

**MANCHESTER TOWNSHIP
MEETING MINUTES
April 20, 2020**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Sam Fusaro. The following statement was read by Sabina T. Martin, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted on all entrances to the Municipal Buildings, on Township Website, and Township Facebook page in accordance with A3850/S2294.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Robert A. Hudak	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Jerry Dasti, Mayor Palmer, Assistant Business Administrator Jim Gant, Data Processing Director Josh Schnoor as moderator, and Deputy Municipal Clerk Teri Giercyk.

PROCLAMATIONS

National Volunteer Week Proclamation read into the record by Municipal Clerk Sabina Martin.

National Library Week Proclamation read into the record by Municipal Clerk Sabina Martin.

APPROVAL OF MINUTES

The regular meeting minutes of March 9, 2020 and March 30, 2020 were offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

SUBMISSION OF BILLS

#20-186- Authorizing payment of bills from the Current Fund in the amount of \$9,615,562.16 was offered by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

#20-187- Authorizing payment of bills from the Eastern Service Area in the amount of \$127,904.00 was offered by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

#20-188 - Authorizing payment of bills from the Western Service Area in the amount of \$388,243.42 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

ORDINANCES - Second Reading, Public Hearing and Final Action

#20-011 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING ARTICLE II OPENINGS AND EXCAVATIONS

Councilman Fusaro asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

RESOLUTIONS:

A. CONTRACTS/AGREEMENTS

#20-189 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND SUPERIOR OFFICERS' ASSOCIATION LOCAL 246-A

Councilman Fusaro asked if any member of Council had any comments on this Resolution. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

The above resolution was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Wallis; yea. Mr. Fusaro; abstain.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilman Fusaro asked if any member of Council had any comments on these Resolutions. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

Resolutions #20-190 through #20-225, were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Hudak, seconded by Councilwoman Brush and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

B. FINANCE

- #20-190 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-191 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-192 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-193 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-194 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-195 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH**

THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING

- #20-196 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-197 THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-198 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-199 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-200 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-201 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-202 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-203 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-204 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-205 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-206 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-207 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING**
- #20-208 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE USE OF THE STORM RECOVERY RESERVE FOR EXPENDITURES RELATED TO THE CORONAVIRUS EMERGENCY**

C. RECREATION

- #20-209 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE MANCHESTER TOWNSHIP BOARD OF EDUCATION
- #20-210 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR SPRING/SUMMER RECREATION PROGRAMS

D. PURCHASING

- #20-211 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STATE CONTRACT PURCHASE FOR A 2020 FORD EXPLORER UTILITY INTERCEPTOR
- #20-213 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS THROUGH NEW JERSEY STATE CONTRACT 83909/ T0109
- #20-212 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE HIRING OF A PERMIT MANAGEMENT SOFTWARE COMPANY THROUGH THE COMPETITIVE CONTRACTING PROCESS
- #20-214 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EMERGENCY PROCUREMENT OF DISINFECTION SERVICES
- #20-215 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH SPECIALTY AUTOMOTIVE EQUIPMENT COMPANY FOR ONE MOHAWK TP18SA, 18,000 POUND CAPACITY LIFT FOR THE DEPARTMENT OF PUBLIC WORKS
- #20-216 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF WATERMAIN EXTENSION FOR 1.5 MG ELEVATED TANK, BID #20-08/ RVE PROJECT 1519-U-008 EARLE ASPHALT COMPANY
- #20-217 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF 1.5 MG WATER TANK BID #20-08/ RVE PROJECT 1519-U-009 TO TKT CONSTRUCTION COMPANY
- #20-218 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH SIGNARAMA FOR SIGN AND MESSAGE DISPLAY SERVICES AT THE EMERGENCY SERVICES BUILDING
- #20-219 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING MASER CONSULTING FOR ENGINEERING SERVICES AND BID AUTHORIZATION FOR PHASE 2 2020 NJ DOT MUNICIPAL AID GRANT

E. BONDS/ESCROWS

- #20-220 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING WATER UTILITY ESCROW POSTED BY MDR DEVELOPERS, LLC FOR WOODS AT WHITING, BLOCK 111, LOT 11
- #20-221 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY DWELL RENOVATIONS, BLOCK 43.05 LOT 13 (20 RIDGEVIEW DRIVE)

F. MISCELLANEOUS

- #20-222 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE USE OF PINE LAKE FOR A POLICE DEPARTMENT FISHING DERBY**
- #20-223 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, STRONGLY URGING GOVERNOR MURPHY TO FILL THE EXISTING VACANCY ON THE NEW JERSEY TURNPIKE AUTHORITY BOARD OF COMMISSIONERS WITH A RESIDENT OF OCEAN COUNTY**
- #20-224 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS**
- #20-225 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING THE RATE OF INTEREST TO BE CHARGED ON WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES**

REPORTS:

Mr. Hudak: Mr. Hudak thanked the First Responders for their service. He reminded the public that Earth Day is on Wednesday, and to please complete your census form.

Mr. Wallis: None.

Mrs. Brush: Mrs. Brush stated that she received two electric company scam calls and wanted the public to be aware of them

Mr. Vaccaro: Mr. Vaccaro thanked the Mayor for his Facebook presentations. He thanked all the employees, first responders, and volunteers for working under these conditions. He encouraged Council to ban vaping, and the growth/distribution/selling of marijuana in Manchester Township.

Mr. Fusaro: Mr. Fusaro thanked all employees, first responders, and volunteers. He encouraged all residents to abide to the stay at home orders to keep them safe and sound.

Mayor Palmer: Mayor Palmer thanked Donna Markulic and Jim Gant for their work on the SOA agreement. He thanks Al Yodakis and the water engineers for their work on the water tower resolution. He attended a conference call with the Lt. Governor regarding food banks. There will be an advertising campaign assist to help residents find local food banks and they provided us with signs to place around town. Diane Lapp is working on the budget; she is updating it to reflect the COVID expenses, so things will need to be modified. Mayor Palmer thanked the employees for their work during this situation. They have been great and has made working remotely a complete success. He stated that there is a new grocery-shopping plan called Jersey Cares Shopping. Volunteers will do your shopping and please contact senior services for information on this new pilot program.

Mrs. Martin: Mrs. Martin stated that the rabies clinic has been cancelled and at the next meeting, a resolution will be on the agenda to waive late fees for this year. We are working on a program to renew licenses online. Today the Governor discussed online marriage applications, details to follow. She reminded the residents that the Census is ongoing, it is important to the town so please respond to the census. Lastly, the primary election has been moved to July 7, more updates sure to come.

Mrs. Markulic: Mrs. Markulic stated that they are meeting with Dept. Heads weekly for any issues. There will be purchases for safety equipment and a plan for when the building is reopened.

Mr. Gant: Mr. Gant asked everyone to please wear a protective mask when entering the building. He stated everyone is doing a great job.

Mr. Dasti: Mr. Dasti stated that Donna and him working cell tower leases and it will probably be ready for next month's meeting.

PUBLIC:

No public comment.

EXECUTIVE SESSION

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975

A motion to enter into Executive Session was made by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, Wallis, and Fusaro; yea.

The Executive Session was adjourned at 7:59 p.m. upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Wallis; yea. Mr. Fusaro, absent.

A motion to reconvene into Regular Session at 8:00 p.m. was made by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Wallis; yea. Mr. Fusaro; absent.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 8:04 p.m. upon a motion by Councilman Vaccaro seconded by Councilwoman Wallis and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Brush, and Wallis; yea. Mr. Fusaro; absent.

Sam Fusaro
Council President

Sabina T. Martin, RMC
Municipal Clerk

May 11, 2020
Date Approved

