



**MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA
March 23, 2020
4:00 PM**

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1. CALL TO ORDER

2. STATEMENT:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. FLAG SALUTE

4. ROLL CALL

5. APPROVAL OF MINUTES

Regular Meeting Minutes - February 24, 2020

6. SUBMISSION OF BILLS

- #20-164 Current Fund
- #20-165 Utility Fund - ESA
- #20-166 Utility Fund - WSA

7. ORDINANCES - Second Reading, Public Hearing and Final Action

- #20-009 Amending and Supplementing Chapter 380 "Taxation" in Particular Article II "Refund for Disabled Veterans"

8. ORDINANCES – First Reading & Introduction

- #20-011 Amending and Supplementing Article II Openings and Excavations

9. RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

- #20-167 Authorizing Affordability Assistance Grant with the Owner of an Affordable Housing Unit Located at Birchwood at Whiting
- #20-168 Authorizing Affordability Assistance Grant with the Owner of an Affordable Housing Unit Located at Birchwood at Whiting
- #20-169 Authorizing Affordability Assistance Grant with the Owner of an Affordable Housing Unit Located at Birchwood at Whiting

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- #20-170 Authorizing Affordability Assistance Grant with the Owner of an Affordable Housing Unit Located at Birchwood at Whiting
- #20-171 Authorizing Affordability Assistance Grant with the Owner of an Affordable Housing Unit Located at Birchwood at Whiting
- #20-172 Authorizing Affordability Assistant Grant with the Owner of an Affordable Housing Unit Located at Birchwood at Whiting

B. CONTRACTS/AGREEMENTS

- #20-173 Authorizing Purchase of Asphalt Pavement, Milling Services, Tack Oil, and Tack Truck Services for Paving of Various Township Roadways
- #20-174 Authorizing Execution of a Shared Service Agreement between Manchester Township and Toms River Township for Spillman Public Safety System Computer Aided Dispatch and Records Management System
- #20-175 Approving and Authorizing Execution of a Transfer and Acceptance of DoD Real Property Document
- #20-176 Authorizing Execution of Shared Service Agreement between Township of Manchester and the County of Ocean for 2020 Prosecutor's

C. MUNICIPAL CLERK

- #20-177 Authorizing Municipal Clerk to Execute one New Jersey State Firemen's Association Membership Application

D. GRANTS

- #20-178 Supporting the 2020 Distracted Driving, Crackdown U Drive Text U Pay and Accepting the Enforcement Grant from the NHTSA

E. RECREATION

- #20-179 Establishing Certain Fees for Summer Camp Programs
- #20-180 Authorizing the Mayor to Sign a Contract with Parametrix Audio & Lighting

F. PURCHASING

- #20-181 Authorizing Award of Contract to Advanced Polished Systems

G. BONDS/ESCROWS

- #20-182 Releasing Escrow Posted by Cameron General Contractors, Block 38 Lot 4 & 5 (2132&2156 Rt. 37)
- #20-183 Releasing Escrow Posted by Walmart, Block 44, Lots 2-5 (1701 Rt. 37)

H. MISCELLANEOUS

- #20-184 Authorizing Execution of the Manchester Police Departments Participation in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program

10. REPORTS

11. PUBLIC COMMENT

12. ADJOURNMENT

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**RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY**

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	966,743.54
Capital Fund	\$	10,775.84
Escrows	\$	4,591.27
Affordable Housing Trust Fund	\$	1,965.00
Animal Control Fund	\$	
Drug Enforcement Fund	\$	
N.J. Unemployment Trust	\$	
Public Assistance Discretionary Trust	\$	
Public Assistance Trust Fund I	\$	
Municipal Alliance Discretionary Trust	\$	
Manchester Day Trust Fund	\$	
Public Defender Trust Fund	\$	350.00
Recreation Trust Fund	\$	2,250.00
Open Space Trust Fund	\$	240.00
Manchester - Lakehurst Borough Construction Code Fund	\$	
	\$	<u>986,915.65</u>

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed: _____
Sam F Fusaro
Council President

Teri Giercyk
Deputy Township Clerk

BILL LIST ADDENDUM

MARCH 23, 2020

20 - 164

CAPITAL FUND

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\$ 0.00

CURRENT FUND

PAYROLL WEEK ENDING 04/03/2020

PAYROLL WEEK ENDING 04/17/2020

PAYROLL WEEK ENDING 03/20/2020

Robert Berg

Alan Blashinsky

Sandra Drake

Curtis Holman

Philip Manolio

Payroll # 6

Health Insurance - April 2020

Health Insurance - April 2020

Health Insurance - April 2020

Health Insurance - April 2020

Health Insurance - April 2020

Chk # 63681

ach

ach

ach

ach

ach

718,606.17

858.87

2,130.03

2,128.13

1,157.91

1,777.73

\$ 726,658.84

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 04/03/2020

OFF DUTY WEEK ENDING 04/17/2020

OFF DUTY WEEK ENDING 3/20/2020

Escrow

Chk # 2661

4,591.27

\$ 4,591.27

\$

\$

\$

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 01 CURRENT to 01 CURRENT Range of Check Dates: 03/10/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account			
63583	03/23/20	ABOUT010 ABOUT AUTO GLASS, LLC			5298
20-00323		REPLACE BROKEN WINDSHIELD	325.00		
63584	03/23/20	ACTI0030 ACTION UNIFORM CO LLC			5298
19-01823		Police Uniforms	1,473.00		
20-00113		Police Uniforms	226.00		
20-00494		EMS Uniform Alterations	5,967.00		
			<u>7,666.00</u>		
63585	03/23/20	ADVAN020 ADVANCED FURNACE & AIR DUCT			5298
20-00287		Cleaning boilers/chimney flues	1,200.00		
63586	03/23/20	AIRGR005 AIR GRAPHIX INC.			5298
20-00276		vehicle Graphics Patrol	1,250.00		
63587	03/23/20	AMERI065 AMERICAN WEAR, INC.			5298
20-00084		Uniform Rental 1/1/20-3/31/20	84.90		
V0-00047		Blanket for uniform rental	1,200.84		
			<u>1,285.74</u>		
63588	03/23/20	ANIMA015 ANIMAL DAMAGE CONTROL SYS. LLC			5298
20-00298		GOOSE CONTROL HWL & PINE LAKE	1,020.00		
63589	03/23/20	ANNAT010 ANNA TYNIO			5298
V0-00440		REFUND SOCCER PROGRAM	40.00		
63590	03/23/20	ARMAN005 ARMANDO V. RICCIO, LLC			5298
V0-00438		FEB 2020 LABOR COUNSEL	4,092.00		
63591	03/23/20	ASBUR005 ASBURY PARK PRESS			5298
V0-00422		PUBLICATIONS	659.60		
V0-00441		PUBLICATIONS	98.00		
V0-00464		PUBLICATIONS	188.80		
			<u>946.40</u>		
63592	03/23/20	ASBUR010 ASBURY PARK PRESS			5298
V0-00443		PAPER DELIVERY-MAYOR'S OFFICE	18.24		
63593	03/23/20	BARON005 BARONES PET SUPPLY & FEED LLC			5298
20-00019		K-9 Supplies	60.95		
63594	03/23/20	BROAD010 BROADVIEW NETWORKS			5298
V0-00430		PHONE SVC 732-350-1205 671	517.06		
63595	03/23/20	BUILD005 BUILDER'S GENERAL SUPPLY CO IN			5298
20-00216		SUPPLIES FOR BUILDING REPAIRS	106.85		
63596	03/23/20	CDWGO005 CDW GOVERNMENT			5298
20-00291		work bench items	695.76		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
63596		CDW GOVERNMENT	Continued		
		20-00312 EMS Ipad Bank Chargers	600.32		
		20-00349 dp surface	919.99		
		20-00374 Garminb Drive 51LM GPS	938.46		
			<u>3,154.53</u>		
63597	03/23/20	CENTR010 CENTRAL JERSEY HEALTH INS.			5298
		V0-00417 DENTAL INS. MARCH 2020	17,693.20		
63598	03/23/20	CENTR035 CENTRAL JERSEY WASTE			5298
		20-00527 Recycling pickup for 2 months	53,995.00		
63599	03/23/20	CHARL165 CHARLES CEPPALUNI			5298
		V0-00445 REFUND TOTALLY DISABLED VET	529.01		
63600	03/23/20	COMCA015 COMCAST BUSINESS			5298
		V0-00455 CABLE SVC ACCT 903863873	518.28		
63601	03/23/20	COMCA025 COMCAST			5298
		V0-00429 CABLE SVC 8499 05 196 0110108	21.00		
63602	03/23/20	COMCA025 COMCAST			5298
		V0-00442 CABLE SVC 8499 05 196 0266280	132.59		
63603	03/23/20	COMCA025 COMCAST			5298
		V0-00456 CABLE SVC 8499 05 196 0226524	109.57		
63604	03/23/20	COREL005 CORELOGIC REAL ESTATE TAX SERV			5298
		V0-00449 REFUND TAX OVERPAYMENT	6,112.02		
63605	03/23/20	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			5298
		V0-00424 FEB 2020 SPECIAL COUNSEL	6,808.00		
		V0-00425 FEB 2020 TOWNSHIP ATTORNEY	8,214.90		
			<u>15,022.90</u>		
63606	03/23/20	DIFRA005 DIFRANCESCO BATEMAN KUNZMAN			5298
		V0-00463 VERIZON MATTER THROUGH 2/29/20	120.00		
63607	03/23/20	DNWS005 DOWNS FORD, INC.			5298
		20-00210 FOR VEHICLE PARTS	90.00		
63608	03/23/20	EASTC005 EAST COAST EMERGENCY			5298
		19-02029 Truck Vault Ford F150	3,196.00		
63609	03/23/20	EVELY010 EVELYN KEARNEY			5298
		V0-00421 REFUND SOCCER PROGRAM	40.00		
63610	03/23/20	FBINA010 FBI NATIONAL ACADEMY ASSOC, INC			5298
		20-00515 FBINAA 2020 Membership	115.00		
63611	03/23/20	FCAUT005 F & C AUTOMOTIVE SUPPLY INC			5298
		20-00437 FOR VEHICLE REPAIR PARTS	672.25		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account		Continued	
63612	03/23/20	FEDER005 FEDERAL EXPRESS CORPORATION			5298
		19-01598 General Shipping Charges	262.77		
		20-00069 General Shipping Charges	<u>131.04</u>		
			393.81		
63613	03/23/20	FREDB010 FRED BEANS PARTS, INC			5298
		20-00049 FOR VEHICLE REPAIR PARTS	616.83		
63614	03/23/20	FTDEA005 DEARBORN LIFE INSURANCE CO			5298
		20-00103 3 MONTHS PREMIUM @ 725	696.30		
63615	03/23/20	GARDE025 GARDENSTATE HIGHWAY PRODS, INC			5298
		19-01828 ITEMS NEEDED FOR POLICE DEPT	3,733.37		
63616	03/23/20	GAYLE010 GAYLE CARTA			5298
		V0-00434 REFUND SOCCER PROGRAM	40.00		
63617	03/23/20	GOODF005 GOOD FRIEND ELECTRICAL			5298
		20-00250 FOR ELECTRICAL SUPPLIES AS	239.40		
		20-00310 Lights for Township garage	<u>1,159.11</u>		
			1,398.51		
63618	03/23/20	HARRY020 HARRY VELEZ			5298
		V0-00446 REFUND TOTALLY DISABLED VET	6,873.47		
63619	03/23/20	HCWIN005 HCW INC			5298
		20-00340 Holiday CAR WASH BLDG.	48.00		
63620	03/23/20	HIERI005 HIERING, GANNON & MCKENNA			5298
		V0-00433 FEB 2020 LABOR COUNSEL	585.60		
63621	03/23/20	INSTI005 INSTITUTE FOR FORENSIC PSYCH.			5298
		20-00467 Psychological Evaluations EMS	8,800.00		
63622	03/23/20	JCPL0005 J C P & L			5298
		V0-00452 ELEC SVC 100 021 382 088	830.19		
63623	03/23/20	JERSE015 JERSEY ELEVATOR COMPANY, INC			5298
		V0-00031 Blanket for elevator inspec.	345.49		
63624	03/23/20	JOHND025 JOHN & BERNADETTE DOCKIEWICZ			5298
		V0-00448 REFUND TAX OVERPAYMENT	322.02		
63625	03/23/20	JOHNE025 JOHN ENGLISH			5298
		V0-00436 REFUND RE-OCCUPANCY FEE	70.00		
63626	03/23/20	JOHNS010 JOHNSON & TOWERS, LLC			5298
		20-00048 VEHICLE REPAIR PARTS	1,175.57		
63627	03/23/20	KELLY025 KELLY WINTHROP, LLC			5298
		20-00034 Deer Carcass Removal	35.00		

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PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
63628	03/23/20	KEVIN030 KEVIN & ANN DILLON			5298
	V0-00451	REFUND TAX OVERPAYMENT	401.44		
63629	03/23/20	KONEC005 KONECRANES, INC			5298
	20-00213	SERVICE AGREEMENT FOR CRANES:	1,095.00		
63630	03/23/20	LAKEH015 LAKEHURST DINER			5298
	20-00013	Prison Meals	10.94		
63631	03/23/20	LANGU005 LANGUAGE LINE SERVICES INC			5298
	V0-00336	OVER THE PHONE INTERPRETER	8.50		
63632	03/23/20	LAWME005 LAWREN SUPPLY COMPANY OF			5298
	20-00199	Police Boot Order	787.43		
63633	03/23/20	LINDS005 LINDSEY BROOKS			5298
	V0-00461	2020 EYEGLOSS REIMBURSEMENT	145.00		
63634	03/23/20	LOBEL005 LOBELLO ISSAKOV NAPA LLC			5298
	20-00438	FOR VEHICLE REPAIR PARTS	904.84		
	20-00476	DEF Misc. Equipment EMS	<u>262.96</u>		
			1,167.80		
63635	03/23/20	LORIC005 LORI CASLER			5298
	V0-00462	2020 eyeglass reimbursement	200.00		
63636	03/23/20	MARKM005 MARK MCCLELLAN			5298
	V0-00419	EYEGLOSS REIMBURSEMENT-RETIREE	150.00		
63637	03/23/20	MAVIS005 MAVIS TIRE SUPPLY, LLC			5298
	20-00226	FOR TWP VEHICLE ALIGNMENTS	69.99		
63638	03/23/20	MCAA005 MCAA OF NJ-SPRING CONFERENCE			5298
	20-00446	spring conference for court	245.00		
63639	03/23/20	MERID005 MERIDIAN OCCUPATIONAL HEALTH			5298
	20-00123	Hepatitis B Immunizations	180.00		
	20-00370	Pre-Employment Physicals/POPE	<u>7,935.00</u>		
			8,115.00		
63640	03/23/20	MGLPR005 MGL PRINTING SOLUTIONS			5298
	20-00368	minute books	543.00		
	20-00424	Birth/Marriage Cert Binder	<u>207.00</u>		
			750.00		
63641	03/23/20	NJNAT005 NJ NATURAL GAS CO.			5298
	V0-00427	NAT GAS SVC 22-0018-4625-61	3,221.25		
63642	03/23/20	NJPOL005 NJ POLICE TRAFFIC OFFICERS			5298
	20-00468	Annual Membership Dues NJPTOA	50.00		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01 CURRENT		Current Fund Account	Continued		
63643	03/23/20	NJSAC005 NJSACOP COMMAND & LEADERSHIP			5298
	20-00493	Lt. Komsa Dues	25.00		
63644	03/23/20	NRAA0005 NRAAO			5298
	20-00402	Northeastern Membership	40.00		
63645	03/23/20	OCEAN090 OCEAN COUNTY RECYCLING			5298
	20-00200	blanket PO For asphalt waste	262.48		
63646	03/23/20	OXYGE005 OXYGEN SUPPLY CO., INC			5298
	20-00021	Oxygen Supplies	10.00		
	20-00455	EMS Oxygen Supplies	49.00		
			<u>59.00</u>		
63647	03/23/20	PERLM005 PERLMART OF MANCHESTER, INC.			5298
	20-00128	Employee Wellness Events	171.87		
	20-00311	Misc Supplies	326.92		
	20-00511	Misc Supplies	45.44		
			<u>544.23</u>		
63648	03/23/20	PERSO005 PERSONNEL EVALUATION INC			5298
	20-00398	PEP Testing	60.00		
63649	03/23/20	PREVE005 PREVENTION SPECIALISTS, INC.			5298
	20-00131	2020 Random Employment Testing	890.00		
	20-00489	Random Drug Testing Ann. Fees	940.00		
			<u>1,830.00</u>		
63650	03/23/20	PRINC005 PRINCIPAL FINANCIAL GROUP			5298
	20-00104	4 MONTHS PREMIUM @ \$550/MONTH	527.97		
63651	03/23/20	RAYAL005 RAY ALLEN MANUFACTURING, . LLC			5298
	20-00443	K-9 Leash	91.98		
63652	03/23/20	RICOH010 RICOH USA, INC			5298
	20-00174	PERIODIC PAYMENT	357.36		
63653	03/23/20	ROTHS005 ROTHSTEIN, MANDELL, STROHM,			5298
	V0-00423	FEB 2020 TWP ATTORNEY	12,440.00		
63654	03/23/20	RUTGE025 RUTGERS,CENTER FOR GOVT SVS			5298
	20-00525	CLASS FOR JODI RUSSO	665.00		
63655	03/23/20	SATUR005 SATURNINO VARGAS			5298
	V0-00431	WORKBOOT REIMBURSEMENT	200.00		
63656	03/23/20	SCHUS005 SCHUSTER'S TOMS RIVER CAR			5298
	20-00016	Police Vehicle Washes	11.00		
63657	03/23/20	SHI00005 SHI INTERNATIONAL CORP			5298
	20-00320	CRG 911eye Emergency Streaming	6,950.00		

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
63658	03/23/20	SPATI005 SPATIAL DATA LOGIC 20-00445 data integration	3,000.00		5298
63659	03/23/20	SPRAG005 SPRAGUE RESOURCES LP V0-00023 FOR DIESEL FUEL DELIVERY	1,898.59		5298
63660	03/23/20	STAPL010 STAPLES BUSINESS ADVANTAGE 20-00073 GENERAL SUPPLIES 20-00396 February Monthly Order	88.91 <u>1,271.92</u> 1,360.83		5298
63661	03/23/20	STOKL005 STOKLEYS, INC 20-00456 FIRE EXTINGUISHERS FOR TRUCKS	333.00		5298
63662	03/23/20	SWEEP005 SWEEPER PARTS SALES SPS, INC 19-01946 REPLACEMENT BROOMS FOR STREET	3,007.20		5298
63663	03/23/20	TAINA005 TAINA & ERMALINDO ROMAN V0-00447 REFUND TAX OVERPAYMENT	1,206.84		5298
63664	03/23/20	TINAM005 TINA MCNULTY V0-00437 1ST QTR 2020 MEDICARE REIMBURS	433.80		5298
63665	03/23/20	TOMSR035 TOMS RIVER TREE SERVICE, LLC 20-00496 REMOVAL OF TREE FROM TWP PROP	1,000.00		5298
63666	03/23/20	TONYS010 TONY'S GENERAL MDSE, INC. 20-00063 SAFETY BOOT ALLOWANCE	169.00		5298
63667	03/23/20	TRANS010 TRANSUNION RISK & ALTERNATIVE 20-00014 Background Checks	242.70		5298
63668	03/23/20	UNITE040 UNITED REFRIGERATION, INC 20-00186 Blanket for supplies	73.45		5298
63669	03/23/20	USPOS005 U.S. POSTAL SERVICE CMRS-POC V0-00420 POSTAGE ON CALL ACCT 59736945	6,000.00		5298
63670	03/23/20	VERIZ020 VERIZON ONLINE V0-00457 PHONE SVC 555-731-148-0001-43	83.35		5298
63671	03/23/20	VERIZ030 VERIZON WIRELESS V0-00426 WIRELESS SVC 822402721-00001 V0-00460 WIRELESS SVC 202847392-00001	720.18 <u>7,801.63</u> 8,521.81		5298
63672	03/23/20	VILLA005 VILLAGE OFFICE SUPPLY 20-00408 Payroll Change Form	171.15		5298
63673	03/23/20	VIRGI020 VIRGINIA MUSCARELLA V0-00330 REFUND INSURANCE OVERPAYMENT	76.62		5298

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
01	CURRENT	Current Fund Account	Continued		
63674	03/23/20	WELLS065 WELLS FARGO VENDOR FIN.SERVICE			5298
		20-00109 COPIER LEASE RENT	2,009.94		
		20-00111 COPIER LEASE RENT	<u>365.47</u>		
			2,375.41		
63675	03/23/20	WELLS070 WELLS FARGO REAL ESTATE TAX SV			5298
		V0-00450 REFUND TAX OVERPAYMENT	1,407.89		
63676	03/23/20	WESTG005 WEST GROUP/THOMSON REUTERS			5298
		20-00407 Westlaw Information	210.00		
63677	03/23/20	WORKN005 WORK N GEAR, INC.			5298
		V0-00046 Safety Boot Allowance	200.00		
63678	03/23/20	XEROX005 XEROX CORPORATION			5298
		20-00108 COPIER RENTS- 6 LOCATIONS	696.71		
63679	03/23/20	JAMES030 JAMES GANT			5304
		V0-00472 SURVEY MONKEY	384.00		
63680	03/23/20	JCPL0005 J C P & L			5304
		V0-00471 ELEC SVC 200 000 021 788	20,737.23		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 98	0	240,084.70	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 98	0	240,084.70	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 98	0	240,084.70	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 98	0	240,084.70	0.00

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Range of Checking Accts: 04 GEN CAP WIRE to 04 GEN CAPITAL Range of Check Dates: 03/10/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
04 GEN CAPITAL		Capital Account			
2596	03/23/20	GLOBA030 GLOBAL EQUIPMENT CO. INC.			5303
20-00360		EMS Bldg. Lockers	10,020.84		
2597	03/23/20	WTAUD005 WT AUDIO INSTALLATIONS LLC			5303
20-00477		Audio Equipment EMS	755.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	10,775.84	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	10,775.84	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	10,775.84	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	10,775.84	0.00

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March 18, 2020
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MANCHESTER TOWNSHIP
Check Register By Check Date

Page No: 1

Range of Checking Accts: 15 OPEN SPACE to 15 OPEN SPACE Range of Check Dates: 03/10/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # PO #	Check Date Description	Vendor	Amount Paid	Reconciled/Void	Ref Num Contract
15 OPEN SPACE	Open Space Trust				
118	03/23/20	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			5299
	VO-00425 FEB 2020 TOWNSHIP ATTORNEY		240.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	240.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	240.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	240.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	240.00	0.00

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March 18, 2020
09:48 AM

MANCHESTER TOWNSHIP
Check Register By Check Date

Page No: 1

Range of Checking Accts: 24 PUBLIC DEF to 24 PUBLIC DEF Range of Check Dates: 03/10/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
24 PUBLIC DEF	03/23/20	Public Defender Trust		
1281	LAWOF015 LAW OFF. OF BRIAN CORLEY WHITE		5300	
V0-00439	CONFLICT PUBLIC DEFENDER	350.00		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	350.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	350.00	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	350.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	350.00	0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Page No: 1

Range of Checking Accts: 26 RECREATION to 26 RECREATION Range of Check Dates: 03/10/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
26 RECREATION	Recreation Trust			
893 03/23/20	BREAT005 BREATHE LIFE YOGA, LLC		5301	
20-00414	2020 YOGA CLASSES @ MANCHESTER	2,250.00		
Checking Account Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	2,250.00
	Direct Deposit:	0	0	0.00
	Total:	1	0	2,250.00
Report Totals				
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	1	0	2,250.00
	Direct Deposit:	0	0	0.00
	Total:	1	0	2,250.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

Page No: 1

Range of Checking Accts: 27 AFF HOUSE to 27 AFF HOUSE Range of Check Dates: 03/10/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
27	03/23/20	Affordable Housing ROTHS005 ROTHSTEIN, MANDELL, STROHM, V0-00423 FEB 2020 TWP ATTORNEY	1,965.00	5302

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,965.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,965.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,965.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,965.00	0.00

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RESOLUTION AUTHORIZING PAYMENT OF BILLS

MARCH 23, 2020

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	\$	61,252.57
Sewer Utility - East	\$	39,660.40
Utility Escrow - Water	\$	-
Utility Escrow - Sewer	\$	1,011.60
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>101,924.57</u>

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed: _____
Sam F Fusaro
Council President

Teri Giercyk
Deputy Township Clerk

UTILITY BILL LIST ADDENDUM

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MARCH 23, 2020

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WATER OPERATING

PAYROLL WEEK ENDING 04/03/2020

PAYROLL WEEK ENDING 04/17/2020

PAYROLL WEEK ENDING 03/20/2020

Payroll # 6

Chk # 5609

23,794.84

Township of Manchester

Water East Portion of SHBP - March

transfer

11,193.10

\$ 34,987.94

SEWER OPERATING

PAYROLL WEEK ENDING 04/03/2020

PAYROLL WEEK ENDING 04/17/2020

PAYROLL WEEK ENDING 03/20/2020

Payroll # 6

Chk # 3457

24,166.84

Township of Manchester

Sewer East Portion of SHBP - March

transfer

11,359.51

\$ 35,526.35

WATER UTILITY ESCROW

\$ -

SEWER UTILITY ESCROW

Dasti, Murphy, McGuckin, Ulkay, Koutsouris & Connors

Escrow

1,011.60

\$ 1,011.60

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

March 17, 2020
03:43 PM

MANCHESTER TOWNSHIP
Check Register By Check Date

Range of Checking Accts: 05 WATER EAST to 05 WATER EAST Range of Check Dates: 03/23/20 to 03/23/20
 Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # PO #	Check Date Description	Vendor	Amount Paid	Reconciled/Void	Ref Num Contract
05 WATER EAST Water Operating Fund					
5601	03/23/20	CENTR010 CENTRAL JERSEY HEALTH INS.			5295
	VO-00417	DENTAL INS. MARCH 2020	752.95		
5602	03/23/20	COREM005 CORE & MAIN LP			5295
	20-00246	Hand Held Device AR2-GB	4,341.10		
	20-00355	ESA Touch Pad for Water Meters	4,620.00		
			8,961.10		
5603	03/23/20	DASTI005 DASTI, MURPHY MCGUCKIN, ULAKY,			5295
	VO-00432	FEB 2020 UTILITIES LEGAL SVCS	64.00		
5604	03/23/20	DENNI020 DENNIS & CAROL BACHMAN			5295
	VO-00444	REFUND W/S OVERPAYMENT	11.60		
5605	03/23/20	JCPL0005 J C P & L			5295
	VO-00459	ELEC SVC 200 001 127 014	15,401.86		
5606	03/23/20	NJNAT005 NJ NATURAL GAS CO.			5295
	VO-00428	NAT GAS SVC 22-0007-6866-15	818.92		
5607	03/23/20	PATRI095 PATRICK LAWLER			5295
	VO-00435	WORKBOOT REIMBURSEMENT	94.47		
5608	03/23/20	STEVE025 STEVENSON SUPPLY CO.			5295
	20-00095	ESA&WSA Open PO Supplies Water	159.73		
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	8	0	26,264.63 0.00
		Direct Deposit:	0	0	0.00 0.00
		Total:	8	0	26,264.63 0.00
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	8	0	26,264.63 0.00
		Direct Deposit:	0	0	0.00 0.00
		Total:	8	0	26,264.63 0.00

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MANCHESTER TOWNSHIP
Check Register By Check Date

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Page No: 1

Range of Checking Accts: 07 SEWER EAST to 07 SEWER EAST Range of Check Dates: 03/23/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
07 SEWER EAST		Sewer Operating Account			
3454	03/23/20	AMERIO65 AMERICAN WEAR, INC.			5296
20-00058		ESA & WSA Uniform Blanket PO	61.44		
3455	03/23/20	CENTRO10 CENTRAL JERSEY HEALTH INS.			5296
V0-00417		DENTAL INS. MARCH 2020	766.25		
3456	03/23/20	JCPL0005 J C P & L			5296
V0-00453		ELEC SVC-200 001 029 038	3,306.36		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	4,134.05	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	4,134.05	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	4,134.05	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	4,134.05	0.00

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MARCH 23, 2020

RESOLUTION AUTHORIZING PAYMENT OF BILLS

MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	49,062.49
Sewer Utility West	\$	39,042.94
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>88,105.43</u>

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed: _____

Sam F Fusaro
Council President

Teri Giercyk
Deputy Township Clerk

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UTILITY WEST ADDENDUM

MARCH 23, 2020

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WATER WEST OPERATING

PAYROLL WEEK ENDING 04/03/2020

PAYROLL WEEK ENDING 04/17/2020

PAYROLL WEEK ENDING 03/20/2020

Payroll # 6

Chk # 22289

21,642.86

Township of Manchester

Water West Portion of SHBP - March

transfer

10,697.02

32,339.88

SEWER WEST OPERATING

PAYROLL WEEK ENDING 04/03/2020

PAYROLL WEEK ENDING 04/17/2020

PAYROLL WEEK ENDING 03/20/2020

Payroll # 6

Chk # 11437

21,902.95

Township of Manchester

Sewer West Portion of SHBP - March

transfer

10,863.43

32,766.38

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

March 17, 2020
03:45 PM

MANCHESTER TOWNSHIP
Check Register By Check Date

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Page No: 1

Range of Checking Accts: 30 WATER WEST to 30 WATER WEST Range of Check Dates: 03/10/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
30 WATER WEST		Water West Account			
22286	03/23/20	CENTR010 CENTRAL JERSEY HEALTH INS.			5294
		V0-00417 DENTAL INS. MARCH 2020	713.15		
22287	03/23/20	ERUNY005 E. RUNYON			5294
		20-00059 Blanket PO Coliform Sampling	1,508.00		
22288	03/23/20	JCPL0005 J C P & L			5294
		V0-00454-ELEC SVC-200 001 030 002	14,501.46		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	16,722.61	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	16,722.61	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	16,722.61	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	16,722.61	0.00

March 17, 2020
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MANCHESTER TOWNSHIP
Check Register By Check Date

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Range of Checking Accts: 32 SEWER WEST to 32 SEWER WEST Range of Check Dates: 03/10/20 to 03/23/20
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
32 SEWER WEST		Sewer West Account			
11432	03/23/20	BOBSH005 BOB'S HARDWARE			5297
		20-00060 WSA Blanket PO Misc Supplies	7.99		
11433	03/23/20	CENTR010 CENTRAL JERSEY HEALTH INS.			5297
		V0-00417 DENTAL INS. MARCH 2020	726.45		
11434	03/23/20	GENSE005 GENSERVE, INC			5297
		20-00357 WSA Trouble Shoot L/S #8 Gen	620.00		
		20-00362 WSA Repair L/S #8 Generator	3,107.27		
			<u>3,727.27</u>		
11435	03/23/20	JCPL0005 J C P & L			5297
		V0-00458 ELEC SVC 200 001 127 022	1,768.34		
11436	03/23/20	SUBUR010 SUBURBAN PROPANE			5297
		20-00094 WSA Blanket PO for Propane	46.51		
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	6,276.56	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>5</u>	<u>0</u>	<u>6,276.56</u>	<u>0.00</u>
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	6,276.56	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	<u>5</u>	<u>0</u>	<u>6,276.56</u>	<u>0.00</u>

ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 380 "TAXATION" IN PARTICULAR ARTICLE II "REFUND FOR DISABLED VETERANS"

BE IT ORDAINED by the Township Council of the Township of Manchester in the County of County of Ocean, State of New Jersey (hereinafter referred to as the "Township") that Chapter 380 of the Township Code entitled "Taxation" in particular Section II entitled "Refund of Disabled Veterans" shall be amended as follows:

SECTION 1. Section 380-7 "Purpose" shall read as follows:

The purpose of this Article is to regulate the refund of property taxes for qualified disabled veterans who make a claim for the current and future collected taxes. The qualified disabled veteran must have served during a war time period.

SECTION 2. Section 380-9 "Refund of Taxes" is hereby amended to read as follows:

A totally disabled qualified veteran shall receive a recent notice of Property taxes due or collected starting in the year that the qualified veteran is declared to be disabled by the United States Government, provided that the veteran makes the appropriate application pursuant to the law. Said application must be approved by the Township Tax Assessor. Said refund shall be for the entire tax year of the application.

SECTION 3. If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon publication in the official newspaper of the Township, as required by and in conformance with law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **March 9, 2020** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **March 23, 2020** or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

Sabina T. Martin, RMC
Municipal Clerk

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#20-011

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING
ARTICLE II OPENINGS AND EXCAVATIONS**

BE IT ORDAINED by the Township Council of the Township of Manchester in the County of Ocean, State of New Jersey as follows:

SECTION 1. Part II, Chapter 372, Article II, Section 372-7 is hereby amended as follows:

§ 372-7 Permits not to be issued on streets improved within three years; exception.

Permits not to be issued on streets improved within three years; exception.

No permit shall be issued by the Township Clerk to any person given notice under § 372-6 which would allow an excavation or opening in a paved or improved street surface less than three years old unless the applicant can clearly demonstrate that public health or safety required that the proposed work be permitted or unless an emergency condition exists.

If a permit is issued in accordance with the above emergency conditions, the permittee shall be required to repave one-half (1/2) of the roadway width in accordance with the standards in Section § 372-9 Construction Requirements and Regulations, for the entire length of the trench, or 50', whichever is greater.

§ 430-24 Schedule of water and sewer rates for Eastern Service Area.

C. Water service line installation fees.

(1) In addition to the connection fee, applicants shall pay the cost of actual physical connections to the Township's water supply system.

(2) For a connection to an active water main where the service line is two inches or smaller and is not located in a New Jersey State Highway (NJSH) right-of-way, the Department of Utilities will install the service line and the applicant shall pay a water service line installation fee, as follows:

Size	Fee	
¾ inch	\$700	<u>\$2,400</u>
1-Inch	\$700	<u>\$2,400</u>
1 ½ inch	\$800	<u>\$2,550</u>
2-inch	\$875	<u>\$2,625</u>

E. Water meter fees.

(1) Fees for the provision of water meters by the Department of Utilities are as follows:

Meter Size	Fee
¾ inch	\$175
1 inch	\$225
1 ½ inch	\$425
2-inch	\$575

~~(2) These fees include a meter and a remote-reading device. The installation of these components is the responsibility of the applicant.~~

~~(3)~~ (1) Meters ~~three inches in size and larger~~ shall be purchased and installed by the applicant. A fee of \$100 per meter is required for inspection and sealing by the Department of Utilities.

(4) (2) All water meters must be installed by the applicant and inspected by the Department of Utilities within 30 days of meter pickup. All installed meters and appurtenances are the property of the Department of Utilities.

~~(5)~~ (3) All water meter fees are due in full with the application for service.

L. Special services. All special services shall be requested at least three business days before needed. Business hours are between 9:00 a.m. and 4:00 ~~3:30~~ p.m., Monday through Friday. Fees are payable at the time requested. Services and fees are as follows:

(1) Meter removal/replacement.

(a) This service includes removal of water meter and replacement of meter.
[1] If done during business hours: \$75; outside business hours: \$150.

(b) Water meters are to be removed and replaced by Department of Utilities personnel only. Any unauthorized removal and/or replacement will be subject to fines as indicated herein.

(2) Interim read on transfer of ownership. No charge for remote reads. Meter readings inside of dwelling unit require a service call and a charge of \$50.

(3) Call-out services. For any service call which results from a malfunction or blockage in a customer water or sewer system caused by a faulty meter, valve or other appurtenance owned or controlled by the Utility, there will be no service charge or charge for labor and materials. In all other instances there will be a service fee of ~~\$50~~ \$75 during normal business hours and \$150 outside business hours, plus labor and material charges.

(4) Damage to Utility property. Any damage caused to any part of the water or sewer system by the customer, its agent or employees or third parties shall be the responsibility of the customer and, in case of third parties, such third parties. Each such service call to remedy damage shall be in the amount of \$50, plus labor and materials.

(5) Water meter certification. If a verification of the accuracy of a water meter is requested, the testing shall be done by ~~the Township~~ an independent certified testing facility at a cost of ~~\$50~~ \$75. In the event the meter is found to be defective, the meter shall be replaced or repaired and an adjustment shall be made in the billing of usage and no charge shall be made.

(6) Repair of damaged or frozen meters. The customer is responsible to protect the water meter from freezing during cold and freezing weather. Fees for repair and/or replacement by the Department of Utilities are as follows (not including parts and labor):

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Meter Size	Fee
1-inch and smaller	\$50
1 1/2-inch	\$100
2-inch	\$200
3-inch	\$250
4-inch to 6-inch	\$300

(7) Shutoff of water service. This service provides for the shutoff of water service at the curb valve by the Department of Utilities at a cost of ~~\$10~~ \$50. Fixed service charges shall remain in effect during the period of discontinuance of service. Restoration of water service will be provided at no charge. Under no circumstances is the water service line to be shut off, or the curb valve operated, except by Department of Utilities personnel.

§ 430-25 Schedule of water and sewer rates for Western Service Area.

C. Water service line installation fees.

(1) In addition to the connection fee, applicants shall pay the cost of actual physical connections to the Township's water supply system.

(2) For a connection to an active water main where the service line is two inches or smaller and is not located in a New Jersey State Highway (NJSH) right-of-way, the Department of Utilities will install the service line and the applicant shall pay a water service line installation fee, as follows:

Size	Fee	
¾ inch	\$700	<u>\$2,400</u>
1-Inch	\$700	<u>\$2,400</u>
1 ½ inch	\$800	<u>\$2,550</u>
2-inch	\$875	<u>\$2,625</u>

E. Water meter fees.

(1) Fees for the provision of water meters by the Department of Utilities are as follows:

Meter Size	Fee
¾ inch	\$175
1 inch	\$225
1 ½ inch	\$425
2 inch	\$575

(2) ~~These fees include a meter and a remote reading device. The installation of these components is the responsibility of the applicant.~~

(3) ~~(1) Meters three inches in size and larger shall be purchased and installed by the applicant. A fee of \$100 per meter is required for inspection and sealing by the Department of Utilities.~~

(4) ~~(2) All water meters must be installed by the applicant and inspected by the Department of Utilities within 30 days of meter pickup. All installed meters and appurtenances are the property of the Department of Utilities.~~

~~(5)~~(3) All water meter fees are due in full with the application for service.

L. Special services. All special services shall be requested at least three business days before needed. Business hours are between 9:00 a.m. and 4:00 ~~3:30~~ p.m., Monday through Friday. Fees are payable at the time requested. Services and fees are as follows:

(1) Meter removal/replacement.

(a) This service includes removal of water meter and replacement of meter.
[1] If done during business hours: \$75; outside business hours: \$150.

(b) Water meters are to be removed and replaced by Department of Utilities personnel only. Any unauthorized removal and/or replacement will be subject to fines as indicated herein.

(2) Interim read on transfer of ownership. No charge for remote reads. Meter readings inside of dwelling unit require a service call and a charge of \$50.

(3) Call-out services. For any service call which results from a malfunction or blockage in a customer water or sewer system caused by a faulty meter, valve or other appurtenance owned or controlled by the Utility, there will be no service charge or charge for labor and materials. In all other instances there will be a service fee of ~~\$50~~ \$75 during normal business hours and \$150 outside business hours, plus labor and material charges.

(4) Damage to Utility property. Any damage caused to any part of the water or sewer system by the customer, its agent or employees or third parties shall be the responsibility of the customer and, in case of third parties, such third parties. Each such service call to remedy damage shall be in the amount of \$50, plus labor and materials.

(5) Water meter certification. If a verification of the accuracy of a water meter is requested, the testing shall be done by ~~the Township~~ an independent certified testing facility at a cost of ~~\$50~~ \$75. In the event the meter is found to be defective, the meter shall be replaced or repaired and an adjustment shall be made in the billing of usage and no charge shall be made.

(6) Repair of damaged or frozen meters. The customer is responsible to protect the water meter from freezing during cold and freezing weather. Fees for repair and/or replacement by the Department of Utilities are as follows (not including parts and labor):

Meter Size	Fee
1-inch and smaller	\$50
1 1/2-inch	\$100
2-inch	\$200
3-inch	\$250
4-inch to 6-inch	\$300

(7) Shutoff of water service. This service provides for the shutoff of water service at the curb valve by the Department of Utilities at a cost of ~~\$40~~ \$50. Fixed service charges shall remain in effect during the period of discontinuance of service. Restoration of water service will be provided at no charge. Under no circumstances is the water service line to be shut off, or the curb valve operated, except by Department of Utilities personnel.

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SECTION 2. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION 3. If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 4. This Ordinance shall take effect upon publication in the official newspaper of the Township, as required by and in conformance with law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Council of the Township of Manchester on first reading at a meeting held on the **23rd day of March, 2020 at 6:00 p.m.** The Ordinance will be considered for second and final reading at a meeting of the Township Council which is scheduled for the **20th day of April, 2020 at 6:00 p.m.**, or as soon thereafter as the matter may be reached, at the Municipal Building located at 1 Colonial Drive, Manchester, New Jersey 08759, at which time the public is invited to ask questions, raise objections, or provide public comment with regard to the proposed adoption of this Ordinance.

Sabina T. Martin, RMC
Municipal Clerk

DRAFT

#20-167

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING

WHEREAS, the Township currently has a program title the Affordability Assistance Program (“AAP”) and the AAP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

WHEREAS, the Township has retained CGP&H, a professional affordable housing consultant, to administer the AAP; and

WHEREAS, Martin Whitehead, rents property located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 123, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of one month’s rent \$899.00.

NOW, THEREFORE BE IT RESOLVED, by the Manchester Township Council, that:

1. The Mayor is hereby authorized to execute an Affordability Assistance Program grant with the owner/renter of an Affordable Housing unit located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 123.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H
1249 South River Road, Suite 301
Cranbury, NJ 08512-3633

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

#20-168

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING

WHEREAS, the Township currently has a program title the Affordability Assistance Program ("AAP") and the AAP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

WHEREAS, the Township has retained CGP&H, a professional affordable housing consultant, to administer the AAP; and

WHEREAS, Steve Orleman, rents property located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 208, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of one month's rent \$799.00.

NOW, THEREFORE BE IT RESOLVED, by the Manchester Township Council, that:

1. The Mayor is hereby authorized to execute an Affordability Assistance Program grant with the owner/renter of an Affordable Housing unit located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 208.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H
1249 South River Road, Suite 301
Cranbury, NJ 08512-3633

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-169

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING

WHEREAS, the Township currently has a program title the Affordability Assistance Program (“AAP”) and the AAP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

WHEREAS, the Township has retained CGP&H, a professional affordable housing consultant, to administer the AAP; and

WHEREAS, George Webb, rents property located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 214, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of one month’s rent **\$506.00**.

NOW, THEREFORE BE IT RESOLVED, by the Manchester Township Council, that:

1. The Mayor is hereby authorized to execute an Affordability Assistance Program grant with the owner/renter of an Affordable Housing unit located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 214.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H
1249 South River Road, Suite 301
Cranbury, NJ 08512-3633

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-170

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING

WHEREAS, the Township currently has a program title the Affordability Assistance Program (“AAP”) and the AAP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

WHEREAS, the Township has retained CGP&H, a professional affordable housing consultant, to administer the AAP; and

WHEREAS, Angelina Donovan, rents property located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 225, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of one month’s rent \$799.00.

NOW, THEREFORE BE IT RESOLVED, by the Manchester Township Council, that:

1. The Mayor is hereby authorized to execute an Affordability Assistance Program grant with the owner/renter of an Affordable Housing unit located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 225.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H
1249 South River Road, Suite 301
Cranbury, NJ 08512-3633

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-171

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING

WHEREAS, the Township currently has a program title the Affordability Assistance Program (“AAP”) and the AAP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

WHEREAS, the Township has retained CGP&H, a professional affordable housing consultant, to administer the AAP; and

WHEREAS, Robert Macchia, rents property located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 308, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit: and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of one month’s rent \$799.00.

NOW, THEREFORE BE IT RESOLVED, by the Manchester Township Council, that:

1. The Mayor is hereby authorized to execute an Affordability Assistance Program grant with the owner/renter of an Affordable Housing unit located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 308.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H
1249 South River Road, Suite 301
Cranbury, NJ 08512-3633

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AFFORDABILITY ASSISTANCE GRANT WITH THE OWNER OF AN AFFORDABLE HOUSING UNIT LOCATED AT BIRCHWOOD AT WHITING

WHEREAS, the Township currently has a program title the Affordability Assistance Program (“AAP”) and the AAP complies with all applicable laws, including but not limited to New Jersey Council on Affordable Housing regulations (N.J.A.C. 5:97-6.2) and Uniform Housing Affordability Controls (N.J.A.C. 5:80-26.1); and

WHEREAS, the Township has retained CGP&H, a professional affordable housing consultant, to administer the AAP; and

WHEREAS, Eileen Hannam, rents property located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 210, which property is governed by the statutes, ordinances, rules and regulations restricting ownership and use of the property as an Affordable Housing unit; and

WHEREAS, the tenant has requested an Affordability Assistance Program grant from the Affordable Housing Trust Fund; and

WHEREAS, the Township is willing to extend a grant to the tenant in the amount of one month’s rent \$799.00.

NOW, THEREFORE BE IT RESOLVED, by the Manchester Township Council, that:

1. The Mayor is hereby authorized to execute an Affordability Assistance Program grant with the owner/renter of an Affordable Housing unit located at 1110 Route 70 Whiting, NJ 08759 Apt. No. 210.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to:

- Martin W. Lynch, Municipal Housing Liaison
- Chief Financial Officer
- CGP&H
1249 South River Road, Suite 301
Cranbury, NJ 08512-3633

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-173

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE ASPHALT PAVEMENT, MILLING SERVICES, TACK OIL, AND TACK TRUCK SERVICES FOR PAVING OF VARIOUS TOWNSHIP ROADWAYS

WHEREAS, the Township of Manchester wishes to purchase asphalt pavement, milling services, tack oil, and tack truck services so that the Department of Public Works may pave portions of various township roadways and facilities, including:

- Chilvers Avenue
- Lake Road
- Southampton Boulevard
- Manchester Street
- Parking lots and courts at Holly Oaks Park and Manchester Police Headquarters; and,
- Roosevelt Boulevard
- Station Road
- Middlesex Street
- New Jersey Way

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public contracts Law, N.J.S.A. 40A:11-12; and,

WHEREAS, the Township Council previously adopted a capital improvement fund and open space funding for such purchases; and,

WHEREAS, the Brickwall Corporation has been awarded the contract #B2019-203 through the Ocean County Co-op for asphalt paving materials; and,

WHEREAS, Fiore Paving Co., Inc., has been awarded the contract #B2020-07 through the Ocean County Co-op for milling and tack truck services and materials; and,

WHEREAS, the Division of Purchasing and the Director of Public Works recommends the utilization of this contract on the grounds that it represents the best cost savings to the Township; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Division of Purchasing and the Director of Public Works; and,

WHEREAS, the cost for the purchase of the aforesaid asphalt pavement, tack oil, and tack truck services shall not exceed the sum of \$850,000.00; and,

WHEREAS, the Chief Financial Officer has certified the availability of funds through the Capital Fund, Open Space Fund and Current Fund Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. That the Ocean County Co-Op purchase of the aforesaid pavement, tack oil, and tack truck services is hereby authorized.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. CFO
- B. Division of Purchasing
- C. Director of Public Works
- D. Brickwall Corporation
- E. Fiore Paving Co., Inc.

DRAFT

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE TOWNSHIP OF TOMS RIVER FOR THE SPILLMAN PUBLIC SAFETY SYSTEM COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM

WHEREAS, N.J.S.A. 40:8A-1 authorizes municipalities to enter into an agreement, among other things, for the sharing of services; and

WHEREAS, the Township of Manchester is desirous of entering into an interlocal services agreement with the Township of Toms River for participation in the Spillman Public Safety System (SPSS), for the purposes of cost savings and information sharing of critical police systems; and,

WHEREAS, Manchester Township equipped its police department with the SPSS to modernize, expand, and improve the department’s data input, storage, and retrieval capabilities; and the Toms River Police Department also uses the SPSS; and

WHEREAS, Manchester Township Police requested to link its system with Toms River’s, an arrangement whereby Toms River would host, maintain, and archive on its servers and databases law enforcement data collected and transmitted by Manchester Township Police; and

WHEREAS, Toms River has consented to this shared use of the SPSS, which the parties anticipate will lead to greater efficiency and cost savings; and

WHEREAS, both parties agree that this arrangement should be memorialized in a written agreement establishing the parties’ rights and responsibilities respecting their shared use of the SPSS and the information stored thereon; and

WHEREAS, the Township of Manchester shall pay Toms River Township an annual fee calculated as follows: the per-user fee paid by the Toms River Fire Districts multiplied by the number of Manchester users registered in the SPSS system, plus an administration fee of 10% that total.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest to an interlocal service agreement between the Township of Manchester and the Township of Toms River.
2. That the term of this agreement shall be from February 27, 2020 through December 31, 2021.
3. The Township Clerk shall forward a copy of this Resolution to the following:
 - A. Chief Financial Officer
 - B. Chief of Police
 - C. Capt. Robert Dolan
 - D. Municipal Clerk, Township of Toms River
 - E. Chief Mitch Little, Toms River Police Department

CERTIFICATION

DRAFT

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-175

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF
MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING
AND AUTHORIZING EXECUTION OF A TRANSFER AND ACCEPTANCE OF
DoD REAL PROPERTY DOCUMENT**

WHEREAS, the Township Council of the Township Manchester, County of Ocean, State of New Jersey (hereinafter referred to as the "Township") has been presented with a document titled "Transfer and Acceptance of DoD Real Property" (hereinafter referred to as the "Agreement"); and

WHEREAS, the Agreement has been provided to the Township by representative of the U.S. Army Corps of Engineers; and

WHEREAS, the purpose of the Agreement is to authorize acceptance by the Township of waterlines installed by the United States Army Corps of Engineers through Township roadways to the Aristacare nursing facility whose well had been contaminated by the Joint Base; and

WHEREAS, the waterline and the installation performed at the sole cost of the U.S. Army Corps of Engineers has been reviewed by the Township representatives and has been acceptable as to form and content; and

WHEREAS, the Township has been advised by the Township Solicitor that the Agreement is acceptable and ready for execution.

NOW, THEREFORE, BE IT RESOLVED, this 23rd day of March 2020, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. The Township accepts the aforementioned Agreement and authorizes and directs the Mayor and Township Administrator to execute any and all necessary documents in order to implement the intent of this Resolution.

2. A certified copy of this Resolution shall be forwarded by the Township Clerk to the following:

- (a) Honorable Kenneth Palmer, Mayor;
- (b) Samuel F. Fusaro, Council President;
- (c) Donna Markulic, Business Administrator;
- (d) Al Yodakis, P.E., Director of Public Works; and
- (e) Jerry J. Dasti, Esquire.

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 23rd day of March 2020.

Teri Giercyk, RMC
Deputy Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR 2020 PROSECUTOR’S PROGRAM

WHEREAS, N.J.S.A. 40:8A-1 authorizes municipalities to enter into an agreement, among other things, for the sharing of services; and

WHEREAS, the Township of Manchester is desirous of entering into an interlocal services agreement with the County of Ocean for participation in the **Prosecutor’s Program**, formerly known as the, (Fatal Accident Support Team, F.A.S.T.) to set forth the terms and conditions regarding the assignment of police officers employed by the Township of Manchester to the Prosecutor’s Program; and,

WHEREAS, upon request by the County, the Township of Manchester shall designate those traffic safety officers assigned to the Prosecutor’s Program, provide the in-service training to those assigned officers; and conduct weapon qualifications for those assigned officers; and,

WHEREAS, the County of Ocean shall forward to the Township of Manchester a schedule of training attended by or instructed by the assigned officers, and provide the Manchester Township Police with information on the Prosecutor’s Program activities within the Township; and,

WHEREAS, the County of Ocean shall pay the Manchester Township Police at the rate of fifty-five (\$55.00) dollars per hour and the Township of Manchester will pay any appropriate taxes; and,

WHEREAS, while on assignment to the County, the officer shall remain an employee of Manchester Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk to attest to an interlocal service agreement between the Township of Manchester and the County of Ocean.
2. That the term of this agreement shall be retroactive from January 1, 2020 through December 31, 2020.
3. The Township Clerk shall forward a copy of this Resolution to the following:
 - A. Chief Financial Officer
 - B. Chief of Police
 - C. Lt. Vincent Manco
 - D. Ocean County Board of Chosen Freeholders
 - D. Ocean County Prosecutor’s Office.

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-177

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE ONE NEW JERSEY STATE FIREMEN'S ASSOCIATION MEMBERSHIP APPLICATION

WHEREAS, Larry Caldwell has made an application to the New Jersey State Firemen's Association; and,

WHEREAS, Larry Caldwell is currently a fireman with the Ridgeway Volunteer Fire Company #1; and,

WHEREAS, municipal approval is needed as one of the requirements on the New Jersey State Firemen's Association Membership Application; and,

WHEREAS, the Township Clerk's signature is needed as municipal approval on the aforesaid application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Municipal Clerk is authorized to execute the New Jersey State Firemen's Association Membership Application as "Municipal Approval".
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Larry Caldwell
601 5th Avenue
Toms River, NJ 08757

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted on the 23rd day of March 2020.

Teri Giercyk, RMC
Deputy Municipal Clerk

#20-178

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, SUPPORTING THE 2020 DISTRACTED DRIVING
CRACKDOWN U DRIVE U TEXT U PAY AND ACCEPTING THE ENFORCEMENT
GRANT FROM THE NHTSA**

WHEREAS, distracted driving is a dangerous epidemic on America's roadways. In 2017 alone, 3,116 people were killed in distracted driving crashes; and

WHEREAS, April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the state's distracted driving laws, which include a ban on hand held cell phone use and text messaging by all drivers and a ban on all cell phone use by novice drivers; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the 2020 *Distracted Driving Crackdown* by increasing special enforcement patrols targeting distracted drivers between April 1 and April 21, 2020; and

WHEREAS, the Manchester Township Police received notice from the National Highway Traffic Safety Administration (NHTSA) of its eligibility to receive an enforcement grant in the amount of \$5,500.00 for 100 hours of overtime enforcement; and

WHEREAS, the purpose of the award is to conduct proactive enforcement, to reduce the number of fatalities with a distracted driver contributing to the cause.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the Township Council does hereby accept the award of \$5,500.00 for proactive enforcement and that the Mayor and the Township Clerk be and hereby are authorized to execute a Grant Agreement with the NHTSA.

- a. Mayor
- b. Business Administrator
- c. Chief of Police
- d. Chief Financial Officer
- e. Sergeant Antonio Ellis, Police Traffic Safety

And upon execution of said Agreement, the Township of Manchester does accept the terms and conditions specified in the agreement in connection to this grant award.

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 23rd day of March 2020.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-179

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING
CERTAIN FEES FOR SUMMER CAMP PROGRAMS**

WHEREAS, the code of the Township of Manchester titled Article V, Recreation Program Event Fees Chapter 160-9 allows fees for Pre-School Camp, Day Camp and Camp Adventure to be established by resolution; and,

WHEREAS, the Recreation Department has informed the Township Council that the fees for Pre-School Camp & Camp Adventure programs shall remain the same; and

WHEREAS, the Recreation Department has informed the Township Council that the following fees for Day Camp programs be set by the township:

Summer Day Camp Sessions - (transportation & camp trips are included):

Residents - \$275.00 per three (3) week summer camp session
includes three (3) trips
\$550.00 per six (6) week summer camp session
includes six (6) trips

Non-residents - \$300.00 per three (3) week summer camp session
includes three (3) trips
\$600.00 per six (6) week summer camp session
includes six (6) trips

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Director of Recreation
- B. Chief Financial Officer
- C. Township Auditor

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-180

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO
SIGN A CONTRACT WITH PARAMETRIX AUDIO & LIGHTING**

WHEREAS, Parametrix Audio & Lighting has submitted a quote for \$6,800.00 to provide a complete sound system with six monitor mixes, production board, speakers, stage lighting and all wiring for Manchester Day and Concert Fest 2020; and,

WHEREAS, the Recreation Director has recommended that the contract be awarded to Parametrix Audio & Lighting.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the clerk to attest to a contract with Parametrix Audio & Lighting for the total amount of \$6,800.00 payable in installments at each show on the following dates:

June 27, 2020	\$1,700.00
July 08, 2020	\$1,700.00
July 22, 2020	\$1,700.00
Aug. 12, 2020	\$1,700.00
2. That the Chief Financial Officer certifies the availability of funds in the CY2020 Recreation budget and that the funds shall not exceed \$6800.00.
3. That the Township Clerk shall forward a copy of this Resolution to the following:
 - A. Recreation Director
 - B. Chief Financial Officer
 - C. Purchasing Agent
 - D. Parametrix Audio & Lighting.

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-181

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH DISTINCTIVE GENERAL CONTRACTING LLC dba/ADVANCED POLISHED SYSTEM FOR FLOORING REPAIR AND INSTALLATION AT MANCHESTER TOWNSHIP EMERGENCY MEDICAL SERVICES BUILDING

WHEREAS, the Township of Manchester has a need for floor maintenance and repair at the Manchester Township Emergency Medical Services Building 29 South Colonial Drive, Manchester, N.J through Distinctive General Contracting LLC dba/ Advanced Polished System 189 Ticetown Rd. Morganville N.J. 07751. as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Qualified Purchasing Agent has certified that the value of the contract is in excess of the Pay to Play threshold of \$17,500.00; and

WHEREAS, Distinctive General Contracting LLC dba/ Advanced Polished System 189 Ticetown Rd. Morganville N.J. 07751 have supplied a quote for services for \$24,651.00, that is deemed to be the most advantageous to the Township based upon Price and other Factors in accord with N.J.S.A.40A:11-1 et. Seq., and

WHEREAS, Distinctive General Contracting LLC dba/ Advanced Polished System 189 Ticetown Rd. Morganville N.J. 07751, has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that Distinctive General Contracting LLC dba/ Advanced Polished System 189 Ticetown Rd. Morganville N.J. 07751 has not made any reportable contributions to a political or candidate committee in the Township of Manchester in the previous one year, and that the contract will prohibit Distinctive General Contracting dba/ Advanced Polished System 189 Ticetown Rd. Morganville N.J. 07751 from making any reportable contributions through the term of the contract, and

WHEREAS, the Purchasing Agent has recommended, and the contract be awarded in the amount of \$24,651; and,

WHEREAS, the Chief Financial Officer certifies the availability of funds in the Capital Fund and that the funds shall not exceed \$24,651.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the contract be and hereby is awarded for the flooring services at the Emergency Medical Services Building through Distinctive General Contracting LLC dba/Advanced Polished System.
2. That the cost for the services aforesaid shall not exceed \$24,651.00 and the funds have been certified by the Chief Financial Officer
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Chief Financial Officer
 - B. Purchasing Agent
 - C. Chief of Police

DRAFT

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

DRAFT

#20-182

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY CAMERON GENERAL CONTRACTORS, BLOCK 38 LOT 4 & 5 (2132 & 2156 RT. 37)

WHEREAS, escrow was posted by Cameron General Contractors, Inc; Block 38 Lots 4 & 5 (2132 & 2156 Rt. 37) and,

WHEREAS, under date of March 4, 2020 Township Engineer Robert Mullin has recommended the return of the aforesaid escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 38 Lots 4&5 (2132 & 2156 Rt. 37) in the amount of \$78.75 plus interest be released from account number #73585.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Public Works Director;
- B. Chief Financial Officer;
- C. Township Engineer
- D. Cameron General Contractors, Inc
Attn: Sara Miller
7101 S. 82nd Street
Lincoln, NE 68516

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 23rd day of March 2020.

Teri Giercyk, RMC
Deputy Municipal Clerk

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY WALMART, BLOCK 44, LOTS 2-5 (1701 Rt. 37)

WHEREAS, escrow was posted by Walmart, Block 44, Lots 2-5 (1701 Rt. 37); and,

WHEREAS, under date of March 4, 2020 Township Engineer Robert Mullin has recommended the return of the aforesaid escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the escrow release of Block 44 Lots 2-5 in the amount of \$10,195.27 plus interest be released from account number #18378.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Public Works Director;
- B. Chief Financial Officer;
- C. Township Engineer
- D. Walmart
c/o Bank of America
PO Box 500696
St. Louis, MO 63150-0696

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk

#20-184

RESOLUTION AUTHORIZING THE TOWNSHIP OF MANCHESTER POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE MANCHESTER TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of Department of Defense personal property by making that personal property available to the municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and County LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to the municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for the specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A.40A:5-30.2 requires that the Governing Body of the municipality or county approve, by the majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester that the Manchester Township Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating in December 31 of the current calendar year.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Manchester Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A" which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment, and supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies or equipment of non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Manchester Township Police Department without restrictions.

BE IT FURTHER RESOLVED that the Manchester Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes.

BE IT FURTHER RESOLVED that the "DEMIL B through Q" controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution.

BE IT FURTHER RESOLVED that the Manchester Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

DRAFT

BE IT FURTHER RESOLVED that the Manchester Township Police shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

The Township Clerk shall forward a copy of this Resolution to the following:

- A. Mayor
- B. Business Administrator
- C. Chief of Police
- D. Lt. Vincent Manco

CERTIFICATION

I, Teri Giercyk, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **23rd day of March 2020**.

Teri Giercyk, RMC
Deputy Municipal Clerk