

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
June 8, 2020**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Sam Fusaro. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted on all entrances to the Municipal Buildings, on Township Website, and Township Facebook page in accordance with A3850/S2294.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Robert A. Hudak	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Jerry Dasti, Mayor Palmer, Assistant Business Administrator Jim Gant, Data Processing Director Josh Schnoor as moderator, and Deputy Municipal Clerk Teri Giercyk.

**APPROVAL OF MINUTES**

The regular meeting minutes of May 11, 2020 was offered upon a motion by Councilman Hudak, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**SUBMISSION OF BILLS**

**#20-251-** Authorizing payment of bills from the Current Fund in the amount of \$6,697,380.00 was offered by Councilwoman Brush, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-252-** Authorizing payment of bills from the Eastern Service Area in the amount of \$216,995,84 was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-253 -** Authorizing payment of bills from the Western Service Area in the amount of \$131,303.79 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**ORDINANCES – Second Reading, Public Hearing and Final Action**

**#20-010 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY APPROVING THE REDEVELOPMENT PLAN FOR THE WHITING LANDFILL REDEVELOPMENT AREA, BLOCK 116, LOT 13 (1501 HWY 70) DEFEATED**

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Wallis and DEFEATED by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; no. **DEFEATED**

**#20-012 - AN ORDINANCE AUTHORIZING THE SALE OF LOT 42 IN BLOCK 1.77 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (1409 Fourth Avenue)**

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-013 - ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FOR CALENDAR YEAR 2020, TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14**

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-014 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 245 OF THE TOWNSHIP CODE OF THE TOWNSHIP OF MANCHESTER, ENTITLED “LAND USE AND DEVELOPMENT”**

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**ORDINANCES – First Reading and Introduction**

**#20-016 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE LAND DONATION OF LAND KNOW AS BLOCK 86, LOT 2.06, (82 LACEY ROAD) LOCATED IN THE TOWNSHIP OF MANCHESTER**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-017 - AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR BLOCK 102, LOT 2 (2121 LAKE ROAD) A NON-CONDEMNATION REDEVELOPMENT AREA**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-018 - AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING A REDEVELOPMENT PLAN FOR BLOCK 38, LOT 4 (2132 ROUTE 37), A NON-CONDEMNATION REDEVELOPMENT AREA**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-020 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING SALARY RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES**

The above ordinance was offered upon a motion by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilman Fusaro asked if any member of Council had any comments on these Resolutions. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

Resolutions #20-254 through #20-264, were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Hudak, seconded by Councilman Wallis and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**A. FINANCE**

**#20-254 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 75.123, LOT 6 FOR A TOTALLY DISABLED VETERAN**

**#20-255 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#20-256 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUNDING OF EMPLOYMENT RELATED FINGERPRINTING COSTS**

**B. CONTRACTS/AGREEMENTS**

**#20-257 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH EMSAR NEW JERSEY**

**C. LICENSING**

**#20-258 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING GUIDELINES TO PERMIT TEMPORARY OUTDOOR DINING**

**D. PURCHASING**

**#20-259 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH KRS SERVICES INC. FOR SEWER PROCESSING EQUIPMENT AT EAGLE DRIVE PUMP STATION**

**#20-260 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING AUTHORITY FOR APPROVAL OF CERTAIN PURCHASES IN EXCESS OF THE BID THRESHOLD THROUGH STAFFORD TOWNSHIP COOPERATIVE PRICING SYSTEM CONTRACT BID #2020-003 WB MASON OFFICE SUPPLY**

**#20-261 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE INCREASE TO THE BID THRESHOLD**

**E. BONDS/ESCROWS**

**#20-262 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY JEFFREY JERMAN, FOR VARIOUS PROJECTS**

**#20-263 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING WATER AND SEWER UTILITY ESCROW POSTED BY THE KOKES ORGANIZATION, FOR RESERVE AT LAKE RIDGE, FORMERLY MEADOWS WEST, BLOCK 83-85, VARIOUS LOTS**

**F. APPOINTMENT**

**#20-264 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING ESTABLISHMENT OF A GREEN TEAM ADVISORY COMMITTEE PURSUANT TO SUSTAINABLE NEW JERSEY**

**REPORTS:**

**Mr. Hudak:** Mr. Hudak attended the Planning Board meeting on June 1<sup>st</sup>. He is glad that more places are opening up and encouraged residents to visit local businesses. Thanked Chief Parker for her letter regarding the events in Minnesota.

**Mrs. Brush:** No report.

**Mr. Wallis:** Mr. Wallis thanked the Mayor for signing off on correspondence to Governor to start moving things along. He would like Council to pass a resolution next meeting to send to the legislators.

**Mr. Vaccaro:** Mr. Vaccaro attended the Memorial Day ceremony and bi-weekly meeting. He thanked the Mayor for keeping the residents updated with his Facebook presentations. He encouraged Council to consider a ban on the growth/distribution/selling of marijuana in Manchester Township.

**Mr. Fusaro:** Mr. Fusaro encouraged the residents to still take care of themselves and be cautious in public.

**Mayor Palmer:** Mayor Palmer commented that the recreational lakes, paddleboards, and parks are open. The splash pad and basketball courts are still currently closed. He participated in the Black Lives Matter event in Pine Lake Park this afternoon. It was a good experience for the younger attendees, good event, and positive comments about police. Budget should be available to Council this week. Mayor Palmer thanked Mr. Vaccaro for watching the Facebook live presentations.

**Mrs. Martin:** Mrs. Martin commented on Primary election on July 7<sup>th</sup>, and informed the public that there will be nine polling locations in town. Residents will be informed of new polling place for this election, and information will be posted online. Mail in ballots or applications will be sent to all voters. At the polling locations voting will be provisional only unless they have a disability only then can they vote in a machine.

**Mrs. Markulic:** Mrs. Markulic stated we are at 50% staffing at the building. June 15<sup>th</sup> we will be at full staff, but still closed to the public. The Mayor will reevaluate on July 1<sup>st</sup>.

**Mr. Gant:** No report.

**Mr. Dasti:** No report.

**PUBLIC:**

**No public comment.**

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:33 p.m. upon a motion by Councilman Hudak seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis and Fusaro; yea.

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Sam Fusaro  
Council President

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Sabina T. Martin, RMC  
Municipal Clerk

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6/22/2020  
Date Approved