

**MANCHESTER TOWNSHIP
MEETING MINUTES
July 9, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- absent
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Donna Markulic, Business Administrator, Diane Lapp, Chief Financial Officer, James Gant, Personnel Officer, Chief Lisa Parker and Mayor Kenneth Palmer.

APPROVAL OF MINUTES

The regular meeting minutes of May 14, 2018 were offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini and Vaccaro; yea. Councilman Wallis and Councilwoman Brush abstained due to their absence from the meeting.

The regular meeting minutes of June 11, 2018 were offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis: yea.

SUBMISSION OF BILLS

#18-246- Authorizing payment of bills from the Current Fund in the amount of \$6,497,052.86 was offered by Councilman Vaccaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea.

#18-247 - Authorizing payment of bills from the Eastern Service Area in the amount of \$67,518.75 was offered by Councilman Vaccaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea.

#18-248- Authorizing payment of bills from the Western Service Area in the amount of \$52,181.47 was offered by Councilwoman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#18-016 - AN ORDINANCE TO AMEND CHAPTER 2 ENTITLED “ADMINISTRATION OF GOVERNMENT” ARTICLE VII ENTITLED “DEPARTMENT OF ADMINISTRATION” TO ADD A NEW POSITION FOR AN ASSISTANT BUSINESS ADMINISTRATOR

Mr. Wallis asked if any Councilmembers had any questions on the above ordinance. Seeing none, Mr. Wallis opened this portion of the meeting to the public. Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro seconded by Councilman Frattini and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea.

#18-017 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING SALARY RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEE

Mr. Wallis asked if any Councilmembers had any questions on the above ordinance. Seeing none, Mr. Wallis opened this portion of the meeting to the public. Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro seconded by Councilwoman Brush and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea

#18-018 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION OF \$585,000 FOR THE PREPARATION AND EXECUTION OF A COMPLETE PROGRAM OF REASSESSMENT OF REAL PROPERTY FOR USE OF THE LOCAL ASSESSOR OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY

Mr. Wallis asked if any Councilmembers had any questions on the above ordinance. Seeing none, Mr. Wallis opened this portion of the meeting to the public. Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Frattini seconded by Councilman Vaccaro and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea

ORDINANCES – First Reading and Introduction

#18-019 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXCHANGE OF PROPERTY PURSUANT TO N.J.S.A. 40A:12-16

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

Resolutions #18-249 through #18-261 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Frattini, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea.

A. FINANCE

#18-249 – RESOLUTION PROVIDING FOR THE FINANCING OF A SPECIAL EMERGENCY APPROPRIATION OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY BY THE ISSUANCE OF SPECIAL EMERGENCY NOTES OF THE TOWNSHIP

#18-250 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, NEW JERSEY PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE FOR A CLEAN COMMUNITIES GRANT THROUGH STATE OF NEW JERSEY

#18-251 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF SPECIAL ITEM OF REVENUE FOR A STATE OF NEW JERSEY FISCAL YEAR 2018 966 GRANT

#18-252 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#18-253 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE REIMBURSEMENT AGREEMENTS WITH QUALIFIED PRIVATE COMMUNITIES

#18-254 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS “NOTE RELATING TO THE CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK (f/k/a NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST)”, TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$3,000,000, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK (f/k/a NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST), AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE TOWNSHIP OF MANCHESTER IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK (f/k/a NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST), ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK CONSTRUCTION FINANCING PROGRAM

#18-255 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS OF THE TOWNSHIP, INCLUDING IN CONNECTION WITH ITS PARTICIPATION IN THE NEW JERSEY INFRASTRUCTURE BANK FINANCING PROGRAM

B. CONTRACTS/AGREEMENTS

#18-256 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MORPHOTRAK, LLC.

#18-257 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A CONTRACT FOR AND THE APPOINTMENT OF A MUNICIPAL ALLIANCE COORDINATOR

C. BONDS/ESCROWS

#18-258 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY AMERCO FOR A PROJECT KNOWN AS U-HAUL OF MANCHESTER BLOCK 15 LOT 1.02 (2317 ROUTE 70)

D. PURCHASING

#18-259 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF POURED INPLACE SAFETY SURFACE FOR THE SUMMIT PARK PLAYGROUND

E. MISCELLANEOUS

#18-260 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING THE POLICE PROMOTIONAL MANUAL FOR THE MANCHESTER TOWNSHIP POLICE DEPARTMENT

#18-261 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TO SHARE COSTS FOR A DEMOGRAPHIC STUDY WITH THE MANCHESTER TOWNSHIP SCHOOL DISTRICT FOR THE IMPACT OF THE PROPOSED HOVSON’S REDEVELOPMENT PLAN

REPORTS

Mr. Frattini: Mr. Frattini complimented the Public Works Department on the shredding program. It was run very efficiently.

Mr. Vaccaro: Mr. Vaccaro attended various events around the Township including the Planning Board meeting on July 2, 2018. At the meeting, the Board memorialized an extension of time for Presidential Gardens.

Mrs. Brush: None

Mr. Wallis: Mr. Wallis mentioned a new recycling application that is available for smart phones. It will remind you to put out your recycling and brush for pick-up.

Ms. Markulic: None

Ms. Zografos – None

Ms. Skibo: None

Mr. Gant: None

Ms. Lapp: Ms. Lapp advised that the State adopted their budget. The State is reviewing the amount of state aid that will be given to school districts. This will make our school district late certifying the tax rate to the County. The Township cannot send out tax bills yet so there will be an extension of time for tax bills.

Mayor Palmer: Mayor Palmer acknowledged that a 2018 graduate of Manchester Township High School has made West Point. This is the first student in the school’s history to make the academy.

PUBLIC: None

EXECUTIVE SESSION

#18-262 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975 (Personnel)

The above Resolution was offered at 6:20 p.m. upon a motion by Mr. Vaccaro seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, and Wallis; yea.

A motion to adjourn executive session at 7:55 p.m. was offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea.

A motion to reconvene regular session at 8:00 p.m. was offered upon a motion by Mr. Wallis seconded by Mrs. Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush and Wallis; yea.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 8:00 p.m. upon a motion by Councilman Wallis seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Brush; yea

Craig Wallis
Council President

Sabina T. Skibo, RMC
Municipal Clerk

Date Approved