



**MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA
November 28, 2016
6:00 PM**

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1. CALL TO ORDER

2. STATEMENT:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. PROCLAMATIONS

National American Indian Heritage Month - November 2016

6. LAND SALE

Notice of Sale Block 1.227 Lot 30

7. SUBMISSION OF BILLS

- #16-403 Current Fund Bill List
- #16-404 Eastern Service Area Bill List
- #16-405 Western Service Area Bill List

8. ORDINANCES - Second Reading, Public Hearing and Final Action

- #16-037 Amendments to several sections of Township Code to eliminate Department of Utilities and re-establish Division of Utilities
- #16-038 Vacation of a portion of Burnside St.

9. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

- #16-406 Authorizing to Cancel Taxes for a TDV-Corenblyth-block 71.06 lot 13-8 Lyndhurst Lane
- #16-407 Resolution to Foreclose Certificates Held by Manchester Township
- #16-408 Authorizing refunds requested by the Tax Collector (overpayment)

B. CONTRACTS/AGREEMENTS

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#16-409 Authorizing agreement with 87th Security Forces Squadron at JBMDL for mutual aid services

#16-410 Authorizing Settlement of Litigation

C. RECREATION

#16-411 Establishing 2017 Recreation theater trip fees

D. PURCHASING

#16-412 Authorizing Wilbur Avenue Change Order #1 & Final

E. BONDS/ESCROWS

#16-413 Authorizing release of Planning Board & Zoning Board escrows posted by Eric Larson for Block 70 Lot 7.04 (2947 Hwy 547)

F. MISCELLANEOUS

#16-414 Authorizing refund for a street vacation fee

#16-415 Authorizing refund of certain permit fees

#16-416 Authorizing Purchase of Ford F-250 Pick-up

10. REPORTS

11. PUBLIC COMMENT

12. EXECUTIVE SESSION

#16-417 EXECUTIVE SESSION - Contract Negotiations

13. ADJOURNMENT

P

Township of Manchester
Office of the Mayor

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Proclamation

NATIONAL AMERICAN INDIAN HERITAGE MONTH

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

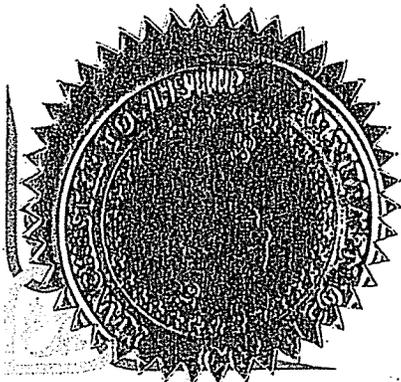
WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today; and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational and historical activities have been planned.

NOW THEREFORE, I, Kenneth T. Palmer, by virtue of the authority vested in me as Mayor of the Township of Manchester do hereby proclaim November as the National American Indian Heritage Month, in the Township of Manchester, Ocean County, New Jersey, and urge all our citizens to observe this month with appropriate programs, ceremonies and activities.



KENNETH T. PALMER, Mayor
Manchester Township

NOTICE OF SALE OF REAL ESTATE

TAKE NOTICE, that pursuant to N.J.S.A. 40A:12-13 et seq., the Township Council has determined to offer the following lands for sale to the owners of real property contiguous thereto as this Township-owned property is less than the minimum size for development under the Township Zoning Ordinance and is without any capital improvements. **This property shall be offered for sale at a public sale auction to the highest bidder of the contiguous property owners adjacent to the Township owned Lot 30 in Block 1.227, a 50 X 100 ft. parcel of vacant land. The minimum price for bidding shall be \$10,000.00 for the parcel and bids will be accepted at the Township Council meeting on Monday, November 28, 2016 at 6:00 p.m. in the Courtroom of the Municipal Building at 1 Colonial Dr., Manchester, NJ 08759. The bidders at this public auction must be prepared to pay 10% of the successful bid price immediately and the sale shall be in accordance with the following terms and conditions:**

All premises will be sold subject to Federal, State and Municipal Laws and Regulations including applicable ordinances, easements, conditions, restrictions and rights of way of record and such facts as an accurate survey may disclose.

The land to be sold is undersized for development under the Township zoning ordinance. Bids will be limited to contiguous landowners only. It is an express condition of this sale that the successful bidder from amongst the contiguous land owners will consolidate the subject premises at closing with their adjoining properties.

The properties to be sold are described as follows:

<u>BLOCK</u>	<u>LOT</u>	<u>MINIMUM BID</u>
1.227	30	\$10,000.00

The following restrictions and conditions shall be placed on the use to be made of the real property, and that the following interests in the real property shall be retained by the Township of Manchester, which restrictions, conditions and interests shall be placed in the Deed:

That the successful bidder shall consolidate the lot they purchase with the premises they presently own which are contiguous to the property set forth herein.

The deed must be recorded within 30 days of closing or title to the property shall automatically revert back to the Township of Manchester without the necessity of entry or re-entry.

All block and lot designations refer to the Township of Manchester Tax Map and the minimum bid will be as indicated. The contiguous land owners for the purposes of this sale shall be limited to the legal owner of record as of the date of the sale. Contract purchasers and tax lien owners are not deemed contiguous for the purposes of this sale. The description and location of said lands are for informational purposes only, and prospective bidders should examine the property prior to bidding to verify this information.

The highest bid in excess of the minimum bid price may be accepted by the Township of Manchester.

The Township Council does hereby reserve the right to reject any and all bids received on any or all of the properties, or to withdraw this offer to sell at any time prior to sale, without cause, and upon advertisement of such.

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Likewise, no representations are made as to the topographic condition concerning any property listed herein; i.e., no representation is made that the subject premises are buildable.

Notwithstanding anything contained in this notice to the contrary, no representations are being made herein that any of the premises listed for sale are in fact located on an existing paved right-of-way or that any of these properties are in fact "buildable" as defined under the Municipal Land Use Law, Township zoning ordinances, Federal and State wetlands legislation, New Jersey Environmental Clean Up Responsibility Act or any other applicable law. The purchaser must verify this information prior to bidding.

Along with its bid, each bidder shall provide a certified or bank check in the amount of ten percent (10%) of the successful auction bid price upon the completion of the auction.

The Township Council of the Township of Manchester may reconsider its decision to sell any or all of the subject properties within thirty (30) days after the enactment of this Ordinance and either offer any or all of the properties for sale at a public sale pursuant to N.J.S.A. 40A:12-13(a) or reject any or all bids and retain any or all of the properties for Township use.

If awarded, full payment for any or all of the properties shall be made by certified check or bank check within thirty (30) days after the award of the bid. The successful bidder shall pay all legal expenses, including Township legal fees in the amount of \$300.00, and the Township required title search fees, and the pro rata cost of advertisement, preparation of the legal description of said lands, preparation of Deed,

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recording fees, and all other reasonable fees and costs incurred as part of the consideration on the date of closing.

The Township of Manchester makes no representations with regard to the properties or titles. This sale is made "as is". In the event the Township cannot convey a marketable title to the properties, its sole liability shall be to return all monies paid by the successful bidder to the Township, without interest.

That, if the property is sold, the Township shall file with the director of the division of Local Government Services in the department of Community Affairs, sworn affidavit(s) verifying the publication of advertisements as required by N.J.S.A. 40A:12-13(b).

That the successful bidder shall prepare a Bargain and Sale Deed with Covenants as to the Grantor for the conveyance, for review by the Township Attorney and the signature of the Mayor and Township Clerk. The deed shall also contain a current metes and bounds description of the property.

That should the property be developed, it shall be done in accordance with all applicable Township Ordinances as well as County and State laws, rules and regulations. No representation, express or implied, is made that the successful bidder on an undersized lot will be able to secure a variance to develop, construct or otherwise utilize any undersized lots hereby being sold.

In the event the purchaser fails to comply with the terms and conditions of this sale or otherwise fails to close on the subject premises, liquidated damages in the sum of ten percent (10%) of the amount bid shall be due the Township.

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In the event the Township cannot convey marketable title to said premises its sole liability shall be to return without interest all monies paid by the purchaser to the Township. This obligation will not survive closing of title. This Land Sale Notice sets forth the only terms and conditions of this sale. No representations are being made except those set forth expressly herein at length.

ANGELA KOUTSOURIS, ESQUIRE
Township Attorney
Township of Manchester

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16 - 403
NOVEMBER 28 , 2016

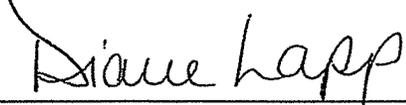
**RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	695,499.00
Capital Fund	\$	16.60
Escrows	\$	3,568.60
Affordable Housing Trust Fund	\$	22,072.24
Animal Control Fund	\$	
Drug Enforcement Fund	\$	13,661.20
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	
Recreation Trust Fund	\$	
Open Space Trust Fund	\$	22,010.52
Manchester - Lakehurst Borough Construction Code Fund	\$	<u> </u>
	\$	<u><u>756,828.16</u></u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

James A. Vaccaro, Sr.
Council President

Sabina T. Skibo
Township Clerk

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BILL LIST ADDENDUM

NOVEMBER 28 , 2016

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CAPITAL FUND

\$ 0.00

CURRENT FUND

PAYROLL WEEK ENDING 12/2/2016

Robert Berg	Retiree Health Insurance - December 2016	2,798.44
Alan Blashinsky	Retiree Health Insurance - December 2016	3,208.15
Judith Costanzo	Retiree Health Insurance - December 2016	1,780.37
Donald Somerset	Health Insurance - December 2016	2,742.12
Sandra Drake	Retiree Health Insurance - December 2016	3,183.52
Curtis Holman	Retiree Health Insurance - December 2016	1,758.33
Philip Manolio	Retiree Health Insurance - December 2016	2,669.12
Geraldine Teutsch	Retiree Health Insurance - December 2016	1,797.13

\$ 19,937.18

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 12/2/2016

Township of Manchester Off Duty Week Ending 11/18/2016

Chk # 2329

3,568.60

\$ 3,568.60

ANIMAL CONTROL FUND

\$ _____

DRUG ENFORCEMENT TRUST FUND

\$ _____

N.J. UNEMPLOYMENT TRUST FUND

\$ _____

AFFORDABLE HOUSING

\$ 20,012.24

PUBLIC ASSISTANCE DISCRETIONARY TRUST FUND

\$ _____

PUBLIC ASSISTANCE TRUST FUND I

\$ _____

MUNICIPAL ALLIANCE TRUST FUND

\$ _____

MANCHESTER DAY TRUST FUND

\$ _____

OPEN SPACE TRUST FUND

\$ _____

PUBLIC DEFENDER TRUST FUND

\$ _____

November 22, 2016
10:28 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT Page No: 1

Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account			
55100	11/16/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			2312
	16-01946	PAYROLL 24 CURRENT 11/18/2016	543,689.97		
55101	11/28/16	ADAMG010 ADAM GUKER			2325
	V6-01681	REIMBURSEMENT-TOLLS	25.40		
55102	11/28/16	ADVEN010 ADVENTURES IN NEW DESIGN, INC			2325
	16-01863	2016-17 JR BASKETBALL SHIRTS	87.75		
55103	11/28/16	AMANJ005 AMANJ			2325
	16-01612	Annual Assessor's Meeting	120.00		
55104	11/28/16	ARMAN005 ARMANDO V. RICCIO, LLC			2325
	V6-01638	OCT 2016 LABOR COUNSEL	588.00		
55105	11/28/16	ATT00005 AT&T			2325
	V6-01663	LONG DIST. 020 794 5964 001	69.90		
55106	11/28/16	BROAD010 BROADVIEW NETWORKS			2325
	V6-01645	PHONE SVC 732-350-1205 671	195.52		
55107	11/28/16	COMCA010 COMCAST			2325
	V6-01646	CABLE SVC 8499 05 196 0163024	19.92		
55108	11/28/16	CUSTO010 CUSTOM-BANDAG, INC.			2325
	16-01783	OPEN PO FOR PARTS, SUPPLIES	76.49		
	16-01820	TIRES FOR UTILITIES E TRUCKS16	627.56		
			<u>704.05</u>		
55109	11/28/16	DASTI005 DASTI, MURPHY AND MCGUCKIN, PC			2325
	V6-01666	OCT 2016 MUNICIPAL PROSECUTOR	3,333.00		
	V6-01680	OCT 2016 LEGAL SERVICES	1,380.00		
			<u>4,713.00</u>		
55110	11/28/16	DOWNS005 DOWNS FORD, INC.			2325
	16-01495	Open PO for parts and repairs	31.45		
	16-01828	suspension parts for trk 22	1,074.63		
			<u>1,106.08</u>		
55111	11/28/16	EARLE005 EARLE ASPHALT COMPANY			2325
	V6-01677	WILBUR AVE. RECONSTRUCTION	35,205.29		
55112	11/28/16	EASTC005 EAST COAST EMERGENCY			2325
	16-01618	VEHICLE LIGHTBAR	559.44		
55113	11/28/16	ELITE010 ELITE K-9, INC.			2325
	16-01577	K9 Supplies	557.61		

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
01	CURRENT	Current Fund Account	Continued	
55114	11/28/16	ELRAC005 ELRAC INC. 16-00885 Vehicle Rentals	147.20	2325
55115	11/28/16	FEDER005 FEDERAL EXPRESS CORPORATION 16-01112 General Shipping Charges	18.73	2325
55116	11/28/16	FRATE005 FRA TECHNOLOGIES 16-01846 Software Maintenance	1,200.00	2325
55117	11/28/16	HUNTE005 HUNTER JERSEY PETERBILT 16-01871 FRONT END PARTS FOR TRK 12 16-01892 replacement seat for trk 13	396.93 <u>754.85</u> 1,151.78	2325
55118	11/28/16	JERSE015 JERSEY ELEVATOR COMPANY, INC 16-00769 Blanket for 8 month period	333.96	2325
55119	11/28/16	JOHNN015 JOHNNY ON THE SPOT, INC. 16-01661 Blanket for porta johns	195.00	2325
55120	11/28/16	JOHNS020 JOHNSTONE SUPPLY 16-01257 Blanket for supplies	51.78	2325
55121	11/28/16	JVMGA005 JVM GAS STATION INC 16-00828 Police Vehicle Washes 16-01873 Police Vehicle Washes/Gas	450.00 <u>117.31</u> 567.31	2325
55122	11/28/16	LAKEH010 LAKEHURST CLEANERS CORP 16-01389 Police Uniform Dry Cleaning	530.00	2325
55123	11/28/16	LAKEH020 LAKEHURST HARDWARE 16-00876 Misc. Supplies 16-01535 OPEN PO FOR PARTS, REPAIRS	37.96 <u>88.61</u> 126.57	2325
55124	11/28/16	LANIG005 LANIGAN ASSOCIATES, INC. 16-01764 Test Kits	672.75	2325
55125	11/28/16	LAWME005 LAWREN SUPPLY COMPANY OF 16-00527 Spring Ammunition Order 16-01574 Firearms Racks	2,127.39 <u>1,448.45</u> 3,575.84	2325
55126	11/28/16	LINES005 LINE SYSTEMS, INC. V6-01643 PHONE SVC ACCT 73948	4,934.07	2325
55127	11/28/16	LOWES010 LOWES HOME CENTERS, INC. 16-01713 OPEN PO FOR SUPPLIES 16-01830 Blanket for supplies	51.24 <u>1,011.19</u> 1,062.43	2325

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Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
55128	11/28/16	MAACO005 MAACO AUTO PAINTING 16-01706 repair of truck 6	5,931.08		2325
55129	11/28/16	MANCH055 MANCHESTER TOWNSHIP V6-01685 FARO TECHNOLOGIES (DDEF)	2,004.00		2325
55130	11/28/16	MERCE010 MERCER COUNTY PROSECUTOR'S OFF 16-01877 Force Science Training	400.00		2325
55131	11/28/16	MOTOR030 MOTOROLA SOLUTIONS, INC 16-01826 Fourth Quarter Installment	5,678.51		2325
55132	11/28/16	NBINS050 NBI NATL BUSINESS INSTITUTE 16-01678 Police Liability Claims Class	359.00		2325
55133	11/28/16	NJMOT010 NJ MOTOR VEHICLE COMMISSION V6-01682 TITLE FOR SEIZED VEHICLE	60.00		2325
55134	11/28/16	NJSOC005 NJ SOCIETY OF 16-01784 NJSME Awards Luncheon 16-01868 Al Yodakis annual dues	75.00 <u>150.00</u> 225.00		2325
55135	11/28/16	NORMA010 NORMAN'S GLASS & AUTO SERVICES 16-01850 windshield for Police 62	360.75		2325
55136	11/28/16	NORTH035 NORTHEAST BATTERY & ALTERNATOR 16-01773 Batteries	559.76		2325
55137	11/28/16	OFFIC035 OFFICE BASICS, INC. 16-01568 General Supplies 16-01859 2017 Calendars 16-01929 Supplies from Harry Wright Lk	106.19 889.58 <u>102.06</u> 1,097.83		2325
55138	11/28/16	PAPER015 PAPERMART ,INC 16-01664 Folders for Tickets	552.75		2325
55139	11/28/16	PATRI065 PATRICK MORGAN V6-01674 RX REIMBURSEMENT	168.11		2325
55140	11/28/16	PCMGL005 PCM BUSINESS DIRECT 16-01817 SCAN ANYWHERE 16-01834 Netvault backup software	384.48 <u>4,843.42</u> 5,227.90		2325
55141	11/28/16	PERLM005 PERLMART OF MANCHESTER, INC. 16-00822 Supplies 2016	189.85		2325
55142	11/28/16	PRINC005 PRINCIPAL FINANCIAL GROUP 16-01281 6 MONTHS INS PREMIUMS	403.00		2325

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
55143	11/28/16	REDTH005 RED THE UNIFORM TAILOR INC.			2325
		16-01065 Police Uniforms	1,005.00		
		16-01523 Police Uniforms	446.00		
			<u>1,451.00</u>		
55144	11/28/16	RIGGI005 RIGGINS, INC.			2325
		16-01581 open po for diesel fuel	4,694.20		
55145	11/28/16	ROBER050 ROBERT DOLAN			2325
		V6-01684 2016 EYEGLOSS REIMBURSEMENT	150.00		
55146	11/28/16	SABIN005 SABINA SKIBO			2325
		V6-01678 EYEGLOSS REIMBURSEMENT	200.00		
55147	11/28/16	SCHUS005 SCHUSTER'S TOMS RIVER CAR			2325
		16-01329 Car Wash 7/1-12/31/16	20.00		
55148	11/28/16	SCOTT005 SCOTT J. BASEN, ESQ. LLC			2325
		V6-01640 SUBSTITUTE JUDGE 11/9/16	1,000.00		
55149	11/28/16	SHORE020 SHORE RESTAURANT SUPPLY			2325
		16-01334 Blanket Purchase Order	39.95		
55150	11/28/16	SIRCH005 SIRCHIE FINGER PRINT LAB INC			2325
		16-01470 Evidence Supplies	156.68		
55151	11/28/16	STAPL010 STAPLES BUSINESS ADVANTAGE			2325
		16-00580 general supplies	82.99		
55152	11/28/16	SUSTA010 SUSTAINABLE JERSEY			2325
		16-01895 Sustainable Jersey Lunch - JV	35.00		
55153	11/28/16	THEPA005 THE PARTS SHACK,LLC			2325
		16-01818 STOCK ORDER OF POLICE BRAKES	1,934.09		
55154	11/28/16	TINAM005 TINA MCNULTY			2325
		V6-01639 4TH QTR MEDICAL REIMBURSEMENT	314.70		
55155	11/28/16	TRACY025 TRACEY LYNCH			2325
		V6-01679 GIFT CARDS HOME DECOR CONTEST	200.00		
55156	11/28/16	TRANS005 TRANSPORT TRUCK & EQUIPMENT			2325
		16-01534 smoke test for 10 trucks	205.00		
55157	11/28/16	TRANS010 TRANSUNION RISK & ALTERNATIVE			2325
		16-01573 Background Investigations	72.00		
55158	11/28/16	TREAS035 TREASURER, STATE OF NEW JERSEY			2325
		V6-01676 34RD QTR MARR/CIVIL UNION FEES	950.00		
55159	11/28/16	VERIZ030 VERIZON WIRELESS			2325
		V6-01642 WIRELESS SVC 202847392-00001	3,959.00		

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
55159		VERIZON WIRELESS	Continued		
		V6-01644 WIRELESS SVC 822402721-00001	647.08		
			4,606.08		
55160	11/28/16	WELLS025 WELLS FARGO FINAN LEASING, INC			2325
		16-01082 Copier Rents	785.82		
55161	11/28/16	WHITI015 WHITING FLOWER SHOPPE			2325
		16-01722 Wreath for Veterans Day	135.00		
		16-01727 WREATH (RED WHT& BLUE)	135.00		
			270.00		
55162	11/28/16	WHITI050 WHITING VETERINARY CLINIC, LLC			2325
		V6-01683 VETERINARY SERVICES	200.00		
55163	11/28/16	WHITI065 WHITING VOLUNTEER FIRST AID			2325
		V6-01635 2016 ANNUAL CONTRIBUTION	30,000.00		
55164	11/28/16	WILLI025 WILLIAM H CHANDLER, JR.			2325
		V6-01637 MEDICAL REIMBURSEMENT NOVEMBER	2,767.42		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 65	0	675,561.82	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 65	0	675,561.82	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 65	0	675,561.82	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 65	0	675,561.82	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT Page No: 1

Range of Checking Accts: 04 GEN CAPITAL to 04 GEN CAPITAL Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
04 GEN CAPITAL	Capital Account			
2480	11/28/16 ALTER005 ALTERNATIVE MICROGRAPHICS INC			2326
16-00304	OPEN PO FOR MICROFILMING	16.60		
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	16.60
	Direct Deposit:	0	0	0.00
	Total:	1	0	16.60
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	16.60
	Direct Deposit:	0	0	0.00
	Total:	1	0	16.60

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 15 OPEN SPACE to 15 OPN SPC WIRE Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
15	OPEN SPACE	Open Space Trust		
60	11/28/16	BRICK015 BRICK WALL CORP		2327
	16-01684	6th AVENUE PLAYGROUND	22,010.52	
Checking Account Totals				
			<u>Paid</u>	<u>Void</u>
		Checks:	1	0
		Direct Deposit:	0	0
		Total:	1	0
			22,010.52	0.00
Report Totals				
			<u>Paid</u>	<u>Void</u>
		Checks:	1	0
		Direct Deposit:	0	0
		Total:	1	0
			22,010.52	0.00

November 22, 2016
10:34 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

Page No: 1
DRAFT

Range of Checking Accts: 22 DRUG ENF to 22 DRUG ENF Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
22 DRUG ENF		Drug Enforcement Trust			
1220	11/28/16	ADAMG010 ADAM GUKER			2328
		V6-01681 REIMBURSEMENT-TOLLS	669.76		
1221	11/28/16	JTCOM005 J.T & COMPANY, INC.			2328
		16-01794 TRANSPORTATION OF MRAP VEHICLE	6,300.00		
1222	11/28/16	LAWME005 LAWREN SUPPLY COMPANY OF			2328
		16-01124 GLOCK19 GEN4 9MM SEMIAUTOMATIC	1,614.36		
		16-01125 CUSTOM PARACLETE	2,984.68		
		16-01273 CUSTOM PARACLETE #HC4AXDCS0D	942.40		
			<u>5,541.44</u>		
1223	11/28/16	ONBEL005 ONBELAY SECURITY SOLUTIONS INC			2328
		16-01759 WHITE FEATHER PRECISION	1,150.00		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	4	0	13,661.20
		Direct Deposit:	0	0	0.00
		Total:	<u>4</u>	<u>0</u>	<u>13,661.20</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
		Checks:	4	0	13,661.20
		Direct Deposit:	0	0	0.00
		Total:	<u>4</u>	<u>0</u>	<u>13,661.20</u>

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
27	AFF HOUSE	Affordable Housing		
113	11/28/16	JOHNMO30 JDM PLANNING ASSOCIATES, LLC		2329
	V6-01675	COURT MASTER SERVICES OCT 2016	675.00	
114	11/28/16	RICHA125 RICHARD B. READING ASSOCIATES		2329
	V6-01636	SEPT-OCT AFFORDABLE HOUSING	1,385.00	
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	2	0	2,060.00
	Direct Deposit:	0	0	0.00
	Total:	2	0	2,060.00
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	2	0	2,060.00
	Direct Deposit:	0	0	0.00
	Total:	2	0	2,060.00

DRAFT

#16 - 404

NOVEMBER 28 , 2016

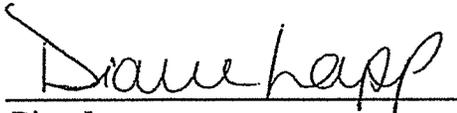
RESOLUTION AUTHORIZING PAYMENT OF BILLS

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	\$	94,460.63
Sewer Utility - East	\$	46,268.41
Utility Escrow - Water	\$	-
Utility Escrow - Sewer	\$	-
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	<u>42,630.00</u>
	\$	<u><u>183,359.04</u></u>

CERTIFICATION:



Diane Lapp

Chief Financial Officer

Signed: _____

James A. Vaccaro, Sr.
Council President

Sabina T. Skibo
Township Clerk

UTILITY BILL LIST ADDENDUM

#16 - 404

NOVEMBER 28 , 2016

DRAFT

WATER OPERATING

PAYROLL WEEK ENDING 12/2/2016

Township of Manchester - Water East Portion of D Somerset Health Insurance, December

685.50

\$ 685.50

SEWER OPERATING

PAYROLL WEEK ENDING 12/2/2016

Township of Manchester - Sewer East Portion of D Somerset Health Insurance, December

685.50

\$ 685.50

WATER UTILITY ESCROW

\$ -

SEWER UTILITY ESCROW

\$ -

WATER UTILITY CAPITAL FUND

A.C. Schultes

Well #10 and 11 Pumping Upgrade

42,630.00

\$ 42,630.00

SEWER UTILITY CAPITAL FUND

\$ -

November 22, 2016
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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT

Page No: 1

Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
05 WATER EAST		Water Operating Fund			
4666	11/16/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			2314
16-01948		PAYROLL 24 WATER EAST	25,097.91		
4667	11/28/16	ADVAN030 ADVANCED GEOSERVICES CORP.			2320
16-01563		Additional Cons Phase Services	604.95		
4668	11/28/16	COYNE005 COYNE ENVIRONMENTAL			2320
16-01164		ESA ZerOdor Plus Blanket PO	5,775.36		
4669	11/28/16	ESRII005 ESRI, INC.			2320
16-01896		Desktop Maintenance Renewal	2,200.00		
4670	11/28/16	JCPL0005 J C P & L			2320
V6-01648		ELEC SVC 200 001 127 014	19,435.50		
4671	11/28/16	LOWES010 LOWES HOME CENTERS, INC.			2320
16-01337		ESA Open PO Misc Water Suppl's	70.94		
4672	11/28/16	MANCH115 MANCHESTER TWP WSA WATER			2320
V6-01667		WSA WATERBILLS	23,557.31		
4673	11/28/16	MOTOR030 MOTOROLA SOLUTIONS, INC			2320
16-01826		Fourth Quarter Installment	11,354.00		
4674	11/28/16	MRKEY005 MR. KEYS INC			2320
16-01856		ESA TF#5 Lock Repairs	145.00		
4675	11/28/16	ONECA005 ONE CALL CONCEPTS, INC			2320
16-01292		ESA Utility Markouts Water	453.75		
4676	11/28/16	REMIN015 REMINGTON, VERNICK & VENA, ENG			2320
16-00243		Plans & Specs Paint ESA SF-1	152.00		
16-01562		Auto Meter Reading Sys/Meters	1,406.00		
V6-01665		GENERAL ENGINEERING OCT 2016	3,092.45		
			<u>4,650.45</u>		
4677	11/28/16	USABL005 USA BLUEBOOK			2320
16-01670		ESA Hour Meters	171.50		
4678	11/28/16	WBMAS005 WB MASON CO INC			2320
15-02012		ESA WSA Janitorial Supplies	115.86		
16-01444		OPS Office General Supplies	43.75		
16-01738		ESA&WSA OPS Off. Gen. Supplies	98.85		
			<u>258.46</u>		

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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT Page No: 2

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
05 WATER EAST	Water Operating Fund	Continued		
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks: 13	0	93,775.13	0.00
	Direct Deposit: 0	0	0.00	0.00
	Total: 13	0	93,775.13	0.00
Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks: 13	0	93,775.13	0.00
	Direct Deposit: 0	0	0.00	0.00
	Total: 13	0	93,775.13	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
07 SEWER EAST		Sewer Operating Account			
2836	11/16/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			2315
		16-01949 PAYROLL 24 SEWER EAST	20,916.95		
2837	11/28/16	JCPL0005 J C P & L			2321
		V6-01647 ELEC SVC.200 001 127 022	1,225.14		
2838	11/28/16	LOWES010 LOWES HOME CENTERS, INC.			2321
		16-01338 ESA Open PO Misc Sewer Suppl's	151.52		
		16-01788 ESA Open PO Misc Sewer Suppl's	19.53		
			171.05		
2839	11/28/16	MANCH110 MANCHESTER TWP WSA SEWER			2321
		V6-01669 WSA SEWER BILLS	17,358.20		
2840	11/28/16	MOTOR030 MOTOROLA SOLUTIONS, INC			2321
		16-01826 Fourth Quarter Installment	5,677.00		
2841	11/28/16	WBMAS005 WB MASON CO INC			2321
		15-02012 ESA WSA Janitorial Supplies	151.65		
		16-01738 ESA&WSA OPS Off. Gen. Supplies	82.92		
			234.57		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	45,582.91	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	45,582.91	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	45,582.91	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	45,582.91	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT Page No: 1

Range of Checking Accts: 06 WAT EAST CAP to 06 WAT EAST CAP Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/void	Ref Num
PO #		Description	Amount Paid	Contract
06 WAT EAST CAP		Water Capital Fund		
1053	11/28/16	ACSCH005 A.C. SCHULTES		2324
		16-00878 WELL 10 AND 11 PUMPING UPGRADE	42,630.00	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	42,630.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	42,630.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	42,630.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	42,630.00	0.00

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#16 - 405

NOVEMBER 28 , 2016

RESOLUTION AUTHORIZING PAYMENT OF BILLS

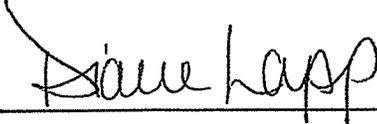
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	49,157.51
Sewer Utility West	\$	16,747.74
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	<u>-</u>
	\$	<u>65,905.25</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

James A. Vaccaro, Sr.
Council President

Sabina T. Skibo
Township Clerk

DRAFT

UTILITY WEST ADDENDUM

NOVEMBER 28 , 2016

#16 - 405

WATER WEST OPERATING

PAYROLL WEEK ENDING 12/2/2016

Township of Manchester - Water West Portion of D Somerset Health Insurance, December 685.50

685.50

SEWER WEST OPERATING

PAYROLL WEEK ENDING 12/2/2016

Township of Manchester - Sewer West Portion of D Somerset Health Insurance, December 685.62

685.62

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

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November 22, 2016
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MANCHESTER TOWNSHIP
Check Register By Check Date

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
21573	11/16/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			2316
		16-01950 PAYROLL 24 WATER WEST	22,587.84		
21574	11/28/16	ALLIE010 ALLIED METER SERVICES, INC			2322
		16-01866 WSA Well 11 Emergency Mtr Test	413.75		
21575	11/28/16	BOBSH005 BOB'S HARDWARE			2322
		16-00120 WSA Open PO Misc Supplies (w)	13.55		
21576	11/28/16	COOPE005 COOPERATIVE COMMUNICATIONS			2322
		16-01291 WSA Well 11 Phone Line	88.57		
21577	11/28/16	JACKD010 JACK DECARLO			2322
		V6-01641 BOOT REIMBURSEMENT	59.76		
21578	11/28/16	JCPL0005 J C P & L			2322
		V6-01649 ELECTRIC SVC 200 001 030 002	11,257.50		
21579	11/28/16	MOTOR030 MOTOROLA SOLUTIONS, INC			2322
		16-01826 Fourth Quarter Installment	5,677.00		
21580	11/28/16	ONECA005 ONE CALL CONCEPTS, INC			2322
		16-00104 WSA Utility Markouts Open PO-W	73.49		
21581	11/28/16	REMIN015 REMINGTON, VERNICK & VENA, ENG			2322
		16-01802 Open PO WSA Well #6 Rehab	5,874.00		
21582	11/28/16	USABL005 USA BLUEBOOK			2322
		16-01827 WSA General Supplies	584.45		
21583	11/28/16	VERIZ010 VERIZON			2322
		V6-01662 PHONE SVC 201 Z01-1634	1,445.02		
21584	11/28/16	WBMAS005 WB MASON CO INC			2322
		15-02012 ESA WSA Janitorial Supplies	115.86		
		16-01444 OPS Office General Supplies	173.46		
		16-01738 ESA&WSA OPS Off. Gen. Supplies	107.76		
			397.08		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	12	0	48,472.01	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	12	0	48,472.01	0.00

November 22, 2016
10:35 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

DRAFT Page No: 2

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
30 WATER WEST	Water West Account	Continued		
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
	Checks:	12	0	48,472.01 0.00
	Direct Deposit:	0	0	0.00 0.00
	Total:	12	0	48,472.01 0.00

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November 22, 2016
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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 11/15/16 to 11/28/16
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
32 SEWER WEST		Sewer West Account			
10897	11/16/16	MANCH130 TOWNSHIP OF MANCHESTER PAYROLL			2317
		16-01951 PAYROLL 24 SEWER WEST	13,599.87		
10898	11/28/16	JCPL0005 J C P & L			2323
		V6-01650 ELECTRIC SVC 200 001 029 038	1,266.94		
10899	11/28/16	OCEAN105 OCEAN COUNTY UTILITIES AUTH.			2323
		16-00860 WSA DEBRIS DISPOSAL BLANKET	88.00		
10900	11/28/16	ONECA005 ONE CALL CONCEPTS, INC			2323
		16-00103 WSA Utility Markouts Sewer	77.76		
10901	11/28/16	USABL005 USA BLUEBOOK			2323
		16-01827 WSA General Supplies	143.77		
10902	11/28/16	VERIZ010 VERIZON			2323
		V6-01661 PHONE SVC 201 Z01-0931	367.52		
10903	11/28/16	WBMAS005 WB MASON CO INC			2323
		15-02012 ESA WSA Janitorial Supplies	151.65		
		16-01738 ESA&WSA OPS Off. Gen. Supplies	366.61		
			518.26		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	16,062.12	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	16,062.12	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	16,062.12	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	16,062.12	0.00

#16-037

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 2, CHAPTER 430 AND REPEALING ARTICLE XIV CHAPTER 2 OF TOWNSHIP CODE TO REESTABLISH TENURE TO DIRECTOR OF PUBLIC WORKS AND ELIMINATE THE DEPARTMENT OF UTILITIES AND RE-ESTABLISH AS THE DIVISION OF UTILITIES

BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. The purpose of this Ordinance is to amend the Code of the Township of Manchester to remove the Department of Utilities as a separate Department and re-establish as the Division of Utilities under the Department of Public Works; to clarify and/or reassign certain authorities and responsibilities of the Director of Public Works; and to amend certain provisions as set forth hereinafter.

SECTION 2. That Chapter 2 of the Code of the Township of Manchester, more specifically Section 20 entitled "Establishment of Departments," Section 25 entitled "Director of Public Works," Section 27 entitled "Divisions" be and hereby are amended as follows:

§2-20 Establishment of Departments

Powers and duties of the municipality, other than those vested in the offices of the Municipal Clerk and the Municipal Tax Assessor, shall be allocated and assigned among and within the following departments:

~~H. Department of Utilities.~~

§2-25 Director of Public Works

- A. Appointment. The Department of Public Works shall be headed by the Director of Public Works, who shall be appointed by the Mayor with the advice and consent of the Council as provided by N.J.S.A. 40:69A-1 et seq. In the absence or disability of the Director of Public Works, the Department shall be supervised by the Deputy Director of Public Works.
- B. Tenure. Pursuant to the provisions of N.J.S.A. 40A9-154.6, there is hereby established a tenure of office for the Department of Public Works. Pursuant to N.J.S.A. 40:9-154.6, any person who holds office position of employment continually for five years or more shall continue to hold the office position of employment during good behavior and efficiency. The person who holds the office position of employment as full time Director of Public Works shall not be removed from office for political or other reasons except for good causes, upon written charges filed with the Municipal Clerk and after a fair, and impartial public hearing.

- C. Duties. The "Director of Public Works" means the employee of Manchester Township whose duties include supervising the care and maintenance of streets, roads, avenues, public buildings, public places, storm drainage facilities, motor vehicles and equipment of the municipality. The Director of Public Works shall be responsible for implementing the policies, regulations, rules and procedures developed by the New Jersey Department of Environmental Protection and ensuring that the Township utilities operate pursuant to the rules and regulations of the federal government and the government of the State of New Jersey. The Director shall also be responsible for the operation of the Township water and sewer utilities and for ensuring that the fiscal conditions of the water and sewer utilities are sound and operated according to law.
- ~~C-D.~~ Qualifications. The Director of Public Works shall hold a Public Works Manager certification in accordance with the provisions of N.J.S.A. 40A:9-154.6a et seq.

§2-27 Divisions

The Department of Public Works shall consist of the following divisions, which shall have the following functions and responsibilities:

- A. The Division of Streets, which shall be responsible for the construction, care and maintenance of all public streets, sidewalks and stormwater facilities within the Township.
- B. The Division of Lakes, Parks and Playgrounds, which shall be responsible for the construction, care and maintenance of all public parks, playgrounds, lakes and public bodies of water within the Township.
- C. The Division of Central Maintenance, which shall be responsible for the care and maintenance of all municipally owned vehicles, tools, and other equipment.
- D. The Division of Sanitation and Recycling, which shall be responsible for all recycling activities by the Township, as well as other sanitation and solid waste disposal activities which may from time to time be assigned by the Mayor.
- E. The Division of Buildings and Grounds, which shall be responsible for the care and maintenance of all municipally owned buildings and grounds incidental thereto.
- F. The Division of Engineering, which shall have the following functions and responsibilities:
- (1) The Director of the Division of Engineering shall be the Township Engineer who shall be appointed by the Mayor with the advice and consent of the Council as provided by N.J.S.A. 40:69A-1 et seq.

(2) Duties and responsibilities. The Township Engineer shall be responsible for the following:

(a) The performance of such engineering, design and inspection services as may from time to time be assigned by the Mayor or the Business Administrator, or the Director of Public Works, subject to the supervision and control of the Mayor.

(b) The preparation of plans and specifications and the supervision of the award and performance of all contracts for municipal public works and improvements.

(c) The performance of such other general engineering services as may from time to time be assigned by the Mayor or imposed upon the Township Engineer by general law.

G. The Division of Utilities, which shall be supervised by the Director of Public Works.

(1) The Division of Utilities shall contain two subdivisions: the eastern Service Area, and the Western Service Area, also referred to as the "Crestwood Water and Sewer Utilities".

(a) The Eastern Service Area shall have a Bureau of Water East and the Bureau of Sewer East, previously referred to as the "Eastern Water Utility" and the "Eastern Sewer Utility", with separate budgets for each. Both the Bureau of Water East and the Bureau of Sewer east shall be distinct and separate self-liquidating utilities.

(b) The Western Service Area (Crestwood Water and Sewer Utilities) shall have a Bureau of Water West and a Bureau of Sewer West, previously referred to as the "Crestwood Water Utility" and the "Crestwood Sewer Utility", with separate budgets for each. Both the Bureau of Water West and the Bureau of Sewer West shall be distinct and separate self-liquidating utilities.

(2) The Division of Utilities, under the direction and supervision of the Director of Public Works, shall perform the following duties:

(a) Assist the Mayor and Council in the preparation of the budgets for the Bureau of Water and Bureau of Sewer.

(b) Maintain a continuous administrative review to ensure compliance with all governmental regulations.

(c) Conduct all water and sewage activities including planning and development and coordinate the same with all government agencies of appropriate jurisdiction.

(d) Perform such other duties that may be assigned by the Mayor or as may be imposed by general law or outlined in Chapter 430, Water and Sewer, of the Code of the Township of Manchester.

SECTION 2. That Chapter 2 of the Code of the Township of Manchester, more specifically Article XIV, Department of Utilities be repealed in its entirety.

SECTION 3. That Chapter 2 Article XV Municipal Court be renamed "Article XIV Municipal Court" and that Chapter 2 Article XVI Continuation of Certain Boards and Agencies be renamed "Article XV Continuation of Certain Boards and Agencies".

SECTION 4. That Chapter 430 of the Code of Manchester, more specifically Section 5 Entitled, "Violations and Penalties; Enforcement, Paragraph B be amended as follows:

§ 430-5 Violations and Penalties; Enforcement

- B. The provisions of this article shall be enforceable by the Township of Manchester through its respective designee(s), which shall include but not be limited to the Township Clerk and the Director of the Manchester Township Department of Public Works Utilities. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. III).

SECTION 5. That Chapter 430, Water and Sewer, Article II, Use of Septic Systems, Section 430-10, Failure to Connect; Enforcement, Paragraph B is hereby amended as follows:

§ 430-10 Failure to Connect; Enforcement

- B. The provisions of the section shall be enforceable by the Township of Manchester through its respective designee(s) which shall include but not be limited to the ~~Clerk~~ Business Administrator and the Director of the Manchester Township Department of Public Works Utilities.

SECTION 6. Chapter 430, Water and Sewer, Article III, Water Connection Fees, Section 430-12, Fees Required for Connection or Use Change is hereby amended as follows:

§ 430-12 Fees Required for Connection or Use Change

The Township's Department of Public Works Division ~~of Utilities~~, Water – East Utility and Water – West Utility, shall be authorized to charge application filing fees, engineering review fees, inspection fees and water service connection fees to applicants who desire to connect or are required pursuant to Article I of this chapter to connect to the Township's water system, or who desire to change their use associated with an existing water connection, in accordance with the fees set forth in Article VII, Water and Sewer Rates, of this chapter, or as amended and/or supplemented from time to time (the Schedule of Fees).

SECTION 7. Chapter 430, Water and Sewer, Article IV, Sewer Connection Fees, Section 430-15, Fees Required for Connection or Use Change is hereby amended as follows:

§ 430-15 Fees Required for Connection or Use Change

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The Township's Department of Public Works Division of Utilities, Sewer – East Utility and Sewer – West Utility, shall be authorized to charge application filing fees, engineering review fees, inspection fees and sewer service connection fees to applicants who desire to connect or are required pursuant to Article II of this chapter to connect to the Township's sewer system, or who desire to change their use associated with an existing sewer connection, in accordance with the fees set forth in Article VII, Water and Sewer Rates, of this chapter, or as amended and/or supplemented from time to time (the Schedule of Fees).

SECTION 8. Chapter 430, Water and Sewer, Article V, Water Connection Rules, Section 430-18, Rules and Regulations Adopted, and Section 430-19, Copies on File in Clerk's Office are hereby amended as follows:

§ 430-18 Rules and Regulations Adopted

The rules and regulations for the submission and review of applications for the construction of water facilities for Manchester Township Municipal Utilities Authority, now known as "Manchester Township Department of Public Works, Division of Utilities, Water – East Utility and Water – West Utility," are incorporated herein as if more fully set forth at length and are adopted in their entirety, with certain amendments.

§ Section 430-19 Copies on File in Clerk's Office

Copies of the amended rules and regulations for the submission and review of applications for the construction of water facilities have been placed on file in both the Township Clerk's office and the Township Department of Public Works, Division of Utilities office upon the introduction of this article and will remain there on file for public use and examination so long as this article remains in effect.

SECTION 9. Chapter 430, Water and Sewer, Article VI, Sewer Connection Rules, Section 430-21, Rules and Regulations Adopted, and Section 430-22, Copies on File in Clerk's Office, are hereby amended as follows:

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§ 430-21 Rules and Regulations Adopted

The rules and regulations in conjunction with sewer connections prepared by Birdsall Engineering, Inc., dated May 1994, for the Manchester Township Department of Utilities, Division of Sewers, now known as "Manchester Township Department of Public Works, Division of Utilities, Sewer – East Utility and Sewer – West Utility", are incorporated herein as if more fully set forth at length and are adopted in their entirety with certain amendments.

§ 430-22 Copies on File in Clerk's Office

Copies of the amended rules and regulations in conjunction with sewer connections have been placed on file in both the Township Clerk's office and the Township Department of Public Works, Division of Utilities office upon the introduction of this article and will remain there on file for public use and examination so long as this article remains in effect.

SECTION 10. Chapter 430, Water and Sewer, Article VII, Water and Sewer Rates, Section 430-24, Schedule of Water and Sewer Rates, Paragraphs A is hereby amended as follows:

§ 430-24 Schedule of Water and Sewer Rates for Eastern Service Area

The water and sewer rates for the Department of Public Works, Division of Utilities, Eastern Service Area shall be as set forth in the following schedule, effective January 1, 2010:

A. Equivalent Service Units.

(1) Each water and sewer customer shall be classified and assigned equivalent service units (ESUs) according to usage classes as follows:

(a) Class I: Residential (base ESU). Each single-family dwelling, single-dwelling unit in a multiple-dwelling or multiple-purpose

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structure, single-dwelling unit serviced by a common meter, or mobile home, shall be assigned 1.00 ESU.

(b) Class II: Nonresidential (ESU by designated use).

[1] The total ESUs shall be the sum of ESUs assigned for primary and ancillary uses of the customer property. Primary uses are as follows:

[a] School. Each classroom in a public or private school shall be assigned 1.00 ESU.

[b] Hotel, motel and rooming house. Each rental room in a hotel, motel or rooming house shall be assigned 0.50 ESU.

[c] Recreational campsite. Each 25 recreational campsites shall be assigned 1.00 ESU.

[d] Hospital and nursing home. Each bed in a hospital or nursing home shall be assigned 0.50 ESU.

[e] Other. The ~~Division~~ Department of Utilities, in its sole department, shall establish additional categories of designated uses as necessary in providing service to new customers.

[2] Additional ESUs shall be assigned for ancillary uses that are not included in the basis for counting primary uses, such as cafeterias, restaurants, banquet and meeting rooms, and public shower facilities. The assignment of additional ESUs shall be made in accordance with provisions of usage classes applicable to the ancillary uses.

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- (c) Class III: Commercial (ESU by water meter size). All usages not included in Class I and Class II shall be assigned ESUs based on the size of the water meter serving the customer. In the case of Class III customers with more than one meter, each meter shall be counted separately, with the exception of water meters approved by the ~~Division~~ Department of Utilities solely for irrigation uses.
- (2) If there is no existing water meter, or no separate water meter serving an ancillary use of a customer in Class II, the ~~Division~~ Department of Utilities shall determine the size of water meter that would be required to serve the customer or the ancillary use. In making this determination, the ~~Division~~ Department of Utilities will utilize criteria published by the American Water Works Association, and the National Plumbing Code, as adopted and amended by the NJ Uniform Construction Code. Notwithstanding the actual size of any existing meter or any previous determination of required meter size, the ~~Division~~ Department of Utilities shall have the right at any time to examine the number and type of plumbing fixtures installed by a customer to determine the required meter size and, if necessary, to assign or reassign ESUs accordingly. ESUs shall be assigned to all Class III customers, and to certain ancillary uses by Class II customers as follows:

Water Meter	ESU
5/8-inch	1.0
3/4-inch	1.4
1-inch	1.8
1 1/2-inch	3.5
2-inch	5.4
3-inch	9.7
4-inch	12.6
6-inch	25.0
8-inch	50.0

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SECTION 11. Chapter 430, Water and Sewer, Article VII, Water and Sewer Rates, Section 430-25, Schedule of Water and Sewer Rates for Western Service Area, Paragraph A, is hereby amended as follows:

§ 430-25 Schedule of Water and Sewer Rates for Western Service Area

The water and sewer rates for the Department of Public Works, Division of Utilities, Western Service Area, shall be as set forth in the following schedule, effective January 1, 2010:

A. Equivalent Service Units.

- (1) Each water and sewer customer shall be classified and assigned equivalent service units (ESUs) according to usage classes as follows:
 - (a) Residential (base ESU). Each single-family dwelling, single-dwelling unit in a multiple-dwelling or multiple-purpose structure, single-dwelling unit serviced by a common meter, or mobile home, shall be assigned 1.00 ESU.
 - (b) Commercial (ESU by water meter size). All commercial users shall be assigned ESUs based on the size of the water meter serving the customer. In the case of commercial customers with more than one meter, each meter shall be counted separately with the exception of water meters approved by the Division Department of Utilities solely for irrigation uses.
- (2) If there is no existing water meter, or no separate water meter serving an ancillary use, the Division Department of Utilities shall determine the size of water meter that would be required to serve the customer or the ancillary use. In making this determination, the Division Department of Utilities will utilize criteria published by the American Water Works Association, and the National Plumbing Code, as adopted and amended by the NJ Uniform Construction Code. Notwithstanding the actual size of any existing meter or any previous determination of required meter size, the Division Department of Utilities shall have the right at any time to examine the number and type of plumbing fixtures installed by a customer to determine the required meter size and, if necessary, to assign or reassign ESUs accordingly. ESUs shall be assigned as follows:

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Water Meter	ESU
5/8-inch	1.0
3/4-inch	1.4
1-inch	1.8
1 1/2-inch	3.5
2-inch	5.4
3-inch	9.7
4-inch	12.6
6-inch	25.0
8-inch	50.0

SECTION 12. Chapter 430, Water and Sewer, Article IX, Water Restrictions, Section 430-45, Enforcement, is hereby amended as follows:

§ 430-45 Enforcement

This article may be enforced by any authorized employee of the Department of Public Works, Division of Utilities, the Code Enforcement Officer, any member of the Police Department who shall observe any person using or withdrawing water in violation of this article.

SECTION 13. Within the Code of the Township of Manchester, all references to the Department of Utilities shall hereinafter be changed to the Division of Utilities.

SECTION 14. All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

SECTION 54. If any section, subparagraph, sentence, clause or phrase of this Ordinance shall be held to be invalid, such decision shall not invalidate any remaining portion of this Ordinance.

SECTION 16. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this Ordinance shall take effect twenty (20) days after its final passage by the Township Council; approval by the Mayor where such approval is required by law; and in accordance with any other laws which may be applicable.

NOTICE

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NOTICE is hereby given that the foregoing ordinance was introduced and passed on the first reading at a meeting of the Township Council of the Township of Manchester held on the 14th day of November 2016 and will be considered for final passage at a meeting of the Township Council of the Township of Manchester, to be held on the 28th day of November, 2016 at 6:00 P.M., at which time and place any interested party will be given the opportunity to be heard.

ATTESTED TO BY:

SABINA T. SKIBO, R.M.C.

Township Clerk

#16-038

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, VACATING
ALL OF THE TOWNSHIP'S RIGHT, TITLE AND INTEREST IN**

WHEREAS, the Township of Manchester has received a request for the vacation of the Township's right, title and interest in a 100' x 30' portion of the right of way known as Burnside Street which is a paper street located close to wetlands and wetlands buffer areas; and

WHEREAS, a ten-foot-wide portion of this street was vacated on June 16, 1988 pursuant to ordinance 88-349, leaving the remaining thirty-foot wide right of way; and

WHEREAS, the governing body of the Township of Manchester makes the determination that the public will not be adversely affected by the vacation of the Township's interest in this portion of the right of way.

NOW, THEREFORE, BE IT ORDAINED, by the governing body of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. There is hereby vacated all of the right, title and interest of the public for all public usages and purposes in and to that portion of Burnside Street as set forth on the metes and bounds descriptions on Schedule A, attached hereto and made a part hereof, However, the Township does hereby expressly reserve and except from the vacations all rights and privileges now possessed by public utilities, as defined in R.S. 48:2-13, and by any cable television company, as defined in the "Cable Television Act," P.L. 1972, c. 186, (C. 48:5A-1, et set.), to maintain, repair and replace their existing facilities in, adjacent to, over or under the street, highway, lane, alley square, place or park, or any part thereof, being vacated by the provisions of this ordinance.

SECTION 2. The portion of Burnside Street consisting of 0.069 acres as set forth on Schedule A shall be vacated to the adjacent property owners as follows due to the prior vacation:

Ten feet of the entire thirty-foot width shall be vacated to the adjacent owner(s) of Block 1.339, Lot 1

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Twenty feet of the entire thirty-foot width shall be vacated to the adjacent owner(s) of
Block 1.340, Lot 26

SECTION 3. The parcels to be conveyed shall be deemed to merge and become one parcel for all purposes, including taxation and land use control, with the adjacent parcels.

SECTION 4. At least one (1) week prior to the time fixed for further consideration for final passage of this ordinance, a copy hereof, together with a notice stating the introduction of the ordinance on first reading and the time and place when and where the ordinance will be considered for final passage, shall be mailed to every person whose lands may be affected by the adoption of the ordinance.

SECTION 5. The ordinance shall be published at least once in an official newspaper of the Township of Manchester at least ten (10) days prior to the time fixed for consideration of the final passage of the ordinance.

SECTION 6. The Township Clerk, if this ordinance is adopted on final reading, shall submit a certified copy of this ordinance, together with proof of publication, to the Ocean County Clerk's Office for recording in the Book of Vacations.

SECTION 7. This ordinance shall take effect after second reading and publication as required by law.

SECTION 7. A copy of Schedule A as referenced herein shall be kept on file and made available for public inspection in the Township Clerk's Office during normal business hours.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed by the Township Council on first reading at a meeting held on the **14th day of November, 2016 at 6:00 p.m.** The Ordinance will be considered for a second and final reading at a meeting of the Township Council which is scheduled for **November 28, 2016, at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

SABINA T. SKIBO, RMC
Municipal Clerk

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SCHEDULE A

DESCRIPTION OF A PORTION OF BURNSIDE STREET

MANCHESTER TOWNSHIP, OCEAN COUNTY, NJ
BEING VACATED

STARTING along the northerly right-of-way of Englemere Boulevard (60' wide right-of-way) at its intersection with the southerly right-of-way line of Burnside Street (30' wide unimproved right-of-way; previously 40' wide prior to Ordinance 88-349 which vacated 10' along the easterly right-of-way line) and travelling in a northerly direction for the full right-of-way width of Burnside Street approximately 100 feet to a point aligned with the northerly property lines of Block 1.339, Lot 1 and Block 1.340, Lot 26.

The above referenced right-of-way description contains approximately 3,000 square feet, or 0.069 acres.

#16-406

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES AS TO BLOCK 71.06, LOT 13
FOR A TOTALLY DISABLED VETERAN**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 71.06 Lot 13 in the amount of \$ 1,861.83 for 2016, Barry Corenblith, 8 Lyndhurst Lane, Manchester, NJ 08759 became a Totally Disabled Veteran on October 1, 2016.
2. That the Tax Collector is hereby authorized to refund taxes in the amount of \$1,861.83 for 2016. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Barry Corenblith
8 Lyndhurst Lane
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 28th day of November 2016.

Sabina T. Skibo R.M.C.
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING TO FORECLOSE ON CERTIFICATES
HELD BY MANCHESTER TOWNSHIP**

BE IT RESOLVED by the Township of Manchester in the County of Ocean and the State of New Jersey, that the tax sale certificates as shown on the attached foreclosure list now held by the Township of Manchester be foreclosed by the summary proceeding IN REM, as described by the New Jersey Statutes, N.J.S.A 54:5-104.29 to 54:5-104.71 as amended, and pursuant to the Rules of Civil Practice of the Superior Court of New Jersey.

BE IT FURTHER RESOLVED that Angela Koutsouris, Esquire, the attorney engaged in foreclosing said tax sale certificates, shall obtain and file with the clerk of the Township of Manchester, a Certificate of Regularity for each foreclosure upon obtaining judgment in each foreclosure action.

BE IT FURTHER RESOLVED that a duly certified copy of this Resolution be forwarded to all parties in interest by the Township Clerk.

BE IT FURTHER RESOLVED that the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Township Attorney;
- B. Chief Financial Officer;
- C. Tax Collector.

CERTIFICATION

I, **SABINA T. SKIBO**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 28th day of November 2016.

Sabina T. Skibo, RMC
Township Clerk

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IN REM FORECLOSURE LIST
TOWNSHIP OF MANCHESTER
12/31/2016

Schedule No.	Block	Lot	Owner of Record	Certificate No.	Date of Sale	Date of Recording	Amount of Sale	Subsequent Loans, Interest, & Costs	Amount to Redeem
1	1368	1	Ridgewood Village Estates Inc.	11306	4/7/2011	4/29/2011	\$ 120.34	\$ 1,017.54	\$ 1,137.88
2	1368	6	Ridgewood Village Estates Inc.	11310	4/7/2011	4/29/2011	\$ 1,389.06	\$ 10,356.10	\$ 11,745.16
3	1368	15	Ridgewood Village Estates Inc.	11315	4/7/2011	4/29/2011	\$ 1,335.01	\$ 9,708.06	\$ 11,043.07
4	1368	26	Ridgewood Village Estates Inc.	11319	4/7/2011	4/29/2011	\$ 86.39	\$ 676.72	\$ 763.11
5	1370	9	Ridgewood Village Estates Inc.	12104	4/3/2012	4/19/2012	\$ 133.01	\$ 959.86	\$ 1,092.87
6	1371	1	Shady Pines Construction Corp.	125-12	12/4/2012	12/24/2012	\$ 1,245.63	\$ 23,443.26	\$ 24,688.89
7	1372	2	Ridgewood Village Estates Inc.	126-12	12/4/2012	12/24/2012	\$ 564.08	\$ 9,980.38	\$ 10,544.46
8	1446	1	Ridgewood Village Estates Inc.	11341	4/7/2011	4/29/2011	\$ 80.46	\$ 701.51	\$ 781.97
9	1447	1	Ridgewood Village Estates Inc.	11342	4/7/2011	4/29/2011	\$ 456.08	\$ 3,154.47	\$ 3,610.55
10	1448	1	Ridgewood Village Estates Inc.	11343	4/7/2011	4/29/2011	\$ 117.75	\$ 1,143.10	\$ 1,260.85
11	2	55	Connolly, A	11343	4/7/2011	4/29/2011	\$ 117.75	\$ 1,143.10	\$ 1,260.85
12	60.10	4	Horodysky, John E	131-12	12/4/2012	12/24/2012	\$ 312.80	\$ 1,451.33	\$ 1,550.28
13	70	2	Skrzypczak, Andrew	244-12	12/4/2012	12/24/2012	\$ 908.65	\$ 17,709.98	\$ 18,618.63
14	70	9	Skrzypczak, Andrew	245-12	12/4/2012	12/24/2012	\$ 332.45	\$ 3,344.19	\$ 3,656.99
15	70	25	Fabhan, Ada	11397	4/7/2011	4/29/2011	\$ 490.87	\$ 3,146.49	\$ 3,637.36
16	74	2	Dowd, Anne/Andrew Cathedral	11401	4/7/2011	4/29/2011	\$ 158.23	\$ 4,594.92	\$ 4,753.15
17	79	13	Brako, Inc.	319-12	12/4/2012	12/24/2012	\$ 558.45	\$ 3,551.62	\$ 4,110.07
18	80.36	5	Ornell, Est./Carotenuto	200960	4/7/2009	4/23/2009	\$ 15.86	\$ 99.85	\$ 115.71
19	80.37	79	Hogstrom, A	06-038	4/11/2006	4/20/2006	\$ 18.00	\$ 102.56	\$ 120.56
20	80.38	14	Nicoli, Jennie	200961	4/7/2009	4/23/2009	\$ 18.40	\$ 65.12	\$ 83.52
21	80.40	4	Morgan, Anna	200962	4/7/2009	4/23/2009	\$ 18.40	\$ 65.90	\$ 84.30
22	80.41	42	Flm, S & M Kaufman & E Chalmorich	12224	4/3/2012	4/19/2012	\$ 17.00	\$ 63.28	\$ 80.28
23	80.45	8	Mason, Landon/Earl Mason	11413	4/7/2011	4/29/2011	\$ 16.87	\$ 68.86	\$ 85.73
24	80.48	44	Nicoli, Jennie J	200964	4/7/2009	4/23/2009	\$ 18.40	\$ 103.38	\$ 121.78
25	82.01	26	Dwisenhofer, J	06039	4/11/2006	4/20/2006	\$ 18.00	\$ 102.56	\$ 120.56
26	82.12	94	Oconnor, John	11414	4/7/2011	4/29/2011	\$ 15.13	\$ 66.95	\$ 82.08
27	85.04	47	Unknown	11415	4/7/2011	4/29/2011	\$ 43.19	\$ 226.57	\$ 269.76
28	85.04	49	Unknown	11415	4/7/2011	4/29/2011	\$ 43.19	\$ 226.57	\$ 269.76
29	85.20	401	Gasper, William Jr.	13-00106	12/10/2013	12/18/2013	\$ 75.77	\$ 645.93	\$ 721.70
30	94	5	Unknown	200966	4/7/2009	4/23/2009	\$ 32.21	\$ 1,163.82	\$ 1,196.03
31	99.26	22	Schling, Miriam	12229	4/3/2012	4/19/2012	\$ 151.02	\$ 1,443.79	\$ 1,594.81
32	99.108	6	Nov, Rose	12230	4/3/2012	4/19/2012	\$ 17.00	\$ 53.18	\$ 70.18
33	99.108	7	Strobboli, Maria/Alfred Strobboli	333-12	12/4/2012	12/24/2012	\$ 55.29	\$ 301.89	\$ 357.18
34	99.108	8	United Munkacser, Yeshivos	200971	4/7/2009	4/23/2009	\$ 153.87	\$ 3,306.51	\$ 3,460.38
35	99.153	6	Maniscalco, Joseph & J Interolio	334-12	12/4/2012	12/24/2012	\$ 894.31	\$ 5,385.03	\$ 6,279.34
36	99.200	8	Yourison, David H & Nina	337-12	12/4/2012	12/24/2012	\$ 34.76	\$ 286.84	\$ 321.60
37	99.200	29	Yourison, David H & Nina	338-12	12/4/2012	12/24/2012	\$ 1,056.93	\$ 5,599.12	\$ 6,656.05
38	99.232	30	United Munkacser, Yeshivos	339-12	12/4/2012	12/24/2012	\$ 1,391.41	\$ 5,984.93	\$ 7,376.34
39	99.237	4	Mark Properties LLC	340-12	12/4/2012	12/24/2012	\$ 116.41	\$ 746.16	\$ 862.57
40	108.01	4	Mark Properties LLC	341-12	12/4/2012	12/24/2012	\$ 116.41	\$ 746.16	\$ 862.57
41	114.23	3.02	Holunua Whiting LLC	377-12	12/4/2012	12/24/2012	\$ 26.85	\$ 235.33	\$ 262.18
42	115.26	66	Sohn, Lucille/Gillman Forkey, Helen	11434 11435	4/7/2011 4/7/2011	4/29/2011	\$ 18.88 \$ 15.93	\$ 72.19 \$ 51.22	\$ 91.07 \$ 67.15

Certified by: *Andrea Goshill*
Andrea Goshill, Certified Fax Collector

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#16-408

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE
TAX COLLECTOR**

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 75.113 lot 39 for refund of homestead benefit in the amount of \$218.78 made payable to Joseph A Rucci Jr. & Jerawan, 101 Milford Avenue, Whiting, NJ 08759.
2. Block 61.16 lot 293 for refund of an overpayment in the amount of \$1,384.04 made payable to Gloria Stephan, 44 Anjou Court, Manchester, NJ 08759.

Total Amount Due \$ 1,602.82

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, **SABINA T. SKIBO**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 28th day of November 2016.

Sabina T. Skibo, RMC
Township Clerk

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#16-409

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF
AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE 87th
SECURITY FORCES SQUADRON OF JOINT BASE MCGUIRE DIX LAKEHURST**

WHEREAS, N.J.S.A. 40:8A-1 authorizes municipalities to enter into an agreement among other things, for the defense support of civilian law enforcement agencies; and,

WHEREAS, the Township of Manchester is desirous of entering into an Agreement with the 87th Security Forces Squadron of JBMDL for the purpose of providing a framework of cooperation and support between the two law enforcement agencies; and,

WHEREAS, the Township of Manchester finds that the performance of this Agreement is in the best interest of Manchester Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest to an agreement between the Township of Manchester and the 87th Security Forces Squadron of JBMDL
2. This agreement shall remain in effect for one year.
3. The Township Clerk shall forward a copy of this Resolution to the following:
 - A. Mayor Ken Palmer
 - B. Business Administrator
 - C. Chief of Police
 - D. Lt. Colonel Kenneth Decedue
2301 Vendenberg Ave
Joint Base McGuire Dix Lakehurst, NJ 08641

CERTIFICATION

I, Sabina Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 28th day of November, 2016.

Sabina Skibo, R.M.C,
Municipal Clerk

#16-410

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE
OF NEW JERSEY, AUTHORIZING SETTLEMENT OF
PENDING LITIGATIONS INITIATED BY PTL. RYAN SAUL**

WHEREAS, the Township of Manchester, County of Ocean, State of New Jersey (hereinafter referred to as the "Township"), has been involved in two lengthy pending litigations initiated by Ptl. Ryan Saul, (hereinafter referred to as "Saul"), one such litigation pending before the New Jersey Supreme Court under Case No. 076954, and the other litigation pending before the Superior Court of New Jersey, Law Division, Ocean County, bearing Docket No. OCN-L-2017-14; and

WHEREAS, these two litigations arose from the filing of disciplinary charges against Saul by the Township, resulting in a departmental disciplinary hearing as required by *N.J.S.A.* 40A:14-147 that led to a hearing officer's decision dated June 27, 2012, that sustained all charges and terminated Saul's employment; and

WHEREAS, Saul commenced litigation challenging the hearing officer's June 27, 2012, decision terminating him, and on March 11, 2014, the Superior Court of New Jersey, Law Division, Ocean County, issued a final written order reducing Saul's removal to a written reprimand and ordering the Township to reinstate him to employment as a Police Officer; and

WHEREAS, the order of the Superior Court of New Jersey, Law Division, Ocean County, reducing Saul's removal to a written reprimand was affirmed on the Township's appeal by the Superior Court of New Jersey, Appellate Division, and the Appellate Division's decision is now on further appeal to the New Jersey Supreme Court, which appeal remains pending; and

WHEREAS, Saul had been removed from duty without pay effective February 10, 2011, and he remained removed from duty without pay until March 31, 2014, when he was

TRIMBOLI &
PRUSINOWSKI, L.L.C.

268 South Street
Morristown, New Jersey
07060

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reinstated to duty in accordance with the March 11, 2014, final written order of the Superior Court of New Jersey, Law Division, Ocean County; and

WHEREAS, as a result of the aforesaid March 11, 2014, final written order of the Superior Court of New Jersey, Law Division, Ocean County, the Township became exposed to a significant potential liability to Saul for back compensation for the period of February 10, 2011, through March 31, 2014; and

WHEREAS, Saul thereupon initiated a separate litigation in the Superior Court of New Jersey, Law Division, Ocean County, to recover the back compensation he alleged was owed to him for the period of February 10, 2011, through March 31, 2014; and

WHEREAS, the parties hereto have determined that it is in their mutual interest to resolve all disputes related to, on account of, or arising out of, in any way, the parties' respective claims against one another in Supreme Court Case No. 076954 and in Docket No. OCN-L-2017-14, and to put all issues arising from these matters behind them, and have concluded the Settlement Agreement and Release/Mutual Dismissal of Claims, (hereinafter referred to as "Settlement Agreement") attached hereto as Exhibit A; and

WHEREAS, it is understood by Saul that neither the Township nor its officers, elected officials, agents, employees, or attorneys admit to any liability or wrongdoing by tendering the good and valuable consideration provided for the Settlement Agreement and continue to deny any liability or wrongdoing, that the Township underwent a cost-benefit analysis and determined that it was appropriate to resolve this matter at this stage of the two pending litigations based on business and financial considerations, and that neither the Township nor its officers, elected officials, agents, employees, or attorneys agree to make any payment or take any action that is not set forth in the Settlement Agreement; and

WHEREAS, the amount to be paid to resolve and settle the two litigations is \$190,000.00, which agreed-upon amount, as so acknowledged in the Settlement Agreement, is substantially less than the total gross compensation that was withheld from Saul during the period of February 10, 2011, through March 31, 2014; and

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WHEREAS, the attorneys representing the Township in the two pending litigations initiated by Saul have recommended that the Settlement Agreement be accepted by the Township; and

WHEREAS, the Township believes that settlement under these circumstances is in the long term best interests of the Township, its residents and taxpayers.

NOW, THEREFORE, BE IT RESOLVED, this 28th day of November 2016, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1.) The Township accepts the recommendations of its attorneys representing the Township in these two pending matters and agrees to settle the two pending litigations involving Ryan Saul in accordance with the terms of the Settlement Agreement and Release/Mutual Dismissal of Claims attached hereto as Exhibit A.

2.) The Township authorizes and directs the Mayor, Township Clerk and Township Administrator to execute any and all documents necessary in order to implement the intent of this Resolution, including but not limited to execution of the Settlement Agreement and Release/Mutual Dismissal of Claims attached hereto as Exhibit A.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded by the Township Clerk to the following:

- (a) Honorable Kenneth Palmer, Mayor;
- (b) Donna Markulic, Business Administrator;
- (c) Stephen E. Trimboli, Esq.,

TRIMBOLI &
PRUSINOWSKI, L.L.C.

268 South Street
Morristown, New Jersey
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CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Township of Manchester at a meeting held on November 28, 2016, a quorum being present and voting in the majority.

SABINA T. SKIBO, RMC
Township Clerk

**TRIMBOLI &
PRUSINOWSKI, L.L.C.**

268 South Street
Morristown, New Jersey
07060

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**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING
CERTAIN FEES FOR RECREATION THEATER TRIPS**

WHEREAS, Manchester Township Ordinance #09-003 authorizes the Township Council to establish certain fees for recreational activities by resolution; and

WHEREAS, the Recreation Office Manager has informed the Township Council that the following activities have been scheduled by the Township:

Hunterdon Hills Playhouse:

Thurs., March 30th, 2017 "Born Yesterday"
\$82.00 (bus, lunch, ticket @ 55)
\$55.50 (without bus)

Hunterdon Hills Playhouse:

Tues., Aug. 15th, 2017 "The Land We Love"
\$88.00 (bus, lunch, ticket @ 55)
\$60.50 (without bus)

Hunterdon Hills Playhouse:

Thurs., Oct. 12th, 2017 "Come Blow Your Horn"
\$84.00 (bus, lunch, ticket @55)
\$57.50 (without bus)

Hunterdon Hills Playhouse:

Wed., Dec. 13th, 2017 "A Playhouse Christmas"
\$93.00 (bus, lunch, ticket @55)
\$65.50 (without bus)

The Ritz:

Sun., May 21, 2017 "All Night Strut"
\$83.00 (bus, lunch, ticket @ 55)
\$51.00 (without bus)

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Recreation Office Manager
- B. Chief Financial Officer
- C. Township Auditor

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting held on the 28th day of November 2016.

Sabina T. Skibo, RMC
Municipal Clerk

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#16-412

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF CHANGE ORDER #1 AND
FINAL FOR EARLE ASPHALT COMPANY FOR THE WILBUR
AVENUE IMPROVEMENT PROJECT**

WHEREAS, the Township Engineer has informed the Township that a change order is necessary for the close-out of the Wilbur Avenue Improvement Project; and,

WHEREAS, the Township Engineer has recommended that the Township Council approve the following Change Order for the following costs with the Earle Asphalt Company

NET REDUCTION THIS CHANGE ORDER - \$61,766.10

TOTAL CHANGE IN CONTRACT - \$61,766.10
and,

WHEREAS, the total amount of Change Orders to date leaves the contract price at \$155,747.03; and,

WHEREAS, the Township Council is of the view that the Change Order in question is in the public interest.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the Change Order aforesaid.
2. That the Township Council does hereby express its approval and authorization of such Change Order.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Chief Financial Officer;
 - B. Purchasing Agent;
 - C. Township Engineer
 - D. Earle Asphalt Company
 - E. Director of Public Works

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on **28th day of November 2016**.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PLANNING BOARD
AND ZONING BOARD ESCROWS POSTED BY ERIC LARSON\LARSON
ELECTRICAL CONTRACTING, INC. FOR A PROJECT KNOWN AS
BLOCK 70 LOT 7.04 (2947 HWY 547)**

WHEREAS, Planning Board and Zoning Board escrows were heretofore posted with the Township by Eric Larson\Larson Electrical Contracting, Inc. in connection with Block 70 Lot 7.04 (2947 Hwy 547.); and,

WHEREAS, under date of November 14, 2016 the Planning Board and Zoning Board Engineers did recommend the release of said Planning Board and Zoning Board escrows; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Planning Board Engineer, the Planning Board escrow aforesaid be and hereby is released in the amount of \$180.85 plus interest minus any outstanding invoices from account number 73888.
2. That on the basis of the above recommendation by the Zoning Board Engineer, the Zoning Board escrow aforesaid by and hereby is released in the amount of \$1,388.09 plus interest minus any outstanding invoices from account number 74084.
2. That the Township Clerk shall forward a certified copy of this Resolution following:

- A. Township Engineer;
- B. Chief Financial Officer;
- C. Eric Larson
3801 Cameron Way
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the 28th day of November 2016.

Sabina T. Skibo, RMC
Township Clerk

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#16-414

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING REFUND OF A STREET VACATION FEE**

WHEREAS, a street vacation fee was paid by Robert Cherry for the possible street vacation of Hegstrom Avenue; and,

WHEREAS, Al Yodakis, Director of Public Works has recommended the refund of said fee as the street vacation is not in the best interest of Mr. Cherry or Manchester Township.

NOW THEREFORE BE IT RESOLVED that the street vacation fee in the amount of \$500.00 be refunded.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the following:

1. Diane Lapp, CFO
2. Robert Cherry, III
2051 Coolidge Ave.
Whiting, NJ 08759

CERTIFICATION

I, Sabina T. Skibo Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 28th day of November 2016.

SABINA T. SKIBO, RMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING REFUNDS OF CERTAIN PERMIT FEES TO NANCY GILK**

WHEREAS, permit fees were paid by Nancy Gilk for a Sunroom addition; and,

WHEREAS, Ms. Gilk has decided not to do the addition for various reasons; and,

WHEREAS, Michael Martin, Construction Official of Manchester Township has recommended the refund of said fees except for the DCA fee in the amount of \$44.00 as it is not refundable according to law.

WHEREAS, N.J.A.C. 5:23-2.27 states that plan review fees are non-refundable: and,

WHEREAS Manchester Township Code 133-3 L. (2) imposes a \$75.00 plan review fee.

NOW THEREFORE BE IT RESOLVED that the permit fees be refunded as follows:

- 1. Building - \$216.00
- 2. Electrical - \$ 75.00
- 3. C.O. Fee - \$ 75.00

	Total	\$366.00
Minus Plan Review Fee -	\$ 75.00	
		Total amount to be refunded \$291.00

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the following:

- 1. Diane Lapp, CFO
- 2. Marianne Borthwick, Office Manager
- 3. Nancy Gilk
1 Second St.
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Skibo Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 28th day of November 2016.

SABINA T. SKIBO, RMC
Municipal Clerk

DRAFT

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A STATE CONTRACT PURCHASE
FOR TWO FORD F-250 PICK-UP TRUCKS**

WHEREAS, the Township of Manchester wishes to purchase a 2017 Ford F-250 XL 4X4 Truck and a 2017 Ford F-250 SRWXL Utility Truck from an authorized vendor under the State of New Jersey Cooperative Purchasing Program; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public contracts Law, N.J.S.A. 40A:11-12; and,

WHEREAS, the Department of Public Works has sufficient funds within their current budget for the purchase; and,

WHEREAS, Beyer Ford, LLC, has been awarded New Jersey State Contract No. A88727 and is an authorized subcontractor for municipal government for the year 2016; and,

WHEREAS, the Division of Purchasing and the Director of Public Works recommends the utilization of this contract on the grounds that it represents the best cost savings to the Township; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Division of Purchasing and the Director of Public Works; and,

WHEREAS, the cost for the state contract purchase of the aforesaid 2017 Ford F-250 XL 4x4 Truck and 2017 Ford F-250 SRWXL Utility Truck shall not exceed the sum of \$72,536.00; and,

WHEREAS, the award of the contract aforesaid shall be conditioned upon the certification of the availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. That state contracts purchase of a Ford F-250 XL 4x4 Truck and 2017 Ford F-250 SRWXL Utility Truck is hereby authorized.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Division of Purchasing
- B. Director of Public Works
- C. Beyer Ford, LLC
170 Ridgedale Avenue
Morristown, NJ 07936

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 28TH day of November 2016.

Sabina T. Skibo, R.M.C.
Township Clerk

#16-417

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
IN ACCORDANCE WITH SECTION 2 OF THE OPEN
PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

WHEREAS, Section 2 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The public shall be excluded from discussion of and actions upon following specified subject matter(s)
 2. The general nature of the subject matter to be discussed is as follows:
 - a. Contract Negotiation - Hovsons
 3. It is anticipated at this time that the above stated subject matter(s) will be made public within sixty (60) days
- or
4. At such time the need for confidentiality no longer exists.
 5. This resolution shall become effective immediately.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **14th day of November, 2016.**

Sabina T. Skibo, RMC
Municipal Clerk