

**MANCHESTER TOWNSHIP
MEETING MINUTES
February 24, 2020**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Sam Fusaro. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Robert A. Hudak	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Craig Wallis	- absent
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Martin Buckley, Mayor Palmer, Assistant Business Administrator Jim Gant, Lt. Dolan, Lt. Komsa, and OEM Coordinator Art Abline.

PROCLAMATION

Girl Scout Proclamation Junior Bronze Gold Recipients read by Mayor Palmer. Five junior girl scouts were honored for collecting soda tabs to benefit the Ronald McDonald house. Congratulations to the girls on their accomplishments.

APPROVAL OF MINUTES

The regular meeting minutes of January 27, 2020 and special meeting minutes of February 14, 2020 were offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Fusaro; yea. Mr. Wallis, absent.

SUBMISSION OF BILLS

#20-115 - Authorizing payment of bills from the Current Fund in the amount of \$1,760,944.22 was offered by Councilman Hudak seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Fusaro; yea. Mr. Wallis, absent.

#20-116- Authorizing payment of bills from the Eastern Service Area in the amount of \$570,054.09 was offered by Councilman Hudak, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Fusaro; yea. Mr. Wallis, absent.

#20-117 - Authorizing payment of bills from the Western Service Area in the amount of \$345,833.35 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Fusaro; yea. Mr. Wallis, absent.

ORDINANCES - Second Reading, Public Hearing and Final Action

#20-005 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE LAND DONATION OF BLOCK 1.337, LOT 1, A/K/A 1501 AMSTERDAM AVENUE, LOCATED IN THE TOWNSHIP OF MANCHESTER

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilwoman Brush, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Vaccaro, Hudak, Brush, and Fusaro; yea. Mr. Wallis, absent.

#20-006 - BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 19-012 ADOPTED ON APRIL 29, 2019, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES FOR THE TOWNSHIP DIVISION OF EMERGENCY SERVICES, IN ORDER TO EXPAND THE SCOPE OF IMPROVEMENTS TO INCLUDE THE RENOVATION OF THE EXISTING FIRST AID BUILDING, AND TO INCREASE THE APPROPRIATION THEREFOR BY \$250,000 FOR A TOTAL APPROPRIATION OF \$1,750,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$225,000 FOR A TOTAL DEBT AUTHORIZATION OF \$1,575,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Vaccaro, Hudak, Brush, and Fusaro; no. Mr. Wallis, absent.

#20-007 - BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 19-012 ADOPTED ON APRIL 29, 2019, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES FOR THE TOWNSHIP DIVISION OF EMERGENCY SERVICES, IN ORDER TO EXPAND THE SCOPE OF IMPROVEMENTS TO INCLUDE THE RENOVATION OF THE EXISTING FIRST AID BUILDING, AND TO INCREASE THE APPROPRIATION THEREFOR BY \$400,000 FOR A TOTAL APPROPRIATION OF \$1,900,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$360,000 FOR A TOTAL DEBT AUTHORIZATION OF \$1,710,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Hudak, Brush, and Fusaro; yea. Mr. Wallis, absent.

ORDINANCES – First Reading and Introduction

#20-008 - AN ORDINANCE AUTHORIZING THE SALE OF LOT 2199 IN BLOCK 4 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (2909 Wilbur Avenue)

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Fusaro; yea. Mr. Wallis, absent.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilman Fusaro asked if any member of Council had any comments on these Resolutions. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Hank Glen 20 Wycliffe – Mr. Glen asked what they intend to put on the property for resolution for #20-118 and when the secondary access road for resolution # 20-127 will be open.

Mr. Fusaro responded that there is nothing identified for the property regarding resolution #20-118 besides possible medical offices.

Mayor Palmer commented that there is ribbon-cutting ceremony for the secondary access road on Friday at noon.

Gene Bestafka 42 Milton Drive – Member of the Renaissance HOA and wanted to thank Council, Mayor, and Township for their work on the secondary access road.

Seeing no further comments from the public, Councilman Fusaro closed this portion of the meeting.

Resolutions #20-118 through #20-140, were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Hudak, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Fusaro; yea. Mr. Wallis, absent.

A. LAND USE

#20-118 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFERRING TO THE MANCHESTER TOWNSHIP PLANNING BOARD FOR A DETERMINATION AS TO WHETHER BLOCK 38, LOT 5, IS AN AREA IN NEED OF REDEVELOPMENT IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:12A-1 et seq

B. FINANCE

#20-119 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPROVAL OF A SPECIAL NEEDS FUNDING LIMIT WAIVER FOR MANCHESTER TOWNSHIP HOME IMPROVEMENT PROGRAM CASE # MAN-1951

#20-120 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF A REOCCUPANCY INSPECTION FEE TO JOHN ENGLISH FOR 64 FALMOUTH AVE., BLOCK 62.23 LOT 17

#20-121 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

C. CONTRACTS/AGREEMENTS

#20-122 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE ADJUSTMENT OF FIRE SERVICE ACCOUNTS FOR HEALTHCARE FACILITIES

#20-123 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING AND AUTHORIZING A THREE-PARTY AGREEMENT WITH OCEAN COUNTY UTILITIES AUTHORITY AND JACKSON TOWNSHIP UTILITIES AUTHORITY

#20-124 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH COOPER POWER SYSTEMS

#20-125 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND POLICE BENEVOLENT ASSOCIATION LOCAL 246

#20-126 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF REGISTRATION DOCUMENTS AND RELEASES IN CONJUNCTION WITH THE TRANSFER OF A MANCHESTER TOWNSHIP K-9 POLICE UNIT TO FREEHOLD FORD INC.

#20-127 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING AND AUTHORIZING EXECUTION OF A LETTER AGREEMENT CONCERNING CONDITIONAL APPROVAL FOR USE OF SECONDARY ACCESS ROAD FOR THE MANCHESTER RENAISSANCE DEVELOPMENT

D. GRANTS

#20-128 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR AN OCEAN COUNTY TRANSPORTATION ASSISTANCE PROGRAM GRANT

E. RECREATION

#20-129 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR RESERVATIONS FOR CAMPERS FROM VARIOUS SUMMER CAMPS

#20-130 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR TRIP RESERVATIONS FOR CAMPER FOR CAMP ADVENTURE

F. PURCHASING

#20-131 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF STATE CONTRACT G0275/A40465 WITH KYOCERA DOCUMENT SOLUTIONS AMERICA, INC. FOR THE RENTAL OF MULTIFUNCTIONAL COPIER SYSTEMS

#20-132 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE AND RECEIVE BIDS FOR EMERGENCY CONTRACTING SERVICES FOR DEPARTMENT OF UTILITIES

G. BONDS/ESCROWS

#20-133 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING RELEASE OF THE PERFORMANCE BONDS FOR THE INSTALLATION OF SANITARY SEWER AND WATER FACILITIES IN THE RENAISSANCE DEVELOPMENT

#20-134 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PERFORMANCE BONDS, CASH GUARANTEES, AND REMAINING ESCROW POSTED BY STAVOLA FOR RENAISSANCE WATER AND SEWER FACILITIES

#20-086 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PERFORMANCE BONDS PENDING THE POSTING OF MAINTENANCE GUARANTEES AND ADDITIONAL ESCROW IN CONNECTION WITH A PROJECT KNOWN AS THE RESERVE AT LAKE RIDGE-PHASES 2 AND 3

H. APPOINTMENT

#20-135 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REGISTRAR'S APPOINTMENT OF JODI RUSSO AS AN ALTERNATE DEPUTY REGISTRAR

#20-136 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING TWO APPRAISAL COMPANIES TO UNDERTAKE APPRAISALS FOR THE POTENTIAL PURCHASE OF PROPERTY LOCATED IN MANCHESTER TOWNSHIP, NEW JERSEY KNOWN AND DESIGNATED AS BLOCK 67.01, LOT 1.01

#20-137 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO AMEND THE MEMBERSHIP OF THE PLAN ENDORSEMENT CITIZEN'S ADVISORY COMMITTEE REPORTS

I. MISCELLANEOUS

#20-138 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE REMOVAL OF DEBRIS AND CLEAN UP OF THE PROPERTY LOCATED AT 1432 MADISON AVENUE (BLOCK 1.254 LOT 18), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

#20-139 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE REMOVAL OF DEBRIS AND CLEAN UP OF THE PROPERTY LOCATED AT 1820 SIXTH AVENUE (BLOCK 1.117 LOT 15), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

#20-140 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE SITING OF THE FOURTH ARMY CORPS HEADQUARTERS AT JOINT BASE McGUIRE DIX-LAKEHURST

REPORTS:

Mr. Hudak: Mr. Hudak attended the Veterans’ Club meeting at Leisure Knoll; there will be another medal ceremony early summer June/July. Contact them if interested in submitting a name for the medal ceremony. He commented that there are many phone scams in the community; please do not give out your personal information to anyone.

Mr. Vaccaro: Mr. Vaccaro attended various meetings and events including the Zoning Board meeting, police promotional ceremony, bi- weekly meeting, Renaissance men’s club meeting, Leisure Knoll Veterans’ Club meeting, monthly briefly meeting with Mayor Palmer, Manchester PBA annual award banquet, Manchester Coordinating Council meeting at Village 5 clubhouse. He encouraged Council to ban vaping, and the growth/distribution/selling of marijuana in Manchester Township.

Mrs. Brush: Mrs. Brush thanked the Police Department for all the work they do, and congratulated the newly promoted officers. She commented that she recently was a judge at Regional Day School for a cupcake wars competition; it was a lot of fun.

Mr. Fusaro: Mr. Fusaro commented that he drove around town recently. Dollar General on 571 opened for business last week and while he had heard, there was some traffic issues he did not note any on his visit. He congratulated the promoted officers. The 23 newly hired EMTs are receiving training this week.

Mrs. Martin: Mrs. Martin congratulated Deputy Clerk Teri Giercyk on achieving her Certified Municipal Clerk certification.

Mayor Palmer: Mayor Palmer attended a meeting with the County regarding the intersection at Commonwealth and Northampton, a traffic study will be done and Sgt. Ellis is in communication with the County. He visited EMS training that is taking place all week. Mayor Palmer commented on the great work by the Chief, Capt. Dolan and rest of the Police Department.

PUBLIC

No public comment.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:40 p.m. upon a motion by Councilman Vaccaro seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Fusaro; yea. Mr. Wallis, absent.

Sam Fusaro
Council President

Sabina T. Martin, RMC
Municipal Clerk

March 20, 2020
Date Approved