

MANCHESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT
REORGANIZATION MEETING
Thursday, January 26, 2017
Manchester Township Municipal Building
1 Colonial Drive, Manchester, NJ
MINUTES OF MEETING

1. The Reorganization Meeting of the Manchester Township Zoning Board of Adjustment was called to order at 7:00 p.m. by the Secretary.
2. This meeting had been duly advertised, filed and posted in accordance with the Open Public Meetings Act.
3. A Pledge of Allegiance and Salute to the Flag followed.
4. Roll Call:
Members Present: F. Finn, H. Glen, L. Fazio, K. Vaccaro, J. Hankins, M. Dwyer, W. Cook

Members Absent: P. Salvia
5. The Secretary, acting as temporary Chairperson, called for nominations for Chairperson of the Manchester Township Zoning Board of Adjustment for 2017. Mrs. Vaccaro motioned to nominate Linda Fazio. Mr. Cook seconded. There were no further nominations. Nominations were closed on motion by W. Cook and seconded by K. Vaccaro.

Roll Call Vote to Close Nominations: W. Cook, yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

Roll Call Vote for Linda Fazio to serve as Chairperson for 2017: K. Vaccaro, yes; W. Cook, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.
6. The Secretary called for nominations for Vice Chairperson of the Manchester Township Zoning Board of Adjustment for 2017. Mr. Hankins motioned to nominate Karen Vaccaro. Mr. Cook seconded. There were no further nominations. Nominations were closed on motion by W. Cook and seconded by M. Dwyer.

Roll Call Vote to Close Nominations: W. Cook, yes; M. Dwyer, yes; F. Finn, yes; H. Glen, yes; K. Vaccaro, yes; J. Hankins, yes; L. Fazio, yes.

Roll Call Vote for Karen Vaccaro to serve as Vice Chairperson for 2017: J. Hankins, yes; W. Cook, yes; F. Finn, yes; H. Glen, yes; K. Vaccaro, yes; M. Dwyer, yes; L. Fazio, yes.

The Secretary turned the meeting over to Chairwoman Fazio.
7. Mrs. Fazio called for the appointment of the Solicitor for one year. Mr. Cook motioned to nominate Christopher Reid of Counsel with the firm of Brian E. Rumpf, P.C. Mrs. Vaccaro seconded. There were no further nominations. Nominations were closed on motion by J. Hankins and seconded by W. Cook.

Roll Call Vote to Close Nominations: J. Hankins, yes; W. Cook, yes; F. Finn, yes; H. Glen, yes; K. Vaccaro, yes; M. Dwyer, yes; L. Fazio, yes.

Roll Call Vote for Christopher Reid of Counsel with the firm of Brian E. Rumpf, P.C. to serve as Solicitor for 2017: W. Cook, yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

8. Mrs. Fazio called for the appointment of the Engineer for one year. Mr. Cook motioned to nominate T & M Associates with Patrick Jeffery as representative, for a period of 3 months because Mr. Jeffery's resume was not part of the package submitted. Mrs. Vaccaro seconded. There were no further nominations. Nominations were closed on motion by J. Hankins seconded by K. Vaccaro.

Roll Call Vote to Close Nominations: J. Hankins yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; W. Cook, yes; M. Dwyer, yes; L. Fazio, yes.

Roll Call Vote for T & M Associates to serve as Engineer for a 3 month period with Patrick Jeffery as Representative at the meetings: W. Cook, yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

9. Mrs. Fazio called for the appointment of the Secretary for one year. Mr. Cook motioned to nominate Darlene Garcia. Mrs. Vaccaro seconded. There were no further nominations. Nominations were closed on motion by K. Vaccaro and seconded by F. Finn.

Roll Call Vote to Close Nominations: K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; W. Cook, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

Roll Call Vote for Darlene Garcia to serve as Secretary for 2017: W. Cook, yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

10. Mrs. Fazio called for the appointment of Acting Secretary to sign maps for one year. Mr. Cook motioned to nominate Marianne Borthwick. Mrs. Vaccaro seconded. There were no further nominations. Nominations were closed on motion by W. Cook and seconded by K. Vaccaro.

Roll Call Vote to Close Nominations: W. Cook, yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

Roll Call Vote for Marianne Borthwick to serve as Acting Secretary to sign maps for 2017: W. Cook, yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

11. Mrs. Fazio called for the adoption of the official newspapers for 2017 the Asbury Park Press and the Newark Star Ledger. Mr. Cook motioned to adopt the Asbury Park Press and Newark Star Ledger as official newspapers. Mrs. Vaccaro seconded.

Roll Call Vote: W. Cook, yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

12. Mrs. Fazio called for the adoption of the Board's Meeting Schedule for 2017 as follows:
- | | | | |
|-------------|---------|--------------|-------------|
| February 23 | May 25 | August 24 | November 9 |
| March 23 | June 22 | September 28 | December 14 |
| April 27 | July 27 | October 26 | |

Said meeting schedule was adopted on motion by Mr. Cook and seconded by Mrs. Vaccaro.

Roll Call Vote: W. Cook, yes; K. Vaccaro, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

13. Mrs. Fazio called for approval of membership in the New Jersey Federation of Planning Officials. Mrs. Vaccaro motioned for approval and Mr. Cook seconded.

Roll Call Vote: K. Vaccaro, yes; W. Cook, yes; F. Finn, yes; H. Glen, yes; J. Hankins, yes; M. Dwyer, yes; L. Fazio, yes.

14. The Reorganization Meeting of the Manchester Township Zoning Board of Adjustment was adjourned at 7:18 p.m. on motion by W. Cook and seconded by M. Dwyer. All in favor. None opposed.

Respectfully submitted,

Darlene E. Garcia
Secretary

Dated: January 28, 2017