

**MANCHESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT**  
**REORGANIZATION MEETING**  
**Thursday, January 24, 2019**  
**Manchester Township Municipal Building**  
**1 Colonial Drive, Manchester, NJ**  
**MINUTES OF MEETING**

1. The Reorganization Meeting of the Manchester Township Zoning Board of Adjustment was called to order at 6:00 p.m. by the Secretary.
2. This meeting had been duly advertised, filed and posted in accordance with the Open Public Meetings Act.
3. A Pledge of Allegiance and Salute to the Flag followed.
4. Members: Hank Glen, Patrick Dambroski, sworn in by Mr. Reid
5. Roll Call:  
Members Present: M. Dwyer, L. Fazio, H. Glen, P. Salvia, K. Vaccaro,  
P. Dambroski  
  
Members Absent: W. Ritterbusch, C. Schwartz
6. The Secretary, acting as temporary Chairperson, called for nominations for Chairperson of the Manchester Township Zoning Board of Adjustment for 2019. Ms. Vaccaro motioned to nominate Linda Fazio. Mr. Dwyer seconded. There were no further nominations. Nominations were closed on motion by K. Vaccaro and seconded by M. Dwyer.  
  
**Roll Call Vote to Close Nominations:** K. Vaccaro, yes; M. Dwyer, yes; H. Glen, yes; P. Salvia, yes; P. Dambroski, yes; L. Fazio, yes.  
  
**Roll Call Vote for Linda Fazio to serve as Chairperson for 2019:** K. Vaccaro, yes; M. Dwyer, yes; H. Glen, yes; P. Salvia, yes; P. Dambroski, yes; L. Fazio, yes.
6. The Secretary called for nominations for Vice Chairperson of the Manchester Township Zoning Board of Adjustment for 2019. Mr. Glen motioned to nominate Karen Vaccaro. Mr. Salvia seconded. There were no further nominations. Nominations were closed on motion by H. Glen and seconded by M. Dwyer.  
  
**Roll Call Vote to Close Nominations:** M. Dwyer, yes; H. Glen, yes; P. Salvia, yes; P. Dambroski, yes; L. Fazio, yes; K. Vaccaro, yes  
  
**Roll Call Vote for Karen Vaccaro to serve as Vice Chairperson for 2019:** H. Glen, yes; P. Salvia, yes; L. Fazio, yes; M. Dwyer, yes; P. Dambroski, yes; K. Vaccaro, yes  
  
**The Secretary turned the meeting over to Chairperson Fazio.**
7. Mrs. Fazio called for the appointment of the Solicitor for one year. Mr. Dwyer motioned to nominate Christopher Reid. Ms. Vaccaro seconded. There were no further nominations. Nominations were closed on motion by M. Dwyer and seconded by K. Vaccaro.

**Roll Call Vote to Close Nominations:** M. Dwyer, yes; K. Vaccaro, yes; L. Fazio, yes; H. Glen, yes; P. Salvia, yes; P. Dambroski, yes.

**Roll Call Vote for Christopher Reid to serve as Solicitor for 2019:** M. Dwyer, K. Vaccaro, yes; L. Fazio, yes; H. Glen, yes; P. Salvia, yes; P. Dambroski, yes.

8. Mrs. Fazio called for the appointment of the Engineer for one year. Mrs. Vaccaro motioned to nominate T & M Associates with Patrick Jeffery as representative, Mr. Glen seconded. There were no further nominations. Nominations were closed on motion by P. Salvia seconded by M. Dwyer.

**Roll Call Vote to Close Nominations:** P. Salvia, yes; M. Dwyer, yes; H. Glen, yes; K. Vaccaro, yes; P. Dambroski, yes, L. Fazio, yes.

**Roll Call Vote for T & M Associates to serve as Engineer for 2019 with Patrick Jeffery as Representative at the meetings:** K. Vaccaro, yes; H. Glen, yes; L. Fazio, yes; M. Dwyer, yes; P. Salvia, yes; P. Dambroski, yes.

9. Mrs. Fazio called for the appointment of the Secretary for one year. Ms. Vaccaro motioned to nominate Erin Mathioudakis. Mrs. Fazio seconded. There were no further nominations. Nominations were closed on motion by H. Glen and seconded by M. Dwyer

**Roll Call Vote to Close Nominations:** K. Vaccaro, yes; M. Dwyer, yes; L. Fazio, yes; H. Glen yes; P. Salvia, yes; P. Dambroski, yes.

**Roll Call Vote for Erin Mathioudakis to serve as Secretary for 2019:** K. Vaccaro, yes; L. Fazio, yes; H. Glen, yes; M. Dwyer, yes; P. Salvia, yes; P. Dambroski, yes.

10. Mrs. Fazio called for the appointment of Acting Secretary to sign maps for one year. Mrs. Vaccaro motioned to nominate Marianne Borthwick. Mr. Glen seconded. There were no further nominations. Nominations were closed on motion by K. Vaccaro and seconded by H. Glen.

**Roll Call Vote to Close Nominations:** K. Vaccaro, yes; H. Glen, yes; L Fazio, yes; M. Dwyer, yes; P. Salvia, yes; P. Dambroski, yes.

**Roll Call Vote for Marianne Borthwick to serve as Acting Secretary to sign maps for 2019:** K. Vaccaro, yes; H. Glen, yes; L. Fazio, yes; M. Dwyer, yes; P. Salvia, yes; P. Dambroski, yes.

11. Mrs. Fazio called for the adoption of the official newspapers for 2019 the Asbury Park Press and the Newark Star Ledger. Mr. Cook motioned to adopt the Asbury Park Press and Newark Star Ledger as official newspapers. Mr. Dwyer seconded.

**Roll Call Vote:** M. Dwyer, yes; H. Glen, yes; K. Vaccaro, yes; L. Fazio, yes. P. Salvia, yes; P. Dambroski, yes

12. Mrs. Fazio called for the adoption of the Board's Meeting Schedule for 2019 as follows:

Meeting start time 6:30 P.M.

February 28	May 23	August 22	November 14
March 28	June 27	September 26	December 12
April 25	July 25	October 24	

Said meeting schedule was adopted on motion by Mrs. Vaccaro and seconded by Mr. Salvia

**Roll Call Vote:** K. Vaccaro, yes; P. Salvia, yes; L. Fazio, yes; H. Glen, yes; M. Dwyer, yes; P. Dambroski, yes.

13. Mrs. Fazio called for approval of membership in the New Jersey Federation of Planning Officials. Mrs. Vaccaro motioned for approval and Mr. Glen seconded.

**Roll Call Vote:** K. Vaccaro, yes; H. Glen, yes; L. Fazio, yes; M. Dwyer, yes; P. Salvia, yes; P. Dambroski, yes.

14. The Reorganization Meeting of the Manchester Township Zoning Board of Adjustment was adjourned at 6:10 p.m. on motion by K. Vaccaro and seconded by M. Dwyer. All in favor. None opposed.

Respectfully submitted,

Marianne Borthwick  
Acting Secretary