

**MANCHESTER TOWNSHIP
MEETING MINUTES
August 26, 2019**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Robert Hudak	- present
Councilman James Vaccaro	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Township Attorney Angela Koutsouris-Zografos, Business Administrator Donna Markulic, Auditors Joe Faccione, Andy Zabiega and Mike Pannell from Samuel Klein & Co., Police Chief Lisa Parker, Captain Malland, Lieutenant Dolan, Lieutenant Komsa, Bob Chilton from Gabel Associates, and Chief Financial Officer Donna Lapp.

AUDIT

#19-318 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CERTIFYING AS TO RECEIPT AND REVIEW OF THE CY 2018 AUDIT OF THE TOWNSHIP OF MANCHESTER

Andy Zabiega gave a brief presentation on the 2018 Audit. He thanked Diane Lapp and her staff for their help. There were no recommendations or corrections needed, which was a first in 23 years.

Councilwoman Brush asked if any member of Council had any comments on the 2018 Audit. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public. Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above resolution was offered upon a motion by Councilman Fusaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

PROCLAMATIONS

Move Over Safety Month Proclamation read by Municipal Clerk Sabina Martin.

Mrs. Martin then presented Chief Lisa Parker the Proclamation. Chief Parker thanked the Mayor, Council, staff, and residents for their support. She presented three videos which included dash cam videos from the Manchester Police Department.

One video included Patrolman Peter Manco who will be retiring due to his injuries sustained during that accident. Council thanked him for his service to Manchester Township, and Patrolman Manco thanked everyone for their support.

Chief Parker then introduced Mrs. Donna Setaro, her son New Jersey State Police Officer Marc Castellano, was killed in the line of duty. Mrs. Setaro stated she visits local schools and gives a 35-minute presentation regarding the Move Over Safety Law. She thanked Council for their support and left some informational items for the public.

APPROVAL OF MINUTES

The regular meeting minutes of August 12, 2019 were offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis, and Brush; yea. Hudak, abstain due to absence.

SUBMISSION OF BILLS

#19-319 - Authorizing payment of bills from the Current Fund in the amount of \$2,511,193.83 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

#19-320 - Authorizing payment of bills from the Eastern Service Area in the amount of \$981,382.99 was offered upon a motion by Councilman Fusaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

#19-321 - Authorizing payment of bills from the Western Service Area in the amount of \$496,499.76 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

ORDINANCES - First Reading and Introduction

#19-028 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPLEMENTING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

#19-029 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A CHANGE IN STREET NAME IN ACCORDANCE WITH N.J.S.A. 40:67-1(k)

The above ordinance was offered upon a motion by Councilman Hudak, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

#19-030 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CREATING AND SETTING THE SALARY RANGE FOR A NEW JOB TITLE

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Resolutions #19-322 through #19-332 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Hudak, seconded by Councilman Fusaro and adopted by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

A. LAND USE

#19-322 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN SUPPORT OF THE COUNTY OF OCEAN ACQUIRING OPEN SPACE FOR THE PRESERVATION OF NATURAL RESOURCES (BLOCK 99.222, LOT 10 AND BLOCK 99.251, LOT 4)

#19-323 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE FORECLOSURE OF A CERTIFICATE HELD BY MANCHESTER TOWNSHIP

B. CONTRACTS/AGREEMENTS

#19-324 - RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE AND EXECUTION OF AN AGREEMENT WITH NEW JERSEY DEPARTMENT OF TRANSPORTATION INVOLVING THE ROUTE 70 DAKOTA TRAIL TO RIVERVIEW DRIVE PROJECT

C. PURCHASING

#19-325 - A RESOLUTION AUTHORIZING THE TOWNSHIP OF MANCHESTER TO ENTER INTO A COOPERATIVE PRICING AGREEMENT FOR MEMBERSHIP WITH BERGEN COUNTY AS LEAD AGENCY OF THE NEW JERSEY COOPERATIVE PURCHASING ALLIANCE #CK04 A COOPERATIVE PRICING SYSTEM

#19-326 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE FOR SOLICITATIONS OF PROFESSIONAL SERVICE CONTRACTS FOR THE 2020 CALENDAR YEAR

#19-327 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE FOR AND RECEIVE BIDS FOR THE PROVISION OF BASIC LIFE SUPPORT EMERGENCY MEDICAL SERVICE (EMS) RESPONSE AND TRANSPORTATION

D. BONDS/ESCROWS

#19-328 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ROAD OPENING ESCROW POSTED BY ARYA PROPERTIES IN CONNECTION WITH BLOCK 1.334 LOT 22-25 (1240 ENGLEMERE), BLOCK 1.311 LOT 1-4B (1600 BURNSIDE), AND BLOCK 1.322 LOT 39-42 (913 MONMOUTH)

E. MISCELLANEOUS

#19-329 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF LIGHT FIXTURES AND BULBS IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

#19-330 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF A FORFEITED/SEIZED VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

#19-331 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPROVAL OF A REVISION TO THE POLICIES AND PROCEDURES MANUAL FOR THE MANCHESTER TOWNSHIP HOME IMPROVEMENT PROGRAM

#19-332 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF MOTOROLA RADIOS IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

REPORTS

Mr. Hudak: Mr. Hudak thanked Diane Lapp and Donna Markulic for a successful Audit. He recently attended an Eagle Scout achievement presentation.

Mr. Vaccaro: Mr. Vaccaro congratulated Diane Lapp on a successful Audit. He attended the most recent Zoning Board meeting on August 22nd.

Mr. Wallis: Mr. Wallis thanked Diane Lapp for her work on the Audit. He also thanked Patrolman Manco for his dedication to the town.

Mr. Fusaro: Mr. Fusaro thanked and congratulated Diane Lapp on a successful Audit. He mentioned that at 7 p.m. tonight there will be the second of the two Public Informational Meetings on the Energy Aggregation program. Mr. Fusaro also reminded the residents that if they did not receive an Energy Aggregation program letter, you are mostly likely not going to be enrolled.

Mrs. Brush: Mrs. Brush thanked Diane Lapp for her work on the Audit.

PUBLIC

Larry Lee, Country Walk – Mr. Lee inquired if the Township knew about any new business coming into Whiting Commons, more specifically a BBQ restaurant and possibly a café.

Sabina Martin confirmed that a BBQ restaurant is, she will look into the café and let him know.

Donna Amendt, 27 Clear lake Road – Mrs. Amendt inquired about an update on the wildlife feeding issue she brought up to council last month. She also brought up the parking issues on Schoolhouse & Wranglebrook Road.

Township Attorney Angela Koutsouris-Zografos stated that research has been done regarding feeding the wildlife and at this point it is on hold due to the enforcing issue. She stated that an ordinance regarding the parking issues on those streets will be introduced at the next meeting in September.

Seeing no further public comment Council President Brush closed that portion of the meeting.

EXECUTIVE SESSION

#19-317 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975

A motion to enter into Executive Session at 6:30 p.m. was made by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

The Executive Session was adjourned at 7:03 p.m. upon a motion by Councilman Fusaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis, and Brush; yea.

The regular meeting session was reconvened at 7.04 p.m. upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:05 p.m. upon a motion by Councilman Wallis, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Vaccaro, Fusaro, Wallis and Brush; yea.

Joan Brush
Council President

Sabina T. Martin, RMC
Municipal Clerk

9/9/2019
Date Approved