Armando Riccio of Armando Riccio LLC as Labor Counsel
- #17-034 Appointing Mike McKenna of Hiering, Gannon, Mckenna as Special Labor Counsel
- #17-035 Appointing Stephen Trimboli of Trimboli and Prusinowski as Special Labor Counsel
- #17-036 Appointing Jerry Dasti of Dasti, Murphy, Ulaky, Koutsouris & Conners as Special Labor Counsel

- #17-037 Appointing Jean Cipriani of Gilmore and Monahan as Counsel on Affordable Housing
- #17-038 Appointing Christopher Walrath of Gluck Walrath as Bond Counsel
- #17-039 Appointing William White of Maser Consulting as Township Engineer
- #17-040 Appointing Frank Little, Douglas Klee, Andrew Marshall Jr., William Bergs, Robert Romano & Allison Iannaccone of Owen Little & Associates Inc. as Special Project Engineer
- #17-041 Appointing Center State Engineering as Special Project Engineer
- #17-042 Appointing Patrick Jeffrey & Charles Rooney of T & M Associates as Special Project Engineer
- #17-043 Appointing Daniel Bloch, Deborah Alaimo Lawlor & Zachery Zeilman of Maser Consulting as Township Planners
- #17-044 Appointing Alan Dittenhofer of Remington Vernick & Vena as Engineer for Water & Sewer
- #17-045 Appointing Jennifer Edwards of Acaia Financial, LLC as Financial Advisor
- #17-046 Appointing Dasti, Murphy, Ulaky, Koutsouris & Connors as Municipal Prosecutor
- #17-047 Appointing Bonnie Peterson of Bonnie Peterson as Conflict Prosecutor
- #17-048 Appointing Matthew Sage as Public Defender
- #17-049 Appointing Brian Rumpf as Conflict Public Defender
- #17-050 Appointing Brian White as Conflict Public Defender
- #17-051 Appointing Brian DiStefano as Conflict Public Defender
- #17-052 Appointing CGP&H as Administrative Agent in Affordable Housing Matters

F. MISCELLANEOUS

- #17-053 Authorization of Lien Placement 10 C Maplewood Drive

11. REPORTS

12. PUBLIC COMMENT

13. ADJOURNMENT

DRAFT

17 - 001

JANUARY 4, 2017

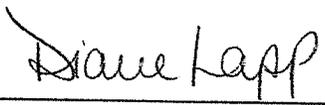
RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	4,612,174.81
Capital Fund	\$	601,670.40
Escrows	\$	28,803.10
Affordable Housing Trust Fund	\$	731.25
Animal Control Fund	\$	380.20
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	720.00
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	1,050.00
Recreation Trust Fund	\$	267.00
Open Space Trust Fund	\$	12,780.00
Manchester - Lakehurst Borough Construction Code Fund	\$	_____
	\$	<u><u>5,258,576.76</u></u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____
James A. Vaccaro, Sr.
Council President

Sabina T. Skibo
Township Clerk

CURRENT FUND BILL LIST
JANUARY 4, 2017

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Vendor Name	PO #	Invoice	Item Description	Account	Description	Amount
ACCSES NJ INC/CNA SERVICES	16-01911	112969	CE261A CYAN TONER FOR HP4025	6-01-20-130-000-227	Finance - Office Supplies	236.44
ACCSES NJ INC/CNA SERVICES	16-01911	112969	CE262A YELLOW TONER FOR HP4025	6-01-20-130-000-227	Finance - Office Supplies	236.44
ACCSES NJ INC/CNA SERVICES	16-01911	112969	CE263A MAGENTA TONER - HP4025	6-01-20-130-000-227	Finance - Office Supplies	236.44
AMERICAN WEAR, INC.	16-01852	214804	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	38.34
AMERICAN WEAR, INC.	16-01852	224909	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	38.34
AMERICAN WEAR, INC.	16-01852	227439	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	281.99
AMERICAN WEAR, INC.	16-01852	227440	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	40.30
AMERICAN WEAR, INC.	16-01852	227441	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	38.34
AMERICAN WEAR, INC.	16-01852	227442	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	54.12
AMERICAN WEAR, INC.	16-01852	230559	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	281.99
AMERICAN WEAR, INC.	16-01852	230560	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	40.30
AMERICAN WEAR, INC.	16-01852	230561	Blanket for cleaning and	6-01-26-290-000-228	Streets - Other Services	38.34
AMERICAN WEAR, INC.	16-01328	227396	Uniform Rental	6-01-26-290-000-228	Streets - Other Services	33.34
ANJEC	16-01556	REGISTRATION	ENVIRONMENTAL CONFERENCE	G-01-41-709-016-223	SENIOR OUTREACH UNIFORMS	38.34
ARDOM BEARING GROUP	16-02046	4478	UCFL206-18 FLANGE BLOCK	6-01-21-180-000-228	Zoning & Planning - Other Services	65.00
ARMANDO V. RICCIO,LLC	V6-01830	283	LABOR COUNSEL NOV 2016	6-01-26-315-000-225	Central Maint - Maint & Repair	199.44
ASBURY PARK PRESS	V6-01827	1557590	TAX SALE 9/13-9/20/16	6-01-20-155-000-240	Revenue Collect - Other Services	1,540.00
ASBURY PARK PRESS	V6-01825	1749712	TAX SALE ADVERTISEMENT	6-01-20-145-000-228	Revenue Collect - Other Services	1,367.00
ASBURY PARK PRESS	V6-01807	1780476	GYPSY MOTH NOTICE	6-01-20-120-000-221	Clerk - Advertising	224.00
AT&T	V6-01813	020 794 5964001	LONG DIST SVC 020 794 5964 001	6-01-31-440-000-240	Clerk - Advertising	47.00
ATLANTIC TACTICAL OF NJ INC.	16-01822	SQ80487044	Safariland OC/Mace Holder	6-01-25-240-000-237	Police - General Supplies	69.90
ATLANTIC TACTICAL OF NJ INC.	16-01822	SQ80487044	Safariland Double Mag Pouch	6-01-25-240-000-237	Police - General Supplies	257.20
ATLANTIC TACTICAL OF NJ INC.	16-01822	SQ80487044	ASP Sidebreak Scabbard	6-01-25-240-000-237	Police - General Supplies	226.24
ATLANTIC TACTICAL OF NJ INC.	16-01822	SQ80487044	ASP Sidebreak Scabbard	6-01-25-240-000-237	Police - General Supplies	201.60
ATLAS WELDING SUPPLY CO. INC.	16-01114	113016	OPEN PO FOR WELDING	6-01-26-315-000-225	Central Maint - Maint & Repair	86.40
BRIAN COLLINS	V6-01800	REIMBURSEMENT	2016 EYEGLOSS REIMBURSEMENT	6-01-23-220-000-254	Health Insurance-Eyeglass Reimbursement	150.00
BRICK WALL CORP	16-01900	18038	OPEN PO FOR ASPHALT	6-01-26-290-000-225	Streets - Maint & Repair	270.64
BROADVIEW NETWORKS	V6-01767	16918180	PHONE SVC 732-350-1205 671	6-01-31-440-000-240	Telephone	194.59
CARLO & SONS, LLC	V6-01798	1220/16	EMPLOYEE HOLIDAY LUNCH 2016	6-01-20-100-000-240	Admin - OE	3,000.00
CDW GOVERNMENT	16-01858	GBW6040	6 TB Internal hdd	6-01-20-140-000-236	Data Processing - Comp Soft/Hardware	960.00
CDW GOVERNMENT	16-01858	GCM5499	ReadyNAS 2120	6-01-26-305-000-228	Data Processing - Comp Soft/Hardware	425.00
CENTRAL JERSEY WASTE	16-02037	3079	Monthly Fee Recycling Pickup	6-01-25-240-000-225	Police - Maint & Repair	285.00
COASTAL WINDOW TINTING LLC	16-01928	12-2-16	2015 Ford Explorer Full Wrap	6-01-31-440-000-240	Telephone	9.96
COMCAST	V6-01811	12/10-01/09/17	CABLE SVC 8499 05 196 0163024	6-01-31-440-000-240	Telephone	509.23
CUSTOM-BANDAG, INC.	V6-01768	46271477	BUSINESS SVC ACCT#903863873	6-01-26-315-000-228	Central Maint - Other Services	373.08
CUSTOM-BANDAG, INC.	16-01970	110016812	goodyear P225/60R16 EAGLE RS-A	6-01-26-315-000-228	Central Maint - Maint & Repair	455.88
CUSTOM-BANDAG, INC.	16-01783	110016897	OPEN PO FOR PARTS, SUPPLIES	6-01-26-315-000-225	Central Maint - Maint & Repair	40.16
CUSTOM-BANDAG, INC.	16-01783	110016898	OPEN PO FOR PARTS, SUPPLIES	6-01-26-315-000-225	Central Maint - Maint & Repair	2,405.76
CUSTOM-BANDAG, INC.	16-02014	110016960	05122460000 25570R22.5 HSR2 H	6-01-25-240-000-237	Police - General Supplies	469.00
DASH GLOVES	16-01790	INV1021892	Vitalgard Nitrile Exam Gloves	6-01-25-240-000-220	Police - General Supplies	1,424.80
EAGLE POINT GUN	16-00528	SPRING 2016	Speedwell IALEFLQ-CB Targets	6-01-25-240-000-237	Police - General Supplies	611.61
EAGLE POINT GUN	16-00528	SPRING 2016	Federal 45 ACP 230gr FMJ	6-01-25-240-000-220	Police - K9 Expenses	19.95
EAGLE POINT GUN	16-00528	SPRING 2016	Federal 9mm 124gr FMJ	6-01-25-240-000-220	Police - K9 Expenses	29.95
EAGLE POINT GUN	16-00528	SPRING 2016	Federal F12700 12 Gauge	6-01-25-240-000-220	Police - K9 Expenses	23.90
ELITE K-9, INC.	16-01825	126705A	3/4" Bungee E-Collar Strap	6-01-25-240-000-220	Police - K9 Expenses	8.19
ELITE K-9, INC.	16-01825	126705A	Tactical Bungee Leash	6-01-25-240-000-220	Police - K9 Expenses	23.90
ELITE K-9, INC.	16-01825	126705A	Elite Working Ball	6-01-25-240-000-220	Police - K9 Expenses	8.19
ELITE K-9, INC.	16-01825	126705A	Shipping	6-01-25-240-000-220	Police - K9 Expenses	23.90
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Patrolman Cap Pieces	6-01-25-240-000-234	Police - Uniforms	1,185.00
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Sergeant Cap Pieces	6-01-25-240-000-234	Police - Uniforms	360.00
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Lieutenant Cap Pieces	6-01-25-240-000-234	Police - Uniforms	288.00
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Lieutenant Cap Pieces	6-01-25-240-000-234	Police - Uniforms	920.00
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Patrolman Dome Badges	6-01-25-240-000-234	Police - Uniforms	356.00
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Lieutenant Dome Badges	6-01-25-240-000-234	Police - Uniforms	35.00
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Insurance	6-01-25-240-000-234	Police - Uniforms	12.00
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Packaging, Materials	6-01-25-240-000-234	Police - Uniforms	22.00
ENTENMANN ROVIN COMPANY	16-01772	0122562-IN	Freight	6-01-25-240-000-234	Police - Uniforms	12.00

CURRENT FUND BILL LIST
JANUARY 4, 2017

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Vendor Name	PO #	Invoice	Item Description	Account	Description	Amount
FBI-LEEDA	16-02001	200003141	Command Leadership Institute	6-01-25-240-000-223	Police - Education & Seminars	650.00
FT. DEARBORN LIFE INSURANCE	16-01280	1/17/17-1/31/17	6 MONTHS LIFE INS PREMIUM	6-01-23-220-000-256	Health Insurance - Life, Disability	664.95
GERALDINE TEUTSCH	V6-01796	REIMBURSEMENT	RX REIMBURSEMENT	6-01-23-220-000-253	SENIOR OUTREACH OTHER EXPENSES	61.07
GILBERT LOPEZ	16-01330	28205	Jantolice Service 7/1-12/31/16	G-01-41-709-016-240	Police - General Supplies	450.00
HEARTSAFE AMERICA, INC	16-01913	17325	FR3 Defibrillators w/ ECG	6-01-25-240-000-237	Police - General Supplies	252.84
HEARTSAFE AMERICA, INC	16-01913	17325	FR3 Infant/Child Key	6-01-25-240-000-237	Police - General Supplies	8,160.00
HEARTSAFE AMERICA, INC	16-01913	17325	Rigid System Case	6-01-25-240-000-237	Police - General Supplies	638.48
HOOVER TRUCK CENTERS, INC.	16-01694	61089T	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	45.72
HOOVER TRUCK CENTERS, INC.	16-01694	61091T	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	4.68
HOOVER TRUCK CENTERS, INC.	16-01694	61198T	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	90.10
HOOVER TRUCK CENTERS, INC.	16-01694	61236T	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	75.30
HUNTER JERSEY PETERBILT	16-00420	5-263370009	ELEC SVC 100 017 541 294	6-01-31-430-000-240	Electricity	79.98
J C P & L	V6-01776	95105564222	ELEC SVC 100 068 894 748	6-01-31-430-000-240	Electricity	51.89
JAMES SHARKEY	V6-01776	95654800042	2016 EYEGLOSS REIMBURSEMENT	6-01-23-220-000-254	Health Insurance-Eyeglass Reimbursement	2.81
JENNIFER GARBRANT	V6-01791	REIMBURSEMENT	TOLL REIMBURSEMENT - CLASS	6-01-20-150-000-240	Tax Assessor - OE	150.00
JERRY A LEWIS & ASSOCIATES,LLC	16-01767	3122	Tactical Interviewing Program	6-01-25-240-000-223	Police - Education & Seminars	32.75
JESSE HOYDIS	V6-01795	REIMBURSEMENT	RX REIMBURSEMENT	6-01-23-220-000-253	Health Insurance - CoPay Reimbursement	225.00
JOHNNY ON THE SPOT, INC.	16-01661	0000247733	Blanket for porta Johns	6-01-28-375-000-237	Lakes, Parks & Play - General Supplies	182.09
JOHNNY ON THE SPOT, INC.	16-01661	0000250119	Blanket for porta Johns	6-01-28-375-000-237	Lakes, Parks & Play - General Supplies	230.00
JOHNNY ON THE SPOT, INC.	16-01661	0000250465	Blanket for porta Johns	6-01-28-375-000-237	Lakes, Parks & Play - General Supplies	195.00
JOHNSON & TOWERS, INC.	16-01977	0819579	P5151A224 HYDRAULIC PUMP	6-01-26-310-000-225	Central Maint - Maint & Repair	68.25
JOHNSTONE SUPPLY	16-01831	S3661503.001	Blanket for supplies	6-01-26-310-000-225	Central Maint - Maint & Repair	656.75
LAKEHURST DINER	16-01390	117	Prisoner Meals	6-01-25-240-000-228	Bldg & Grds - General Supplies	20.04
LAKEHURST DINER	16-01390	202	Prisoner Meals	6-01-25-240-000-228	Bldg & Grds - General Supplies	9.60
LANGUAGE LINE SERVICES INC	16-01165	3957669	language line	6-01-43-490-000-240	Police - Other Services	9.60
LINE SYSTEMS, INC.	V6-01777	73948161215	PHONE SVC ACCT# 73948	6-01-31-440-000-240	Municipal Court - OE	11.90
LOWES HOME CENTERS, INC.	16-02020	02789	Blanket for supplies	6-01-26-310-000-237	Telephone	5,002.28
LOWES HOME CENTERS, INC.	16-01667	09761	Blanket Purchase Order	6-01-28-370-000-237	Bldg & Grds - General Supplies	24.23
LOWES HOME CENTERS, INC.	16-02020	10292	Blanket for supplies	6-01-28-370-000-237	Recreation - Supplies	166.46
LOWES HOME CENTERS, INC.	16-01667	10398	Blanket Purchase Order	6-01-28-370-000-237	Bldg & Grds - General Supplies	27.48
LOWES HOME CENTERS, INC.	16-02020	10587	Blanket for supplies	6-01-26-310-000-237	Recreation - Supplies	9.46
LOWES HOME CENTERS, INC.	16-01667	10643	Blanket Purchase Order	6-01-28-370-000-237	Bldg & Grds - General Supplies	24.76
LOWES HOME CENTERS, INC.	16-00384	11792	Blanket purchase order	6-01-22-195-000-227	Recreation - Supplies	7.30
LOWES HOME CENTERS, INC.	16-02020	12766	Blanket for supplies	6-01-26-310-000-237	Code Enforcement - Office Supplies	71.33
LOWES HOME CENTERS, INC.	16-02020	15208	Blanket Purchase Order	6-01-26-310-000-237	Bldg & Grds - General Supplies	25.26
LOWES HOME CENTERS, INC.	16-01667	16310	Blanket for supplies	6-01-28-370-000-237	Bldg & Grds - General Supplies	62.49
LOWES HOME CENTERS, INC.	16-01667	20478	Blanket Purchase Order	6-01-28-370-000-237	Recreation - Supplies	-6.44
LOWES HOME CENTERS, INC.	16-02020	20513	Blanket for supplies	6-01-26-310-000-237	Recreation - Supplies	-7.30
LOWES HOME CENTERS, INC.	16-02020	23107	Blanket for supplies	6-01-26-310-000-237	Bldg & Grds - General Supplies	60.72
LOWES HOME CENTERS, INC.	16-02020	23329	Blanket for supplies	6-01-26-310-000-237	Bldg & Grds - General Supplies	86.24
LOWES HOME CENTERS, INC.	16-01667	23337	Blanket Purchase Order	6-01-26-310-000-237	Bldg & Grds - General Supplies	63.57
LOWES HOME CENTERS, INC.	16-02020	23338	Blanket for supplies	6-01-26-310-000-237	Bldg & Grds - General Supplies	18.94
LOWES HOME CENTERS, INC.	16-02020	23685	Blanket for supplies	6-01-26-310-000-237	Recreation - Supplies	30.63
LOWES HOME CENTERS, INC.	16-02020	23892	Blanket for supplies	6-01-26-310-000-237	Bldg & Grds - General Supplies	27.48
LOWES HOME CENTERS, INC.	16-02020	10231	Blanket for gas	6-01-31-460-000-240	Bldg & Grds - General Supplies	5.74
MANSFIELD OIL COMPANY	16-01816	10238	Blanket for gas	6-01-31-460-000-240	Gasoline	11.97
MANSFIELD OIL COMPANY	16-01816	938276	Blanket for gas	6-01-31-460-000-240	Gasoline	2,406.47
MANSFIELD OIL COMPANY	16-01816	938276	Blanket for gas	6-01-31-460-000-240	Gasoline	1,604.31
MARGARET CAMPOSANO	16-01789	REIMBURSEMENT	RX REIMBURSEMENT	6-01-31-460-000-240	Gasoline	2,070.88
MERIDIAN OCCUPATIONAL HEALTH	16-01297	404161	2016 HEP B IMMUNIZATIONS	6-01-30-413-000-240	Health Insurance - CoPay Reimbursement	6,347.54
MERIDIAN OCCUPATIONAL HEALTH	16-01297	404303	2016 HEP B IMMUNIZATIONS	6-01-30-413-000-240	Hepatitis InnoC Program	204.87
MERIDIAN OCCUPATIONAL HEALTH	16-01297	404312	2016 HEP B IMMUNIZATIONS	6-01-30-413-000-240	Hepatitis InnoC Program	60.00
MERIDIAN OCCUPATIONAL HEALTH	16-01297	404315	2016 HEP B IMMUNIZATIONS	6-01-30-413-000-240	Hepatitis InnoC Program	60.00
METS SCHIRO MCGOVERN & PARIS	V6-01818	15755	SETTLEMENT AGREEMENT PAYMENT	6-01-204-55-000-000	Hepatitis InnoC Program	60.00
					Accounts Payable- Current	50,000.00

CURRENT FUND BILL LIST
JANUARY 4, 2017

DRAFT

Vendor Name	PO #	Invoice	Item Description	Account	Description	Amount
MOTOROLA SOLUTIONS, INC	16-01384	13125830	Car Microphones	6-01-25-252-000-240	Em. Management - OE	576.00
NANCY GILK	V6-01793	REFUND	REFUND PERMIT FEE	6-01-22-195-000-240	Code Enforcement - OE	291.00
NAPA AUTO PARTS	16-01890	086907	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	293.57
NAPA AUTO PARTS	16-01890	087122	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	48.46
NJ ADVANCE MEDIA	V6-01808	4256076	NOTICE OF FAIRNESS HEARING	6-01-27-340-000-221	Clerk - Advertising	288.40
OCEAN COUNTY BOARD OF HEALTH	V6-01797	OCT 2016	SHELTER SERVICES OCT 2016	6-01-20-120-000-221	Animal Control - Other Services	1,017.00
OMAHA STANDARD, INC	16-01819	0084239-IN	22-082-1 NYLON STRAP	6-01-26-305-000-225	San & Recycle - Maint & Repair	102.84
OMAHA STANDARD, INC	16-01819	0084239-IN	22-082-1 NYLON STRAP WITH HOOK	6-01-26-305-000-225	San & Recycle - Maint & Repair	117.54
ORIENTAL TRADING COMPANY	16-01997	681037190-01	FREIGHT CHARGE	6-01-28-370-000-240	Recreation - Misc	17.12
ORIENTAL TRADING COMPANY	16-01997	681037190-01	SANTA BUTTERMINTS	6-01-28-370-000-240	Recreation - Misc	21.92
ORIENTAL TRADING COMPANY	16-01997	681037190-01	KELLY GREEN BUTTERMINTS	6-01-28-370-000-240	Recreation - Misc	27.96
ORIENTAL TRADING COMPANY	16-01997	681037190-01	HERSHEY CHRISTMAS KISSES	6-01-28-370-000-240	Recreation - Misc	35.84
ORIENTAL TRADING COMPANY	16-01997	681037190-01	FREE SHIPPING PROMO CODE	6-01-28-370-000-240	Recreation - Misc	0.00
PCW BUSINESS DIRECT	16-01969	681037190-01	CREDIT	6-01-28-370-000-240	Recreation - Misc	0.00
PREVENTION SPECIALISTS, INC.	16-01335	S99526320101	150 ft fiber cable	6-01-28-370-000-240	Recreation - Misc	-15.00
PREVENTION SPECIALISTS, INC.	16-01255	24261	Random Drug and Alcohol Tests	6-01-20-140-000-236	Data Processing - Comp Soft/Hardware	48.72
PRINCIPAL FINANCIAL GROUP	16-01281	24340	PRE EMPLOYMENT DRUG TESTING	6-01-20-100-000-230	Admin - Professional Services	470.00
RED THE UNIFORM TAILOR INC.	16-01523	1/1/17-1/31/17	6 MONTHS INS PREMIUMS	6-01-23-220-000-256	Admin - Professional Services	55.00
RED THE UNIFORM TAILOR INC.	16-01523	A271628A	Police Uniforms	6-01-25-240-000-234	Insurance - Life, Disability	403.00
RED THE UNIFORM TAILOR INC.	16-01523	A271658A	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	264.00
RED THE UNIFORM TAILOR INC.	16-02000	A2722632B	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	177.00
RED THE UNIFORM TAILOR INC.	16-01523	A272466A	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	180.50
RED THE UNIFORM TAILOR INC.	16-02000	A272466B	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	73.95
RED THE UNIFORM TAILOR INC.	16-01523	A272525A	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	101.00
RED THE UNIFORM TAILOR INC.	16-01523	A272525B	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	185.00
RED THE UNIFORM TAILOR INC.	16-01523	A272535A	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	23.00
RED THE UNIFORM TAILOR INC.	16-01523	A272535B	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	92.50
RED THE UNIFORM TAILOR INC.	16-01523	A272629A	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	67.50
RED THE UNIFORM TAILOR INC.	16-01523	A272629B	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	422.50
RED THE UNIFORM TAILOR INC.	16-01523	A272632A	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	35.00
RED THE UNIFORM TAILOR INC.	16-02000	A272632C	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	267.50
RED THE UNIFORM TAILOR INC.	16-01523	OA271621	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	197.00
RED THE UNIFORM TAILOR INC.	16-01065	OA271737	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	199.00
RED THE UNIFORM TAILOR INC.	16-02000	OA272466	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	55.40
RED THE UNIFORM TAILOR INC.	16-01523	OA272525	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	190.00
RED THE UNIFORM TAILOR INC.	16-01523	OA272535	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	83.15
RED THE UNIFORM TAILOR INC.	16-01523	OA272632	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	56.65
RED THE UNIFORM TAILOR INC.	16-02000	OA272629	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	17.00
RED THE UNIFORM TAILOR INC.	16-01523	OA272647	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	769.85
RED THE UNIFORM TAILOR INC.	16-01065	OA272677	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	49.00
RED THE UNIFORM TAILOR INC.	16-01523	OA272720	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	34.00
RED THE UNIFORM TAILOR INC.	16-01523	OA272686	Police Uniforms	6-01-25-240-000-234	Police - Uniforms	18.00
RIGGINS, INC.	16-01581	74916316	open po for diesel fuel	6-01-25-240-000-234	Police - Uniforms	27.00
RIGGINS, INC.	16-01581	74917459	open po for diesel fuel	6-01-26-315-000-225	Central Maint - Maint & Repair	473.37
RUTGERS, STATE UNIVERSITY	16-01350	29592	Practical Traffic Engineering	6-01-26-315-000-225	Central Maint - Maint & Repair	3,011.55
SAFE-T-SITE	16-01442	30030	POST CAPS FOR RCI EQUIPMENT	6-01-25-240-000-223	Police - Education & Seminars	784.00
SAFE-T-SITE	16-01681	10-20-16	FREIGHT	6-01-20-150-000-223	Tax Assessor - Education & Seminars	1,280.00
SANDRA DRAKE	V6-01801	REIMBURSEMENT	2016 EYEGGLASS REIMBURSEMENT	6-01-28-375-000-225	Lakes, Parks & Play - Maint & Repair	100.00
T & M ASSOCIATES	V6-01804	SCL311800	GEN SVCS PROJECT MTZB-G1601	6-01-23-220-000-254	Lakes, Parks & Play - Maint & Repair	15.00
SWEEPER PARTS SALES SPS, INC	16-01724	19019	NOZZLE FLAT SPRAY	6-01-21-180-000-228	Health Insurance-Eyeglass Reimbursement	69.95
SWEEPER PARTS SALES SPS, INC	16-01724	19019	NOZZLE FAN	G-01-41-714-016-220	Zoning & Planning - Other Services	813.75
SWEEPER PARTS SALES SPS, INC	16-01724	19019	NOZZLE SPRAY WATER	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	178.00
				G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	182.00

CURRENT FUND BILL LIST
JANUARY 4, 2017

DRAFT

Vendor Name	PO#	Invoice	Item Description	Account	Description	Amount
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	WATER SWIVEL NUT	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	14.00
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	SHUT OFF TRIPLE ASSEMBLY	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	436.60
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	SHUT OFF WATER STATION	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	152.30
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	VALVE	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	698.80
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	COIL	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	122.60
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	COIL	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	117.10
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	COIL	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	149.80
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	COIL	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	134.70
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	COIL & CONNECTOR	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	89.30
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	SOLENOID/SPOOL TYPE	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	134.70
SWEETPEA PARTS SALES SPS, INC	16-01724	19019	SHIPPING	G-01-41-714-016-220	CLEAN COMMUNITIES SUPPLIES	35.00
THE PARTS SHACK,LLC	16-01889	214765	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	-72.00
THE PARTS SHACK,LLC	16-01889	215240	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	130.75
THE PARTS SHACK,LLC	16-01889	215272	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	79.66
THE PARTS SHACK,LLC	16-01889	215281	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	-367.27
THE PARTS SHACK,LLC	16-01889	215575	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	146.74
THE PARTS SHACK,LLC	16-01889	215807	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	214.69
THE PARTS SHACK,LLC	16-01889	215831	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	7.98
THE PARTS SHACK,LLC	16-01889	215853	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	29.99
THE PARTS SHACK,LLC	16-01889	215900	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	198.96
THE PARTS SHACK,LLC	16-01889	215909	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	240.72
THE PARTS SHACK,LLC	16-01889	216181	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	240.72
THE PARTS SHACK,LLC	16-01889	216257	OPEN PO FOR PARTS AND REPAIRS	6-01-26-315-000-225	Central Maint - Maint & Repair	20.46
THE PHOTO CENTER	16-02028	95646	Fuji Instiax Twin Packs	6-01-26-315-000-225	Central Maint - Maint & Repair	25.24
THE PHOTO CENTER	16-02028	95646	Shipping & Handling	6-01-26-315-000-225	Central Maint - Maint & Repair	240.00
TITAN, LLC	16-00739	0699233	Blanket for water for 3 months	6-01-26-315-000-225	Recreation - Misc	6.00
TITAN, LLC	16-01475	0699237	Water Cooler and Water	6-01-26-315-000-225	Recreation - Misc	18.00
TITAN, LLC	16-00739	0703110	Blanket for water for 3 months	6-01-26-315-000-225	Recreation - Misc	7.00
TITAN, LLC	16-01359	0705383	open po for water for garage	6-01-26-315-000-225	Recreation - Misc	6.00
TITAN, LLC	16-01475	0705428	Water Cooler and Water	6-01-26-315-000-225	Recreation - Misc	12.00
TITAN, LLC	16-01943	0705430	Blanket Purchase Order	6-01-26-315-000-225	Recreation - Misc	6.00
TOWNSHIP OF MANCHESTER	16-02057	12/14/2016	PAYROLL 26	6-01-26-370-000-228	Recreation - Misc	6.00
TOWNSHIP OF MANCHESTER	V6-01763	NOV 2016	SR OUTREACH GASOLINE - NOV 16	G-01-41-709-016-225	SENIOR OUTREACH GASOLINE	606,386.22
TRACEY LYNCH	V6-01826	REIMBURSEMENT	REIMBURSEMENT POSTAGE	6-01-26-370-000-240	Recreation - Misc	575.00
VAN SANT EQUIP. CORPORATION	16-01705	0745366-IN	OPEN PO FOR SUPPLIES	6-01-26-315-000-225	Central Maint - Maint & Repair	23.50
VAN SANT EQUIP. CORPORATION	16-01705	0745508-IN	OPEN PO FOR SUPPLIES	6-01-26-315-000-225	Central Maint - Maint & Repair	59.85
VAN SANT EQUIP. CORPORATION	16-01705	0745559-IN	OPEN PO FOR SUPPLIES	6-01-26-315-000-225	Central Maint - Maint & Repair	43.55
VAN SANT EQUIP. CORPORATION	16-01705	0745568-IN	OPEN PO FOR SUPPLIES	6-01-26-315-000-225	Central Maint - Maint & Repair	345.00
VAN SANT EQUIP. CORPORATION	16-01705	0745712-IN	OPEN PO FOR SUPPLIES	6-01-26-315-000-225	Central Maint - Maint & Repair	32.00
VERIZON	V6-01815	201 243-6395	PHONE SVC 201 243-6395	6-01-31-440-000-240	Telephone	65.00
VERIZON ONLINE	V6-01814	452496004000140	ONLINE SVC 452 496-004-0001-40	6-01-31-440-000-240	Telephone	135.92
VERIZON WIRELESS	V6-01766	9776273073	WIRELESS SCV 822402721-00001	6-01-31-440-000-240	Telephone	91.99
VERIZON WIRELESS	V6-01780	9776564661	WIRELESS SVC. 202847392-00001	6-01-31-440-000-240	Telephone	647.08
VILLAGE OFFICE SUPPLY	16-01982	41405540	Business Cards	6-01-20-100-000-227	Admin - Office Supplies	4,048.02
WB MASON CO INC	16-01982	41405540	Shipping	6-01-20-100-000-227	Admin - Office Supplies	128.55
WB MASON CO INC	16-01278	CR3408051	High Back Chair credit	6-01-20-145-000-227	Revenue Collect - Office Supplies	25.05
WB MASON CO INC	16-01278	136114950	High Back Chair	6-01-20-145-000-227	Revenue Collect - Office Supplies	-182.31
WELLS FARGO FINAN LEASING,INC	16-01278	136625202	High Back Chair	6-01-20-145-000-227	Revenue Collect - Office Supplies	364.62
WEST GROUP/THOMSON REUTERS	16-01082	5003568302	Copier Rents-Recreation	6-01-20-100-000-231	Admin - Rents	182.31
WILLIAM H CHANDLER, JR.	16-01265	834877905	WESTLAW MONTHLY REPORTS	6-01-20-150-000-226	Tax Assessor - Memberships & Subscriptio	785.82
WILLIAM H CHANDLER, JR.	V6-01829	DEC 2016	DEC 2016 MEDICAL REIMBURSEMENT	6-01-23-220-000-250	Health Insurance - Medical and Rx	82.75

TOTAL CURRENT

\$ 792,317.81

CAPITAL FUND BILL LIST
 JANUARY 4, 2017

DRAFT

Vendor Name	PO #	Invoice	Item Description	Account	Description	Amount
JESCO, INC.	16-01761	E78311	JOHN DEERE 724K HI-LIFT LOADER	C-04-55-0U1-015-023	IA#15-023 PW ACQUISITIONS	273,263.00
JESCO, INC.	16-01761	E78311	COMPREHENSIVE 7 YR 7000 HOUR	C-04-55-0U1-015-023	IA#15-023 PW ACQUISITIONS	11,560.00
JESCO, INC.	16-01761	E78311	TRADE IN OF 721 CASE LOADER	C-04-55-0U1-015-023	IA#15-023 PW ACQUISITIONS	-30,000.00
KOVA CORPORATION	16-00926	160182	UPGRADE AL3.X OR AL4.X SYSTEM	C-04-55-0F1-016-004	IA#16-004 POLICE TECH FUNDED	7,473.60
KOVA CORPORATION	16-00926	160182	UPGRADE AL3.X OR AL4.X TO NEW	C-04-55-0F1-016-004	IA#16-004 POLICE TECH FUNDED	719.10
KOVA CORPORATION	16-00926	160182	UPGRADE FROM CPU-651 TO	C-04-55-0F1-016-004	IA#16-004 POLICE TECH FUNDED	449.10
KOVA CORPORATION	16-00926	160182	UPGRADE TO QTY 3 OF 1TB HDD	C-04-55-0F1-016-004	IA#16-004 POLICE TECH FUNDED	783.00
KOVA CORPORATION	16-00926	160182	UPGRADE YO WINDOWS 2008	C-04-55-0F1-016-004	IA#16-004 POLICE TECH FUNDED	1,560.60
KOVA CORPORATION	16-00926	160182	FORMAT HARD DRIVES TO NEW	C-04-55-0F1-016-004	IA#16-004 POLICE TECH FUNDED	350.00
ROSENBAUER	16-01844	0000066433	FIRE APPARATUS AND EQUIPMENT	C-04-55-UNF-015-016	FIRE TRUCK ACQUISITION UNFUNDED	342,222.00
ROSENBAUER	16-01844	0000066433	FIRE APPARATUS AND EQUIPMENT	C-04-55-UNF-015-016	FIRE TRUCK ACQUISITION UNFUNDED	-6,710.00
TOTAL CAPITAL						\$ 601,670.40

TRUST FUNDS
 JANUARY 4, 2017

Vendor Name	PO #	Invoice	Item Description	Account	Description	Amount
ANIMAL CONTROL TRUST FUND						
OCEAN COUNTY BOARD OF HEALTH	V6-01797	OCT 2016	OC ANIMAL FACILITIES - OCT	6-12-400-65-000-000	RESERVE FOR AC EXPENDITURES	307.00
STATE OF NJ, DEPT OF HEALTH & SR SVC	V6-01806	NOVEMBER	ONE YEAR DOG LICENSES	6-12-160-05-000-000	DUE TO/FROM ST OF NJ	21.00
STATE OF NJ, DEPT OF HEALTH & SR SVC	V6-01805	NOVEMBER	THREE YEAR DOG LICENSES	6-12-160-05-000-000	DUE TO/FROM ST OF NJ	52.20
<u>PUBLIC ASSISTANCE DISCRETIONARY TRUST</u>						
REDEEMER LUTHERAN CHURCH	V6-01803	HOLIDAY 2016	REIMBURSE HOLIDAY PRGRM 2016	6-13-400-65-000-000	FUND BALANCE - DISCRETIONARY	720.00
<u>OPEN SPACE TRUST</u>						
JERSEY SHORE LAWN SPRINKLER	16-01376	169591	IRRIGATION SYSTEM, WELL	6-15-286-56-000-000	RESERVE FOR OPEN SPACE	12,780.00
<u>PUBLIC DEFENDER TRUST</u>						
BRIAN E. RUMPF, PC	V6-01802	16721	CONFLICT DEFENDER 11/7/16	6-24-200-55-000-000	PUBLIC DEFENDER FUND BALANCE	700.00
CHARLES P TIVENAN, ATTY AT LAW	V6-01824	12/14/2016	CONFLICT DEFENDER 12/14/16	6-24-200-55-000-000	PUBLIC DEFENDER FUND BALANCE	350.00
<u>RECREATION TRUST</u>						
CARMELLA HOARLE	V6-01820	REFUND	REFUND THEATER TRIP 12/15/16	6-26-400-65-000-000	RECREATION TRUST FUND BALANCE	89.00
MARY CORSO	V6-01821	REFUND	REFUND THEATER TRIP 12/15/16	6-26-400-65-000-000	RECREATION TRUST FUND BALANCE	178.00
<u>AFFORDABLE HOUSING TRUST</u>						
JDM PLANNING ASSOCIATES, LLC	V6-01828	16-0120	NOVEMBER 2016 AFFORD HOUSING	6-27-400-65-000-000	AFFORDABLE HOUSING FUND BALANCE	731.25
TOTAL ANIMAL CONTROL TRUST						\$ 380.20
TOTAL PATF DISCRETIONARY TRUST						\$ 720.00
TOTAL OPEN SPACE TRUST						\$ 12,780.00
TOTAL PUBLIC DEFENDER TRUST						\$ 1,050.00
TOTAL RECREATION TRUST						\$ 267.00
TOTAL AFFORDABLE HOUSING TRUST						\$ 731.25

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#17-002

JANUARY 4, 2017

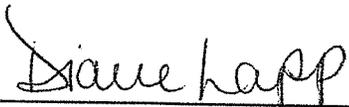
RESOLUTION AUTHORIZING PAYMENT OF BILLS

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	\$	50,071.63
Sewer Utility - East	\$	46,334.70
Utility Escrow - Water	\$	3,091.36
Utility Escrow - Sewer	\$	6,609.88
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>106,107.57</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____
James A. Vaccaro, Sr.
Council President

Sabina T. Skibo
Township Clerk

UTILITY BILL LIST ADDENDUM

#17-002

JANUARY 4, 2017

DRAFT

WATER OPERATING

PAYROLL WEEK ENDING 1/13/2017

\$ -

SEWER OPERATING

PAYROLL WEEK ENDING 1/13/2017

\$ -

WATER UTILITY ESCROW

Remington, Vernick & Vena, Engineers Water Escrow

3,091.36

\$ 3,091.36

SEWER UTILITY ESCROW

Remington, Vernick & Vena, Engineers Sewer Escrow

6,609.88

\$ 6,609.88

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

WATER EAST BILL LIST
 JANUARY 4, 2017

Vendor Name	PO #	Invoice	Item Description	Account	Description	Amount
ADVANCED GEOSERVICES CORP.	16-01563	99223	Additional Construction	6-05-55-502-000-230	Water East - Professional Services	641.18
BRANDON MCTIGUE	V6-01823	REIMBURSEMENT	2016 BOOT REIMBURSEMENT	6-05-55-502-000-234	Water East - Uniforms	59.76
J C P & L	V6-01769	95006366041	ELEC SVC 200 001 127 014	6-05-55-502-000-238	Water East - Electricity	17,419.65
MAIN POOL & CHEMICAL CO., INC	16-01893	1657226	ESA Sodium Hypochlorite	6-05-55-502-000-202	Water East - Chemicals	1,612.80
OCEAN COUNTY RECYCLING	16-01317	561255	Blanket PO - Asphalt Disposal	6-05-55-502-000-209	Water East - Repairs (Other)	246.96
ONE CALL CONCEPTS, INC	16-01914	6115391	Utility Markouts Open PO-Water	6-05-55-502-000-228	Water East - Other Services	458.75
POST MASTER - TOMS RIVER	V6-01792	#300	REPLENISH POSTAGE METER#300	6-05-55-502-000-229	Water East - Postage	1,677.06
REMINGTON, VERNICK & VENA, ENG	16-01562	15191004-4	Open PO for RV to provide	6-05-55-502-000-230	Water East - Professional Services	76.00
TOWNSHIP OF MANCHESTER	16-02070	12/14/2016	PAYROLL 26	VARIOUS	PAYROLL 26	27,454.58
USA BLUEBOOK	16-01588	069564	Wide range 4pH indicator	6-05-55-502-000-237	Water East - General Supplies	73.69
USA BLUEBOOK	16-01588	069564	pH Test Kit w/color disc	6-05-55-502-000-237	Water East - General Supplies	156.18
USA BLUEBOOK	16-01588	069564	Reed Spring-Loaded C Cutters	6-05-55-502-000-237	Water East - General Supplies	37.95
VERIZON ONLINE	V6-01816	852532448000100	ONLINE SVC 852-532-448-0001-00	6-05-55-502-000-239	Water East - Telephone & Cable	103.99
WALTER R. EARLE CORP.	16-00914	57167	Blanket PO - Asphalt Mats	6-05-55-502-000-209	Water East - Repairs (Other)	53.08

TOTAL WATER EAST

50,071.63

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SEWER EAST BILL LIST
JANUARY 4, 2017

DRAFT

Vendor Name	PO #	Invoice	Item Description	Account	Description	Amount
ALL INDUSTRIAL SAFETY PROD INC	16-01588	213165	Shipping charges	6-07-55-501-000-204	Sewer East - Tools & Equipment	20.00
ALL INDUSTRIAL SAFETY PROD INC	16-01588	213267	Gas Detectors (1)ESA	6-07-55-501-000-204	Sewer East - Tools & Equipment	149.50
ALL INDUSTRIAL SAFETY PROD INC	16-01588	214106	Shipping charges	6-07-55-501-000-204	Sewer East - Tools & Equipment	16.06
DELL COMPUTER CORP.	16-01903	XK237TN11	Computer for ESA plant	6-07-55-501-000-204	Sewer East Computers & Software	748.55
J C P & L	16-01771	95006366042	ELEC SVC 200 001 127 022	6-07-55-501-000-238	Sewer East - Electricity	1,498.14
NARDINI BROS. SOUTH, INC.	16-01923	17636	EMERGENCY PUMP STATION REPAIRS	6-07-55-501-000-225	Sewer East - Maint & Repair - Facilities	9,089.52
NARDINI BROS. SOUTH, INC.	16-01923	17648	EMERGENCY PUMP STATION REPAIRS	6-07-55-501-000-225	Sewer East - Maint & Repair - Facilities	933.99
NARDINI BROS. SOUTH, INC.	16-01833	17682	ESA Cedar Glen Lakes emg call	6-07-55-501-000-225	Sewer East - Maint & Repair - Facilities	153.82
NARDINI BROS. SOUTH, INC.	15-01417	17642, 17643	Replace Dialers at CGL 1 & 2	5-07-55-501-000-225	Sewer East - Maint & Repair - Facilities	4,929.00
NARDINI BROS. SOUTH, INC.	15-01417	17642, 17643	5% material markup	5-07-55-501-000-225	Sewer East - Maint & Repair - Facilities	246.46
NARDINI BROS. SOUTH, INC.	15-01417	17642, 17643	Estimated labor for work	5-07-55-501-000-225	Sewer East - Maint & Repair - Facilities	1,538.20
POST MASTER - TOMS RIVER	16-01792	#300	REPLENISH POSTAGE METER#300	6-07-55-501-000-229	Sewer East - Maint & Repair - Facilities	1,677.06
TOWNSHIP OF MANCHESTER	16-02071	12/14/2016	PAYROLL 26	VARIOUS	PAYROLL 26	22,948.56
USA BLUEBOOK	16-01588	069564	Latex Examination Gloves bx100	6-07-55-501-000-237	Sewer East - General Supplies	60.20
USA BLUEBOOK	16-01588	069564	Nuisance dusk mask 50/box	6-07-55-501-000-237	Sewer East - General Supplies	13.78
USA BLUEBOOK	16-01588	069564	Respirator wipe pads	6-07-55-501-000-237	Sewer East - General Supplies	13.49
USA BLUEBOOK	16-01588	069564	Freight	6-07-55-501-000-237	Sewer East - General Supplies	108.28
WALTER R. EARLE CORP.	16-01588	081234	ESA Air Valve & General Sup	6-07-55-501-000-225	Sewer East - Maint & Repair - Facilities	2,054.50
WALTER R. EARLE CORP.	16-00915	57151	Blanket PO - Asphalt Mats	6-07-55-501-000-209	Sewer East - Repairs (Other)	66.88
WALTER R. EARLE CORP.	16-00180	57420	Blanket PO - Asphalt Mats	6-07-55-501-000-209	Sewer East - Repairs (Other)	68.71

TOTAL SEWER EAST

\$ 46,334.70

#17 - 003

DRAFT

JANUARY 4, 2017

RESOLUTION AUTHORIZING PAYMENT OF BILLS

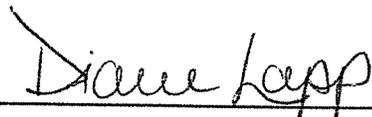
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	41,230.02
Sewer Utility West	\$	17,712.14
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
		<hr/>
	\$	58,942.16

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

James A. Vaccaro, Sr.
Council President

Sabina T. Skibo
Township Clerk

DRAFT

UTILITY WEST ADDENDUM

JANUARY 4, 2017

#17 - 003

WATER WEST OPERATING

PAYROLL WEEK ENDING 1/13/2017

SEWER WEST OPERATING

PAYROLL WEEK ENDING 1/13/2017

WATER WEST CAPITAL

SEWER WEST CAPITAL

0.00

0.00

0.00

0.00

WATER WEST BILL LIST
 JANUARY 4, 2017

ALLIED CONTROL SERVICES, INC	16-01991	309871	WSA Well #11 EMG Service	6-30-55-502-000-225	1,460.00
ALLIED CONTROL SERVICES, INC	16-01991	309871	Labor	6-30-55-502-000-225	630.00
ALLIED CONTROL SERVICES, INC	16-01991	309871	Mileage	6-30-55-502-000-225	192.50
J C P & L	V6-01772	95006361501	ELEC SVC 200 001 030 002	6-30-55-502-000-239	10,979.81
LOWES HOME CENTERS, INC.	16-01088	02428	Open Purchase order/water	6-30-55-502-000-237	11.96
LOWES HOME CENTERS, INC.	16-01088	02762	Open Purchase order/water	6-30-55-502-000-237	68.33
MAIN POOL & CHEMICAL CO., INC	16-01637	1657225	Sodium Hypochlorite Open PO	6-30-55-502-000-202	1,067.04
POST MASTER - TOMS RIVER	V6-01792	#300	REPLENISH POSTAGE METER#300	6-30-55-502-000-229	1,389.21
REMINGTON, VERNICK & VENA, ENG	16-01802	1519J005-2	Open PO for RV to provide	6-30-55-502-000-230	818.50
TOWNSHIP OF MANCHESTER	16-02072	12/14/2016	PAYROLL 26	VARIOUS	23,167.65
VERIZON	V6-01809	201 Z01-1634	PHONE SVC 201 Z01-1634	6-30-55-502-000-238	1,445.02
				TOTAL WATER WEST	\$ 41,230.02

DRAFT

SEWER WEST BILL LIST
 JANUARY 4, 2017

DRAFT

Vendor Name	PO #	Invoice	Item Description	Account	Description	Amount
J C P & L	V6-01775	95006361500	ELEC SVC 200 001 029 038	6-32-55-501-000-239	Sewer West - Electric	2,142.29
LOWES HOME CENTERS, INC.	16-01089	02286	Open Purchase order/sewer	6-32-55-501-000-237	Sewer West - General Supplies	48.02
LOWES HOME CENTERS, INC.	16-01995	01739	Open Purchase order/sewer	6-32-55-501-000-237	Sewer West - General Supplies	15.08
POST MASTER - TOMS RIVER	V6-01792	#300	REPLENISH POSTAGE METER#300	6-32-55-501-000-229	Sewer West - Postage	1,389.21
TOWNSHIP OF MANCHESTER	16-02073	12/14/2016	PAYROLL 26	VARIOUS	PAYROLL 26	13,750.02
VERIZON	V6-01810	201-Z01-0931	PHONE SVC 201 Z01-0931	6-32-55-501-000-238	Sewer West - Telephone & Cable	275.64
VERIZON	V6-01810	201-Z01-1081	PHONE SVC 201 Z01-1081	6-32-55-501-000-238	Sewer West - Telephone & Cable	91.88

TOTAL SEWER WEST

\$ 17,712.14

#17-004

R E S O L U T I O N

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 82.18 lot 1 for refund of an overpayment in the amount of \$56.65 made payable to Kokes Organization LLC PO Box D, Whiting, NJ 08759.
2. Block 38.91 lot 1132.02 for refund of an overpayment in the amount of \$1164.98 made payable to Joseph Dacunha, 1132B Thornbury Lane, Manchester, NJ 08759.
3. Block 61.16 lot 297 for refund of an overpayment in the amount of \$643.91 made payable to Joseph & Rosanne Oleske, 28 Florian Court, Manchester, NJ 08759.
4. Block 75.134 lot 63 for refund of an overpayment in the amount of \$237.93 made payable to Lynn Perkins, 1A Ashley Road, Whiting, NJ 08759.

Total Amount Due \$ 2,103.47

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, **SABINA T. SKIBO**, RMC Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January 2017.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#17-005

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES AS TO BLOCK 1.193, LOT 39
FOR A TOTALLY DISABLED VETERAN**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 1.193 Lot 39 in the amount of \$ 2,444.55 for 2016, Anastacio Irizarry, 1909 Ninth Avenue, Toms River, NJ 08757 became a Totally Disabled Veteran on August 14, 2016.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$2,444.55 for 2016. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Anastacio Irizarry

CERTIFICATION

I, Sabina T. Skibo, RMC Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 4th day of January 2017.

Sabina T. Skibo R.M.C.
Township Clerk

DRAFT

#17-006

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CONDUCT A
MUNICIPAL LIEN SALE**

WHEREAS, N.J.S.A. 54:4-1 et seq. permits a municipality to conduct a municipal lien sale and to authorize the Tax Collector to conduct the sale; and,

WHEREAS, the Tax Collector has advised the Township Council that there are outstanding municipal charges as of December 31, 2016; and,

WHEREAS, the Tax Collector is desirous to hold a municipal lien sale for those outstanding charges.

WHEREAS, the Township of Manchester will charge an In lieu of advertising mailing fee of \$25 for the first mailing and \$25 for a second mailing.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Tax Collector is hereby authorized to conduct a municipal lien sale.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Chief Financial Officer;
 - C. Township Auditor;
 - D. Tax Collector.

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January 2017.

Sabina T. Skibo, RMC
Township Clerk

#17- 007

DRAFT

R E S O L U T I O N

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE COLLECTOR TO CANCEL OPEN
BALANCES LESS THAN \$1**

BE IT RESOLVED, by the Township Council of the Township of
Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel open balances for less than \$1 as the cost of distributing and mailing late notices would exceed the delinquency.

CERTIFICATION

I, **SABINA T. SKIBO**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January 2017.

Sabina T. Skibo,
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
ACCEPTANCE OF THE CREDIT AND DEBIT CARD PAYMENTS FOR
THE COLLECTION OF REAL ESTATE TAXES AND UTILITIES
CHARGES IN ACCORDANCE WITH
THE PROVISIONS OF N.J.A.C. 5:30-9.1 et seq.**

WHEREAS, the Department of Community Affairs, Division of Local Government Services has promulgated regulations, N.J.A.C. 5:30-9.1 et seq., authorizing municipalities to accept credit card payments in accordance with the provisions of the Administrative code; and,

WHEREAS, in order for a municipality to accept credit card payments, a resolution must be adopted by the governing body authorizing the same and stating the type of obligations which can be paid by electronic receipt and the types of electronic receipt that will be permitted; and,

WHEREAS, it is the desire of the Mayor and Township Council to authorize the payment of municipal tax bills and utility bills; and,

WHEREAS, it is the intention of the Mayor and Township Council to authorize the Tax Collector's Office to accept payments by credit card for those fees, costs, or other payments associated with that division as set forth above; and,

WHEREAS, the utilization of credit cards for payment of these taxes, fees, or costs must be in accordance with the provisions of N.J.A.C. 5:30-90.1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Mayor and Township Council do hereby authorize the Tax Collector's Office to accept credit card payments for the payment of municipal tax, water, & sewer bills.
2. That the use of credit/debit cards for payment is subject to the provisions of N.J.A.C. 5:30-9.1 et. Seq.
3. That the Clerk is directed to provide a certified copy of this Resolution to the following:
 - Tax Collector
 - Chief Financial Officer
 - DGLS

DRAFT

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January 2017.

Sabina T. Skibo,
Township Clerk

DRAFT

#17-009

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY
OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
ACCEPTANCE OF THE AUTOMATED CLEARING HOUSE (ACH)
FOR REAL ESTATE TAXES AND UTILITIES CHARGES**

WHEREAS, pursuant to the Government Electronic Payment assistance Act, N.J.S.A. 40A:5-30.9 et/ seq., a municipality is authorized to accept payment to it by electronic means for certain local government obligations which are owed to the municipality; and

WHEREAS, the Township Council of the Township of Manchester, County of Ocean, New Jersey, is of the opinion that allowing property owners to pay real estate taxes and utility charges through Automated Clearing House (ACH), provides to the taxpayers of the Township of Manchester a needed convenience: and

WHEREAS, the Tax Collector of the Township of Manchester has recommended and approved such means for payment of such obligation.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the tax Collector of Manchester Township is hereby authorized to take all actions as may be deemed necessary or desirable to enable taxpayers and utilities users of the municipality to use Automated Clearing House (ACH).
2. The Mayor is hereby authorized to execute and the Clerk to attest to any documents necessary to implement the purposes and intent of this Resolution.
3. That the Clerk is directed to provide a certified copy of this Resolution to the following:
 - Tax Collector
 - Chief Financial Officer
 - DGLS

CERTIFICATION

DRAFT

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January 2017.

Sabina T. Skibo, RMC
Township Clerk

#17-010

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE A
FEE FOR PAYMENTS RETURNED FOR INSUFFICIENT FUNDS;**

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other instrument returned for insufficient funds and,

WHEREAS, whenever an account is owing a municipality for a tax, water and/or sewer payment/fee, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check, other written instrument, or other returned payment by a bank for insufficient funds.

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified check; and

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the following:

- A. Business Administrator;
- B. Chief Financial Officer;
- C. Township Auditor;
- D. Tax Collector.

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January 2017.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#17-011

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE DIRECTOR OF FINANCE TO
RE-ESTABLISH A PETTY CASH FUND IN THE
AMOUNT OF \$200.00**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Finance Office of the Township of Manchester; and

WHEREAS, a Petty Cash Fund was established by Resolution dated October 27, 1992, by the Council of the Township of Manchester; and

WHEREAS, a Petty Cash Fund is requested to be re-established by Resolution dated January 4, 2017 by the Council of the Township of Manchester.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that:

1. During the CY 2017, Diane Lapp, Director of Finance, be and is hereby authorized and permitted to re-establish a Petty Cash Fund in the amount of \$200.00 which has been approved by the Division of Local Government Services, pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.

2. Diane Lapp, Director of Finance, having custody of the fund be bonded in an amount not less than \$1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

CERTIFICATION

I, Sabina T. Skibo, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the *4th day of January, 2017.*

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#17-012

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
ADOPTING A CASH MANAGEMENT PLAN
FOR THE TOWNSHIP OF MANCHESTER**

WHEREAS, pursuant to amendments to N.J.S.A. 40A:5-15.1, the State of New Jersey Local Fiscal Affairs Law, the governing body of each municipality is required to adopt a cash management plan; and,

WHEREAS, the Chief Financial Officer has submitted such a plan to the Mayor and Township Council, said plan which fulfills all of the requirements of N.J.S.A. 40A:5-15.1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Cash Management Plan presented by the Chief Financial Officer is hereby adopted.

BE IT FURTHER RESOLVED that this plan shall currently have a duration of twelve (12) months, commencing on January 1, 2017.

BE IT FURTHER RESOLVED that the Township Clerk is directed to provide certified copies of this Resolution to the following:

- A. Chief Financial Officer
- B. Township Auditor

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the *4th* day of *January*, *2017*.

Sabina T. Skibo, R.M.C.
Township Clerk

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**CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MANCHESTER,
IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY**

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED
BY THE PLAN.**

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Manchester.

1. Current Fund
2. General Capital Fund
3. Animal Trust Fund
4. Public Assistance Discretionary Fund
5. Developer Escrows Funds
6. Municipal Alliance Discretionary Fund
7. Tax Collectors Trust Fund
8. Water Operating Fund
9. Water Capital Fund
10. Sewer Operating Fund
11. Sewer Capital Fund
12. General Court Fund
13. Public Defenders Trust
14. Public Assistance Trust Fund I
15. Manchester Day Trust Fund
16. Recreation Trust Fund
17. Open Space, Recreation, Farmland and Historic Trust
18. Water Operating Fund – Western Service Area
19. Sewer Operating Fund – Western Service Area
20. Water Capital – Western Service Area
21. Sewer Capital – Western Service Area
22. Snow Trust Fund

23. Affordable Housing Trust Fund
24. Grant Fund
25. Manchester-Lakehurst Construction Code

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Manchester, specifically:

1. New Jersey Employment Trust Fund
2. Drug Enforcement Fund
3. Bail Account.

III. DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF MANCHESTER AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township of Manchester (the “Designated Official”) is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Manchester are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

1. Wells Fargo
2. TD Bank
3. Santander Bank
4. New Jersey Cash Management Plan
5. N.J. Asset & Rebate Management Program
6. MBIA Municipal Investor’s Service Corporation
7. Ocean First National Bank
8. PNC Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official (s) referred to in Section III above.

V. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c. 281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c. 236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

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For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall

provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c. 9 (c.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities or specific investments.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Manchester, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Manchester to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Township of Manchester or by a third party custodian prior to or upon the release of the Township of Manchester’s funds.

To assure that all parties with whom the Township of Manchester deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

VII. REPORTING REQUIREMENTS.

A. In compliance with N.J.S.A. 54:4 73, the collector shall, on the first day of each month report collections to the governing body of the municipality. Additional reports will be provided to the governing body as requested.

B. On the fifteenth day of each month during which this Plan is in effect, the Designated Official (s) referred to in Section III hereof shall supply to the governing body of the Township of Manchester a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- i. The name of any institution holding funds of the Township of Manchester as a Deposit or a Permitted Investment.
- ii. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- iii. The class or type of securities purchased or Deposits made.
- iv. The book value of such Deposits or Permitted Investments.
- v. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- vi. The fees incurred to undertake such Deposits or Permitted Investments.
- vii. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- viii. All other information which may be deemed reasonable from time to time by the governing body of the Township of Manchester.

VIII. TERM OF PLAN.

This Plan shall be in effect from January 1, 2017 to December 30, 2017. Attached to this Plan is a resolution of the governing body of the Township of Manchester approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

DRAFT

#17-013

R E S O L U T I O N

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% of the delinquency in excess of \$10,000 to be collected against a delinquency open at year end.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00 calculated from the date the tax was payable until the date of actual payment and that there will be an additional penalty charged of 6% of the delinquency in excess of \$10,000 at year end.
2. There will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order before interest is charged.
3. That any payments not made in accordance with paragraph one and two of this resolution shall be charged interest from the due date as set forth in paragraph one and two of this resolution.
4. That this resolution shall be published in its entirety once in an official newspaper of the Township of Manchester.
5. That the Township Clerk shall forward a certified copy of this resolution to the following:
 - A. Mayor;
 - B. Tax Collector;
 - C. Township Attorney;
 - D. Chief Financial Officer;
 - E. Township Auditor.

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January 2017.

Sabina T. Skibo,
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES**

WHEREAS, N.J.S.A. 40a:26a-12 permits the governing body of each municipality to fix the rate of interest to be charged for non-payments of sewer rates, rentals, connection fees, or other charges; and,

WHEREAS, N.J.S.A. 40A:31-12 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of water rates, rentals, connection fees, or other charges.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Division of Utilities is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of sewer and water rates, rentals, connection fees and other charges becoming delinquent after the due date and 18% per annum on any amount of sewer and water rates, rentals, connection fees, or other charges in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000 and remains in arrears at year end, an additional penalty of 6% shall be charged against the delinquency.
2. Quarterly water and/or sewer payments are due immediately upon receipt. There will be a thirty (30)-day grace period of quarterly water and/or sewer payments made by cash, check, or money order before interest is charged.
3. That any payments not made in accordance with paragraph one or two of this resolution shall be charged interest from the due date as set forth in paragraph one and two of this resolution.
4. That this resolution shall be published in its entirety once in an official newspaper of the Township of Manchester.
5. That the Township Clerk shall forward a certified copy of this resolution to the following:
 - A. Mayor;
 - B. Director of Public Works
 - C. Tax Collector;
 - D. Division of Utilities Attorney;
 - E. Chief Financial Officer;
 - F. Township Auditor;

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January 2017.

Sabina T .Skibo,
Township Clerk

DRAFT

#17-015

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY BUDGET
APPROPRIATIONS FOR THE CALENDAR YEAR 2017**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester, for the period of the calendar year 2017 until the regular budget be adopted, in the total amount of ***\$8,626,048.00*** as per **SCHEDULE "A"** attached hereto;

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the *4th* day of *January 2017*.

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

DEPARTMENT OF PUBLIC WORKS

DIVISION OF STREETS

Salary and Wage 472,000.00 x
Operating Expense 53,000.00 x

DIVISION OF BUILDING AND GROUNDS

Salary and Wage 39,000.00 x
Operating Expense 26,250.00 x

DIVISION OF SANITATION & RECYCLE

Salary and Wage 15,000.00 x
Operating Expense 125,000.00 x

DIVISION OF CENTRAL MAINT

Salary and Wage 74,000.00 x
Operating Expense 57,000.00 x

DIVISION OF LAKES, PARKS & PLAY

Salary and Wage 31,500.00 x
Operating Expense 10,500.00 x

DEPARTMENT TOTAL: PUBLIC WORKS 903,250.00

DEPARTMENT OF PUBLIC SAFETY

POLICE

Salary and Wage 2,100,000.00 x
Operating Expense 144,000.00 x

POLICE CLERICAL & COMMUNICATION

Salary and Wage 198,000.00 x

DIVISION OF ANIMAL CONTROL

Salary and Wage 14,100.00 x
Operating Expense 13,125.00 x

DIVISION OF EMERGENCY MGT

Salary and Wage 2,363.00 x
Operating Expense 1,313.00 x

DEPARTMENT TOTAL: POLICE 2,472,901.00

DEPARTMENT OF LAND USE

DIVISION OF ZONING, PLANNING

Salary and Wage 32,000.00 x
Operating Expense 15,500.00 x

UNIFORM FIRE SAFETY ACT

Salary and Wage
Operating Expense

DIVISION OF INSPECTION

Salary and Wage 97,000.00 x
Operating Expense 26,000.00 x

DEPARTMENT TOTAL: LAND USE 170,500.00

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DEPARTMENT OF FINANCE

FINANCE

Salary and Wage	29,000.00	x
Operating Expense	10,500.00	x

DIVISION OF REVENUE COLLECTION

Salary and Wage	45,000.00	x
Operating Expense	15,750.00	x

DEPARTMENT TOTAL: FINANCE 100,250.00

DEPARTMENT OF ENGINEERING

ENGINEERING

Operating Expense	35,000.00	x
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DEPARTMENT TOTAL: ENGINEERING 35,000.00

DEPARTMENT OF LAW

TOWNSHIP ATTORNEY

Operating Expense	50,000.00	x
Operating Expense-FORCLOSED FEES	2,600.00	x

MUNICIPAL PROSECUTOR

Operating Expense	10,500.00	x
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DEPARTMENT TOTAL: ATTORNEY 63,100.00

INSURANCE

GROUP-Operating Expense	1,400,000.00	x
GROUP-OPTOUT	0.00	
Commercial: Property and Casualty Operating Expense	300,000.00	x
Workers Compensation Operating Expense	400,000.00	x

TOTAL-INSURANCE 2,100,000.00

MUNICIPAL COURT

Salary and Wage	89,000.00	x
Operating Expense	7,350.00	x

PUBLIC DEFENDER

Salary and Wage	4,857.00	x
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HEPATITIS INOCULATION PROGRAM

Operating Expense	1,000.00	x
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OSHA REQUIRMENT-RESPIRATOR TEST

OE	1,000.00	x
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TOTAL MUNICIPAL COURT 103,207.00

DRAFT

UNCLASSIFIED	
GASOLINE	100,000.00 x
ELECTRICITY	64,000.00 x
TELEPHONE	40,000.00 x
NATURAL GAS	8,000.00 x
HEATING OIL	1,000.00 x
STREET LIGHTING	44,600.00 x
RESERVE FOR RETIREE ALLOWANC	0.00 x
CONDOMINIUM SERVICES ACT	0.00

TOTAL DEPARTMENT: UNCLASSIFIED 257,600.00

TOTAL OPERATIONS WITHIN "CAPS" 6,660,258.00

STATUTORY EXPENDITURES
WITHIN CAPS

STATUTORY EXPENDITURES	
SOCIAL SECURITY	275,000.00
RESERVE-UNEMPLOYMENT TRUST	
PFRS	
PERS	
DEFINED CONTRIBUTION	1,000.00

TOTAL STATUTORY EXPENDITURES WITHIN CAPS 276,000.00

DRAFT

RESERVE FOR TAX APPEAL	
Operating Expense	
LOSAP	130,000.00
SENIOR OUTREACH PROGRAM	
FEDERAL SHARE Salary and Wage	25,000.00
SENIOR OUTREACH-Unapprop Reserve	
LOCAL MATCH-Salary and Wage	75,000.00
LOCAL MATCH-Operating Expense	33,000.00
MUNICIPAL ALLIANCE GRANT	
OTHER EXPENSES	4,400.00
LOCAL MATCH	100.00
CLEAN COMMUNITY	20,000.00
Operating Expense	
Body Armor	
Operating Expense	0.00
TOTAL OPERATIONS EXCLUDED CAPS	287,500.00
CAPITAL IMPROVEMENT	
TOTAL CAPITAL IMPROVEMENT	0.00
MUNICIPAL DEBT SERVICE	
PAYMENT OF BOND PRINCIPAL	800,000.00
PAYMENT OF NOTES PRINCIPAL	275,000.00
INTEREST ON BONDS	225,000.00
INTEREST ON NOTES	90,000.00
GREEN TRUST LOAN PRINCIPAL	11,500.00
GREEN TRUST LOAN INTEREST	790.00
TOTAL MUNICIPAL DEBT	1,402,290.00
DEFERRED CHARGES:	
5 year	0.00
3 year	0.00
Deferred Charges (paydown old ordinances)	0.00
TOTAL DEFERRED CHARGES	0.00
TOTAL APPROP-EXCLUD FROM CAPS	1,689,790.00
TOTAL APPROP-INSIDE CAPS	6,936,258.00
TOTAL TEMPORARY BUDGET	8,626,048.00

DRAFT

#17-016
**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN
SERVICE AREA
APPROPRIATIONS FOR THE CALENDAR YEAR 2017**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Water Utility Eastern Service Area, for the period of the calendar year 2017 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET WATER UTILITY-CY 2017			
EASTERN SERVICE AREA			
SALARIES & WAGES	S/W	\$196,800.00	
OTHER EXPENSES	OE	\$323,000.00	
PAYMENT OF BOND PRINCIPAL	OE		
INTEREST ON BONDS	OE	\$0.00	
PERS	OE	\$0.00	
SOCIAL SECURITY SYSTEM	OE	\$15,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00	
TOTAL		\$534,800.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of *January* 2017.

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#17-017

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN
SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2017**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Sewer Utility Eastern Service Area, for the period of the calendar year 2017 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET SEWER UTILITY-CY2017		
EASTERN SERVICE AREA		
SALARIES & WAGES	S/W	\$228,000.00
OTHER EXPENSES	OE	\$818,000.00
CAPITAL IMPROVEMENT FUND	OE	\$0.00
PAYMENT OF BOND PRINCIPAL	OE	\$0.00
INTEREST ON BONDS	OE	\$0.00
SOCIAL SECURITY SYSTEM	OE	\$18,000.00
TOTAL		\$1,064,000.00

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council, on the *4th* day of *January 2017*.

Sabina T. Skibo, R.M.C.
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY
BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2017**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Western Service Area Water Utility, for the period of the calendar year 2017 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET WATER UTILITY-CY2017			
WESTERN SERVICE AREA			
SALARIES & WAGES	S/W	\$168,000.00	
OTHER EXPENSES	OE	\$308,000.00	
PAYMENT OF BOND PRINCIPAL	OE	\$0.00	
INTEREST ON BONDS	OE	\$303,000.00	
PERS	OE	\$0.00	
SOCIAL SECURITY SYSTEM	OE	\$13,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00	
TOTAL		\$792,000.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the *4th* day of *January*, 2017.

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY
BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2017**

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Western Service Area Sewer Utility, for the period of calendar year 2017 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET SEWER UTILITY-CY2017			
WESTERN SERVICE AREA			
SALARIES & WAGES	S/W	\$116,000.00	
OTHER EXPENSES	OE	\$482,000.00	
PAYMENT OF BOND PRINCIPAL	OE	\$0.00	
INTEREST ON BONDS	OE	\$118,000.00	
PERS	OE	\$0.00	
SOCIAL SECURITY SYSTEM	OE	\$8,800.00	
ACCUMULATED LEAVE COMPENSATION	OE	\$0.00	
TOTAL		\$724,800.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the *4th* day of *January*, 2017.

Sabina T. Skibo, R.M.C.
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING RESOLUTION #16-438 AWARDING A CONTRACT TO AND
AUTHORIZING THE APPOINTMENT OF JAMES GLUCK, ESQ. AS
A HEARING OFFICER FOR A TOWNSHIP DISCIPLINARY MATTER**

WHEREAS, the Business Administrator of the Township of Manchester has advised that an independent hearing officer is needed for a confidential disciplinary hearing; and,

WHEREAS, James Gluck will be paid at a rate of \$150.00 per hour to serve as the hearing officer in the above matter; and,

WHEREAS, resolution #16-348 is amended to award the contract to James Gluck, Esq. as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That James Gluck is hereby appointed as Hearing Officer at the rate of \$150.00 per hour not to exceed the total of \$2,500.00.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement with James Gluck.
3. That the contract to be entered into is awarded through the non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5.
4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.
5. That this resolution shall take effect immediately.
6. That the Township Clerk shall forward a certified copy of this Resolution to all parties in interest.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 4th day of January, 2017.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#17-021

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SCHEDULE "C" AGREEMENT WITH THE COUNTY OF OCEAN FOR 2017

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8a-1 et seq. authorized the Township of Manchester to enter into a contract for the provision of certain governmental services with the County of Ocean; and,

WHEREAS, N.J.S.A. 40:8 requires such a contract to be authorized by resolution or ordinance; and,

WHEREAS, it is the desire of the governing body to authorize the execution of a contract with the County of Ocean for the provision of services, materials and equipment as set forth in Schedule "C" attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. That the Mayor is hereby authorized to execute and the Municipal Clerk is authorized to attest to a Schedule "C" agreement with the County of Ocean in accordance with the provisions of the law to include a sum not to exceed \$25,000.00 for the Ocean County Road Department.. A copy of the said agreement is attached hereto and made part hereof as Schedule "C".
2. This agreement is for the period of January 1, 2016 to December 31, 2017.
3. That a copy of this agreement referenced herein shall be kept on file and made available for public inspection in the Municipal Clerk's office during normal business hours.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 4th day of January, 2017.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#17-022

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING
THE ANNUAL MEETING DATES OF THE TOWNSHIP COUNCIL**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the **Regular Meetings** of the Township Council will be held on the second and fourth Mondays, at 6:00 P.M., unless otherwise noted, on the following dates for the year 2017:

January 23, February 13, February 28 (Tuesday), March 13, March 27, April 10, April 24, May 8, May 22, June 12, June 26, July 10, July 24, August 14, August 28, September 11, September 25, October 10 (Tuesday), October 23, November 13, November 27 and December 11, 2017.

2. That all meetings will be held in the Town Hall, One Colonial Drive, Manchester Township, New Jersey. Formal legal action may be taken by the Township Council at such meetings of the Township Council.

CERTIFICATION

I, **Sabina T. Skibo**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 4th day of **January, 2017**.

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#17-023

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
DESIGNATING LEGAL NEWSPAPERS FOR THE TOWNSHIP**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Official Newspapers of the Township for Manchester shall be as follows:
 - A. Asbury Park Press
 - B. Star Ledger

CERTIFICATION

I, **Sabina T. Skibo**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 4th day of **January, 2017**.

Sabina T. Skibo, R.M.C.
Township Clerk

#17-024

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE AND
INSTALLATION THREE MOTOROLA MCC7500 RADIO DISPATCH CONSOLES AND A
MOTOROLA M1 CORE RADIO SYSTEM CONTROLLER UNDER NEW JERSEY STATE
CONTRACT**

WHEREAS, the Township of Manchester wishes to purchase materials, labor and emergency lighting equipment from Motorola Solutions vendor #83909, an authorized vendor under NJ State Contract # T-0109; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Public contracts, **N.J.S.A. 40A:11-12**; and,

WHEREAS, Motorola Solutions is an authorized vendor under NJ State Contract #T-0109 for municipal governments for the year 2016; and,

WHEREAS, the Purchasing Agent has recommended the utilization of this contract on the grounds that it represents the best cost savings to the Township; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Purchasing Agent; and,

WHEREAS, the cost for the NJ State Contract purchase of the aforesaid equipment, shall not exceed the total amount of \$698,855.95; and,

WHEREAS, the award of the contract aforesaid shall be conditioned upon the certification of the availability of funds from the Current Fund Appropriations, by the Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. That a NJ State Contract purchase of materials, labor and emergency lighting equipment shall not exceed \$698,855.95.
2. That the execution of the contract aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Purchasing Agent;
 - C. Chief Financial Officer;
 - D. Chief of Police;
 - E. Lt. Robert Dolan
 - F. Motorola Solutions, Inc.
P.O. Box 6810
Freehold, NJ 07728

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 4th day of January, 2017

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#17-025

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING BRENDAN WEINER AS TOWNSHIP COUNCIL
MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE**

WHEREAS, there exists and Open Space Advisory Committee within the Township of Manchester; and

WHEREAS, it is the desire of the Township Council to appoint a member of the Township Council to serve on the Open Space Advisory Committee; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that it hereby appoints Brendan Weiner for the term of one year to the Open Space Advisory Committee of the Township of Manchester, commencing on January 1, 2017 and expiring on December 31, 2017.

BE IT FURTHER RESOLVED, that the Township Clerk shall forward copies of this resolution to the following:

- A. Open Space Advisory Committee
- B. Brendan Weiner

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **4th** day of **January 2017**.

Sabina T. Skibo, R.M.C.
Township Clerk

#17-026

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING JAMES A. VACCARO, Sr. AS A CLASS III
MEMBER OF THE MANCHESTER TOWNSHIP
PLANNING BOARD**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That James A. Vaccaro, Sr. be and hereby is appointed as a Class III Member of the Manchester Township Planning Board for a term of one (1) year commencing January 1, 2017.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. James A. Vaccaro, Sr.
- B. Manchester Township Planning Board

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 4th day of **January 2017**.

Sabina T. Skibo, R.M.C.
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF JOSEPH J. FACCONE, R.M.A., OF SAMUEL KLEIN AND
COMPANY AS TOWNSHIP AUDITOR PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Joseph Faccone of Samuel Klein and Company to the position of Township Auditor; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution is as set forth in the year 2017 Municipal Budget for auditing services; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Auditor - Finance Department; and,

WHEREAS, Joseph Faccone of Samuel Klein and Company has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Joseph Faccone of Samuel Klein and Company be and is hereby appointed as Auditor to perform all necessary auditing work for a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement with Joseph Faccone of Samuel Klein and Company.
3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.
4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.
6. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Administrator;
 - B. Chief Financial Officer;
 - C. Joseph Faccone.
 - D. Purchasing Agent

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TOWNSHIP TAX ASSESSOR AS
THE AGENT TO FILE PETITIONS OF APPEAL/COMPLAINTS
WITH THE OCEAN COUNTY BOARD OF TAXATION AND NAMING
THE TOWNSHIP ATTORNEY TO ACT AS ALTERNATE AGENT**

WHEREAS, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in the tax assessments on the tax list after the County Board of Taxation has certified the tax list for the tax year or a property becomes subject to a roll-back assessment; and

WHEREAS, the governing body of the taxing district of the Township of Manchester is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected or a roll-back assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to act as the agent for the Township of Manchester, and the Municipal Attorney to act as alternate agent for the Township of Manchester during the year 2017, and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value, and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Township Clerk.
2. That the Tax Assessor or Township Attorney is hereby authorized to execute Stipulations of any Tax Appeal or Complaint filed by the taxing district or by a taxpayer in the tax year 2017.
3. That the Township Clerk shall forward certified copies of this Resolution to the following:
 - A. Tax Assessor
 - B. Township Attorney
 - C. Chelsea Skuby, County Tax Administrator
118 Washington St. Courthouse, PO Box 2191
Toms River, NJ 08754
 - D. Ocean County Board of Taxation – with any such Petition or Appeal.

DRAFT

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of January 2017.

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF ANGELA KOUTSOURIS OF GILMORE & MONAHAN AS
TOWNSHIP ATTORNEY FOR LEGAL SERVICES FOR MANCHESTER TOWNSHIP
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Angela Koutsouris of Gilmore & Monahan as Township Attorney for Legal Services for Manchester Township; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Township Attorney for Legal Services for Manchester Township; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Angela Koutsouris of Gilmore & Monahan is hereby appointed as Township Attorney for Legal Services for Manchester Township; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Gilmore & Monahan
Allen Street Professional Building
Ten Allen Street
Post Office Box 1540
Toms River, NJ 08754

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF CHRISTOPHER DASTI, & JERRY DASTI OF DASTI, MURPHY,
ULKAY, KOUTSOURIS & CONNERS AS GENERAL COUNSEL PURSUANT TO AND
IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Christopher Dasti & Jerry Dasti of Dasti, Murphy, Ulaky, Koutsouris, & Connors as General Counsel; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

General Counsel; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Christopher Dasti, & Jerry Dasti of Dasti, Murphy, Ulaky, Koutsouris, & Connors is hereby appointed as General Counsel; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Dasti, Murphy, Ulaky, Koutsouris, & Conners
Clock Tower Building
620 West Lacey Road
Forked River, NJ, 08731

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF KEVIN B. RIORDAN, ESQ OF KEVIN B. RIORDAN, ESQ AS
GENERAL COUNSEL PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-
20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Kevin B. Riordan Esq. of Kevin B. Riordan Esq. as General Counsel; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

General Counsel; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Kevin B. Riordan Esq. of Kevin B. Riordan Esq. is hereby appointed as General Counsel; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the “fair and open process” as a “Professional Service” in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Kevin B. Riordan Esq.
20 Hadley Avenue
Toms River, NJ, 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF CHRISTOPHER DASTI OF DASTI,
MURPHY, ULAKY, KOUTSOURIS & CONNERS FOR LEGAL SERVICES IN
UTILITIES DEPARTMENT PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.
19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Christopher Dasti of Dasti, Murphy, Ulaky, Koutsouris & Connors for Legal Services for Utilities Department; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Legal Services for Utilities Department; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Christopher Dasti of Dasti, Murphy, Ulaky, Koutsouris & Connors is hereby appointed for Legal Services for Utilities Department ; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Dasti, Murphy, Ulaky, Koutsouris & Connors
Clock Tower Building
620 West Lacey Road
Post Office Box 1057
Forked River, NJ 08731

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF ARMANDO V RICCIO OF ARMANDO RICCIO, LLC AS
LABOR COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-
20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Armando V. Riccio , of Armando Riccio LLC as Labor Counsel; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Labor Counsel; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Armando V. Riccio of Armando Riccio LLC is hereby appointed as Labor Counsel; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Armando Riccio LLC,
7 North Main Street, Suite A
Medford, NJ 08055

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT MIKE MCKENNA OF HIERING, GANNON, MCKENNA AS SPECIAL
LABOR COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-
20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Mike McKenna of Hiering, Gannon McKenna as Special Labor Counsel; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution is as set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Special Labor Counsel; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Mike McKenna of Hiering, Gannon, McKenna is hereby appointed as Special Labor Counsel; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Hering, Gannon, McKenna
29 Hadley Ave.
Toms River, NJ 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

#17-035

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF STEPHEN TRIMBOLI OF TRIMBOLI & PRUSINOWSKI AS
SPECIAL LABOR COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.
19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Stephen Trimboli, of Trimboli & Prusinowski as Special Labor Counsel; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Special Labor Counsel; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Stephen Trimboli of Trimboli & Prusinowski is hereby appointed as Special Labor Counsel; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Trimboli & Prusinowski,
268 South Street
Morristown, NJ 07960

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF JERRY DASTI OF DASTI, MURPHY, ULKAY, KOUTSOURIS &
CONNERS AS SPECIAL LABOR COUNSEL PURSUANT TO AND INACCORDANCE
WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Jerry Dasti of Dasti, Murphy, Ulaky, Koutsouris, & Connors as Special Labor Counsel; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Special Labor Counsel; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Jerry Dasti of Dasti, Murphy, Ulaky, Koutsouris, & Connors is hereby appointed as Special Labor Counsel; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Dasti, Murphy, Ulaky, Koutsouris, & Conners
Clock Tower Building
620 West Lacey Road
Forked River, NJ,08731

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF JEAN CIPRIANI OF GILMORE & MONAHAN AS COUNSEL ON
AFFORDABLE HOUSING MATTERS PURSUANT TO AND IN ACCORDANCE WITH
N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Jean Cipriani of Gilmore & Monahan as Counsel on Affordable Housing Matters; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution is will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Counsel on Affordable Housing Matters; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Jean Cipriani of Gilmore & Monahan is hereby appointed as Counsel on Affordable Housing Matters; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Gilmore & Monahan
Allen Street Professional Center
Ten Allen Street
PO Box 1540
Toms River, NJ 08754

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF CHRISTOPHER M. WALRATH OF GLUCK WALRATH AS
BOND COUNSEL PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Christopher M. Walrath of Gluck Walrath as Bond Counsel; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Bond Counsel; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Christopher M. Walrath of Gluck/Walrath is hereby appointed as Bond Counsel; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Gluck/Walrath
428 River View Plaza
Trenton, NJ 08611

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF WILLIAM WHITE OF MASER CONSULTING AS TOWNSHIP
ENGINEER PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint William White of Maser Consulting as Township Engineer; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Township Engineer; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That William White of Maser Consulting is hereby appointed as Township Engineer; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Maser Consulting
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

#17-040

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF FRANK LITTLE, DOUGLAS KLEE, ANDREW MARSHALL,
WILLIAM BERG, ROBERT ROMANO & ALLISON IANNACONE OF OWEN
LITTLE & ASSOCIATES AS SPECIAL PROJECT ENGINEER PURSUANT TO AND
IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Frank Little, Douglas Klee, Andrew Marshall, William Berg, Robert Romano & Allison Iannaccone of Owen Little & Associates as Special Project Engineer; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Special Project Engineer; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Frank Little, Douglas Klee, Andrew Marshall, William Berg, Robert Romano & Allison Iannaccone of Owen Little & Associates is hereby appointed as Special Project Engineer; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Owen Little & Associates
443 Atlantic City Blvd
Beachwood, NJ 08722

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

#17-041

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF CENTER STATE ENGINEERING
AS SPECIAL PROJECT ENGINEER PURSUANT TO AND
IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Center State Engineering as Special Project Engineer; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Special Project Engineer; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Center State Engineering is hereby appointed as Special Project Engineer; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Center State Engineering
481 Spotswood Englishtown Road
Monroe Township, NJ 08831

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

DRA

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF PATRICK JEFFREY & CHARLES ROONEY OF T&M
ASSOCIATES AS SPECIAL PROJECT ENGINEER PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Patrick Jeffrey & Charles Rooney of T & M Associates as Special Project Engineer; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Special Project Engineer; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Patrick Jeffrey & Charles Rooney of T & M Associates is hereby appointed as Special Project Engineer; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. T & M Associates
9 Grand Avenue
Building 1
Toms River, NJ 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF ALAN DITTENHOFER OF REMINGTON, VERNICK & VENA
ENGINEERS FOR ENGINEERING SERVICES FOR SEWER AND WATER
PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Alan Dittenhofer of Remington Vernick & Vena Engineers for Engineering Services for Sewer and Water; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Engineering Services for Sewer and Water; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Alan Dittenhofer of Remington Vernick & Vena Engineers is hereby appointed for Engineering Services for Sewer and Water; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Remington, Vernick & Vena
9 Allen Street
Toms River, NJ 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF JENNIFER G. EDWARDS OF ACACIA FINANCIAL GROUP
INC. AS FINANCIAL ADVISOR PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Jennifer G. Edwards of Acacia Financial Group Inc. as Financial Advisor; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Financial Advisor; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Jennifer G. Edwards of Acacia Financial Group Inc. is hereby appointed as Financial Advisor; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Acacia Financial Group Inc.
601 Route 73 North
Suite 206
Marlton, NJ 08053

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF GREGORY MCGUCKIN, CHRISTOPHER DASTI, TIMOTHY
MCNICHOLS & MARTIN BUCKLEY OF DASTI, MURPHY, ULKAY, KOUTSOURIS
& CONNERS AS MUNICIPAL PROSECUTOR PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Gregory McGuckin, Christopher Dasti, Timothy McNichols & Martin Buckley of Dasti, Murphy, Ulaky, Koutsouris, & Connors as Municipal Prosecutor; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Municipal Prosecutor; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Gregory McGuckin, Christopher Dasti, Timothy McNichols & Martin Buckley of Dasti, Murphy, Ulaky, Koutsouris, & Connors is hereby appointed as Municipal Prosecutor; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Dasti, Murphy, Ulaky, Koutsouris, & Conners
Clock Tower Building
620 West Lacey Road
Forked River, NJ, 08731

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

#17-047

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT BONNIE PETERSON, OF BONNIE R. PETERSON LLC AS
CONFLICT MUNICIPAL PROSECUTOR PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Bonnie Peterson of Bonnie R. Peterson LLC , as Conflict Municipal Prosecutor; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Conflict Municipal Prosecutor; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Bonnie Peterson, of Bonnie R. Peterson LLC is hereby appointed as Conflict Municipal Prosecutor ; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Bonnie R. Peterson LLC
1201 S.W. Central Avenue
P O Box J
Seaside Park, NJ, 08752

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF MATTHEW SAGE, OF MATTHEW SAGE LLC
AS PUBLIC DEFENDER PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Matthew Sage of Matthew Sage LLC, as Public Defender; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Public Defender; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Matthew Sage, of Matthew Sage LLC is hereby appointed as Public Defender; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Matthew Sage LLC
98 East Water Street
Toms River, NJ, 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT BRIAN RUMPF, OF BRIAN E. RUMPF
AS CONFLICT PUBLIC DEFENDER PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Brian Rumpf of Brian E. Rumpf, as Conflict Public Defender; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Conflict Public Defender; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Brian Rumpf, of Brian E. Rumpf is hereby appointed as Conflict Public Defender; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Brian E. Rumpf
11 Leifried Lane
Tuckerton, NJ, 08087

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT BRIAN WHITE, OF BRIAN CORLEY WHITE AS CONFLICT
PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-
20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Brian White of Brian Corley White, as Conflict Public Defender; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Conflict Public Defender; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Brian White, of Brian Corley White is hereby appointed as Conflict Public Defender; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Brian White
204 Court House Lane
Toms River, NJ, 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

#17-051

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF BRIAN DISTEFANO, OF BRIAN J. DISTEFANO ESQ. AS
CONFLICT PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH
N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Brian DiStefano of Brian J. DiStefano, as Conflict Public Defender; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Conflict Public Defender; and,

WHEREAS, has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Brian DiStefano, of Brian J. DiStefano Esq. is hereby appointed as Conflict Public Defender; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.
2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Brian J. DiStefano Esq.
1 Pelican Drive
2nd Floor, Suite 6
Bayville, NJ, 08721

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AWARDING A CONTRACT TO AND AUTHORIZING THE
APPOINTMENT OF COMMUNITY GRANTS, PLANNING & HOUSING AS
ADMINISTRATIVE AGENT IN AFFORDABLE HOUSING MATTERS PURSUANT TO
AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a “fair and open process”; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the “fair and open process”; and,

WHEREAS, the Township Council desires to appoint Community Grants, Planning and Housing (CGP&H) as Administrative Agent for Affordable Housing Matters; and,

WHEREAS, the maximum amount of the contract to be awarded under this resolution will be set forth in the year 2017 Municipal Budget; and,

WHEREAS, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2017 temporary budget and will be available in the final budget when adopted under:

Administrative Agent for Affordable Housing Matters; and,

WHEREAS, has submitted a proposal in accordance with the “Pay to Play” Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Community Grants, Planning and Housing (CGP&H) is hereby appointed as Administrative Agent for Affordable Housing Matters; and, a term of one (1) year commencing January 1, 2017 and ending December 31, 2017.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2017.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Administrator;
- B. Chief Financial Officer
- C. Purchasing Agent
- D. CGP&H
101 Interchange Plaza, Suite 301
Cranbury, NJ 08512

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 4th day of **January, 2017**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#17-053

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A
LIEN AGAINST PROPERTY LOCATED AT 10 C MAPLEWOOD DRIVE (BLOCK 75.101 LOT
43) AFTER FAILING TO PROPERLY REGISTER A VACANT/ABANDONED PROPERTY**

WHEREAS, in accordance with the provisions of Chapter 313, specifically Section 25, of the Township Code of the Township of Manchester, the Township Code Enforcement Officer issued notice of violation of failing to register vacant/abandoned property to owner of property located at 10 C Maplewood Drive (Block 75.101 Lot 43); and,

WHEREAS, after waiting the required period of time the Township Code Enforcement Officer reported the failure to properly and completely register a vacant/abandoned property to Township Administration; and,

WHEREAS, the total fee for proper initial registration of the property is \$750.00 as detailed in 313-25E, and

WHEREAS, Chapter 25G(1), in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the required registration together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution on the property located at 10 C Maplewood Drive (Block 75.101 Lot 43).
2. That a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5
3. That the Township Clerk shall forward a certified copy of this resolution to:
 - A. Tax Collector
 - B. Chief Financial Officer; and
 - C. Code Enforcement Official.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the 4th day of January, 2017.

Sabina T. Skibo, RMC
Township Clerk