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MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA
January 2, 2019
10:00 AM

1. **CALL TO ORDER**

2. **STATEMENT:**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. **FLAG SALUTE**

4. **OATHS OF OFFICE**

Oath of Office - Mayor Kenneth T. Palmer
Oath of Office - Councilman Craig Wallis
Oath of Office - Councilwoman Joan Brush

5. **ROLL CALL**

6. **NOMINATIONS & ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT**

7. **MAYORAL APPOINTMENTS - READ INTO THE RECORD**

Appointments - Mayor

8. **COUNCIL PRESIDENT APPOINTMENTS - READ INTO THE RECORD**

Appointments - Council

9. **SUBMISSION OF BILLS**

#19-001 Current Fund
#19-002 Utility Fund - Eastern Service Area
#19-003 Utility Fund - Western Service Area

10. **RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

#19-004 Authorizing a Temporary Current Fund Budget
#19-005 Authorizing Eastern Service Area Temporary Water Budget

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#19-006 Authorizing Eastern Service Area Temporary Sewer Budget
#19-007 Authorizing Western Service Area Temporary Water Budget
#19-008 Authorizing Western Service Area Temporary Sewer Budget
#19-009 Adopting a Cash Management Plan
#19-010 Re-establishing Petty Cash Fund for $200
#19-011 Authorizing the Acceptance of ACH
#19-012 Authorizing the Tax Collector to Charge Fee for Returned Checks
#19-013 Authorizing Tax Collector to Accept Debit and Credit Cards for Payments
#19-014 Authorizing the Tax Collector to Cancel Balances less than $1
#19-015 Fixing the Interest Rate to be Charged on Delinquent Taxes
#19-016 Fixing the Interest Rate to be Charged on Delinquent Water & Sewer Charges
#19-017 Authorizing Tax Collector to Conduct a Municipal Lien Sale
#19-018 Authorizing Refunds Requested by the Tax Collector
#19-019 Authorizing Tax Collector to Cancel Taxes for Totally Disabled Veteran-block 61.13 lot 259-6 Baccio Court
#19-020 Authorizing Tax Collector to Cancel Taxes for Totally Disabled Veteran-block 99.93 lot 6-1901 Bayonne Avenue
#19-021 Authorizing Tax Collector to Cancel Taxes for Totally Disabled Veteran-block 75.126 lot 31-3B Greystone Pl.

B. MUNICIPAL CLERK

#19-022 Fixing the annual meeting dates of the Township Council
#19-023 Designating Legal Newspapers for the Township

C. PURCHASING

#19-024 Authorization to Purchase Fire Equipment for Use by Volunteer Fire Companies

D. BONDS/ESCROWS

#19-025 Authorizing Release of Planning Board Escrow to Pulte Homes for Riverpointe

E. APPOINTMENT

#19-026 Appointing Sam Fusaro as a Class III member to the Planning Board
#19-027 Appointing Joan Brush to the Open Space Advisory Committee
#19-028 Appointing Meridian Occupational Health to Provide Medical Services
#19-029 Appointing Tax Assessor as Tax Appeal Agent
#19-030 Appointing Joseph J. Faccone, R.M.A of Samuel Klein and Company as Auditor
#19-031 Appointing Acacia Financial Group, Inc. as Financial Advisor
#19-032 Appointing GluckWalrath, LLP as Bond Counsel
#19-033 Appointing Angela Koutsouris of Gilmore & Monahan, P.A. as Township Attorney
#19-034 Appointing Jerry Dasti, Esq. of Dasti, Murphy & McGuckin, P.C. as Special Counsel
#19-035 Appointing Christopher Dasti of The Law Office of Christopher Dasti, P.C. as Special Counsel
#19-036 Appointing Jean Cipriani, Esq. of Gilmore & Monahan, P.A. as Counsel on Affordable

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Housing Matters

#19-037 Appointing CGP&H as Administrative Agent in Affordable Housing Matters

#19-038 Appointing James Holzapfel, Esq. of Citta, Holzapfel & Zabarsky as Labor Counsel

#19-039 Appointing Michael McKenna, Jr. of Hiering, Gannon & McKenna as Special Labor Counsel

#19-040 Appointing Edward W. Purcell, Esq. of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C. as Special Counsel for Telecommunications

#19-041 Appointing Jerry Dasti of Dasti, Murphy & McGuckin, P.C. for Legal Services in Utilities

#19-042 Appointing Gregory McGuckin of Dasti, Murphy & McGuckin P.C as Chief Municipal Prosecutor, assisted by Timothy McNichols & Martin Buckley

#19-043 Appointing Bonnie R. Peterson & John A. Peterson of Bonnie R. Peterson, Esq. as Conflict Prosecutor

#19-044 Appointing Matthew Sage, Esq. of The Law Office of Matthew Sage as Public Defender

#19-045 Appointing Debra Rumpf & Brian Rumpf of Rumpf Law, P.C. as Conflict Public Defender

#19-046 Appointing Robert Mullin of Maser Consulting as Township Engineer

#19-047 Appointing T&M Associates as Special Project Engineer

#19-048 Appointing CME Associates as Special Project Engineer

#19-049 Appointing Center State Engineering as Special Project Engineer

#19-050 Appointing Alan Dittenhofer of Remington & Vernick Engineers for Engineering Services for Sewer & Water

#19-051 Appointing Michael O'Donnell of Van Cleef Engineering Associates for Alternate Engineering Services for Sewer & Water

#19-052 Appointing Daniel Bloch of Maser Consulting, P.A. as Township Planner

F. MISCELLANEOUS

#19-053 Authorizing the Placement of a Lien at 1158 Champlain Street

11. REPORTS

12. PUBLIC COMMENT

13. EXECUTIVE SESSION

#19-054 Executive Session

14. ADJOURNMENT

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19 - 001

JANUARY 2, 2019

RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	$	5,765,311.39
Capital Fund	$	
Escrows	$	10,907.64
Affordable Housing Trust Fund	$	
Animal Control Fund	$	
Drug Enforcement Fund	$	
N.J. Unemployment Trust	$	
Public Assistance Discretionary Trust	$	
Public Assistance Trust Fund I	$	
Municipal Alliance Discretionary Trust	$	
Manchester Day Trust Fund	$	
Public Defender Trust Fund	$	
Recreation Trust Fund	$	
Open Space Trust Fund	$	
Manchester - Lakehurst Borough Construction Code Fund	$	
	$	**5,776,219.03**

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed:

Craig Wallis
Council President

Sabina T Skibo
Township Clerk

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BILL LIST ADDENDUM

JANUARY 2, 2019 **# 19 - 001**

CAPITAL FUND

			$ 0.00

CURRENT FUND

PAYROLL WEEK ENDING 01/11/2019			
PAYROLL WEEK ENDING 12/28/2018			
Manchester Township Board of Education	January 2019 Current and Debt Service		3,974,636.82
NJ State Health Benefits Plan	SHBP Premium January - Active	EFT	298,697.82
NJ State Health Benefits Plan	SHBP Premium January - Retiree	EFT	61,589.24
Principal Life Insurance Company	January Life Insurance Premium		496.82
Dearborn National Life Insurance Company	January Life Insurance Premium		660.00
Robert Berg	Retiree Life Insurance - January	ach	1,394.46
Alan Blashinsky	Retiree Life Insurance - January	ach	3,458.37
Sandra Drake	Retiree Life Insurance - January	ach	3,458.37
Curtis Holman	Retiree Life Insurance - January	ach	1,897.01
Philip Manolio	Retiree Life Insurance - January	ach	2,899.17
Township of Manchester - Payroll	PAYROLL # 25	Chk # 60329	725,148.61
Township of Manchester - Payroll	PAYROLL # 26		624,366.53
			$ 5,698,703.22

SPECIAL ESCROW TRUST FUND

OFF DUTY WEEK ENDING 01/11/2019			
OFF DUTY WEEK ENDING 12/28/2018	OFD Escrow		5,256.01
Off Duty Week Ending 12/14/2018	OFD Escrow	Chk # 2530	5,651.63

$ 10,907.64

$ _____

$ _____

$ _____

$ _____

$ _____

$ _____

$ _____

$ _____

_____

CURRENT FUND BILL LIST

DATED: January 2, 2019

Resolution # 19-001

PO #	Vendor Name	Invoice	Description	Amount	Charge Account	Acct Descript
V8-01808	NJ MOTOR VEHICLE COMMISSION	2019 Ford Explor	REGISTRATION	60.00	8-01-22-195-000-240	BOI Other Expenses
V8-01809	NJ MOTOR VEHICLE COMMISSION	2019 Ford Explor	REGISTRATION	60.00	8-01-22-195-000-240	BOI Other Expenses
V8-01810	NJ MOTOR VEHICLE COMMISSION	2019 Ford Explor	REGISTRATION	60.00	8-01-22-195-000-240	BOI Other Expenses
V8-01811	NJ MOTOR VEHICLE COMMISSION	2018 F-150	REGISTRATION	60.00	8-01-22-195-000-240	BOI Other Expenses
V8-01836	BLOCK LINE SYSTEMS, INC.	73948181215	PHONE SERVICE ACCT# 73948	5,237.53	8-01-31-440-000-240	Telephone
V8-01845	BROADVIEW NETWORKS	18144526	PHONE SERVICE 732-350-1205 671	225.79	8-01-31-440-000-240	Telephone
V8-01840	COMCAST	12/15/18	CABLE SVC 8499 05 196 0227035	129.85	8-01-31-440-000-240	Telephone
V8-01841	COMCAST	12/11/2018	CABLE SVC 8499 05 196 0163024	9.96	8-01-31-440-000-240	Telephone
V8-01842	COMCAST	12/02/2018	ACCT 8499051960226524	106.24	8-01-31-440-000-240	Telephone
V8-01843	COMCAST	12/01/2018	CABLE SVC 8499 05 196 0110108	17.99	8-01-31-440-000-240	Telephone
V8-01850	COMCAST	12/18/18	CABLE SVC 8499 05 196 0194565	124.90	8-01-31-440-000-240	Telephone
V8-01851	COMCAST	12/18/2018	CABLE SVC 8499 05 196 0045536	301.67	8-01-31-440-000-240	Telephone
V8-01852	COMCAST	12/17/2018	CABLE SVC 8499 05 196 0223463	94.90	8-01-31-440-000-240	Telephone
V8-01844	COMCAST BUSINESS	73111197	INTERNET SVC 903863873	511.23	8-01-31-440-000-240	Telephone
V8-01835	CONSTELLATION NEW ENERGY,INC	13356230201	STREET LIGHTING 7280479-52661	1,766.32	8-01-31-435-000-240	Street Light
V8-01847	J C P & L	95007685359	ELEC SERVICE 200 000 021 788	7,190.77	8-01-31-430-000-240	Electricity
V8-01847	J C P & L	95007685359	ELEC SERVICE 200 000 021 788	11,927.83	8-01-31-435-000-240	Street Light
V8-01830	NJ NATURAL GAS CO.		NAT GAS SVC 09-4650-0025-16	1,866.11	8-01-31-446-000-240	Natural Gas
V8-01830	NJ NATURAL GAS CO.		NAT GAS SVC 22-0010-5209-15	28.94	8-01-31-446-000-240	Natural Gas
V8-01830	NJ NATURAL GAS CO.		NAT GAS SVC 22-0009-1012-97	83.48	8-01-31-446-000-240	Natural Gas
V8-01830	NJ NATURAL GAS CO.		NAT GAS SVC 22-0017-2203-84	49.34	8-01-31-446-000-240	Natural Gas
V8-01830	NJ NATURAL GAS CO.		NAT GAS SVC 22-0018-4626-33	26.37	8-01-31-446-000-240	Natural Gas
V8-01830	NJ NATURAL GAS CO.		NAT GAS SVC 22-0018-4625-61	26.37	8-01-31-446-000-240	Natural Gas
V8-01833	NJ NATURAL GAS CO.		NAT GAS SVC 22-0009-1013-5Y	204.71	8-01-31-446-000-240	Natural Gas
V8-01839	VERIZON	11302018	PHONE SERVICE 201 Z43-6395	171.56	8-01-31-440-000-240	Telephone
V8-01854	VERIZON ONLINE	12182018	INTERNET 452-496-004-0001-40	116.99	8-01-31-440-000-240	Telephone
V8-01837	VERIZON WIRELESS	9819467779	WIRELESS SVC 822402721-00001	958.25	8-01-31-440-000-240	Telephone
V8-01838	VERIZON WIRELESS		WIRELESS SVC. 202847392-00001	5,191.07	8-01-31-440-000-240	Telephone
V8-01807	WHITING VOLUNTEER FIRST AID	2018 ANNUAL	ANNUAL CONTRIBUTION	30,000.00	8-01-25-260-000-240	Aid To 2 First Aid - OE
			TOTAL	**$ 66,608.17**		

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#19 - 002

JANUARY 2, 2019

RESOLUTION AUTHORIZING PAYMENT OF BILLS

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility -East	$	**64,876.44**
Sewer Utility - East	$	**54,032.18**
Utility Escrow - Water	$	-
Utility Escrow - Sewer	$	-
Sewer Utility Capital Fund	$	-
Water Utility Capital Fund	$	-
	$	**118,908.62**

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallis
Council President

Sabina T Skibo
Township Clerk

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UTILITY BILL LIST ADDENDUM

#19 - 002

JANUARY 2, 2019

WATER OPERATING

PAYROLL WEEK ENDING 01/11/2019			
PAYROLL WEEK ENDING 12/28/2018			
Township of Manchester - Payroll	Payroll # 26		27,160.31
Township of Manchester - Payroll	Payroll # 25	Chk # 5254	30,554.04
			$ 57,714.35

SEWER OPERATING

PAYROLL WEEK ENDING 01/11/2019			
PAYROLL WEEK ENDING 12/28/2018			
Township of Manchester - Payroll	Payroll # 26		25,923.68
Township of Manchester - Payroll	Payroll # 25	Chk # 3231	25,691.42
			$ 51,615.10

WATER UTILITY ESCROW

$ -

SEWER UTILITY ESCROW

$ -

WATER UTILITY CAPITAL FUND

$ -

SEWER UTILITY CAPITAL FUND

$ -

WATER OPERATING FUND BILL LIST

January 2, 2019

Resolution # 19 - 002

PO #	Vendor Name	Invoice	Description	Amount	Charge Account	Acct Descript
V8-01831	NJ NATURAL GAS CO.		NAT GAS SVC 22-0018-4627-48	26.37	8-05-55-502-000-218	Water East - Natural Gas & Propane
V8-01831	NJ NATURAL GAS CO.		NAT GAS SVC 22-0018-4626-92	26.37	8-05-55-502-000-218	Water East - Natural Gas & Propane
V8-01834	NJ NATURAL GAS CO.		NAT GAS SVC 18-4684-2107-19	692.56	8-05-55-502-000-218	Water East - Natural Gas & Propane
V8-01846	J C P & L	95007682546	ELEC SERVICE 200 001 127 014	6,416.79	8-05-55-502-000-238	Water East - Electricity
				$ 7,162.09		

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SEWER OPERATING FUND BILL LIST

January 2, 2019

Resolution # 19 - 002

PO #	Vendor Name	Invoice	Description	Amount	Charge Account	Acct Descript
V8-01832	NJ NATURAL GAS CO.		NAT GAS SVC 22-0007-6866-15	71.86	8-07-55-501-000-219	Sewer East - Natural Gas & Propane
V8-01848	J C P & L	95007678075	ELEC SERVICE 200 001 029 038	2,345.22	8-07-55-501-000-238	Sewer East - Electricty
				$ 2,417.08		

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#19 - 003

JANUARY 2, 2019

RESOLUTION AUTHORIZING PAYMENT OF BILLS

MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	$	**73,872.93**
Sewer Utility West	$	**37,415.82**
Water Utility West Capital Fund	$	-
Sewer Utility West Capital Fund	$	-
	$	**111,288.75**

CERTIFICATION:

Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallis
Council President

Sabina T Skibo
Township Clerk

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UTILITY WEST ADDENDUM

JANUARY 2, 2019 **#19 - 003**

WATER WEST OPERATING

PAYROLL WEEK ENDING 01/11/2019			
PAYROLL WEEK ENDING 12/28/2018			
Township of Manchester	Payroll # 25	Chk # 22018	25,095.96
Township of Manchester	Payroll # 26		34,741.45
			59,837.41

SEWER WEST OPERATING

PAYROLL WEEK ENDING 01/11/2019			
PAYROLL WEEK ENDING 12/28/2018			
Township of Manchester	Payroll # 25	Chk # 11253	21,349.37
Township of Manchester	Payroll # 26		11,532.69
			32,882.06

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

WATER WEST OPERATING FUND BILL LIST
JANUARY 2, 2019

Resolution # 19 - 003

PO #	Vendor Name	Invoice	Description	Amount	Charge Account	Acct Descript
V8-01853	COMCAST	12/17/2018	CABLE SVC 8499 05 189 0322096	142.85	8-30-55-502-000-238	Water West - Telephone & Cable
V8-01855	VERIZON	121518	PHONE SVC 201 Z01-1081	113.68	8-30-55-502-000-238	Water West - Telephone & Cable
V8-01855	VERIZON	121518	PHONE SVC 201 Z01-0931	341.04	8-30-55-502-000-238	Water West - Telephone & Cable
V8-01849	J C P & L	95007678076	ELEC SERVICE 200 001 030 002	13,437.95	8-30-55-502-000-239	Water West - Electricity
				$ 14,035.52		

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SEWER WEST OPERATING FUND BILL LIST

JANUARY 2, 2019

Resolution # 19 - 003

PO #	Vendor Name	Invoice	Description	Amount	Charge Account	Acct Descript
V8-01857	J C P & L	95007682547	ELEC SVC 200 001 127 022	1977.62	8-32-55-501-000-239	Sewer West - Electricity
V8-01856	VERIZON	121518	PHONE SVC 201 Z01-1634	1,878.52	8-32-55-501-000-238	Sewer West - Telephone & Cable
V8-01838	VERIZON WIRELESS		WIRELESS SVC. 202847392-00001	677.62	8-32-55-501-000-238	Sewer West - Telephone & Cable
				$ 4,533.76		

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#19-004

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2019

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester, for the period of the calendar year 2019 until the regular budget be adopted, in the total amount of ***$8,974,726.00*** as per **SCHEDULE "A"** attached hereto;

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the ***2nd*** day of ***January 2019.***

_____

Sabina T. Skibo, R.M.C.
Township Clerk

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ATTACHMENT A

1/2/2019

TOWNSHIP OF MANCHESTER
TEMPORARY BUDGET-CURRENT FUND Calendar Year 2019

OFFICES OF THE MAYOR & COUNCIL	
Salary and Wage	**14,400.00**
Operating Expense	**1,500.00**
ENVIRONMENTAL COMMISSION	
Salary and Wage	
Operating Expense	**25.00**
VETERANS ADVISORY COMMITTEE	
Operating Expense	**500.00**
DEPARTMENT TOTAL:MAYOR	**16,425.00**
OFFICE OF THE CLERK	
Salary and Wage	**42,000.00**
Operating Expense	**15,000.00**
MUNICIPAL AUDIT	
Operating Expense	**0.00**
BOARD OF ADJUSTMENT	
Operating Expense	**8,000.00**
DEPARTMENT TOTAL: COUNCIL	**65,000.00**
DEPT OF ADMIN., PURCH. & PERSON.	
Salary and Wage	**56,000.00**
Operating Expense	**58,000.00**
OFFICE OF THE TAX ASSESSOR	
Salary and Wage	**89,000.00**
Operating Expense	**4,000.00**
DIVISION OF DATA PROCESSING	
Salary and Wage	**36,000.00**
Operating Expense	**30,000.00**
AID TO 3 VOLUNTEER FIRE CO	
Operating Expense	**0.00**
AID TO 2 FIRST AID ORG.	
Operating Expense	**0.00**
DEPARTMENT TOTAL: ADMIN	**273,000.00**
DIVISION OF RECREATION	
Salary and Wage	**70,000.00**
Operating Expense	**31,500.00**
DEPARTMENT OF: RECREATION	**101,500.00**

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DEPARTMENT OF PUBLIC WORKS	
DIVISION OF STREETS	
Salary and Wage	460,000.00
Operating Expense	53,000.00
DIVISION OF BUILDING AND GROUNDS	
Salary and Wage	39,000.00
Operating Expense	26,250.00
DIVISION OF SANITATION & RECYCLE	
Salary and Wage	12,000.00
Operating Expense	125,000.00
DIVISION OF CENTRAL MAINT	
Salary and Wage	74,000.00
Operating Expense	57,000.00
DIVISION OF LAKES, PARKS & PLAY	
Salary and Wage	31,500.00
Operating Expense	10,500.00
DEPARTMENT TOTAL: PUBLIC WORKS	888,250.00
DEPARTMENT OF PUBLIC SAFETY	
POLICE	
Salary and Wage	2,200,000.00
Operating Expense	144,000.00
POLICE CLERICAL & COMMUNICATION	
Salary and Wage	225,000.00
DIVISION OF ANIMAL CONTROL	
Salary and Wage	14,100.00
Operating Expense	13,125.00
DIVISION OF EMERGENCY MGT	
Salary and Wage	2,363.00
Operating Expense	1,313.00
DEPARTMENT TOTAL: POLICE	2,599,901.00
DEPARTMENT OF LAND USE	
DIVISION OF ZONING, PLANNING	
Salary and Wage	32,000.00
Operating Expense	15,500.00
UNIFORM FIRE SAFETY ACT	
Salary and Wage	
Operating Expense	
DIVISION OF INSPECTION	
Salary and Wage	97,000.00
Operating Expense	26,000.00
DEPARTMENT TOTAL: LAND USE	170,500.00

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DEPARTMENT OF FINANCE	
FINANCE	
Salary and Wage	29,000.00
Operating Expense	10,500.00
DIVISION OF REVENUE COLLECTION	
Salary and Wage	45,000.00
Operating Expense	12,000.00
DEPARTMENT TOTAL: FINANCE	96,500.00
DEPARTMENT OF ENGINEERING	
ENGINEERING	
Operating Expense	35,000.00
DEPARTMENT TOTAL: ENGINEERING	35,000.00
DEPARTMENT OF LAW	
TOWNSHIP ATTORNEY	
Operating Expense	50,000.00
Operating Expense-FORCLOSED FEES	2,600.00
MUNICIPAL PROSECUTOR	
Operating Expense	10,500.00
DEPARTMENT TOTAL: ATTORNEY	63,100.00
INSURANCE	
GROUP-Operating Expense	1,400,000.00
GROUP-OPTOUT	0.00
Commercial: Property and Casualty Operating Expense	300,000.00
Workers Compensation Operating Expense	400,000.00
TOTAL-INSURANCE	2,100,000.00
MUNICIPAL COURT	
Salary and Wage	92,000.00
Operating Expense	7,350.00
PUBLIC DEFENDER	
Salary and Wage	5,000.00
HEPATITIS INOCULATION PROGRAM	
Operating Expense	1,000.00
OSHA REQUIRMENT-RESPIRATOR TEST	
0E	1,000.00
TOTAL MUNICIPAL COURT	106,350.00

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UNCLASSIFIED	
GASOLINE	100,000.00
ELECTRICITY	70,000.00
TELEPHONE	50,000.00
NATURAL GAS	8,000.00
HEATING OIL	1,000.00
STREET LIGHTING	46,000.00
RESERVE FOR RETIREE ALLOWANC	0.00
CONDOMINIUM SERVICES ACT	0.00
TOTAL DEPARTMENT: UNCLASSIFIED	275,000.00
TOTAL OPERATIONS WITHIN "CAPS"	6,790,526.00
STATUTORY EXPENDITURES	
WITHIN CAPS	
STATUTORY EXPENDITURES	
SOCIAL SECURITY	300,000.00
RESERVE-UNEMPLOYMENT TRUST	
PFRS	
PERS	
DEFINED CONTRIBUTION	1,700.00
TOTAL STATUTORY EXPENDITURES WITHIN CAPS	301,700.00

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RESERVE FOR TAX APPEAL	
Operating Expense	
LOSAP	0.00
SENIOR OUTREACH PROGRAM	
FEDERAL SHARE Salary and Wage	25,000.00
SENIOR OUTREACH-Unapprop Reserve	
LOCAL MATCH-Salary and Wage	75,000.00
LOCAL MATCH-Operating Expense	33,000.00
MUNICIPAL ALLIANCE GRANT	
OTHER EXPENSES	4,400.00
LOCAL MATCH	100.00
CLEAN COMMUNITY	20,000.00
Operating Expense	
Body Armor	
Operating Expense	0.00
TOTAL OPERATIONS EXCLUDED CAPS	157,500.00
CAPITAL IMPROVEMENT	
TOTAL CAPITAL IMPROVEMENT	0.00
MUNICIPAL DEBT SERVICE	
PAYMENT OF BOND PRINCIPAL	1,475,000.00
PAYMENT OF NOTES PRINCIPAL	0.00
INTEREST ON BONDS	250,000.00
INTEREST ON NOTES	0.00
GREEN TRUST LOAN PRINCIPAL	0.00
GREEN TRUST LOAN INTEREST	0.00
TOTAL MUNICIPAL DEBT	1,725,000.00
DEFERRED CHARGES:	
5 year	0.00
3 year	0.00
Deferred Charges (paydown old ordinances)	0.00
TOTAL DEFERRED CHARGES	0.00
TOTAL APPROP-EXCLUD FROM CAPS	1,882,500.00
TOTAL APPROP-INSIDE CAPS	7,092,226.00
TOTAL TEMPORARY BUDGET	8,974,726.00

DRAFT

#19-005

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2019

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statues 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Water Utility Eastern Service Area, for the period of the calendar year 2019 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET WATER UTILITY-CY 2019			
EASTERN SERVICE AREA			
SALARIES & WAGES	S/W	$196,800.00	
OTHER EXPENSES	OE	$400,000.00	
PAYMENT OF BOND PRINCIPAL	OE	$0.00	
INTEREST ON BONDS	OE	$0.00	
PERS	OE	$0.00	
SOCIAL SECURITY SYSTEM	OE	$15,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	$0.00	
TOTAL		$611,800.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the ***2nd*** day of ***January*** 2019.

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-006

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2019

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statutes 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Sewer Utility Eastern Service Area, for the period of the calendar year 2019 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET SEWER UTILITY-CY2019		
EASTERN SERVICE AREA		
SALARIES & WAGES	S/W	$228,000.00
OTHER EXPENSES	OE	$820,000.00
CAPITAL IMPROVEMENT FUND	OE	$0.00
PAYMENT OF BOND PRINCIPAL	OE	$0.00
INTEREST ON BONDS	OE	$0.00
SOCIAL SECURITY SYSTEM	OE	$18,000.00
TOTAL		$1,066,000.00

BE IT FURTHER RESOLVED, that one certified coy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council, on the ***2nd*** day of ***January 2019***.

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-007

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2019

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statues 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Western Service Area Water Utility, for the period of the calendar year 2019 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET WATER UTILITY-CY2019			
WESTERN SERVICE AREA			
SALARIES & WAGES	S/W	$131000.00	
OTHER EXPENSES	OE	$330,000.00	
PAYMENT OF BOND PRINCIPAL	OE	$0.00	
INTEREST ON BONDS	OE	$280,000.00	
PERS	OE	$0.00	
SOCIAL SECURITY SYSTEM	OE	$11,000.00	
ACCUMULATED LEAVE COMPENSATION	OE	$0.00	
TOTAL		$752,000.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the *2nd* day of ***January,*** 2019.

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-008

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2019

WHEREAS, by the provision of R.S. 40A:4-19, temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of the adoption of the budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, pursuant to the Revised Statues 40A:4-19 concerning temporary appropriations, that there is hereby appropriated as the temporary budget of the Township of Manchester Western Service Area Sewer Utility, for the period of calendar year 2019 until the regular budget be adopted, the following sums:

TEMPORARY BUDGET SEWER UTILITY-CY2019			
WESTERN SERVICE AREA			
SALARIES & WAGES	S/W	$131,000.00	
OTHER EXPENSES	OE	$446,000.00	
PAYMENT OF BOND PRINCIPAL	OE	$0.00	
INTEREST ON BONDS	OE	$125,000.00	
PERS	OE	$0.00	
SOCIAL SECURITY SYSTEM	OE	$8,800.00	
ACCUMULATED LEAVE COMPENSATION	OE	$0.00	
TOTAL		$710,800.00	

BE IT FURTHER RESOLVED, that one certified copy of this resolution shall be filed with the Director of the Division of Local Government Services.

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the ***2nd*** day of ***January***, 2019.

_____

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-009

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
ADOPTING A CASH MANAGEMENT PLAN
FOR THE TOWNSHIP OF MANCHESTER**

WHEREAS, pursuant to amendments to N.J.S.A. 40A:5-15.1, the State of New Jersey Local Fiscal Affairs Law, the governing body of each municipality is required to adopt a cash management plan; and,

WHEREAS, the Chief Financial Officer has submitted such a plan to the Mayor and Township Council, said plan which fulfills all of the requirements of N.J.S.A. 40A:5-15.1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Cash Management Plan presented by the Chief Financial Officer is hereby adopted.

BE IT FURTHER RESOLVED that this plan shall currently have a duration of twelve (12) months, commencing on January 1, 2019.

BE IT FURTHER RESOLVED that the Township Clerk is directed to provide certified copies of this Resolution to the following:

A. Chief Financial Officer
B. Township Auditor

CERTIFICATION

I, Sabina T. Skibo, Township Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the ***2nd*** day of ***January, 2019.***

_____
Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-010

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNCY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIRECTOR OF FINANCE TO RE-ESTABLISH A PETTY CASH FUND IN THE AMOUNT OF $200.00

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Finance Office of the Township of Manchester; and,

WHEREAS, a Petty Cash Fund was established by Resolution dated October 27, 1992, by the Council of the Township of Manchester; and,

WHEREAS, a Petty Cash Fund is requested to be re-established by Resolution dated January 2, 2019 by the Council of the Township of Manchester.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that:

1. During the CY 2019, Diane Lapp, Director of Finance, be and is hereby authorized and permitted to re-establish a Petty Cash Fund in the amount of $200.00 which has been approved by the Division of Local Government Services, pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.

2. Diane Lapp, Director of Finance, having custody of the fund be bonded in an amount not less than $1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

CERTIFICATION

I, Sabina T. Skibo, Municipal Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the ***2nd*** day of ***January, 2019.***

_____

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-011

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE AUTOMATED CLEARING HOUSE (ACH) FOR REAL ESTATE TAXES AND UTILITIES CHARGES

WHEREAS, pursuant to the Government Electronic Payment assistance Act, N.J.S.A. 40A:5-30.9 et seq., a municipality is authorized to accept payment to it by electronic means for certain local government obligations which are owed to the municipality; and,

WHEREAS, the Township Council of the Township of Manchester, County of Ocean, New Jersey, is of the opinion that allowing property owners to pay real estate taxes and utility charges through Automated Clearing House (ACH), provides to the taxpayers of the Township of Manchester a needed convenience; and,

WHEREAS, the Tax Collector of the Township of Manchester has recommended and approved such means for payment of such obligation.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the tax Collector of Manchester Township is hereby authorized to take all actions as may be deemed necessary or desirable to enable taxpayers and utilities users of the municipality to use Automated Clearing House (ACH).
2. The Mayor is hereby authorized to execute and the Clerk to attest to any documents necessary to implement the purposes and intent of this Resolution.
3. That the Clerk is directed to provide a certified copy of this Resolution to the following:

   - Tax Collector
   - Chief Financial Officer
   - DGLS

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 2nd day of January 2019.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-012

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR PAYMENTS RETURNED FOR INSUFFICIENT FUNDS

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other instrument returned for insufficient funds; and,

WHEREAS, whenever an account is owing a municipality for a tax, water and/or sewer payment/fee, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of Manchester, County of Ocean, State of New Jersey that the Tax Collector be authorized to charge the aforementioned fee at a rate of $20.00 per check, other written instrument, or other returned payment by a bank for insufficient funds.

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified check; and

BE IT FINALLY RESOLVED that a certified copy of this Resolution be forwarded to the following:

A. Business Administrator;
B. Chief Financial Officer;
C. Township Auditor;
D. Tax Collector.

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 2nd day of January 2019.

_____
Sabina T. Skibo,
Township Clerk

#19-013

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE CREDIT AND DEBIT CARD PAYMENTS FOR THE COLLECTION OF REAL ESTATE TAXES AND UTILITIES CHARGES IN ACCORDANCE WITH THE PROVISIONS OF N.J.A.C. 5:30-9.1 et seq.

WHEREAS, the Department of Community Affairs, Division of Local Government Services has promulgated regulations, N.J.A.C. 5:30-9.1 et seq., authorizing municipalities to accept credit card payments in accordance with the provisions of the Administrative code; and,

WHEREAS, in order for a municipality to accept credit card payments, a resolution must be adopted by the governing body authorizing the same and stating the type of obligations which can be paid by electronic receipt and the types of electronic receipt that will be permitted; and,

WHEREAS, it is the desire of the Mayor and Township Council to authorize the payment of municipal tax bills and utility bills; and,

WHEREAS, it is the intention of the Mayor and Township Council to authorize the Tax Collector's Office to accept payments by credit card for those fees, costs, or other payments associated with that division as set forth above; and,

WHEREAS, the utilization of credit cards for payment of these taxes, fees, or costs must be in accordance with the provisions of N.J.A.C. 5:30-90.1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Mayor and Township Council do hereby authorize the Tax Collector's Office to accept credit card payments for the payment of municipal tax, water, & sewer bills.
2. That the use of credit/debit cards for payment is subject to the provisions of N.J.A.C. 5:30-9.1 et. seq.
3. That the Clerk is directed to provide a certified copy of this Resolution to the following:
    a) Tax Collector
    b) Chief Financial Officer
    c) DLGS

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 2nd day of January 2019.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-014

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE COLLECTOR TO CANCEL OPEN BALANCES LESS THAN $1

BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel open balances for less than $1 as the cost of distributing and mailing late notices would exceed the delinquency.

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 2nd day of January 2019.

_____

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-015

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first $1,500.00 of the delinquency and 18% per annum on any amount in excess of $1,500.00 and allows an additional penalty of 6% of the delinquency in excess of $10,000 to be collected against a delinquency open at year end.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Tax Collector is hereby authorized and directed to charge 8% per annum on the first $1,500.00 of delinquency and 18% per annum on any amount in excess of $1,500.00 calculated from the date the tax was payable until the date of actual payment and that there will be an additional penalty charged of 6% of the delinquency in excess of $10,000 at year end.

2. There will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order before interest is charged.

3. That any payments not made in accordance with paragraph one and two of this resolution shall be charged interest from the due date as set forth in paragraph one and two of this resolution.

4. That this resolution shall be published in its entirety once in an official newspaper of the Township of Manchester.

5. That the Township Clerk shall forward a certified copy of this resolution to the following:
   A. Mayor;
   B. Tax Collector;
   C. Township Attorney;
   D. Chief Financial Officer;
   E. Township Auditor.

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 2nd day of January 2019.

_____

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-016

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES

WHEREAS, N.J.S.A. 40a:26a-12 permits the governing body of each municipality to fix the rate of interest to be charged for non-payments of sewer rates, rentals, connection fees, or other charges; and,

WHEREAS, N.J.S.A. 40A:31-12 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of water rates, rentals, connection fees, or other charges.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Division of Utilities is hereby authorized and directed to charge 8% per annum on the first $1,500.00 of sewer and water rates, rentals, connection fees and other charges becoming delinquent after the due date and 18% per annum on any amount of sewer and water rates, rentals, connection fees, or other charges in excess of $1,500.00 becoming delinquent after the due date and if a delinquency is in excess of $10,000 and remains in arrears at year end, an additional penalty of 6% shall be charged against the delinquency.

2. Quarterly water and/or sewer payments are due immediately upon receipt. There will be a thirty (30)-day grace period of quarterly water and/or sewer payments made by cash, check, or money order before interest is charged.

3. That any payments not made in accordance with paragraph one or two of this resolution shall be charged interest from the due date as set forth in paragraph one and two of this resolution.

4. That this resolution shall be published in its entirety once in an official newspaper of the Township of Manchester.

5. That the Township Clerk shall forward a certified copy of this resolution to the following:
   A. Mayor
   B. Director of Public Works
   C. Tax Collector
   D. Division of Utilities Attorney
   E. Chief Financial Officer
   F. Township Auditor
   G.

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 2nd day of January 2019.

_____

Sabina T .Skibo, RMC
Township Clerk

DRAFT

#19-017

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CONDUCT A MUNICIPAL LIEN SALE

WHEREAS, N.J.S.A. 54:4-1 et seq. permits a municipality to conduct a municipal lien sale and to authorize the Tax Collector to conduct the sale; and,

WHEREAS, the Tax Collector has advised the Township Council that there are outstanding municipal charges as of December 31, 2018; and,

WHEREAS, the Tax Collector is desirous to hold a municipal lien sale for those outstanding charges; and,

WHEREAS, the Township of Manchester will charge an In lieu of advertising mailing fee of $25 for the first mailing and $25 for a second mailing.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows.

1. That the Tax Collector is hereby authorized to conduct a municipal lien sale.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Business Administrator;
   B. Chief Financial Officer;
   C. Township Auditor;
   D. Tax Collector.

CERTIFICATION

I, SABINA T. SKIBO, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 2nd day of January 2019.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-018

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

I, Andrea Gaskill, CTC Tax Collector of the Township of Manchester, County of Ocean, do hereby request payment for the following persons due to the following reason:

1. Block 75 lot 70.211 for overpayment made payable to Edward Aranowicz, 7072 SE Sweetwood Terrace, Stuart, FL 34997 in the amount of $320.30.
2. Block 1.94 lot 26 for overpayment made payable to Corelogic in the amount of $1,152.25.
3. Block 75.116 lot 15 for overpayment made payable to Thomas & Carole Jensen, 21 Easton Drive, Whiting, NJ 08759 in the amount of $500.00.

Total Amount Due $ 1,972.55

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, that the aforementioned refunds be and hereby authorized by the Tax Collector of Revenue.

BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to the following:

1. Chief Financial Officer
2. Tax Collector

CERTIFICATION

I, SABINA T. SKIBO, RMC Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 2nd day of January 2019.

_____

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-019

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES AS TO BLOCK 61.13, LOT 259
FOR A TOTALLY DISABLED VETERAN**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 61.13 Lot 259 in the amount of $1,325.05 for 2018, Robert Feuer, 6 Baccio Court, Manchester, NJ 08759 became a Totally Disabled Veteran effective October 19, 2018.

2. That the Tax Collector is hereby authorized to refund taxes in the amount of $1,325.05 for 2018. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Tax Collector
   B. Tax Assessor
   C. Chief Financial Officer
   D. Robert Feuer

CERTIFICATION

I, Sabina T. Skibo, RMC Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 2nd day of January 2019.

Sabina T. Skibo R.M.C.
Township Clerk

DRAFT

#19-020

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES AS TO BLOCK 99.93, LOT 6
FOR A TOTALLY DISABLED VETERAN**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 99.93 Lot 6 in the amount of $1,761.67 for 2018, Robert Bowker, 1901 Bayonne Avenue, Whiting, NJ 08759 became a Totally Disabled Veteran effective October 25, 2018.

2. That the Tax Collector is hereby authorized to refund taxes in the amount of $1,761.67 for 2018. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Tax Collector
   B. Tax Assessor
   C. Chief Financial Officer
   D. Robert Bowker

CERTIFICATION

I, Sabina T. Skibo, RMC Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 2nd day of January 2019.

Sabina T. Skibo R.M.C.
Township Clerk

DRAFT

#19-021

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES AS TO BLOCK 75.126, LOT 31
FOR A TOTALLY DISABLED VETERAN**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 75.126 Lot 31 in the amount of $244.82 for 2018, Peter P. Schmidt, 3B Greystone Place, Whiting, NJ 08759 became a Totally Disabled Veteran effective October 26, 2018.

2. That the Tax Collector is hereby authorized to refund taxes in the amount of $244.82 for 2018. That the Tax Collector is hereby authorized to cancel the remaining taxes billed as long as the property is eligible for exempt status.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Tax Collector
   B. Tax Assessor
   C. Chief Financial Officer
   D. Peter P. Schmidt

CERTIFICATION

I, Sabina T. Skibo, RMC Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 2nd day of January 2019.

Sabina T. Skibo R.M.C.
Township Clerk

DRAFT

#19-022

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING THE ANNUAL MEETING DATES OF THE TOWNSHIP COUNCIL

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the **Regular Meetings** of the Township Council will be held on the second and fourth Mondays, at 6:00 P.M., unless otherwise noted, on the following dates for the year 2019:

January 22 (Tuesday), February 11, February 25, March 11, March 25, April 8, April 22, May 13, May 28 (Tuesday), June 10, June 24, July 8, July 22, August 12, August 26, September 9, September 23, October 15 (Tuesday), October 28, November 12 (Tuesday), November 25 and December 16, 2019.

2. That all meetings will be held in the Town Hall, One Colonial Drive, Manchester Township, New Jersey. Formal legal action may be taken by the Township Council at such meetings of the Township Council.

CERTIFICATION

I, **Sabina T. Skibo**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 2nd day of **January, 2019.**

_____

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-023

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE TOWNSHIP

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Official Newspapers of the Township for Manchester shall be as follows:

   A. Asbury Park Press

   B. Star Ledger

CERTIFICATION

I, **Sabina T. Skibo**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **2nd** day of **January, 2019.**

_____

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-024

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF FIRE EQUIPMENT FOR USE BY THE MANCHESTER AND WHITING FIRE COMPANY UNDER STATE CONTRACT T-0790/A80961

WHEREAS, the Township of Manchester has determined it necessary to purchase , Scott Bottles, Scott Paks and Scott Masks for use by the Manchester Fire Company and the Whiting Fire Company; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public contracts Law, N.J.S.A. 40A:11-12; and,

WHEREAS, the Township Council previously adopted Ordinance 18-041 for such purchases; and,

WHEREAS, Firefighter One has been awarded the contract for Fire Equipment through the New Jersey State Contract #T-0790 / A80961; and,

WHEREAS, the Division of Purchasing and the OEM Coordinator recommends the utilization of this contract on the grounds that it represents the best cost savings to the Township; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Division of Purchasing and the OEM Coordinator; and,

WHEREAS, the cost for the purchase of the aforesaid Fire Equipment shall not exceed the sum of $156,062.00; and,

WHEREAS, the Chief Financial Officer certifies that funding is available in the amount not to exceed $156,062.00 and shall be available from the General Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, and State of New Jersey as follows:

1. That the New Jersey State Contract purchase of the aforesaid Fire Equipment for the Manchester Fire Company and The Whiting Fire Company is hereby authorized.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Chief Financial Officer
   B. Division of Purchasing
   C. OEM Coordinator
   D. Firefighter One

DRAFT

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **2nd** day of January, **2019.**

_____

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-025

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
RELEASING A PLANNING BOARD ESCROW POSTED BY PULTE HOMES IN
CONNECTION WITH A PROJECT KNOWN AS RIVERPOINTE**

WHEREAS, a Planning Board escrow was heretofore posted with the Township by Pulte Homes in connection with a project known as Riverpointe; and,

WHEREAS, under date of December 5, 2018, the Project Engineer did recommend the release of the said escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Project Engineer, the Planning Board escrow aforesaid, be and hereby is released in the amount of $880.84 plus interest.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

   A. Project Engineer
   B. Chief Financial Officer;
   C. Pulte Homes
      150 Allen Road
      Suite #303
      Basking Ridge, NJ 07920

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the 2nd day of January, 2019.

Sabina T. Skibo, RMC
Municipal Clerk

#19-026

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING SAM FUSARO AS A CLASS III MEMBER OF THE MANCHESTER TOWNSHIP PLANNING BOARD

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Sam Fusaro be and hereby is appointed as a Class III Member of the Manchester Township Planning Board for a term of one (1) year commencing January 1, 2019.

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Sam Fusaro

B. Manchester Township Planning Board

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **2nd** day of **January 2019.**

Sabina T. Skibo, R.M.C.
Township Clerk

#19-027

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING JOAN BRUSH AS TOWNSHIP COUNCIL MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE

WHEREAS, there exists and Open Space Advisory Committee within the Township of Manchester; and

WHEREAS, it is the desire of the Township Council to appoint a member of the Township Council to serve on the Open Space Advisory Committee; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey that it hereby appoints Joan Brush for the term of one year to the Open Space Advisory Committee of the Township of Manchester, commencing on January 1, 2019 and expiring on December 31, 2019.

BE IT FURTHER RESOLVED, that the Township Clerk shall forward copies of this resolution to the following:

A. Open Space Advisory Committee
B. Joan Brush

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January 2019.**

_____
Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-028

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF MERIDIAN OCCUPATIONAL HEALTH TO PROVIDE MEDICAL SERVICES, PURSUANT TO N.J.S.A. 40:69A-43(b), AND AWARDING A CONTRACT FOR MEDICAL SERVICE TO MERIDIAN OCCUPATIONAL HEALTH

WHEREAS, the Township Mayor has advised the Township Council of his appointment of Meridian Occupational Health, for the purpose of providing medical services to the Township of Manchester, pursuant to and in accordance with N.J.S.A.. 40:69a-43(b); and,

WHEREAS, the Township is in need of a medical services group who are authorized by law to practice a recognized profession, whose practice is regulated by law, and which such services otherwise constitute "professional services" within the meaning of N.J.S.A 40A-11-2(6); and,

WHEREAS, N.J.S.A 40A:11-5 authorizes the award of a contract for such "professional services" without public advertising for bids for the rendering of such services; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of a contract for "professional services" without competitive bid for the rendering of such services; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1,etseq., requires that the resolution authorizing the award of a contract for "professional services" without competitive bids and the contract itself must be made available for public inspection; and,

WHEREAS, the aforesaid appointment is exempt from the requirements of the New Jersey Local Unit Pay to Play, N.J.S.A. 19:44A-20.5, law since the amount paid under the contract is less than $17,500.00; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That pursuant to N.J.S.A. 40:69A-43(b), the Township Council does hereby provide its advice and does hereby consent to the appointment of Meridian Occupational Health, to provide Medical Services to the Township of Manchester.

DRAFT

2. That a contract for medical services to be rendered on behalf of the Township of Manchester be and hereby is awarded to Meridian Occupational Health, for a period commencing on January 1, 2019 through December 31, 2019.
3. The agreement for medical services shall include the mandatory affirmative action language set forth in P.L. 1975, c.127.

CERTIFICATION

I, Sabina T. Skibo, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd day of January 2019.**

_____

Sabina T. Skibo, R.M.C.
Township Clerk

DRAFT

#19-029

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP TAX ASSESSOR AS THE AGENT TO FILE PETITIONS OF APPEAL/COMPLAINTS WITH THE OCEAN COUNTY BOARD OF TAXATION AND NAMING THE TOWNSHIP ATTORNEY TO ACT AS ALTERNATE AGENT

WHEREAS, from time to time the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in the tax assessments on the tax list after the County Board of Taxation has certified the tax list for the tax year or a property becomes subject to a roll-back assessment; and,

WHEREAS, the governing body of the taxing district of the Township of Manchester is desirous that every taxpayer pays his fair share of taxes; and,

WHEREAS, if the above discovered errors are not corrected or a roll-back assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and,

WHEREAS, the method for correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Assessor is hereby authorized to act as the agent for the Township of Manchester, and the Municipal Attorney to act as alternate agent for the Township of Manchester during the year 2019, and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the proper value, and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Township Clerk.

2. That the Tax Assessor or Township Attorney is hereby authorized to execute Stipulations of any Tax Appeal or Complaint filed by the taxing district or by a taxpayer in the tax year 2019.

3. That the Township Clerk shall forward certified copies of this Resolution to the following:

    A. Tax Assessor
    B. Township Attorney
    C. Chelsea Skuby, County Tax Administrator
    118 Washington St. Courthouse, PO Box 2191
    Toms River, NJ 08754
    D. Ocean County Board of Taxation – with any such Petition or Appeal.

DRAFT

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd day of January 2019.**

_____

Sabina T. Skibo, R.M.C.
Township Clerk

#19-030

DRAFT

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JOSEPH J. FACCONE, R.M.A. OF SAMUEL KLEIN AND COMPANY AS TOWNSHIP AUDITOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Joseph J. Faccone, R.M.A. of Samuel Klein and Company to the position of Township Auditor; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $ 75,000.00 which sum is reasonably estimated based upon such Financial Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Financial services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:

Auditor; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $75,000.00, which sum is based on a reasonable estimate of the Financial Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Joseph J. Faccone, R.M.A. of Samuel Klein and Company has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Joseph J. Faccone, R.M.A. of Samuel Klein and Company be and is hereby appointed as Auditor to perform all necessary auditing work for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

DRAFT

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement with Joseph J. Faccone, R.M.A of Samuel Klein and Company.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer;
C. Joseph Faccone
D. Purchasing Agent

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-031

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Acacia Financial Group, Inc. as Financial Advisor; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $10,000.00 which sum is reasonably estimated based upon such Financial Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Financial services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:

Financial Advisor; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $10,000.00, which sum is based on a reasonable estimate of the Financial Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Acacia Financial Group, Inc. has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Acacia Financial Group, Inc. is hereby appointed as Financial Advisor for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Acacia Financial Group, Inc.
6000 Midlantic Drive
Suite 400 North
Mt Laurel, NJ 08054

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-032

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF GLUCKWALRATH, LLP AS BOND COUNSEL, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint GluckWalrath, LLP as Bond Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $15,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 ET. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:

Bond Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $15,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract.

WHEREAS, GluckWalrath, LLP has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That GluckWalrath, LLP is hereby appointed as Bond Counsel for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

DRAFT

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. GluckWalrath, LLP
11 Wharf Avenue, Suite 4
Red Bank, NJ 07701

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-033

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ANGELA KOUTSOURIS OF GILMORE & MONAHAN, P.A. AS TOWNSHIP ATTORNEY FOR LEGAL SERVICES FOR MANCHESTER TOWNSHIP, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Angela Koutsouris of Gilmore & Monahan, P.A as Township Attorney for Legal Services for Manchester Township; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $ 125,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under: **Township Attorney for Legal Services for Manchester Township**; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $ 125,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract.

WHEREAS, Angela Koutsouris of Gilmore & Monahan, P.A. has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Angela Koutsouris of Gilmore & Monahan, P.A. is hereby appointed as Township Attorney for Legal Services for Manchester Township for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Gilmore & Monahan, P.A.
Allen Street Professional Building
Ten Allen Street
Post Office Box 1540
Toms River, NJ 08754

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-034

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JERRY DASTI, ESQ. OF DASTI, MURPHY & MCGUCKIN, P.C. AS SPECIAL COUNSEL, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Jerry Dasti, Esq. of Dasti, Murphy & McGuckin, P.C. as Special Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $20,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Special Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $20,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Jerry Dasti, Esq. of Dasti Murphy & McGuckin, P.C. has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Jerry Dasti, Esq. of Dasti, Murphy & McGuckin, P.C. is hereby appointed as Special Counsel for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Dasti, Murphy & McGuckin
Clock Tower Building
620 West Lacey Road
Forked River, NJ, 08731

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-035

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHRISTOPHER DASTI OF THE LAW OFFICE OF CHRISTOPHER DASTI, P.C. AS SPECIAL COUNSEL, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Christopher Dasti of The Law Office of Christopher Dasti, P.C. as Special Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $20,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Special Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $20,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Christopher Dasti of The Law Office of Christopher Dasti, P.C. has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Christopher Dasti of The Law Office of Christopher Dasti, P.C. is hereby appointed as Special Counsel for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. The Law Office of Christopher Dasti, P.C.
900 Newark Ave.
PO Box 779
Forked River, NJ 08731

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-036

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JEAN L. CIPRIANI, ESQ. OF GILMORE & MONAHAN, P.A. AS COUNSEL ON AFFORDABLE HOUSING MATTERS, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Jean L. Cipriani, Esq. of Gilmore & Monahan, P.A. as Counsel on Affordable Housing Matters; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $15,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Counsel on Affordable Housing Matters; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $15,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Jean L. Cipriani, Esq. of Gilmore & Monahan, P.A. has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Jean L. Cipriani, Esq. of Gilmore & Monahan, P.A. is hereby appointed as Counsel on Affordable Housing Matters for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Gilmore & Monahan
Allen Street Professional Center
Ten Allen Street
PO Box 1540
Toms River, NJ 08754

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-037

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF COMMUNITY GRANTS, PLANNING & HOUSING (CGP&H) AS ADMINISTRATIVE AGENT FOR AFFORDABLE HOUSING MATTERS, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Community Grants, Planning & Housing (CGP&H) as Administrative Agent for Affordable Housing Matters; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $60,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Administrative Agent for Affordable Housing Matters; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $60,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Community Grants, Planning & Housing (CGP&H) has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Community Grants, Planning & Housing (CGP&H) is hereby appointed as Administrative Agent for Affordable Housing Matters for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. CGP&H
101 Interchange Plaza, Suite 301
Cranbury, NJ 08512

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd day** of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-038

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JAMES HOLZAPFEL, ESQ. OF CITTA, HOLZAPFEL & ZABARSKY AS LABOR COUNSEL, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint James Holzapfel, Esq. of Citta, Holzapfel & Zabarsky as Labor Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $50,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:

Labor Counsel; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $50,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, James Holzapfel, Esq. of Citta, Holzapfel & Zabarsky has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That James Holzapfel, Esq. of Citta, Holzapfel & Zabarsky is hereby appointed as Labor Counsel for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Citta, Holzapfel & Zabarsky
248 Washington Street
Toms River, NJ 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-039

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF MICHAEL MCKENNA, JR. OF HIERING, GANNON & MCKENNA AS SPECIAL LABOR COUNSEL, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Michael McKenna, Jr. of Hiering, Gannon & McKenna as Special Labor Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $15,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Special Labor Counsel; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $15,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Michael McKenna, Jr. of Hiering, Gannon & McKenna has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Michael McKenna, Jr. of Hiering, Gannon & McKenna is hereby appointed as Special Labor Counsel for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Hiering, Gannon & McKenna
29 Hadley Ave.
Toms River, NJ 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-040

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF EDWARD W. PURCELL, ESQ. OF DIFRANCESCO, BATEMEN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. AS SPECIAL COUNSEL FOR TELECOMMUNICATIONS, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Edward W. Purcell, Esq. of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. as Special Counsel for Telecommunications; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $15,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Special Counsel for Telecommunications; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $15,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

DRAFT

WHEREAS, Edward W. Purcell, Esq. of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Edward W. Purcell, Esq. of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. is hereby appointed as Special Counsel for Telecommunications for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
15 Mountain Blvd
Warren, NJ, 07059

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-041

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JERRY DASTI OF DASTI, MURPHY & MCGUCKIN, P.C. FOR LEGAL SERVICES IN UTILITIES DEPARTMENT, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Jerry Dasti of Dasti, Murphy & McGuckin, P.C. for Legal Services for Utilities Department; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $15,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Legal Services for Utilities Department; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $ 15,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Jerry Dasti of Dasti, Murphy & McGuckin, P.C. has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

DRAFT

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Jerry Dasti of Dasti, Murphy & McGuckin, P.C. is hereby appointed for Legal Services for Utilities Department for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Dasti, Murphy & McGuckin
Clock Tower Building
620 West Lacey Road
Post Office Box 1057
Forked River, NJ 08731

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-042

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF GREGORY MCGUCKIN OF DASTI, MURPHY & MCGUCKIN, P.C., AS CHIEF MUNICIPAL PROSECUTOR, ASSISTED BY TIMOTHY MCNICHOLS AND MARTIN BUCKLEY, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Gregory McGuckin of Dasti, Murphy & McGuckin, P.C., as **Chief Municipal Prosecutor**, assisted by Timothy McNichols and Martin Buckley; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $45,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under: **Chief Municipal Prosecutor**; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $45,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Gregory McGuckin of Dasti, Murphy & McGuckin, P.C. has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Gregory McGuckin of Dasti, Murphy & McGuckin, P.C., is hereby appointed as Chief Municipal Prosecutor, assisted by Timothy McNichols and Martin Buckley, for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Dasti, Murphy & McGuckin, P.C.
Clock Tower Building
620 West Lacey Road
Forked River, NJ, 08731

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-043

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF BONNIE R. PETERSON AND JOHN A. PETERSON OF BONNIE R. PETERSON, ESQ. AS CONFLICT MUNCIPAL PROSECUTOR, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Bonnie R. Peterson and John A. Peterson of Bonnie R. Peterson, Esq., as Conflict Municipal Prosecutor; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $1,500.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Conflict Municipal Prosecutor; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $1,500.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Bonnie R. Peterson and John A. Peterson of Bonnie R. Peterson, Esq. have submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Bonnie R. Peterson and John A. Peterson of Bonnie R. Peterson, Esq. are hereby appointed as Conflict Municipal Prosecutor for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Bonnie R. Peterson, Esq.
1201 S.W. Central Avenue
P.O. Box J
Seaside Park, NJ, 08752

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-044

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF MATTHEW SAGE, ESQ. OF THE LAW OFFICE OF MATTHEW SAGE AS PUBLIC DEFENDER, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Matthew Sage, Esq. of The Law Office of Matthew Sage, as Public Defender; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $24,000.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Public Defender; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $24,000.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Matthew Sage, Esq. of The Law Office of Matthew Sage has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Matthew Sage, Esq. of The Law Office of Matthew Sage is hereby appointed as Public Defender for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. The Law Office of Matthew Sage
98 East Water Street
Toms River, NJ, 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-045

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF DEBRA H. RUMPF AND BRIAN E. RUMPF OF RUMPF LAW, P.C. AS CONFLICT PUBLIC DEFENDER, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Debra H. Rumpf and Brian E. Rumpf of Rumpf Law, P.C. as Conflict Public Defender; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $5,500.00 which sum is reasonably estimated based upon such Legal Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Legal services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Conflict Public Defender; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $5,500.00, which sum is based on a reasonable estimate of the Legal Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Debra H. Rumpf and Brian E. Rumpf of Rumpf Law, P.C. have submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Debra H. Rumpf and Brian E. Rumpf of Rumpf Law, P.C. are hereby appointed as Conflict Public Defender for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Rumpf Law, P.C.
11 Leifried Lane
Tuckerton, NJ, 08087

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-046

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ROBERT MULLIN OF MASER CONSULTING AS TOWNSHIP ENGINEER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Robert Mullin of Maser Consulting as Township Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $ 215,000.00 which sum is reasonably estimated based upon such Engineering Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Engineering services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under: **Township Engineer**; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $ 215,000.00, which sum is based on a reasonable estimate of the Engineering Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Robert Mullin of Maser Consulting has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Robert Mullin of Maser Consulting is hereby appointed as Township Engineer for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Maser Consulting
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-047

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF T&M ASSOCIATES AS SPECIAL PROJECT ENGINEER, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint T&M Associates as Special Project Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $10,000.00 which sum is reasonably estimated based upon such Engineering Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Engineering services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:

Special Project Engineer; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $10,000.00, which sum is based on a reasonable estimate of the Engineering Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, T&M Associates has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

DRAFT

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That T&M Associates is hereby appointed as Special Project Engineer for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. T&M Associates
1144 Hooper Ave., Suite 202
Toms River, NJ 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-048

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CME ASSOCIATES AS SPECIAL PROJECT ENGINEER, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint CME Associates as Special Project Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $25,000.00 which sum is reasonably estimated based upon such Engineering Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Engineering services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:

Special Project Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $25,000.00, which sum is based on a reasonable estimate of the Engineering Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract.

WHEREAS, CME Associates has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of

DRAFT

contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That CME Associates is hereby appointed as Special Project Engineer for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. CME Associates
849 W. Bay Ave., Suite 7
Barnegat, NJ 08005

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-049

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CENTER STATE ENGINEERING AS SPECIAL PROJECT ENGINEER, PURSUANT TO AND INACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Center State Engineering as Special Project Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $25,000.00 which sum is reasonably estimated based upon such Engineering Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Engineering services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under:
Special Project Engineer; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $25,000.00, which sum is based on a reasonable estimate of the Engineering Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract.

WHEREAS, Center State Engineering has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Center State Engineering is hereby appointed as Special Project Engineer for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Center State Engineering
481 Spotswood Englishtown Road
Monroe Township, NJ 08831

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

DRAFT

#19-050

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ALAN DITTENHOFER OF REMINGTON & VERNICK ENGINEERS FOR ENGINEERING SERVICES FOR SEWER AND WATER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Alan Dittenhofer of Remington & Vernick Engineers for Engineering Services for Sewer and Water; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $175,000.00 which sum is reasonably estimated based upon such Engineering Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Engineering services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under: **Engineering Services for Sewer and Water**; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $175,000.00, which sum is based on a reasonable estimate of the Engineering Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract.

WHEREAS, Alan Dittenhofer of Remington & Vernick Engineers has submitted a proposal in accordance with the "Pay to Play" Law; and,

DRAFT

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Alan Dittenhofer of Remington & Vernick Engineers is hereby appointed for Engineering Services for Sewer and Water for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Remington & Vernick Engineers
9 Allen Street
Toms River, NJ 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

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#19-051

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF MICHAEL O'DONNELL OF VAN CLEEF ENGINEERING ASSOCIATES FOR ALTERNATE ENGINEERING SERVICES FOR SEWER AND WATER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Michael O'Donnell of Van Cleef Engineering Associates for Alternate Engineering Services for Sewer and Water; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $50,000.00 which sum is reasonably estimated based upon such Engineering Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Engineering services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under: **Alternate Engineering Services for Sewer and Water**; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $50,000.00, which sum is based on a reasonable estimate of the Engineering Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Michael O'Donnell of Van Cleef Engineering Associates has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Michael O'Donnell of Van Cleef Engineering Associates is hereby appointed for Alternate Engineering Services for Sewer and Water for a term of one (1) year commencing January 1, 2019 and ending December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer
C. Purchasing Agent
D. Van Cleef Engineering Associates
1705 NJ-37
Toms River, NJ 08753

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019**.

_____
Sabina T. Skibo, RMC
Township Clerk

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#19-052

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF DANIEL BLOCH OF MASER CONSULTING, P.A. AS TOWNSHIP PLANNER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.

WHEREAS, the Township of Manchester has received bids in accordance with N.J.S.A. 19:44A-20.4 et seq. for professional services; and,

WHEREAS, N.J.S.A. 19:44A-20.5 et seq. provides the procedure for soliciting proposals through a "fair and open process"; and,

WHEREAS, the Township Council of the Township of Manchester has elected to select and appoint its professionals through the "fair and open process"; and,

WHEREAS, the Township Council desires to appoint Daniel Bloch of Maser Consulting, P.A., to the position of Township Planner; and,

WHEREAS, the amount of the contract to be awarded under this resolution is determined to be $ 40,000.00 which sum is reasonably estimated based upon such Planning Services as may be required over the contract term to be awarded under this resolution, including but not limited to, the amount spent for such Planning services for the previous calendar year, the costs of compensation under the contract to be awarded, and any projected increase or decrease in services anticipated versus the prior year, and which sum the Township of Manchester is under no obligation to spend and which may be exceeded; and,

WHEREAS, the "New Jersey Local Unit Pay to Play" Law, N.J.S.A. 19:44A-20.4 et. seq., requires that the resolution authorizing the award of a contract for "Professional Services" and the contract itself must be made available for public inspection; and,

WHEREAS, the Chief Financial Officer has certified that funds are available in the year 2019 temporary budget and will be available in the final budget when adopted under: **Township Planner**; and,

WHEREAS, The amount of the contract to be awarded under this resolution is determined to be $40,000.00, which sum is based on a reasonable estimate of the Planning Services required over the contract term, the Township of Manchester is not obligated to spend this amount and is permitted to exceed this amount during the course of performance of this contract; and,

WHEREAS, Daniel Bloch of Maser Consulting, P.A. has submitted a proposal in accordance with the "Pay to Play" Law; and,

WHEREAS, the Township Council is satisfied with the terms of the proposed form of contract aforesaid.

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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That Daniel Bloch of Maser Consulting, P.A. be and is hereby appointed Township Planner for a term of one (1) year commencing on January 1, 2019 and ending on December 31, 2019.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to an agreement.

3. That the contract to be entered into is awarded through the "fair and open process" as a "Professional Service" in accordance with N.J.S.A. 19:44A-20.4 of the Pay to Play Law.

4. That a notice of this action shall be printed once in the official newspaper of the Township of Manchester.

5. That this resolution shall take effect January 1, 2019.

6. That the Township Clerk shall forward a certified copy of this Resolution to the following:

A. Administrator;
B. Chief Financial Officer;
C. Daniel Bloch
Maser Consulting, P.A.
331 Newman Springs Rd., Ste 203
Red Bank, NJ 07701

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the **2nd** day of **January, 2019.**

_____
Sabina T. Skibo, RMC
Township Clerk

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#19-053

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1158 CHAMPLAIN STREET (BLOCK 1.241 LOT 5), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

WHEREAS, in accordance with the provisions of Chapter 313, specifically Section 14, of the Township Code of the Township of Manchester, the Township Department of Public Works cleaned up the property located at 1158 Champlain Street (Block 1.241 Lot 5), after duly giving notice to the property owner of said property pursuant to Chapter 13; and,

WHEREAS, the Director of Public Works has certified the cost incurred by the Township in cleaning up the aforementioned property; and,

WHEREAS, the total additional costs incurred by the Township for the cleanup of the property, as certified by the Director of Public Works is $222.66; and,

WHEREAS, Chapter 15, in accordance with the state statutes, authorizes the governing body to have a lien placed against the subject property for the costs incurred by the Township in the cleanup of the property together with the interest therein at a rate of delinquent taxes but no less than eight percent (8%) per annum.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council does hereby formally accept and approve the certification by the Director of Public Works for the removal of debris and cleanup of the property located at 1158 Champlain Street (Block 1.241 Lot 5).

2. That the Township Council does hereby direct the Tax Collector to place an assessment against the subject property in accordance with this resolution.

3. That a copy of the certified costs by the Township in removing the debris and cleaning up the property, together with a copy of this resolution, shall be forwarded to the owner of the property by certified and regular mail in accordance with the provisions of N.J.S.A. 40:48-2.5

4. That the Township Clerk shall forward a certified copy of this resolution to:

   A. Tax Collector;
   B. Director of Public Works,
   C. Chief Financial Officer; and

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D. Code Enforcement Official.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council of said Township at a meeting held on the 2nd day of January 2019.

_____

Sabina T. Skibo, RMC
Township Clerk

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#19-054

RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975

WHEREAS, Section 2 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. The public shall be excluded from discussion of and actions upon following specified subject matter(s)

2. The general nature of the subject matter to be discussed is as follows:

   a. Personnel

3. It is anticipated at this time that the above stated subject matter(s) will be made public within sixty (60) days

   or

4. At such time the need for confidentiality no longer exists.

5. This resolution shall become effective immediately.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the **2nd** day of **January, 2019**.

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Sabina T. Skibo, RMC
Municipal Clerk