

**MANCHESTER TOWNSHIP
MEETING MINUTES
August 13, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Councilman Sam Fusaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- absent
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- absent

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney and Donna Markulic, Business Administrator, Albert Yodakis, Director of Public Works, James Gant, Personnel Director, Captain Todd Malland, Chief Lisa Parker and Mayor Kenneth Palmer.

APPROVAL OF MINUTES

The regular meeting minutes of July 9, 2018 were offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini and Vaccaro; yea. Councilman Fusaro abstained due to his absence from the meeting.

The executive session minutes of July 23, 2018 and regular meeting minutes of July 23, 2018 were offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

SUBMISSION OF BILLS

#18-281 - Authorizing payment of bills from the Current Fund in the amount of \$10,291,117.66 was offered by Councilman Frattini, seconded by Councilman Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

#18-282 - Authorizing payment of bills from the Eastern Service Area in the amount of \$249,919.48 was offered by Councilman Fusaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

#18-283 - Authorizing payment of bills from the Western Service Area in the amount of \$954,295.49 was offered by Councilman Vaccaro, seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#18-020 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CREATING AND SETTING THE SALARY RANGE FOR A NEW JOB TITLE

Mr. Fusaro asked if any Councilmembers had any questions on the above ordinance. Seeing no comments from Council, Mr. Fusaro opened this portion of the meeting to the public. Seeing none, Mr. Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

#18-021 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE ACQUISITION OF THE FEE SIMPLE INTEREST IN BLOCK 75, LOTS 98.04 AND 98.06

Mr. Fusaro asked if any Councilmembers had any questions on the above ordinance. Seeing no comments from Council, Mr. Fusaro opened this portion of the meeting to the public. Seeing none, Mr. Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Frattini, seconded by Councilman Vaccaro and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

#18-022 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES

Mr. Fusaro asked if any Councilmembers had any questions on the above ordinance. Seeing no comments from Council, Mr. Fusaro opened this portion of the meeting to the public. Seeing none, Mr. Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

ORDINANCES – First Reading and Introduction

#18-023 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXCHANGE OF PROPERTY PURSUANT TO N.J.S.A. 40A:12-16 (CLUBHOUSE RD.)

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and **approved** by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

#18-024 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE ACQUISITION OF LAND LOCATED IN THE TOWNSHIP AND APPROPRIATING \$135,000 THEREFOR FROM THE TOWNSHIP'S CAPITAL IMPROVEMENT FUND

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and **approved** by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea

#18-025 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACQUISITION OF THE FEE SIMPLE INTEREST IN BLOCK 38, LOT 20 (20 COLONIAL DR.)

The above ordinance was offered upon a motion by Councilman Vaccaro, seconded by Councilman Frattini and **approved** by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea

#18-026 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A LEASE OF 108 LACEY ROAD, SUITE 35, IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:12-1 ET SEQ.

The above ordinance was offered upon a motion by Councilman Frattini, seconded by Councilman Vaccaro and **approved** by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Fusaro asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Councilman Fusaro asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Councilman Fusaro closed this portion of the meeting.

Resolutions #18-284 through #18-301 were considered routine by the Manchester Township Council and were enacted by one motion offered by Councilman Vaccaro, seconded by Councilman Frattini and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro and Fusaro; yea.

A. FINANCE

#18-284 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE CERTIFICATION OF THE DIRECTOR OF PUBLIC WORKS CONCERNING COSTS INCURRED IN THE CLEAN UP OF THE PROPERTY LOCATED AT 1100 SEVENTH AVENUE (BLOCK 1.134 LOT 5), AND AUTHORIZING THE PLACEMENT OF A LIEN AGAINST SAID PROPERTY FOR SAID COSTS

#18-285 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES FOR A TOTALLY DISABLED VETERAN - 1509 SECOND AVENUE - BLOCK 1.43, LOT 39

#18-286 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 102.08, LOT 141 FOR A TOTALLY DISABLED VETERAN

#18-287 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 75.108, LOT 36 FOR A TOTALLY DISABLED VETERAN

#18-288 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 83.01, LOT 71 FOR A TOTALLY DISABLED VETERAN

#18-289 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLING OF UNEXPENDED CAPITAL IMPROVEMENT AUTHORIZATIONS

B. CONTRACTS/AGREEMENTS

#18-290 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING A PROFESSIONAL SERVICES CONTACT WITH GEORGE BOTCHEOS, ESQUIRE AS HEARING OFFICER

#18-291 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH SENSUS USA, INC. TO PROVIDE AUTOMATED METER READING SERVICE AND SOFTWARE MAINTENANCE FOR THE AUTOMATED METER READING SYSTEM IN THE EASTERN WATER AND SEWER UTILITIES

C. LICENSING

#18-292 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A FAMILY MOBILE HOME PARK LICENSE FOR THE YEAR 2018 TO PINE RIDGE AT CRESTWOOD, LLC

#18-293 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE FOR IRPINIA ASSOCIATES, LLC

D. PURCHASING

#18-294 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACCEPTANCE OF THE BID OF HOMELAND TOWERS, LLC FOR THE CONSTRUCTION AND OPERATION OF A TELECOMMUNICATIONS TOWER

#18-295 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING AN ALTERNATE FORM OF CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF RA SECURITY SYSTEMS FOR NETWORK SECURITY MONITORING PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A.19:44A-20.5

#18-296 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF ASPHALT PAVEMENT, TACK OIL, AND TACK TRUCK SERVICES FOR PAVING OF VARIOUS TOWNSHIP ROADWAYS

E. BONDS/ESCROWS

#18-297 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW AND WATER AND SEWER ESCROWS POSTED BY ROBERT TAFF, ESQUIRE FOR BLOCK 52, LOT 4 (3 SANDHURST ST.) AND BLOCK 5, LOT 2059 (2920 HWY 571)

#18-298 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A PLANNING BOARD ESCROW POSTED BY RENAISSANCE HOMEOWNERS' ASSOCIATION IN CONNECTION BLOCK 61.13, LOT 1 – PICKLE BALL COURTS

#18-299 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A PERFORMANCE GUARANTEE PENDING THE POSTING OF A TWO YEAR MAINTENANCE GUARANTEE POSTED IN CONNECTION WITH A PROJECT KNOWN AS MEADOWS WEST – PHASE ONE

F. APPOINTMENT

#18-300 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REGISTRAR’S REAPPOINTMENT OF JODI PELLICANO AS AN ALTERNATE DEPUTY REGISTRAR

G. MISCELLANEOUS

#18-301 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF A TOWNSHIP OWNED VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

REPORTS

Mr. Frattini: Mr. Frattini thanked everyone for their assistance at the previous meeting after his fall.

Mr. Vaccaro: Mr. Vaccaro mentioned various meetings and events he attended during the past month.

Mr. Fusaro: Mr. Fusaro thanked Tracey Lynch and her staff for their hard work on the recent luau at Pine Lake Park.

Ms. Zografos: None

Ms. Markulic: None

Ms. Skibo: None

Mr. Yodakis: None

Mayor Palmer: None

PUBLIC

Ed Lynch – Country Walk: Mr. Lynch inquired as to how many totally disabled veterans lived in Manchester. Mr. Fusaro said he was not sure of the exact number but he would find out.

Ruth Pavelchak – Country Walk: Ms. Pavelchak asked what safety measures were in place in the schools in case of an active shooter situation. Chief Parker said there is an armed officer in the high school and one armed security guard. The Chief advised that the Police Department makes safety recommendations every year, but ultimately it is up to the School Board to make safety decisions.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:23 p.m. upon a motion by Councilman Vaccaro seconded by Councilman Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro and Wallis; yea.

Sam F. Fusaro, Jr.
Councilman

Sabina T. Skibo, RMC
Municipal Clerk

Date Approved