

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
SEPTEMBER 10, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by Jodi Pellicano, Deputy Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Deputy Municipal Clerk:

Councilman Charles Frattini	- absent
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Deputy Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Donna Markulic, Business Administrator, Mayor Kenneth Palmer, James Gant, Personnel/Assistant Business Administrator, Dan Flynn, Veterans’ Committee and Lt. James Komsa.

**PROCLAMATION**

A proclamation was issued proclaiming September 21 as “National POW-MIA Recognition Day”.

**SUBMISSION OF BILLS**

**#18-315** – Authorizing payment of bills from the Current Fund in the amount of \$5,174,614.38 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-316** – Authorizing payment of bills from the Eastern Service Area in the amount of \$83,156.94 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-317** – Authorizing payment of bills from the Western Service Area in the amount of \$72,202.77 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**ORDINANCES – Second Reading, Public Hearing and Final Action**

**#18-027 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING, SUPPLEMENTING AND REPEALING CERTAIN SECTIONS OF CHAPTER 160 OF THE TOWNSHIP CODE CONCERNING RECREATION**

Councilman Wallis asked if any Councilmembers had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting. The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **adopted** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-028 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF BLOCK**

**99.12, LOT 8 FROM ANTHONY B. RIGOGLIOSO IN ACCORDANCE WITH N.J.S.A 4A:12-5(a)(1) (391 HWY. 539)**

Councilman Wallis asked if any Councilmembers had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilwoman Brush, seconded by Councilman Vaccaro and **adopted** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**ORDINANCES – First Reading and Introduction**

**#18-029 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF LOT 10 IN BLOCK 1.298, PURSUANT TO N.J.S.A. 40A:12-1, et seq.  
(810 Wellington Avenue)**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **approved** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-030 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CREATING AND SETTING THE SALARY RANGE FOR A NEW JOB TITLE**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and **approved** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-031 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPLEMENTING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **approved** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Ed Lynch: Asked if the law enforcement officer position is a patrol officer. Councilman Wallis said it is a patrol officer.

Seeing no further comments from the public, Councilman Wallis closed this portion of the meeting.

**Resolutions #18-318 through #18-325 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Fusaro, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.**

**A. FINANCE**

**#18-318 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**B. CONTRACTS/AGREEMENTS**

**#18-319 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING RESOLUTION #18-309 FOR A PROJECT KNOWN AS THE GREEN ACRES ROAD IMPROVEMENTS**

**#18-320 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF CHANGE ORDER #2 AND FINAL TO THE CONTRACT WITH LAMANNA ELECTRIC, INC. FOR THE STANDBY GENERATOR FOR THE MUNICIPAL BUILDING**

**C. GRANTS**

**#18-321 - RESOLUTION AUTHORIZING SUBMITTAL OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE SCHOOLHOUSE ROAD/WRANGLEBROOK ROAD IMPROVEMENTS PROJECT**

**D. BONDS/ESCROWS**

**#18-322 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING RESOLUTION #18-313 RELEASING WATER AND SANITARY SEWER PERFORMANCE GUARANTEES POSTED BY HOMES FOR ALL PENDING THE POSTING OF MAINTENANCE GUARANTEES AND INSPECTION FEES FOR A PROJECT KNOWN AS AUTUMN RIDGE BLOCK 30, LOT 101 AND BLOCK 52, LOT 2  
(3085 Ridgeway Blvd.)**

**E. APPOINTMENTS**

**#18-323 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO APPOINTMENT OF JASON TARABOKIJA TO FILL THE POSITION OF A FULL TIME LAW ENFORCEMENT OFFICER IN THE DIVISION OF POLICE IN THE TOWNSHIP OF MANCHESTER**

**#18-324 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF ROBERT CAMPOLEI TO FILL THE POSITION OF A FULL TIME SPECIAL LAW ENFORCEMENT OFFICER CLASS II IN THE DIVISION OF POLICE IN THE TOWNSHIP OF MANCHESTER**

**F. MISCELLANEOUS**

**#18-325 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1608 LARCHMONT STREET (BLOCK 1.308, LOT 3), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS**

**REPORTS**

**Mr. Vaccaro:** Attended various meetings and the grand opening of the new dollar store. Mr. Vaccaro discussed naming our new Ocean County Park, planned to be built in Manchester, after John C. Bartlett.

**Mr. Fusaro:** Spoke about the reassessment required by Ocean County and announced that the Township is doing it in-house to save funds. The process has been going on for several months. Approximately 25% has been completed thus far. Leisure Village West will be done soon.

**Mrs. Brush:** None

**Mr. Wallis: None**

**Ms. Zografos: None**

**Ms. Markulic: None**

**Mayor Palmer:** Commented on vacant property registration – over 238 properties have come off the list. The Township has collected over \$500,000 in fees this year. Reminded everyone tomorrow is 9/11 and we should pause for a moment in remembrance.

**PUBLIC:**

**Donna McLashlin:** Says the new water meter system is not working. Her water bill is incorrect. She feels the situation needs to be addressed. Councilman Wallis informed her the Township is responsible up to the meter and our water lines have been checked with no indication of a leak. The Township cannot verify what happens inside the house. Two meters have already been installed.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:30 p.m. upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

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Craig Wallis  
Council President

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Marie Sailer Key, RMC  
Assistant Municipal Clerk

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Date Approve