

**MANCHESTER TOWNSHIP
MEETING MINUTES
December 16, 2019**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Robert Hudak	- absent
Councilman James Vaccaro	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Township Attorney Angela Koutsouris-Zografos, Business Administrator Donna Markulic, Assistant Business Administrator Jim Gant, Chief Parker, and Lt. Dolan.

CORRESPONDENCE

Municipal Clerk Sabina T. Martin read the Sale of Bond Anticipation Notes correspondence into the record.

APPROVAL OF MINUTES

The regular meeting minutes of October 15, 2019, November 18, 2019, and November 25, 2019 were offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Brush; yea. Mr. Hudak – absent.

LAND SALE

Block 1.170/Lot 13 (1316 Ninth Avenue) is up for bid. Attorney Koutsouris-Zografos asked if there were any contiguous property owners present that wanted to place a bid. Mr. Jerman bid was \$30,000.00 for the parcel. The bid was awarded to Mr. Jerman, as he was the sole bidder.

Block 1.84/Lot 35 (2121 Fourth Avenue) is up for bid. Attorney Koutsouris-Zografos asked if there were any contiguous property owners present that wanted to place a bid. Mr. Sarama bid was \$9,000.00 for the parcel. The bid was awarded to Mr. Sarama, as he was the sole bidder.

SUBMISSION OF BILLS

#19-432 - Authorizing payment of bills from the Current Fund in the amount of \$5,432,265.85 was offered upon a motion by Councilman Wallis, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Brush; yea. Mr. Hudak, absent.

#19-433 - Authorizing payment of bills from the Eastern Service Area in the amount of \$142,020.97 was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Brush; yea. Mr. Hudak, absent.

#19-434 - Authorizing payment of bills from the Western Service Area in the amount of \$101,648.69 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Brush; yea. Mr. Hudak, absent.

ORDINANCES - Second Reading, Public Hearing and Final Action

#19-039 - AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING ARTICLE IX DEPARTMENT OF PUBLIC SAFETY

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Joan Tarr, Whiting First Aid: Mrs. Tarr inquired if the Township will allow current volunteers to volunteer, and if they can be part of the planning.

Mayor Palmer stated that there will be an opportunity for the volunteers to participate.

Seeing no further comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Wallis, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Brush; yea. Mr. Hudak, absent.

#19-040 - AN ORDINANCE ACCEPTING THE LAND DONATION OF BLOCK 48, LOT 3 LOCATED IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, AND STATE OF NEW JERSEY (45 Colonial Drive)

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public. Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Brush; yea. Mr. Hudak, absent.

#19-041 - REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE TOWNSHIP'S WATER UTILITY BONDS, SERIES 2010A AND SEWER UTILITY BONDS, SERIES 2010B, APPROPRIATING AN AMOUNT NOT EXCEEDING \$18,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$18,500,000 WATER UTILITY REFUNDING BONDS AND SEWER UTILITY REFUNDING BONDS OF THE TOWNSHIP OF MANCHESTER FOR FINANCING THE COST THEREOF

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Mr. Fusaro stated that the CFO said the Township will save close to a million dollars with this Bond.

Seeing no further comments from Council, Councilwoman Brush asked if there were any comments from the public. Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Brush; yea. Mr. Hudak, absent.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Resolutions #19-435 through #19-465, were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Fusaro, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea. Mr. Hudak, absent.

A. FINANCE

#19-435 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR A DOT GRANT THROUGH THE STATE OF NEW JERSEY

#19-436 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR A BULLET PROOF VEST PROGRAM THROUGH THE BUREAU OF JUSTICE ASSISTANCE

#19-437 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR A BODY ARMOR REPLACEMENT FUND THROUGH THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY

#19-438 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#19-439 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 83.02, LOT 46 FOR A TOTALLY DISABLED VETERAN

#19-440 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 1.300, LOT 14 FOR A TOTALLY DISABLED VETERAN

#19-441 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.19, LOT 47 FOR A TOTALLY DISABLED VETERAN

#19-442 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.16, LOT 27 FOR A TOTALLY DISABLED VETERAN

#19-443 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 60.07, LOT 12 FOR A TOTALLY DISABLED VETERAN

#19-444 - RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF WATER UTILITY REFUNDING BONDS AND SEWER UTILITY REFUNDING BONDS OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, AND PROVIDING FOR THE SALE AND THE DELIVERY OF SUCH REFUNDING BONDS

#19-445 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2019 CALENDAR YEAR BUDGET

#19-446 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN UNEXPENDED BALANCES OF CY 2019 UTILITY BUDGET APPROPRIATIONS

B. CONTRACTS/AGREEMENTS

#19-410 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE MANCHESTER TOWNSHIP BOARD OF EDUCATION FOR THE UTILIZATION OF CLASS III SPECIAL LAW ENFORCEMENT OFFICERS

#19-447 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SIDE LETTER AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 SUPERVISORY UNIT REGARDING IT SHARED SERVICES

#19-448 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SIDE LETTER AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND OPEIU LOCAL 32 WHITE COLLAR UNIT REGARDING IT SHARED SERVICES

C. GRANTS

#19-449 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION OF GRANT FOR GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2020 – JUNE 2025

D. PURCHASING

#19-450 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH SPATIAL DATA LOGIC FOR INTEGRATION SOFTWARE FOR THE INSPECTION, LAND USE AND PLANNING DEPARTMENT

#19-451 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE USE OF SOURCEWELL NATIONAL COOPERATIVE

#19-452 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AWARD OF CONTRACT TO UNIFIRST CORPORATION THROUGH SOURCEWELL NATIONAL COOPERATIVE CONTRACT #062415-UFC FOR DEPARTMENTAL UNIFORMS

#19-453 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING VEHICLES, TRUCKS, CLASS 2, PICKUP/ UTILITY, WITH SNOW PLOW OPTION PURSUANT TO NEW JERSEY STATE CONTRACT – DIVISION OF PURCHASE AND PROPERTY CONTRACT NUMBER T2100/A88726

#19-454 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF PORTABLE RADIOS AND PAGERS FOR MANCHESTER TOWNSHIP FIRE AND EMERGENCY SERVICES

#19-455 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF STATE CONTRACT G0275/A40465 WITH KYOCERA DOCUMENT SOLUTIONS AMERICA, INC. FOR THE RENTAL OF A MULTIFUNCTIONAL COPIER SYSTEM

#19-456 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF BID # 19-03 WESTERN SERVICE AREA METER REPLACEMENTS PHASE 1 TO CORE AND MAIN

#19-457 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AWARD OF CONTRACT TO GOVDEALS THROUGH SOURCEWELL NATIONAL COOPERATIVE CONTRACT # 041316-GDI FOR PUBLIC PROPERTY ONLINE AUCTION SERVICE

E. BONDS/ESCROWS

#19-458 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY ARYA PROPERTIES BLOCK 1.309 LOT 30 (1233 WELLINGTON)

#19-459 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING MAINTENANCE BONDS IN CONNECTION WITH A PROJECT KNOWN AS MEADOWS WEST (BLOCK 83-85 VARIOUS LOTS)

#19-460 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY HOVNANIAN INDUSTRIES BLOCK 52.51 LOTS 1 (MANCHESTER PLAZA)

F. MISCELLANEOUS

#19-461 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CONDITIONS SET FORTH IN A PERMIT ISSUED BY THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF LAND USE REGULATION, AFFECTING PROPERTIES WITHIN BLOCK 54, LOTS 697.01, 700, 704.01, 705.03; BLOCK 56, LOT 710; BLOCK 58, LOTS 668, 669, 670; BLOCK 59, LOTS 647, 648, 649, 651, 652, 654; BLOCK 72, LOT 6; BLOCK 57, LOTS 718.02, 718.04, 719.04, LOCATED WITHIN MANCHESTER TOWNSHIP, NEW JERSEY

#19-462 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF VEHICLES AND VEHICLE PARTS IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

#19-463 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF A FORFEITED/SEIZED VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

#19-464 – RESOLUTION FOR LOCAL EMPLOYERS TO OFFER A MODIFIED INCENTIVE UNDER THE STATE HEALTH BENEFITS PROGRAM

#19-465 - RESOLUTION OF MANCHESTER TOWNSHIP, COUNTY OF OCEAN STATE OF NEW JERSEY ADOPTING THE 2019 MULTI-JURISDICTIONAL ALL HAZARD MITIGATION PLAN FOR OCEAN COUNTY

REPORTS

Mr. Vaccaro: Mr. Vaccaro attended the Manchester Coordinating Council meeting and the Pinelands meeting. He also attended the Coffee with a Cop Program at Terry's café, and he thanked Chief Parker and the officers who participated. Mr. Vaccaro stated that this event will be repeated in the spring in the Whiting Area. He attended the tree lighting ceremony and thanked the IT, Building and Grounds staff, and Tracey Lynch for planning that event. Attended Zoning Board meeting on December 12. He encourages Council to ban vaping, and the growth/distribution/selling of marijuana in Manchester Township. Mr. Vaccaro wished everyone a happy and healthy holiday.

Mr. Wallis: Mr. Wallis thanked Mayor Palmer, Donna Markulic, and Jim Gant for sitting with Mr. Fusaro and him today and giving him an update on the township. He wished everyone a happy holiday.

Mr. Fusaro: Mr. Fusaro stated that the reassessment is almost complete, and two sets of letters have been mailed. He stated to the public to call tax assessor if there are any questions. Mr. Fusaro wished everyone a happy holiday and happy New Year. Lastly, he thanked Joan for being Council President this year.

Mrs. Brush: Mrs. Brush attended the tree lighting ceremony. She thanked the public for their support. Mrs. Brush wished everyone a happy holiday and a healthy new year.

Mrs. Martin: Mrs. Martin wished everyone a happy holiday and a healthy New Year.

Mayor: Mayor Palmer thanked the Ridgeway and Manchester Fire Departments for chauffeuring Santa around town. He attended the Whiting Business Association's tree lighting ceremony. Mayor Palmer thanked the first responders for their years of service to the Township.

PUBLIC

Seeing no public comment Council President Brush closed that portion of the meeting.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:26 p.m. upon a motion by Councilman Wallis seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea. Mr. Hudak, absent.

Joan Brush
Council President

Sabina Martin, RMC
Municipal Clerk

January 27, 2020
Date Approved