

**MANCHESTER TOWNSHIP
ZONING BOARD OF ADJUSTMENT**

ORGANIZATION MEETING

THURSDAY, JANUARY 26, 2017, 7:00 p.m.

1. Secretary, acting as temporary Chairperson, calls meeting to order.
2. Statement given in reference to the Sunshine Law.
3. Salute to the Flag.
4. Roll Call.
5. Secretary calls for nomination for Chairperson of the Manchester Township Board of Adjustment for 2017.
 - a) Nominations for Chairperson.
 - b) Nominations closed by motion.
 - c) Secretary will call for a vote and declare the Chairperson of the Board for 2017.
6. Secretary calls for nomination for Vice-Chairperson of the Manchester Township Board of Adjustment for 2017.
 - a) Nominations for Vice-Chairperson.
 - b) Nominations closed by motion.
 - c) Secretary will call for a vote and declare the Vice-Chairperson of the Board for 2017.
7. Chairperson calls for the appointment of the Solicitor for one year.
 - a) Nominations for Solicitor.
 - b) Nominations closed by motion.
 - c) Secretary calls for a roll call vote.
8. Chairperson calls for the appointment of the Engineer for one year.
 - a) Nominations for Engineer.
 - b) Nominations closed by motion.
 - c) Secretary calls for a roll call vote.
9. Chairperson calls for the appointment of the Secretary for one year.
 - a) Nominations for Secretary.
 - b) Nominations closed by motion.
 - c) Secretary calls for a roll call vote.
10. Chairperson calls for the appointment of an Acting Secretary to sign maps for one year.
 - a) Nominations for Acting Secretary to sign maps.
 - b) Nominations closed by motion.
 - c) Secretary calls for a roll call vote.
11. Official Newspapers for 2017.
 - a) The Asbury Park Press
 - b) The Newark Star Ledger
12. Schedule of Meetings for 2017.
 - a) Motion, Second & Roll Call Vote.
13. Membership in the New Jersey Federation of Planning Officials.
 - a) Motion, Second & Roll Call Vote.
14. Adjournment

Date Posted: January 20, 2017