

**MANCHESTER TOWNSHIP
MEETING MINUTES
September 24, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by Sabina T. Skibo, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG

SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- absent
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Donna Markulic, Business Administrator, Mayor Kenneth Palmer, James Gant, Personnel Officer/Assistant Business Administrator and Chief Lisa Parker.

PROCLAMATION

A proclamation was issued proclaiming September 16th as “Usher Syndrome Awareness Day”. Ava Bullis attended with her family and was recognized for her advocacy as a child living with this disease. She was praised for her efforts in raising awareness of Usher Syndrome and for her amazing resilience in living with this disease. Members of the school district were present and the family made a presentation to thank them for embracing Ava as a new student in the district which allowed her to flourish and succeed.

APPROVAL OF MINUTES

The regular meeting minutes of August 13, 2018 were offered upon a motion by Mr. Fusaro, seconded by Mr. Vaccaro and adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

The regular meeting minutes of August 27, 2018 were offered upon a motion by Mr. Vaccaro, seconded by Mr. Fusaro and adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis, yea.

SUBMISSION OF BILLS

#18-326 – Authorizing payment of bills from the Current Fund in the amount of \$1,041,691.39 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

#18-327 – Authorizing payment of bills from the Eastern Service Area in the amount of \$115,983.66 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

#18-328 – Authorizing payment of bills from the Western Service Area in the amount of \$78,146.44 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

ORDINANCES –Second Reading, Public Hearing and Final Action

**#18-029 AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF LOT 10 IN BLOCK 1.298, PURSUANT TO N.J.S.A. 40A:12-1, et seq.
(810 Wellington Avenue)**

Councilman Wallis asked if any Councilmembers had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **adopted** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

#18-030 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CREATING AND SETTING THE SALARY RANGE FOR A NEW JOB TITLE

Councilman Wallis asked if any Councilmembers had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and **adopted** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

#18-031 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPLEMENTING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

Councilman Wallis asked if any Councilmembers had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **adopted** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

Resolutions #18-329 through #18-341 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilwoman Brush, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

A. LAND USE

#18-329 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING AND AUTHORIZING

EXECUTION OF A SANITARY SEWER ACCESS EASEMENT WITH PULTE HOMES OF NJ, LIMITED PARTNERSHIP AND CHER DEB ASSOCIATES, LLC

B. FINANCE

#18-330 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.17, LOT 18 FOR THE WIDOW OF A TOTALLY DISABLED VETERAN

#18-331 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

C. CONTRACTS/AGREEMENTS

#18-332 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A RIGHT-OF-WAY USE AGREEMENT BETWEEN MANCHESTER TOWNSHIP AND CROSS RIVER FIBER LLC TO PROVIDE TELECOMMUNICATIONS SERVICES

#18-333 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN MANCHESTER TOWNSHIP AND TOTAL CARE EAP

D. PURCHASING

#18-334 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE FOR SOLICITATIONS OF PROFESSIONAL SERVICE CONTRACTS FOR THE 2019 CALENDAR YEAR

#18-335 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE FOR AND RECEIVE BIDS FOR ELECTRICAL/HVAC SERVICES

#18-336 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXTENSION OF THE DEADLINE FOR THE TOWNSHIP TO ENTER INTO A SITE LEASE AGREEMENT WITH HOMELAND TOWERS, LLC WITHIN THIRTY (30) DAYS

E. BONDS/ESCROWS

#18-337 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A MAINTENANCE BOND POSTED BY RITE AID CORPORATION IN CONNECTION WITH BLOCK 18, LOT 1873 (2101 Route 70)

F. APPOINTMENT

#18-338 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REGISTRAR’S RE-APPOINTMENT OF BETH-ELLEN GENCARELLI AS ALTERNATE DEPUTY REGISTRAR

G. MISCELLANEOUS

#18-339 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR

SALVAGE OF VEHICLE IN THE POSSESSION OF THE TOWNSHIP THAT HAVE BEEN ABANDONED AT THE TOW COMPANY IMPOUND YARD

#18-340 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING GRANT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A 2018 WATER QUALITY RESTORATION GRANT FOR THE TOWNSHIP OF MANCHESTER

#18-341 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AFFIRMING THE TOWNSHIP OF MANCHESTER’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

REPORTS

Mr. Vaccaro: Attended various meetings including the Manchester Coordinating Council.

Mr. Fusaro: Attended various meetings and commented that the Barnegat Bay Organization is doing a great job in educating the public.

Mrs. Brush: Bagged at ShopRite to help raise funds to stamp out hunger. Mayor Palmer was also there along with many of our police officers. Over Forty-eight million dollars have been raised by shoppers rounding up to the next dollar amount.

Mr. Wallis: Thanked Jim Gant for putting together a softball team. It is all for a good cause.

Ms. Zografos: None

Ms. Markulic: Attended the ribbon cutting at the Summit Park Playground and mentioned that there were many activities for the children.

Mayor Palmer: Also attended the ribbon cutting at the park. He announced that the Veterans’ Day services will be at the World War II Park in Whiting. The Mayor also informed the public that there are new monuments at the park.

PUBLIC:

Ed Lynch – Country Walk – thanked Mayor Palmer for expediting assistance with a problem at the squad building and thanked Al Yodakis for his help.

Donna McLashlin – had a discussion regarding her water meter issues.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:55 p.m. upon a motion by Councilman Frattini, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

Craig Wallis
Council President

Sabina T. Skibo, RMC
Municipal Clerk

Date Approved