

TOWNSHIP OF MANCHESTER
NOTICE OF ADDENDUM

CURBSIDE RECYCLING COLLECTION SERVICES CONTRACT # 19-00614
ADDENDUM # 1

Notice is hereby given of the issuance of addendum # 1 for Contract #19-00614 Curbside Recycling Collection Services for the Township of Manchester on Friday June 1, 2019 and has been delivered by electronic transmission to all eligible contractors who have received bid specifications.

The original bid specifications packages for the above referenced project are amended as follows

Scope of work page 3 section 13 is amended to read

MONTH-TO-MONTH PROVISION: The Township reserves the right to reject all bids in the event that the bids exceed budgetary limitations. If the Township rejects all bids, the current contractor agrees to provide the recycling services set forth in the specifications on a “month to month” basis beginning on the 1st day of July 2019. The Township will agree to pay one-twelfth (1/12) of the current contractors proposed contract bid for each month of service provided. Each monthly extension will be for the entire month and not any portion thereof. Additionally if the current contractor is not the lowest responsible bidder the current contractor will continue to provide services for an additional three (3) months as outlined above to ensure there is no interruption in services. The total monthly extensions will not exceed the statutory limitations of NJSA 40A:11-15.

The following questions were asked regarding the Curbside recycling request for bids:

1. Performance Bond - appears to require 100% of acceptable bid - generally, collection contracts such as this require 100% of the annual value of the contract, renewable each year at the appropriate annual amount. Are you requiring the total 3-year value on the 3-year option? ANSWER 1. Yes that is Correct for multiyear contracts the Performance Bond may be resubmitted each year on the contract anniversary date for the amount remaining on the contract.
2. Are we correct in understanding that the school collection portion of the last bid request (5/24/16) is no longer a part of this bid request? ANSWER 2. Yes that is correct.
3. Are the Briar Hill Development dumpsters the only dumpsters required in this contract? We see no containers for other municipal buildings/locations, which is unusual. Can you confirm this? ANSWER 3. Correct, DPW does the Township facilities.
4. Page 3 of the Scope of Work, #13, MONTH-TO-MONTH PROVISION - This provision is only reasonable for the incumbent contractor, given the size of the job, the personnel

required, and the capital equipment necessary. The short time between receipt of bids/award decision and the start date is entirely unrealistic on a job of this size. Will you consider altering this to encourage bidders, other than the incumbent, to bid this work? ANSWER 4. Please refer to addendum.

5. Your bid specifications provide no tonnage information. Will you provide detailed, month by month, recycling tonnage collected under this contract for the past 3 years? This is critical information necessary to formulate a proposal - obviously, the incumbent knows this information, but no other bidders would. ANSWER 5. Tonnage reports have been posted on the Township website at www.manchestertwp.com.
6. Are we correct in interpreting the bid specifications directing the disposal site for recycling as the Ocean County Recycling Facilities to mean that the Township retains ownership and responsibility for these materials and that the Contractors responsibility lies solely with collection of these materials? ANSWER 6. Yes that is correct.
7. Please advise the number of residential dwelling units in the Briar Hill Development? Answer 7. Briar Hill has 344 apartments total.

All other terms and conditions contained in the specifications and prior notice to bidders remain unchanged, except for the changes made in this addendum.

Please note the bid documents due date remains unchanged: Tuesday June 18th at 11:00 am prevailing time.

Maureen Kunitis, QPA, Purchasing Agent

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