

**MANCHESTER TOWNSHIP
MEETING MINUTES
January 22, 2019**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilwoman Joan Brush. The following statement was read by Sabina T. Skibo, Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- absent
Councilwoman Joan Brush	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Donna Markulic, Business Administrator, James Gant, Assistant Business Administrator, and Mayor Kenneth T. Palmer.

LAND SALE

The land sale of Block 1.307, Lot 26 was adjourned to the meeting of February 11, 2019. Notice will be re-sent.

PRESENTATION

Mayor Palmer made a presentation to Cub Scout Pack #44 and Boy Scout Troop #441. The boys collected 376 bags of food for the needy.

SUBMISSION OF BILLS

#19-055 - Authorizing payment of bills from the Current Fund in the amount of \$1,943,730.53 was offered by Councilman Vaccaro seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-056- Authorizing payment of bills from the Eastern Service Area in the amount of \$172,720.32 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-057 - Authorizing payment of bills from the Western Service Area in the amount of \$73,364.09 was offered by Councilman Frattini, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

ORDINANCES – First Reading and Introduction

#19-001 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MANCHESTER BY ADDING NEW SECTION 409-5 ENTITLED “SITING OF POLES, CABINETS AND ANTENNAS” OF CHAPTER 409 ENTITLED “UTILITY COMPANY

WORK” AND ADDING NEW ARTICLE VII ENTITLED “SITING OF POLES, CABINETS AND ANTENNAS’ TO CHAPTER 372 ENTITLED “STREETS AND SIDEWALKS”

The above ordinance was offered upon a motion by Councilman Fusaro, seconded by Councilman Frattini and **approved** by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-002 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE CHAPTER 95 ENTITLED “ALCOHOLIC BEVERAGES”

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and **approved** by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-003 - AN ORDINANCE AUTHORIZING THE SALE OF LOT 22 IN BLOCK 1.306 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq. (1615 Middlesex Street)

The above ordinance was offered upon a motion by Councilman Frattini, seconded by Councilman Vaccaro and **approved** by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

#19-004 – AN ORDINANCE AUTHORIZING THE SALE OF LOT 25 IN BLOCK 1.306 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush: yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Councilwoman Brush asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mrs. Brush asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilwoman Brush closed this portion of the meeting.

Resolutions #19-058 through #18-089 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro, seconded by Councilman Fusaro and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

A. LAND USE

#19-058 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING BLOCK 1, LOTS 1.3 AND 4 (SURF AND STREAM CAMP GROUND PROPERTY), AS A NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT, PURSUANT TO N.J.S.A. 40A:12A-6

B. FINANCE

#19-059 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFUNDING PERMIT FEE TO MULTI ROOFING SYSTEM FOR 550 ROUTE 70, LAKEHURST, NJ 08733

#19-060 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

C. CONTRACTS/AGREEMENTS

#19-061 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN MANCHESTER TOWNSHIP AND THE COUNTY OF OCEAN

#19-062 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR 2019 PROSECUTOR'S PROGRAMS

#19-063 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN MANCHESTER TOWNSHIP AND THE BOROUGH OF LAKEHURST FOR INFORMATION TECHNOLOGY SERVICES

D. GRANTS

#19-064 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR THE 2018 RECYCLING TONNAGE GRANT AND DESIGNATION OF A MUNICIPAL RECYCLING & CLEAN COMMUNITIES CORR DINATOR FOR 2019

E. PURCHASING

#19-065 - RESOLUTION AUTHORIZING THE FORMATION OF A COOPERATIVE PURCHASING SYSTEM NAMED THE MANCHESTER ENERGY AGGREGATION PROCUREMENT COOPERATIVE (MEAPC), WITH THE TOWNSHIP OF MANCHESTER AS LEAD AGENCY, FOR THE PURPOSE OF PURCHASING ELECTRIC GENERATION SERVICE AND ENERGY AGGREGATION SERVICES FOR RESIDENTS OF THE TOWNSHIP OF MANCHESTER AND OTHER MEMBER MUNICIPALITIES OF THE MEAPC VIA A GOVERNMENT ENERGY AGGREGATION PROGRAM

#19-066 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE AND INSTALLATION OF FIXED NETWORK EQUIPMENT RADIO SYSTEM UPGRADE UNDER NEW JERSEY STATE CONTRACT

#19-067 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE AND INSTALLATION OF A FIRE AND EMERGENCY MEDICAL PAGING AND BACKUP RADIO SYSTEM UNDER NEW JERSEY STATE CONTRACT

#19-068 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE AND INSTALLATION OF AN EVENTIDEDIGITAL TELEPHONE AND RADIO RECORDING SYSTEM UNDER NEW JERSEY STATE CONTRACT

#19-069 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR THE PROJECT KNOWN AS WESTERN

F. BONDS/ESCROWS

#19-070 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROWS POSTED BY PULTE GROUP IN CONNECTION WITH A PROJECT KNOWN AS RENAISSANCE AT MANCHESTER

#19-071 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING WATER UTILITY CASH MAINTENANCE GUARANTEE AND ESCROW POSTED BY M.S. ELECTRIC CONTRACTORS, LLC FOR TORRY AVENUE WATER MAIN EXTENSION, BLOCK 57, LOT 719.03

#19-072 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING AN ESCROW POSTED BY RIDGEWAY SELF STORAGE PARTNERS, LLC, IN CONNECTION WITH A PROJECT KNOWN AS RIDGEWAY SELF STORAGE

#19-073 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING PERFORMANCE BOND POSTED BY MDR DEVELOPERS, INC. FOR A PROJECT KNOWN AS THE WOODS AT WHITING, BLOCK 111, LOTS 11.01-11.07

G. APPOINTMENT

#19-074 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING AND AUTHORIZING AN EMPLOYMENT CONTRACT FOR MARIE SAILER KEY AS DEPUTY MUNICIPAL CLERK IN THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:9-135

#19-075 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING A COMMUNITY DEVELOPMENT BLOCK GRANT COORDINATOR AND AN ALTERNATE COMMUNITY DEVELOPMENT BLOCK GRANT COORDINATOR

#19-076 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

#19-077 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF BRIAN CORLEY WHITE, LLC, AS ALTERNATE CONFLICT PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5

#19-078 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ARMANDO V. RICCIO, LLC, AS ALTERNATE SPECIAL LABOR COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5

#19-079 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF BRIAN J. DI STEFANO, LLC, AS ALTERNATE CONFLICT PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5

#19-080 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AMENDING RESOLUTION #19-043 FOR CONFLICT PROSECUTOR WITH BONIE R. PETERSON, ESQ.

#19-081 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF DONNA MARKULIC AS BUSINESS ADMINISTRATOR FOR THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

#19-082 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING TRACEY LYNCH AS DIRECTOR OF THE DEPARTMENT OF RECREATION PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

#19-083 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF DIANE LAPP AS DIRECTOR OF FINANCE OF THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A 40:69A-43(b)

#19-084 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF GARY SYLVERSTER AS DIRECTOR OF THE DEPARTMENT OF INSPECTIONS, LAND USE AND PLANNING OF THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

#19-085 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF AL YODAKIS AD DIRECTOR OF PUBLIC WORKS OF THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:69A-43(b)

#19-086 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF LISA PARKER AS PUBLIC SAFETY DIRECTOR FOR THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)

H. MISCELLANEOUS

#19-087 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF A HP DESIGN JET PLOTTER/PRINTER IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

#19-088 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE UPDATING OF THE RECREATION AND OPEN SPACE INVENTORY

#19-089 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING SALARIES FOR THE DEPARTMENT HEADS, MUNICIPAL CLERK, DEPUTY CLERK, MAYOR & COUNCIL

REPORTS

Mr. Frattini: None

Mr. Vaccaro: attended the Manchester First Aid Squad installation dinner on January 19 and will attend the Pinelands Municipal Council Meeting on January 23.

Mr. Fusaro: attended the Planning Board Meeting on January 4 – there were no formal applications. There was a courtesy review for Homeland Towers regarding building a cell tower pole. It should improve service in the Whiting area. Mr. Fusaro also attended the swearing in of new police officers on January 14.

Mrs. Brush: Reminded everyone that there will be representatives helping with energy assistance issues and/or questions in Whiting on February 21, 2019 from 10:00 a.m. to 3:00 p.m. Pamphlets are on the table.

Ms. Zografos: None

Ms. Markulic: None

Ms. Skibo: Wanted to publicly congratulate Marie Sailer Key and thank her for taking on the position of Deputy Municipal Clerk.

Mayor Palmer: Spoke about the abandoned property registry. There were 483 homes registered and 260 have come off the list. Mayor Palmer thanked Council for approving the professionals.

PUBLIC

Hank Glen – 29 Wycliffe Road – expressed concern and inquired as to the effect of Mr. Gilmore’s indictment on Manchester Township. Mayor Palmer said the indictment is for personal matters and there is no problem with Angela Koutsouris.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:32 p.m. upon a motion by Councilman Vaccaro seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea.

Joan Brush
Council President

Sabina T. Skibo, RMC
Municipal Clerk

Date Approved