

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
February 10, 2020**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Sam Fusaro. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Robert A. Hudak	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Martin Buckley, Township Engineer Bob Mullin, Nick Dickerson Township Planner, Lt. Dolan, and Lt. Komsa.

**APPROVAL OF MINUTES**

The reorganization meeting minutes of January 2, 2020, were offered upon a motion by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**PRESENTATION AND PUBLIC HEARING**

**#20-059 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, STATEMENT OF INTENT TO PURSUE PLAN ENDORSEMENT AND AUTHORIZATION TO SUBMIT THE MUNICIPAL SELF-ASSESSMENT REPORT TO THE NEW JERSEY STATE OFFICE OF PLANNING ADVOCACY**

Township Planner Nick Dickerson from Maser Consulting gave a brief presentation on the Self-Assessment Report. Mr. Dickerson explained that the report is a comprehensive guide to Manchester Township, and is part three of the ten-step endorsement process. The report identifies existing conditions within the Township. The State gives incentives to municipalities that adopt one, and the process may take well over a year to complete.

Councilman Fusaro asked if any member of Council had any comments on this Resolution. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Karen Argenti, 61 Clear Lake Road – Mrs. Argenti read over her comments that she submitted to Council.

John Pagenkopf, 4000 Route 66, Tinton Falls – Mr. Pagenkopf asked what the changes were with in regards to Route 70.

Mr. Dickerson explained that the Route 70 Corridor was removed for the downtown, but Route 37 is still on.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above resolution # 20-059 was offered upon a motion by Councilman Fusaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Vaccaro, Hudak, Brush, Wallis, and Fusaro; yea.

**SUBMISSION OF BILLS**

**#20-098** - Authorizing payment of bills from the Current Fund in the amount of \$11,226,521.32 was offered by Councilman Hudak seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-099**- Authorizing payment of bills from the Eastern Service Area in the amount of \$113,087.15 was offered by Councilman Hudak, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

#20-100 - Authorizing payment of bills from the Western Service Area in the amount of \$117,237.96 was offered by Councilwoman Brush, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**ORDINANCES - Second Reading, Public Hearing and Final Action**

**#20-002 AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REPEALING CHAPTER 160 ARTICLE VIII SECTIONS 20 AND 21 ENTITLED THIRD PARTY PAYMENT FOR EMERGENCY MEDICAL SERVICES**

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Hudak, Brush, Wallis, and Fusaro; yea.

**#20-003 BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF A NEW 1.5 MILLION GALLON ELEVATED WATER STORAGE FACILITY AND MAIN EXTENSION, APPROPRIATING \$6,216,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$5,716,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY**

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Hudak, Brush, Wallis, and Fusaro; yea.

**#20-004 AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY SUPPLEMENTING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES**

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Mr. Hank Glen, 29 Wycliffe – Mr. Glen asked if this finalizes all arbitration for township employees.

Mr. Fusaro stated that the Police department is still being finalized.

Seeing no further comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Vaccaro, Hudak, Brush, Wallis, and Fusaro; yea.

**ORDINANCES – First Reading and Introduction**

**#20-005 AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE LAND DONATION OF BLOCK 1.337, LOT 1, A/K/A 1501 AMSTERDAM AVENUE, LOCATED IN THE TOWNSHIP OF MANCHESTER**

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**#20-006 BOND ORDINANCE AMENDING IN PART BOND ORDINANCE NO. 19-012 ADOPTED ON APRIL 29, 2019, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES FOR THE TOWNSHIP DIVISION OF EMERGENCY SERVICES, IN ORDER TO EXPAND THE SCOPE OF IMPROVEMENTS TO INCLUDE THE RENOVATION OF THE EXISTING FIRST AID BUILDING, AND TO INCREASE THE APPROPRIATION THEREFOR BY \$250,000 FOR A TOTAL APPROPRIATION OF \$1,750,000, TO INCREASE THE AUTHORIZED BONDS AND NOTES TO BE ISSUED TO FINANCE A PORTION OF THE COSTS THEREOF BY \$225,000 FOR A TOTAL DEBT AUTHORIZATION OF \$1,575,000, AND TO INCREASE THE ALLOCATION OF THE APPROPRIATION TO COSTS PERMITTED UNDER N.J.S.A. 40A:2-20, AUTHORIZED IN AND BY THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY**

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilman Fusaro asked if any member of Council had any comments on these Resolutions. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no further comments from the public, Councilman Fusaro closed this portion of the meeting.

Resolutions #20-101 through #20-110, were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro, seconded by Councilman Hudak and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**A. FINANCE**

**#20-101 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**B. CONTRACTS/AGREEMENTS**

**#20-102 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A REIMBURSEMENT AGREEMENT WITH COMMUNITY SERVICES, INC. OF OCEAN COUNTY**

**#20-103 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN INTERLOCAL SERVICES AGREEMENT WITH THE OCEAN COUNTY BOARD OF HEALTH FOR ANIMAL FACILITY SERVICES PURSUANT TO N.J.S.A. 40:8A-1 ET. SEQ.**

**C. LICENSING**

**#20-104 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING FAMILY MOBILE HOME PARK LICENSES FOR THE YEAR 2020 FOR PINE RIDGE AT CRESTWOOD, PINE RIDGE SOUTH, COLONIAL MOBILE HOME COURT, PINE ACRES MANOR, AND RIDGEWAY COMMUNITY GARDEN HOMES**

**D. RECREATION**

**#20-105 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH MUSIC THEATRE INTERNATIONAL**

**#20-106 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF CONTRACT WITH HAWAIIAN LUAU ENTERTAINMENT**

**#20-107 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A GENERAL TERM & CONDITIONS SPONSORSHIP CONTRACT WITH THE BEASLEY MEDIA GROUP, INC. OWNER AND OPERATOR OF RADIO STATION WJRZ-FM**

**E. PURCHASING**

**#20-108 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF STATE CONTRACT G0275/A40465 WITH KYOCERA DOCUMENT SOLUTIONS AMERICA, INC. FOR THE RENTAL OF A MULTIFUNCTIONAL COPIER SYSTEM**

**F. APPOINTMENT**

**#20-109 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AN ADDENDUM TO A CONTRACT APPOINTING BONNIE R. PETERSON AND JOHN A.PETERSON OF BONNIE R. PETERSON, ESQ. AS CONFLICT MUNICIPAL PROSECUTOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

## **G. MISCELLANEOUS**

### **#20-110 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE STIGMA-FREE CAMPAIGN**

#### **REPORTS**

**Mr. Hudak:** Mr. Hudak attended the most recent Planning Board meeting, and Ridgeway Fire Department installation dinner. He requested Council adopt a resolution to submit to Ocean County supporting a traffic signal light at Commonwealth Blvd. and Northampton.

**Mr. Vaccaro:** Mr. Vaccaro attended various meetings including Pinelands Municipal Council in Bass River Township, NJ Veterans medal ceremony at Leisure Knoll, Ridgeway Fire Department installation dinner, and the bi-weekly meeting. He encouraged Council to ban vaping, and the growth/distribution/selling of marijuana in Manchester Township.

**Mr. Wallis:** Mr. Wallis attended the Emergency Management meeting last week. He acknowledged Lt. Dolan, EMS director Bob Baran, IT, and the Public Works department for their work on the new EMS building. Mr. Wallis stated that their dedication is phenomenal.

**Mrs. Brush:** No Report.

**Mr. Fusaro:** Mr. Fusaro commented on the status of the repair of the Holly Oaks playground. A piece of metal broke, so the park was closed for safety reasons, and the playground is scheduled to be updated this year before summertime. There is a promotion ceremony this week for the Police Department and three officers will be promoted.

**Mrs. Martin:** Mrs. Martin stated that one of Veterans who received Medal at the ceremony at Leisure Knoll was Dan Flynn, who volunteers his time weekly at town hall to help Veterans apply for various programs.

#### **PUBLIC**

Judy Kuhmichel, 45 Michael Court - Mrs. Kuhmichel wanted to clarify if Council did take formal action on Resolution #20-059.

Joe Hankins, 532 Commonwealth Blvd. – Mr. Hankins informed Council of a recent Senate bill that was passed that now allows junior fire department members to attend the fire academy.

Hank Glen, 29 Wycliffe Road – Mr. Glen asked if there was any update on the secondary access road for the Renaissance. He stated that this affects 3,500 township residents.

Mr. Fusaro commented that there are still approvals from NJ Transit pending, and both the Mayor and Township Attorney Jerry Dasti have reached out to them.

Melanie Biscardi 1531 3rd Avenue: Mrs. Biscardi introduced herself as a current school board member and thanked to Council for what they do.

Cassidy Gobel, 1027 Hooper Avenue – Mrs. Gobel works for the Department of Human Services, and thanked Council for support in the Stigma Free Campaign. She recognized the Manchester Police Department who was awarded a citation for de-escalating a situation.

#### **EXECUTIVE SESSION**

### **#20-111 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

A motion to enter into Executive Session was made by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

The Executive Session was adjourned at 7:22 p.m. upon a motion by Councilman Hudak, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

A motion to reconvene into Regular Session at 7:25 p.m. was made by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:27 p.m. upon a motion by Councilman Vaccaro seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis and Fusaro; yea.

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Sam Fusaro  
Council President

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Sabina T. Martin, RMC  
Municipal Clerk

March 9, 2020  
Date Approved