

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
October 9, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by Jodi Pellicano, Deputy Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Deputy Municipal Clerk:

Councilman Charles Frattini	- absent
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, James Gant, Assistant Business Administrator, Mayor Kenneth Palmer and Captain Todd Malland.

The Executive Session was cancelled prior to this evening.

**PRESENTATION**

A presentation of a service flag commemorating the 54 citizens of Manchester Township who served our nation in World War I was made by Freeholder Virginia Haines and Mary Jane Bavais, Assistant Director of Parks.

**SUBMISSION OF BILLS**

**#18-342** – Authorizing payment of bills from the Current Fund in the amount of \$5,246,922.69 was offered by Councilman Fusaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-343** – Authorizing payment of bills from the Eastern Service Area in the amount of \$85,648.86 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-344** – Authorizing payment of bills from the Western Service Area in the amount of \$76,707.33 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**ORDINANCES – First Reading and Introduction**

**#18-032 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 245 OF THE TOWNSHIP OF MANCHESTER, ENTITLED “LAND USE AND DEVELOPMENT”**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and **approved** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-033 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE FEE SCHEDULES IN CHAPTER 245, LAND USE AND DEVELOPMENT, AND CHAPTER 133, CONSTRUCTION CODES, UNIFORM, OF THE TOWNSHIP CODE; ALSO TO AMEND SCHEDULE “A” OF APPENDIX 6 OF CHAPTER 245, LAND USE AND DEVELOPMENT**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and **approved** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-034 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING CHAPTER 245, LAND USE AND DEVELOPMENT, OF THE CODE OF THE TOWNSHIP OF MANCHESTER**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **approved** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-035 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING CHAPTER 245, LAND USE AND DEVELOPMENT, OF THE CODE OF THE TOWNSHIP OF MANCHESTER**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **approved** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-036 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DONATION OF CERTAIN REAL PROPERTY TO THE RIDGEWAY VOLUNTEER FIRE DEPARTMENT IN ACCORDANCE WITH N.J.S.A. 40A:12-21(a)**

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and **approved** by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.

### **CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Councilman Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

**Resolutions #18-345 through #18-357 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilwoman Brush, seconded by Councilman Fusaro and adopted by the following roll call vote: Councilmembers Vaccaro, Brush, Fusaro and Wallis; yea.**

#### **A. FINANCE**

**#18-345 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#18-346 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.102, LOT 37 FOR A TOTALLY DISABLED VETERAN**

#### **B. CONTRACTS/AGREEMENTS**

**#18-347 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH FRA TECHNOLOGIES FOR THE MAINTENANCE OF SOFTWARE PROGRAMS FOR THE MUNICIPAL CLERK’S OFFICE**

**#18-348 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING INSTITUTION OF A SEWER AND WATER SHARED SERVICES AGREEMENT WITH THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**C. PURCHASING**

**#18-349 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF ASPHALT PAVEMENT, TACK OIL, AND TACK TRUCK SERVICES FOR PAVING OF HARRISON AVENUE**

**#18-350 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF FIRE EQUIPMENT FOR THE WHITING FIRE COMPANY PUMPER TRUCK**

**D. BONDS/ESCROWS**

**#18-351 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY JACK BETTIO IN CONNECTION WITH BLOCK 69 LOT 7 (2985 HWY 547)**

**E. APPOINTMENT**

**#18-352 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING A GREEN TEAM ADVISORY COMMITTEE PURSUANT TO SUSTAINABLE NEW JERSEY**

**F. MISCELLANEOUS**

**#18-353 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 2448 HOLLY HILL ROAD (BLOCK 60.08 LOT 8) AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS**

**#18-354 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFUNDING DUPLICATE PAYMENT FOR A FOOD HANDLERS’ LICENSE TO ARBORS CARE CENTER, 1750 ROUTE 37, BLOCK 49 LOT 1**

**#18-355 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 2441 STEINER ROAD (BLOCK 60.89 LOT 20), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS**

**#18-356 – RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING**

**AND AUTHORIZING EXECUTION OF A SANITARY SEWER EASEMENT WITH THE DEPARTMENT OF THE AIR FORCE**

**#18-357 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE REMOVAL OF DEBRIS AND CLEAN UP OF THE PROPERTY LOCATED AT 1109 EIGHTH AVENUE (BLOCK 1.172 LOT 39), AND AUTHORIZING THE PLACEMENT A LIEN AGAINST SAID PROPERTY FOR SAID COSTS**

**REPORTS**

**Mr. Frattini:** Mr. Frattini commented with regard to a phone call scam. He wanted seniors to be aware of this. People are calling and asking for account numbers. Mr. Frattini said to question it and don't send anything. The authorities should be called at once.

**Mr. Vaccaro:** Mr. Vaccaro announced various events he attended throughout the month. They included the Planning Board meeting and the fire safety meeting. He also reviewed the bills that were on tonight's agenda for Council consideration.

**Mr. Fusaro:** The Planning Board approved the need for a redevelopment plan for Surf & Stream Campground along Route 571. Mr. Fusaro said this is the first step in a multi-step process. He wanted residents to know this re-development will not happen overnight. It will take several years. Further beach badges are now on sale at the Recreation building.

**Mrs. Brush:** Recommended going to the Chili Cook Off on November 2, 2018 at the Pop Warner Field on Route 571.

**Mr. Wallis:** Recommended seeing the movie, Hocus Pocus on Friday at the lake. Mr. Wallis commented that a great job that was done with the Sixth Avenue Park and it is protected with cameras. So many people helped out there – it shows commitment.

**Ms. Zografos: None**

**Ms. Pellicano: None**

**Ms. Lapp: None**

**Mr. Gant:** Recommended the Municipal Alliance Trick or Trunk event and hayride. He also mentioned the Township employees formed a team for the Making Strides Against Breast Cancer Walk and raised money with various fundraising activities.

**Mayor Palmer:** Commented on the park winning an award and said there is a meet the candidate night at the Board of Education this evening.

**PUBLIC: None**

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:32 p.m. upon a motion by Councilman Frattini, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

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Craig Wallis  
Council President

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Marie Sailer Key, RMC  
Assistant Municipal Clerk

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Date Approved