

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
July 22, 2019**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Robert Hudak	-present
Councilman James Vaccaro	- absent
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Township Attorney Angela Koutsouris-Zografos, Business Administrator Donna Markulic, Asst. Business Administrator Jim Gant, Mayor Ken Palmer, Police Chief Lisa Parker, and Lieutenant Dolan.

**APPROVAL OF MINUTES**

The regular meeting minutes of July 8, 2019 were offered upon a motion by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Fusaro, and Wallis; yea. Brush, abstain due to absence. Vaccaro, absent.

**LAND SALE**

Block 1.323/Lot 33 (825 Monmouth Avenue) is up for bid. Attorney Koutsouris-Zografos asked if there were any contiguous property owners present that wanted to place a bid. Mr. Jerman bid was \$30,000.00 for the parcel. The bid was awarded to Mr. Jerman as he was the sole bidder.

Block 1.174/Lot 22 (813 Middlesex Street) is up for bid. Attorney Koutsouris-Zografos asked if there were any contiguous property owners present that wanted to place a bid. Mr. Jerman bid was \$30,000.00 for the parcel. The bid was awarded to Mr. Jerman as he was the sole bidder.

**SUBMISSION OF BILLS**

**#19-287** - Authorizing payment of bills from the Current Fund in the amount of \$1,437,058.31 was offered upon a motion by Councilman Fusaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis, and Brush; yea. Vaccaro, absent.

**#19-288** - Authorizing payment of bills from the Eastern Service Area in the amount of \$205,900.96 was offered upon a motion by Councilman Hudak, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis, and Brush; yea. Vaccaro, absent.

**#19-289** - Authorizing payment of bills from the Western Service Area in the amount of \$99,823.94 was offered upon a motion by Councilman Fusaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis, and Brush; yea. Vaccaro, absent.

**ORDINANCES – Second Reading, Public Hearing and Final Action**

**#19-027 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CREATING AND SETTING THE SALARY RANGE FOR A NEW JOB TITLE**

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public. Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis, and Brush; yea. Vaccaro, absent.

**LAND SALE RESOLUTION – REDEVELOPMENT**

**#19-290 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING BLOCK 44, LOT 15.01 OF THE TOWNSHIP OF MANCHESTER AS A NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT, PURSUANT TO N.J.S.A. 40A-12A-1 ET SEQ.**

The above resolution was offered upon a motion by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Wallis, and Brush; yea. Fusaro, abstain. Vaccaro, absent.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

**Resolutions #19-291 through #19-300 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Fusaro, seconded by Councilman Hudak and adopted by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis, and Brush; yea. Vaccaro, absent.**

## **A. FINANCE**

**#19-291 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 99.103, LOT 7 FOR A TOTALLY DISABLED VETERAN**

**#19-292- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 15.01, LOT 10 FOR A TOTALLY DISABLED VETERAN**

**#19-293 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 52.40, LOT 19 FOR A TOTALLY DISABLED VETERAN**

**#19-294 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 75.134, LOT 59 FOR A TOTALLY DISABLED VETERAN**

**#19-295- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.10, LOT 16 FOR A WIDOW OF A TOTALLY DISABLED VETERAN**

**#19-296 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE REIMBURSEMENT AGREEMENTS WITH QUALIFIED PRIVATE COMMUNITIES**

## **B. CONTRACTS/AGREEMENTS**

**#19-297 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED AN EMERGENCY CONTRACT TO QUALITY MEDICAL TRANSPORT INC. FOR THE PROVISION OF BASIC LIFE SUPPORT EMERGENCY MEDICAL SERVICE (EMS) RESPONSE AND TRANSPORTATION PURSUANT TO NJSA 40A:11-6**

## **C. GRANTS**

**#19-298 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE SCHOOLHOUSE ROAD-PHASE 2 & WRANGLEBROOK ROAD IMPROVEMENTS PROJECT**

**#19-299 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE COLT PLACE IMPROVEMENT PROJECT**

**D. BONDS/ESCROWS**

**#19-300 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY ALISSA RUERUP AT BLOCK 1.321 LOT 13 (1016 AMSTERDAM AVENUE)**

**REPORTS**

**Mr. Hudak:** Mr. Hudak stated he is reviewing the Township's open space plan that was adopted in 2003. It is a personal project he is working on.

**Mr. Wallis:** Mr. Wallis stated that the fireworks at the lake were great. The Police Department's drone located some children across the lake, so that delayed the start of the fireworks. He also participated in ride along with the Police Department last week. Mr. Wallis commented that our Police Department is always very professional in their duties.

**Mr. Fusaro:** No report.

**Mrs. Brush:** Mrs. Brush went out to Harry Wright Lake this afternoon to see the recreational summer camp. She commented that Ray Sloan constructed a new Gaga Pit for the children and it is very popular with them.

**Mrs. Martin:** Mrs. Martin mentioned that there is a new addition to the Clerk's office. Her name is Jodi Russo and we are very happy to have her.

**Mayor Palmer:** Mayor Palmer congratulated Al Yodakis for five years as the Director of Public Works. He stated he is a great asset to the town.

**PUBLIC**

**Larry Lee, Country Walk** – Mr. Lee inquired if there were any updated road improvement plans for Route 70/Beckerkville Road, and the stop sign by the nurse school. He also commented on all the parked cars on the side of Schoolhouse Road. He stated it is unsightly and may pose a problem when it snows.

Mayor Palmer stated that there is no new discussion on the road.

Mrs. Brush commented that Mayor and Council are trying to talk to the villages to address the parking issues, and allow more parking in the villages for their residents.

**Judy Kuhmichel, 55 Winkle Court** – Mrs. Kuhmichel presented to the Council an article from Arlington, Massachusetts regarding charging landlords of vacant businesses a registration fee every year the business is vacant. She left the article for Council to review.

**Hank Glen, 29 Wycliffe Road** – Mr. Glen questioned why the public cannot make comments on an ordinance at the first reading. He stated that the public may like to make suggestions on the ordinance before it is read a second time.

Township Attorney Angela Koutsouris-Zografos responded with a legal explanation of how an ordinance is adopted and the legal requirements. She stated you can always make comments during the general public comment period.

**EXECUTIVE SESSION**

**#19-301 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

A motion to enter into Executive Session was made by Councilman Wallis, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis, and Brush; yea. Vaccaro, Absent.

The Executive Session was adjourned at 7:40 p.m. upon a motion by Councilman Hudak, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis, and Brush; yea. Vaccaro, absent.

The regular meeting session was reconvened at 7.46 p.m. upon a motion by Councilman Hudak, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis and Brush; yea. Vaccaro, absent.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:47 p.m. upon a motion by Councilman Fusaro, seconded by Councilman Hudak and approved by the following roll call vote: Councilmembers Hudak, Fusaro, Wallis and Brush; yea. Vaccaro, absent.

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Joan Brush  
Council President

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Sabina T. Martin, RMC  
Municipal Clerk

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Date Approved