

**MANCHESTER TOWNSHIP
MEETING MINUTES
September 12, 2016**

The meeting of the Manchester Township Council was called to order at 5:30 p.m. by Council President James Vaccaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by following roll call:

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present
Councilman James Vaccaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Angela Koutsouris, Chief Lisa Parker and Mayor Ken Palmer.

EXECUTIVE SESSION

#16-336 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975

A motion to convene into executive session was offered by Mr. Fusaro, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

A motion to adjourn executive session was offered by Mr. Fusaro, seconded by Mr. Weiner and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

A motion to reconvene into open session was offered by Mr. Frattini, seconded by Mr. Fusaro and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

FLAG SALUTE - Mr. Vaccaro asked for a moment of silence in honor of the 15th anniversary of 9/11.

PROCLAMTIONS

The Clerk read a proclamation into the record proclaiming September 16, 2016 as National POW-MIA Recognition Day.

Mayor Palmer and Council President Vaccaro presented the proclamation to Burt Kay and Dan Lynch of the Manchester Township Veteran’s Advisory Board.

APPROVAL OF MINUTES

The regular meeting minutes of August 22, 2016 was offered upon a motion by Mr. Fusaro seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Vaccaro; yea. Mr. Wallis abstained due to his absence from the meeting.

SUBMISSION OF BILLS

#16-321 - Authorizing payment of bills from the Current Fund in the amount of \$5,492,277.83 was offered by Mr. Wallis, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Fusaro and Vaccaro; yea. Mr. Weiner abstained on check number 54583 due to a perception of conflict.

#16-322 - Authorizing payment of bills from the Eastern Service Area in the amount of \$136,288.78 was offered by Mr. Frattini, seconded by Mr. Wallis and approved by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Fusaro and Vaccaro; yea.

#16-323 - Authorizing payment of bills from the Western Service Area in the amount of \$109,190.58 was offered by Mr. Wallis, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Fusaro and Vaccaro; yea.

ORDINANCES – First Reading & Introduction

#16-031 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING SALARY RANGES AND POSITIONS OF NON-BARGAINING UNIT EMPLOYEES

The above ordinance was offered upon a motion by Mr. Wallis, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Fusaro and Vaccaro; yea.

#16-032 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ORDINANCE #16-018 TO CORRECT A NUMBERING ERROR IN THE AMENDMENT OF CHAPTER 101, ARTICLE IV

The above ordinance was offered upon a motion by Mr. Fusaro, seconded by Mr. Wallis and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Fusaro and Vaccaro; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Vaccaro asked if any member of Council had any comments on any item on the consent agenda.

Mr. Fusaro commented with regard to the Recreation resolution on the agenda. Mr. Fusaro helped start the basketball program in 1992. At that time it was hard to get four teams together to form a league. Now there are over 300 children in the program. It is open for second through tenth graders. A separate league was formed last year just for girls. Mr. Fusaro feels that sports keep children out of trouble. He commended Recreation Director Tracey Lynch for the amazing job she does with the program.

Seeing no comments from Council, Mr. Vaccaro asked if there were any comments from the public on any items on the consent agenda.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen asked how many police chaplains Manchester had. Ms. Markulic advised there are two police chaplains. Mr. Glen noticed that our new police chaplain was from Beachwood. Mr. Glen is of the opinion that we should appoint a chaplain from Manchester. It would be beneficial to have one close by.

Seeing no comments from the public, Mr. Vaccaro closed this portion of the meeting.

Resolutions #16-324 through #16-335 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Wallis, seconded by Mr. Weiner and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Fusaro and Vaccaro; yea.

A. FINANCE

#16-324 – RESOLUTION AUTHORIZING TO CANCEL TAXES FOR A TOTALLY DISABLED VETERAN BLOCK 38.63 LOT 819.01 819A LIVERPOOL CIRCLE

#16-325 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING REMOVAL OF OPEN TAXES FOR PROPERTY OWNED BY TOWNSHIP

#16-326 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

B. CONTRACTS/AGREEMENTS

#16-327 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH GENSERVE, INC. TO PROVIDE SCHEDULED MAINTENANCE AND EMERGENCY SERVICE FOR SPECIFIED EMERGENCY POWER GENERATORS OF THE EASTERN WATER AND SEWER UTILITIES

#16-328 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH HACH COMPANY TO PROVIDE SCHEDULED PREVENTATIVE MAINTENANCE AND OTHER SERVICES FOR CERTAIN WATER CHEMISTRY AND WATER QUALITY ANALYTICAL EQUIPMENT OF THE EASTERN AND WESTERN WATER UTILITIES

#16-329 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 BLUE COLLAR EMPLOYEES

#16-330 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF A FOUR PARTY AGREEMENT FOR WHITING READING CENTER BRANCH OF THE OCEAN COUNTY LIBRARY

C. RECREATION

#16-331 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR FALL/WINTER RECREATION PROGRAMS

D. PURCHASING

#16-332 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE AND INSTALLATION OF EMERGENCY LIGHTING EQUIPMENT FOR THREE 2017 FORD POLICE INTERCEPTOR UTILITY'S, TWO 2014 FORD POLICE INTERCEPTOR UTILITY'S & ONE 2007 FORD CROWN VICTORIA UNDER STATE CONTRACT

E. BONDS/ESCROWS

#16-333 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A PLANNING BOARD ESCROW POSTED BY JPP HOLDINGS\DELLI PAOLI REALTY FOR A PROJECT KNOWN AS BLOCK 60.10 LOT 1 (2473 HWY 70)

F. APPOINTMENT

#16-334 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING REVEREND ROBERT CLARK, AS CHAPLAIN OF THE MANCHESTER POLICE DEPARTMENT

G. MISCELLANEOUS

#16-335 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO PLAY POWER INC. UNDER THE NATIONAL JOINT POWERS ALLIANCE IN ACCORDANCE WITH NJSA 40A:11-1 ET SEQ.

REPORTS

Mr. Frattini: None

Mr. Weiner: Mr. Weiner mentioned that Toms River is in the process of modifying their town centers. He feels that Manchester might benefit from piggybacking with Toms River on those forms. If the Township looked at modifications to our town centers along the Route 37 corridor it may change the impervious service designation to eighty percent and would help with commercial development.

Mr. Wallis: Mr. Wallis mentioned that the Recreation Department will be holding a movie night at Pine Lake Park on Friday, September 16, 2016. He hoped everyone would attend.

Mr. Fusaro: Mr. Fusaro said changing the town center designation would help with commercial development. Changing the Township's impervious designation from thirty-seven to eight percent would mean businesses could build on smaller parcels of land.

Mr. Vaccaro: Mr. Vaccaro announced several meetings he attended throughout the Township to include the Zoning Board of Adjustment and the biweekly meeting.

Ms. Markulic: Ms. Markulic said the Township would be donating over \$300.00 worth of food from the Harry Wright Lake concession stand to the Nicholas Ott Memorial Fund "Smiles of Quarters" that will be held at Harry Wright Lake on September 17, 2016. Due to so many closures of the lake this summer, the Township had food left over.

Ms. Koutsouris: None

Ms. Skibo: Ms. Skibo thanked Mr. Flynn for all his help with Veteran's issues for her father. He is a wealth of knowledge and very helpful during a very difficult time.

PUBLIC:

Hank Glen – 29 Wycliffe Rd.: Mr. Glen asked about the quality of Manchester Township's water. Mayor Palmer advised that Manchester has passed all testing. It is tested on a regular basis by the Township and County. Mayor Palmer did state that over the next two years the water infrastructure will be updated. However, Manchester's water quality is good and it is closely monitored and maintained. Mr. Glen also suggested contacting the grant writer that the Ridgeway Fire Department uses. He has been very successful in getting much needed equipment for the department through grants. Mr. Glen feels the grant writer may be beneficial to the Township.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:43 p.m. on a motion by Mr. Weiner, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

James A. Vaccaro, Sr.
Council President

Sabina T. Skibo, RMC
Township Clerk

Date Approved