

**MANCHESTER TOWNSHIP
MEETING MINUTES
July 23, 2018**

The meeting of the Manchester Township Council was called to order at 5:30 p.m. by Council President Craig Wallis. The following statement was read by the Assistant Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Assistant Municipal Clerk:

| | |
|-----------------------------|-----------|
| Councilman Charles Frattini | - present |
| Councilman James Vaccaro | - present |
| Councilwoman Joan Brush | - present |
| Councilman Sam Fusaro | - present |
| Councilman Craig Wallis | - present |

The Assistant Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney and Donna Markulic, Business Administrator, Mayor Kenneth T. Palmer and Chief Lisa Parker.

EXECUTIVE SESSION

#18-263 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975 (Personnel)

The above Resolution was offered at 5:31 p.m. upon a motion by Mr. Vaccaro seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

A motion to adjourn the executive session at 5:45 p.m. was offered upon a motion by Mr. Frattini seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

A motion to reconvene the regular session at 6:00 p.m. was offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

APPROVAL OF MINUTES

The regular meeting minutes of May 29, 2018 were offered upon a motion by Councilwoman Brush, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Brush, Fusaro, and Wallis; yea. Councilman Vaccaro abstained due to absence.

The regular meeting minutes of June 25, 2018 were offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro; yea. Councilman Wallis abstained due to absence.

SUBMISSION OF BILLS

#18-264 - Authorizing payment of bills from the Current Fund in the amount of \$1,190,314.50 was offered by Councilman Fusaro, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea..

#18-265 - Authorizing payment of bills from the Eastern Service Area in the amount of \$130,790.84 was offered by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

#18-266 - Authorizing payment of bills from the Western Service Area in the amount of \$90,106.73 was offered by Councilman Vaccaro, seconded by Councilman Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#18-019 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, AUTHORIZING THE EXCHANGE OF PROPERTY PURSUANT TO N.J.S.A. 40:12-16

Mr. Wallis asked if any Councilmembers had any questions on the above ordinance. Councilman Fusaro noted that the appraised value for Block 63.06 Lot 11 is incorrect. The ordinance reads \$93,000.00 while the actual value is \$9,300.00. Township Attorney Angela Zografos stated that a correction can be made as it is only a typographical error. Mr. Wallis opened this portion of the meeting to the public.

Seeing no further comments from Council, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Frattini, seconded by Councilman Vaccaro and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

ORDINANCES – First Reading and Introduction

#18-020 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CREATING AND SETTING THE SALARY RANGE FOR A NEW JOB TITLE

Councilman Wallis commented that he feels this position will save the Township money.

The above ordinance was offered upon a motion by Councilwoman Brush, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

#18-021 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE ACQUISITION OF THE FEE SIMPLE INTEREST IN BLOCK 75, LOTS 98.04 AND 98.06

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

#18-022 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, AMENDING AND SUPPLEMENTING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Wallis closed this portion of the meeting.

Resolutions #18-267 through #18-280 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Fusaro, seconded by Councilman Vaccaro and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

A. FINANCE

#18-267 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY TO APPROVE THE DISTRIBUTION OF LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) FUNDS TO ELIGIBLE RECIPIENTS FOR CALENDAR YEAR 2017

B. CONTRACTS/AGREEMENTS

#18-268 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE COUNTY OF OCEAN FOR MUNICIPAL ALLIANCE FUNDS PURSUANT TO AND IN ACCORDANCE WITH THE DRUG ENFORCEMENT DEMAND REDUCTION ACT OF 1987

C. GRANTS

#18-269 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR PROPOSAL OF FUNDING THROUGH THE OCEAN COUNTY OFFICE OF SENIOR SERVICES

#18-270 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR PROPOSAL OF FUNDING THROUGH THE OCEAN COUNTY OFFICE OF SENIOR SERVICES

D. BONDS/ESCROWS

#18-271 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ROAD OPENING POSTED BY CUT & FILL, LLC IN CONNECTION WITH BLOCK 1.363 LOT 26 (2101 CHAMPLAIN ST.)

#18-272 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ROAD OPENING ESCROW POSTED BY ARYA PROPERTIES FOR VARIOUS PROJECTS AS PER ATTACHED SCHEDULE A

#18-273 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ROAD OPENING POSTED BY READE MANUFACTURING COMPANY, LLC IN CONNECTION WITH BLOCK 72.01 LOT 17 (2590 RIDGEWAY BLVD.)

#18-274 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING PERFORMANCE BOND (LETTER OF CREDIT) AND CASH PORTION POSTED BY HOMES FOR ALL IN CONNECTION WITH A PROJECT KNOWN AS AUTUMN RIDGE BLOCK 30 LOT 1.01 & BLOCK 52, LOTS 2 AND 4

#18-275 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PLANNING BOARD ESCROW POSTED BY WALMART STORES, INC. IN CONNECTION WITH BLOCK 44 LOTS 2, 3 AND 5 (1701 HWY 37)

#18-276 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ROAD OPENING ESCROW POSTED FOR VARIOUS PROJECTS BY TFE&U CORP. AS PER ATTACHED SCHEDULE A

E. APPOINTMENTS

#18-277 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE, OF NEW JERSEY, APPOINTING JAMES GANT THE ASSISTANT BUSINESS ADMINISTRATOR FOR THE TOWNSHIP OF MANCHESTER

F. MISCELLANEOUS

#18-278 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE, OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP THAT HAVE BEEN ABANDONED AT THE TOW COMPANY IMPOUND YARD

#18-279 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFUNDING PAYMENT FOR VACANT PROPERTY REGISTRATION TO ANN GEMPLICH FOR 63 NORWALK AVE. BLOCK 102.08 LOT 89

#18-280 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT FOR THE INSTALLATION OF AUTOMATED METER READING SYSTEM AND REPLACEMENT OF SELECTED WATER METERS PURSUANT TO AND ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ

REPORTS

Mr. Frattini: None

Mr. Vaccaro: Mr. Vaccaro congratulated James Gant on his new position.

Mr. Wallis: Mr. Wallis also congratulated James Gant.

Mr. Fusaro: None

Mrs. Brush: Mrs. Brush reminded everyone about the concert at Harry Wright Lake, depending on the weather. She hopes to see everyone there.

Mrs. Markulic: Mrs. Markulic wanted to thank everyone for allowing James Gant to be the Assistant Business Administrator.

Mayor Palmer: Mayor Palmer mentioned the repaving that will be going on in Summit Park over the next few weeks, and what a great job the Department of Public works has been doing. He feels the summer basketball program at the Sixth Avenue Park has been a huge success. The Mayor also mentioned he has had three meetings in Whiting with regard to the Energy Aggregation Program, it has been saving residents' money and they seem to be very happy. Mayor Palmer is happy with the success of the blood drive sponsored by the Manchester Township Police Department. He also mentioned that he has made our Public Works Department aware of the complaints about potholes at our intersections.

Ms. Zografos: None

Mr. Gant: Mr. Gant thanked everyone for allowing him to become the Assistant Business Administrator and is looking forward to what is ahead.

PUBLIC:

Frank Stavalo – Summit Park, Mr. Stavalo is a member of the Summit Park Neighborhood Watch and wanted to thank the Township for all the hard work going into Summit Park.

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:19 p.m. upon a motion by Councilman Vaccaro seconded by Councilwoman Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro, and Wallis; yea.

Craig Wallis
Council President

Marie Sailer Key, RMC
Assistant Municipal Clerk

Date Approved