

**MANCHESTER TOWNSHIP
MEETING MINUTES
May 13, 2019**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman James Vaccaro	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Donna Markulic, Administrator, James Gant, Assistant Business Administrator, Ken Palmer, Mayor, and Chief Financial Officer Diane Lapp.

PROCLAMATIONS

Older Americans’ Month Proclamation read by Municipal Clerk Sam Skibo.

Police Appreciation Week Proclamation read by Municipal Clerk Sam Skibo.

MTHS Girls Varsity Basketball Team Accomplishments Proclamation read by Municipal Clerk Sam Skibo. Mayor Palmer then presented the Girls Basketball Team with a sign honoring their accomplishments. These signs will be installed on the roads entering Manchester Township.

At this time Municipal Clerk Sam Skibo asked Council for permission to go out of order for the following ordinance, which Councilwoman Brush granted.

ORDINANCES – Second Reading, Public Hearing and Final Action

#19-017 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CHANGING THE NAME OF A CERTAIN STREET IN THE TOWNSHIP OF MANCHESTER

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Mayor Palmer then thanked Rory Dunckley for making this possible.

See no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

APPROVAL OF MINUTES

The regular meeting minutes of April 29, 2019 were offered upon a motion by Councilman Wallis, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

SUBMISSION OF BILLS

#19-212 - Authorizing payment of bills from the Current Fund in the amount of \$9,085,102.05 was offered upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

#19-213 - Authorizing payment of bills from the Eastern Service Area in the amount of \$87,554.20 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

#19-214 - Authorizing payment of bills from the Western Service Area in the amount of \$74,173.71 was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

BUDGET INTRODUCTION

#19-215 – Budget Introduction – Municipal Clerk Sam Skibo read over Budget Summary. Mayor Palmer stated that local levy has increased but new ratables are able to cover the increase. \$5.00 of savings per year for a home assessed at \$160,000.

Public hearing and adoption of the 2019 Budget will be on June 10, 2019 at 6 p.m.

A motion was made by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#19-015 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DONATION OF VACANT LOTS, A TRUE COPY OF WHICH IS LISTED HEREIN AND ATTACHED HERETO, MANCHESTER TOWNSHIP, NJ PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:12-13

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Wallis and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

#19-016 - ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FOR CALENDAR YEAR 2019, TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Wallis, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

#19-018 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR VARIOUS PAVING PROJECTS THROUGHOUT THE TOWNSHIP AND APPROPRIATING \$490,000 THEREFOR FROM THE TOWNSHIP'S CAPITAL IMPROVEMENT FUND

Councilwoman Brush asked if any member of Council had any comments on this ordinance. Seeing no comments from Council, Councilwoman Brush asked if there were any comments from the public.

Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Wallis, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

ORDINANCES - First Reading and Introduction

#19-019 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR TELEPHONE COMMUNICATION SYSTEM UPGRADE FOR THE TOWNSHIP AND APPROPRIATING \$35,000 THEREFOR FROM THE TOWNSHIP'S GENERAL CAPITAL SURPLUS

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilwoman Brush asked if any member of Council had any comments on any item on the consent agenda.

Resolutions #19-216 through #19-224 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Fusaro, seconded by Councilman Wallis and adopted by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

A. FINANCE

#19-216 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPROVAL OF A SPECIAL NEEDS FUNDING LIMIT WAIVER FOR MANCHESTER TOWNSHIP HOME IMPROVEMENT PROGRAM CASE # MAN-1953

#19-217 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO APPROVE THE SELF-EXAMINATION OF THE CALENDAR YEAR 2019 BUDGET AS ALLOWED BY NJSA 40A:4-78b AND NJAC 5:30-7.2 THROUGH 7.5

B. CONTRACTS/AGREEMENTS

#19-218 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND EMERGENCY TRAINING & CONSULTING

C. PURCHASING

#19-219 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF A 2019 CHEVROLET TAHOE SSV 4WD UNDER NEW JERSEY STATE CONTRACT #A88729

#19-220 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A CONTRACT FOR THE PURCHASE OF TWO 2019 DODGE CHARGER 4DR SEDANS POLICE UNDER NJ STATE CONTRACT

#19-221 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STATE CONTRACT PURCHASE FOR A 2019 FORD F-250 SRW XL PICK-UP TRUCK

#19-222 - AUTHORIZING THE PURCHASE OF ASPHALT PAVEMENT, MILLING SERVICES, TACK OIL, AND TACK TRUCK SERVICES FOR PAVING OF VARIOUS TOWNSHIP ROADWAYS

D. BOND/ESCROWS

#19-223 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY HBA PROPERTIES FOR BLOCK 110 LOT 1 (401 Lacey Road)

E. APPOINTMENT

#19-224 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING SABINA T. SKIBO AS REGISTRAR OF VITAL STATISTICS

REPORTS

Mr. Vaccaro: Mr. Vaccaro attended the Planning Board meeting on May 6th. He congratulated the Lady Hawks. Lastly, he encouraged the Township to pass an ordinance banning the growth, sale, and use of marijuana in Manchester despite the stall at the State level.

Mr. Wallis: Mr. Wallis thanked Diane Lapp and the department heads for their work with the budget. Congratulations to Sabina Skibo on her reappointment.

Mr. Fusaro: Mr. Fusaro stated that the budget may be going up but the revenue has increased for the Township. At the last Planning Board meeting the Dollar General on Route 37 was discussed. There are still a lot of approvals needed. He commented on the letter residents recently received from Tri-Eagle Energy regarding the energy aggregation program. No action is needed by the residents, request for proposals will be received, and hopefully be awarded in the fall.

Mrs. Brush: Mrs. Brush discussed the resignation of Councilman Frattini. There will be a Memorial Day service at the high school at 8 A.M.

Ms. Zografos: None.

Mrs. Markulic: None.

Ms. Skibo: Rabies Clinic will be on June 1st, and renewal notices for dog licenses will be going out soon. Primary Election will be on June 4th. Resumes for the open council position are due on May 17th.

Mr. Gant: Mr. Gant stated that Diane Lapp worked very hard on the budget for the first quarter of the year.

Mayor Palmer: Mayor Palmer stated that the budget hearing and second reading will be on June 10th. He also commented that Mr. Frattini was supportive, a true gentleman, and will be missed.

PUBLIC

Ed Lynch, Country Walk – Mr. Lynch commented that the Pinelands Commission approved the trimming of white pines in Bass River Township to help improve the spotting of wild fires from the fire tower. This is good for the Township. He wrote a letter to Senator Holzapfel and received a phone call from him about the school funding.

Patricia Ringen, 31A Birchwood Drive – Ms. Ringen commented on the parking on Wranglebrook Road. She feels there is a fire safety issue with the vehicles leaking fluids. She is a traveling nurse and sees the same cars parked there at all hours.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:38 p.m. upon a motion by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Vaccaro, Fusaro, Wallis and Brush; yea.

Joan Brush
Council President

Sabina T. Skibo, RMC
Municipal Clerk

Date Approved