

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
June 27, 2016**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President James Vaccaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present
Councilman James Vaccaro	- present

The Municipal Clerk noted for the record that also present were Township Attorney Angela Koutsouris, Business Administrator Donna Markulic and Chief Financial Officer Diane Lapp.

**SUBMISSION OF BILLS**

#16-235 - Authorizing payment of bills from the Current Fund in the amount of \$1,090,265.24 was offered by Mr. Fusaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea. Mr. Weiner abstained on check numbers 2284 and 54071 due to a perception of conflict.

#16-236 - Authorizing payment of bills from the Eastern Service Area in the amount of \$90,546.91 was offered by Mr. Weiner, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

#16-237 - Authorizing payment of bills from the Western Service Area in the amount of \$67,039.36 was offered by Mr. Frattini, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

**ORDINANCES – Second Reading, Public Hearing and Final Action**

**#16-024 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING ARTICLE IV BODIES OF WATER, CHAPTER 288, SECTION 21 OF THE TOWNSHIP CODE CONCERNING RECREATION.**

The Municipal Clerk advised that this ordinance should be defeated as more changes need to be made. The ordinance will be re-introduced.

The above ordinance was defeated upon a motion by Mr. Frattini, seconded by Mr. Fusaro and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

**#16-025 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF BLOCK 31.02 LOT 2 (2643 Ridgeway Rd.)**

Mr. Vaccaro asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Vaccaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Wallis, seconded by Mr. Fusaro and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

**ORDINANCES – First Reading and Introduction**

**#16-026 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE DONATION OF BLOCK 99.152 LOT 4 (1620 New York Ave. )**

The above ordinance was offered upon a motion by Mr. Weiner, seconded by Mr. Wallis and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

**#16-027 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 288, SECTIONS 9, 10, 21 AND 24 OF THE TOWNSHIP CODE CONCERNING RECREATION**

The above ordinance was offered upon a motion by Mr. Fusaro, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Vaccaro asked if any member of Council had any comments on any item on the consent agenda.

Seeing no comments from Council, Mr. Vaccaro asked if there were any comments from the public on any items on the consent agenda.

**Hank Glen – 29 Wycliffe Rd.**: Mr. Glen questioned Resolution #16-240 and asked what does an Affordable Housing Administrative Agent do? Ms. Markulic said that the Administrative Agent oversees home improvement loans that are given to residents. The fees for the agent come out of the Affordable Housing Trust Fund.

Seeing no further comments from the public, Mr. Vaccaro closed this portion of the meeting.

**Resolutions #16-238 through #16-253 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Weiner, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.**

**A. FINANCE**

**#16-238 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#16-239 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE REIMBURSEMENT AGREEMENTS WITH QUALIFIED PRIVATE COMMUNITIES**

**B. CONTRACTS/AGREEMENTS**

**#16-240 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF COMMUNITY GRANTS PLANNING & HOUSING L.L.C (CGP&H). AS ADMINISTRATIVE AGENT FOR AFFORDABLE HOUSING MATTERS PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.19:44A-20.5**

**#16-241 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING DEVELOPER'S AGREEMENT WITH J.P.P. HOLDINGS, L.L.C. FOR BLOCK 60.10 LOT 1 (2473 Route 70)**

**#16-242 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH MITCHELL HUMPHREY & CO. FOR FAST TRACK GOV SOFTWARE, LICENSE FEES AND MAINTENANCE SUPPORT**

**#16-243 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A LEASE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND NEW CINGULAR WIRELESS PCS, LLC FOR BLOCK 75 LOT 82.02 (Plymouth Dr. – Whiting)**

**#16-244 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CHANGE ORDER TO THE CONTRACT WITH STEFFEN DRILLING, LLC FOR REHABILITATION OF WESTERN WATER UTILITY WELL NO. 3 ADDING THE REPLACEMENT OF THE WELL PUMP AND DELETING THE HIGH PRESSURE JETTING OF THE WELL**

**C. LICENSING**

**#16-245 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSES**

#### **D. BONDS/ESCROWS**

**#16-246 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING THE PERFORMANCE GUARANTEE AND ESCROW ACCOUNT BALANCES POSTED BY FAITH REALTY GROUP, LLC AND ACCEPTING WATER SYSTEM IMPROVEMENTS IN CONJUNCTION WITH A PROJECT KNOWN AS OFFICE BUILDING, BLOCK 38, LOT 4 (2137 Hwy 37)**

#### **E. APPOINTMENTS**

**#16-247 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING THE PERFORMANCE GUARANTEE AND ESCROW ACCOUNT BALANCES POSTED BY FAITH REALTY GROUP, LLC AND ACCEPTING WATER SYSTEM IMPROVEMENTS IN CONJUNCTION WITH A PROJECT KNOWN AS OFFICE BUILDING, BLOCK 38, LOT 4 (2137 Hwy 37)**

**#16-248 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING ALBERT YODAKIS AS ACTING DIRECTOR OF UTILITIES FOR THE TOWNSHIP OF MANCHESTER PURSUANT TO N.J.S.A. 40:69A-43.**

#### **F. MISCELLANEOUS**

**#16-249 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF FORFEITED/SEIZED VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**#16-250 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF COMPUTER EQUIPMENT (TOWERS) IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**#16-251 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF TOWNSHIP OWNED VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**#16-252 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DONATION OF USED OFFICE EQUIPMENT TO THE MANCHESTER FIRE COMPANY #1**

**#16-253 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN , STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF AN ABANDONED VEHICLE IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

#### **REPORTS**

**Mr. Frattini:** Mr. Frattini congratulated Tracey Lynch and her staff for all of their hard work for a successful Manchester Day.

**Mr. Weiner:** Mr. Weiner spoke about Governor Christie's plan for a new school funding formula. It would mean more state aid for Manchester and save residents a great deal of money on their property taxes. He urged Council to pass a resolution showing their support. Mr. Weiner recently attended a meeting of the Ocean County Mosquito Commission. They have been setting new mosquito traps. There have been no reported cases of the Zika virus in Ocean County.

**Mr. Wallis:** Mr. Wallis expanded on the proposal of Governor Christie's new school funding formula. This new formula would amount to an average of \$500.00 a year tax decrease to residents of Manchester. He is glad the Governor came forward with this proposal. This would be decimation to some school districts such as Newark. However, he was glad legislators were talking about it. Mr. Wallis met with the Commissioner of the Department of Environmental Protection and was able to see exactly how they stand on the Hovson's Redevelopment. The Mayor vetoed the ordinance accordingly.

**Mr. Fusaro:** Mr. Fusaro said he had a nice time at Manchester Day. He also attended a meeting of the Manchester Coordinating Council. They spoke about legislation for abandoned homes in private communities that would help the community recoup some the money that is lost in homeowners association fees.

**Mr. Vaccaro:** Mr. Vaccaro attended the biweekly meeting of June 20, 2016 and Manchester Day on June 25, 2016. He thanked Tracey Lynch for the wonderful job she did on Manchester Day. He also attended the Manchester Coordinating Council. It was a brief but meaningful meeting.

**Ms. Koutsouris:** None

**Ms. Markulic:** None

**Ms. Skibo:** Ms. Skibo attended Manchester Day. It was a nice day and well attended.

**PUBLIC:**

**Ed Lynch – Country Walk:** Mr. Lynch read a letter to the Council received from a resident complimenting the Manchester First Aid on their professional demeanor during a recent call she made to them for assistance.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:43 p.m. on motion by Mr. Frattini, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea.

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James A. Vaccaro, Sr.  
Council President

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Sabina T. Skibo, RMC  
Township Clerk

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Date Approved