

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
January 23, 2017**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Sam Fusaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

This was followed by following roll call:

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman Brendan Weiner	- present
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Angela Koutsouris and Mayor Ken Palmer. Also present was Personnel Director James Gant.

**APPROVAL OF MINUTES**

The Special Meeting minutes of December 30, 2016 were offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro and Fusaro; yea. Mr. Weiner and Mr. Wallis abstained due to their absence from the meeting.

**SUBMISSION OF BILLS**

**#17-055** - Authorizing payment of bills from the Current Fund in the amount of \$5,922,209.09 was offered by Mr. Vaccaro, seconded by Mr. Wallis and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro, Wallis and Vaccaro; yea. Mr. Weiner abstained on check number 55394 due to perception of conflict.

**#17-056** - Authorizing payment of bills from the Eastern Service Area in the amount of \$900,955.73 was offered by Mr. Frattini, seconded by Mr. Vaccaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Vaccaro and Fusaro; yea.

**#17-057** - Authorizing payment of bills from the Western Service Area in the amount of \$65,568.20 was offered by Mr. Frattini, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Vaccaro and Fusaro; yea.

**ORDINANCES – First Reading and Introduction**

**#17-001 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY REPEALING AND REPLACING ORDINANCE #16-036, AMENDING CHAPTER 245 OF THE CODE OF THE TOWNSHIP OF MANCHESTER (PINELANDS)**

Mr. Fusaro explained that after Ordinance #16-036 was passed amending Chapter 245, he had a meeting with The Pinelands Commission. Their review could take months. A representative from Pinelands suggested separating the ordinance and doing two of them. This would not hold up the CAFRA portion of the ordinance.

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Wallis and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Vaccaro and Fusaro; yea

**#17-002 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY REPEALING AND REPLACING ORDINANCE #16-036, AMENDING CHAPTER 245 OF THE CODE OF THE TOWNSHIP OF MANCHESTER (CAFRA)**

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Vaccaro and Fusaro; yea.

**CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Fusaro asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mr. Fusaro asked if there were any comments from the public on any items on the consent agenda.

**Hank Glen – 29 Wycliffe Rd.**: Mr. Glen questioned Resolution #17-058 and asked why the amount of the refund was so high. Mr. Fusaro advised that it was a tax appeal that was won by the plaintiff and explained some of these refunds could be in the tens of thousands. This was a commercial property. Mr. Glen questioned all of the resolutions on the agenda concerning totally disabled veterans. He felt that the Township was losing a great deal of revenue and asked how many totally disabled veterans are in the town. Mr. Fusaro said we have the most in the State. Mayor Palmer said we have lost almost \$700,000 in revenue. There is currently legislation in the State Assembly regarding reimbursement to the Townships on totally disabled veterans.

Seeing no further comments from the public, Mr. Fusaro closed this portion of the meeting

**Resolutions #17-058 through #17-074 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vaccaro, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Vaccaro and Fusaro; yea.**

**A. FINANCE**

**#17-058 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#17-059 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING REMOVAL OF OPEN TAXES FOR PROPERTY OWNED BY TOWNSHIP**

**#17-060 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 75.122, LOT 4 FOR A TOTALLY DISABLED VETERAN**

**#17-061 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 71.07, LOT 15 FOR A TOTALLY DISABLED VETERAN**

**#17-062 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 71.06, LOT 7 FOR A TOTALLY DISABLED VETERAN**

**#17-063 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 52.23, LOT 23 FOR A WIDOW OF A TOTALLY DISABLED VETERAN**

**#17-064 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 71.06, LOT 13 FOR A TOTALLY DISABLED VETERAN**

**#17-065 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.37, LOT 552.02 FOR A TOTALLY DISABLED VETERAN**

**#17-066 -RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**B. CONTRACTS/AGREEMENTS**

**#17-067 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH MUNIDEX FOR SOFTWARE MAINTENANCE FOR INDEX OF MINUTES PROGRAM**

**#17-068 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH GRAMCO BUSINESS COMMUNICATIONS**

**#17-069 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND MARK WHITE, PH.D. P.A.**

**#17-070 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP.**

**#17-071 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MODERN POWER GROUP SYSTEMS**

**C. LICENSING**

**#17-072 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A FAMILY MOBILE HOME PARK LICENSE FOR THE YEAR 2017 TO COLONIAL MOBILE HOME PARK**

**#17-073 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING SENIOR CITIZEN MOBILE HOME PARK LICENSE FOR MHC PINE RIDGE AT CRESTWOOD, LLC 2 FOX ST. WHITING, NJ**

**#17-074 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A FAMILY MOBILE HOME PARK LICENSE FOR THE YEAR 2017 FOR PINE ACRES MANOR**

**D. GRANTS**

**#17-075 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR THE 2016 RECYCLING TONNAGE GRANT AND DESIGNATION OF A MUNICIPAL RECYCLING & CLEAN COMMUNITIES COORDINATOR FOR 2017**

**E. PURCHASING**

**#17-076 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF 20 TASER X2 CONDUCTED ENERGY DEVICES AND ASSOCIATED EQUIPMENT UNDER NEW JERSEY STATE CONTRACT**

**F. BONDS/ESCROWS**

**#17-077 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A PERFORMANCE GUARANTEE PENDING THE POSTING OF A MAINTENANCE BOND AND ADDITIONAL ESCROW IN CONNECTION WITH A PROJECT KNOWN AS RENAISSANCE RV PARKING BLOCK 61.16 LOT 379**

**#17-078 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY JEFFREY JERMAN FOR A PROJECT KNOWN AS BLOCK 1.304 LOT 22 (1613 Northampton Blvd.)**

**#17-079 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY JEFFREY JERMAN FOR A PROJECT KNOWN AS BLOCK 1.356 LOTS 1-3 (2000 Middlesex St.)**

**G. APPOINTMENT**

**#17-080 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING AL YODAKIS AS COMMUNITY DEVELOPMENT BLOCK GRANT COORDINATOR AND JOSEPH VENI AS AN ALTERNATE COMMUNITY DEVELOPMENT BLOCK GRANT COORDINATOR**

**#17-081 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING RESOLUTION #17-039 AUTHORIZING THE APPOINTMENT OF A TOWNSHIP ENGINEER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**H. MISCELLANEOUS**

**#17-082 - RESOLUTION AUTHORIZING ISSUANCE OF A TEMPORARY TRAILER PERMIT FOREMERGENCY RESIDENTIAL FOR 247 BECKERVILLE ROAD, BLOCK 73, LOT 23, IN THE TOWNSHIP OF MANCHESTER**

**REPORTS**

**Mr. Frattini:** Mr. Frattini congratulated Mr. Fusaro for being admitted into the Elected Officials Hall of Fame.

**Mr. Weiner:** Mr. Weiner advised that a new Supreme Court ruling was passed on Affordable Housing. He asked Ms. Markulic to check with the Affordable Housing Council on how this would affect the Township.

**Mr. Wallis:** Mr. Wallis went to the Pinewood Derby held by the local Boy Scout troop. The cars the children built were very impressive.

**Mr. Vaccaro:** Mr. Vaccaro attended several events throughout the Township to include the Whiting First Aid dinner and the Manchester Coordinating Council meeting.

**Mr. Fusaro:** Mr. Fusaro thanked Zoning Officer Nicole Ashkar for her work preparing the zoning ordinances. The Township saved money by doing it in house. Energy Aggregation proposals should be coming out shortly with hope that the program would be implemented by early June.

**Ms. Markulic:** Ms. Markulic advised that the affordable housing numbers have changed and hoped to be having a meeting with counsel on the matter shortly.

**Ms. Koutsouris:** None

**Ms. Skibo:** Ms. Skibo congratulated Mr. Fusaro on his induction into the Elected Officials Hall of Fame.

**Mayor Palmer:** Mayor Palmer gave an update on the landfill and advised that they should be finishing work by Oak Knoll Estates and residents should not be inconvenienced anymore.

**Mr. Gant:** Mr. Gant said employees are attending classes on Active Shooter Training so they can be prepared in case the need arises.

**PUBLIC:**

**Karen Vaccaro – 20 Anjou Ct.:** Mrs. Vaccaro thanked Construction Official Mike Martin for coming to the Manchester Coordinating Council meeting. Mr. Martin discussed fire evacuation plans, fire safety plans and lock down plans for senior villages.

**Hank Glen – 29 Wycliffe Rd.:** Mr. Glen was concerned about the high amount of foreclosures throughout the Township. It is driving housing prices down. Mayor Palmer said housing prices have gone up and another revaluation may have to be done. Mr. Frattini offered that housing prices in Leisure Village West have increased. The influx from New York is incredible. Mr. Fusaro offered that the amount of foreclosures has actually decreased. Mr. Glen was also concerned with the growing heroin epidemic in the Township. Mr. Fusaro stated that the Police Department is on top of it.

**#17-083 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975 (PERSONNEL)**

The above resolution to convene into executive session was offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner Wallis, Vaccaro and Fusaro; yea.

A motion to reconvene into open session was offered by Mr. Wallis seconded Mr. Weiner and approved by the following roll call vote: Councilmen: Frattini, Weiner, Wallis, Vaccaro and Fusaro; yea.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 8:10 p.m. on a motion by Mr. Vaccaro, seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Frattini, Weiner, Wallis, Vaccaro and Fusaro; yea.

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Sam F. Fusaro, Jr.  
Council President

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Sabina T. Skibo, RMC  
Township Clerk

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Date Approved