

**MANCHESTER TOWNSHIP
MEETING MINUTES
February 12, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Mayor Kenneth Palmer, Captain Todd Malland and Art Abline, OEM Coordinator.

APPROVAL OF MINUTES

The regular meeting minutes of October 26, 2017 were offered upon a motion by Mr. Fusaro seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Fusaro and Wallis; yea. Mrs. Brush and Mr. Vaccaro abstained due to their absence from the meeting.

The regular meeting minutes of November 13, 2017 were offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Wallis; yea. Mrs. Brush abstained due to her absence from the meeting.

The special meeting minutes of January 8, 2018 were offered upon a motion by Mrs. Brush seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Fusaro and Wallis; yea. Mr. Vaccaro abstained due to his absence from the meeting.

The regular meeting minutes of November 27, 2017, December 11, 2017, executive session minutes of December 11, 2017, re-organizational minutes of January 2, 2018 and regular minutes of January 22, 2018 were offered upon a motion by Mr. Fusaro, seconded by Mrs. Brush and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

SUBMISSION OF BILLS

#18-081 Authorizing payment of bills from the Current Fund in the amount of \$10,883,868.16 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-082 - Authorizing payment of bills from the Eastern Service Area in the amount of \$972,078.85 was offered by Mr. Vaccaro seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

#18-083 - Authorizing payment of bills from the Western Service Area in the amount of \$501,535.46 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#18-005- AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING SALARY RANGES AND POSITIONS OF NON-BARGAINING UNIT EMPLOYEES

Mr. Wallis asked Council if they had any questions on this ordinance. Seeing none, Mr. Wallis opened this portion of the meeting to the public. Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro, seconded by Mr. Frattini and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

ORDINANCES – First Reading and Introduction

#18-006 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, NEW JERSEY, AMENDING AND SUPPLEMENTING ARTICLE IV ENTITLED “ZONING” WITHIN CHAPTER 245 ENTITLED “LAND USE DEVELOPMENT” BY ADDING NEW SECTION 245-33.1 ENTITLED “PLACEMENT OF SMALL CELL EQUIPMENT AND WIRELESS POLES IN THE MUNICIPAL RIGHT-OF-WAY”

The above ordinance was offered upon a motion by Mrs. Brush seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mr. Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no further comments from the public, Mr. Wallis closed this portion of the meeting.

Resolutions #18-084 through #18-099 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Frattini seconded by Mr. Vaccaro and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

A. FINANCE

#18-084 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SOFTWARE AND HARDWARE AGREEMENT WITH EDMUNDS AND ASSOCIATES FOR SOFTWARE MAINTENANCE OF FINANCE, TAX AND UTILITY PACKAGE

#18-085 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFUNDING A PROPERTY CHANGE REQUEST FEE IN CONNECTION WITH BLOCK 99.84 LOT 25 (1977 Roosevelt Blvd.)

B. CONTRACTS/AGREEMENTS

#18-086 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR 2018 FOR TRAFFIC SAFETY

#18-087 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS INC.

#18-088 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS INC.

#18-089 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT FOR SUPPORT TO CATHOLIC CHARITIES FOR SERVICES RENDERED

#18-090 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP

C. LICENSING

#18-091 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING FAMILY MOBILE HOME PARK LICENSES FOR THE YEAR 2018 TO RIDGEWAY MOBILE HOME PARK AND PINE ACRES MANOR MOBILE HOME PARK

#18-092 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING SENIOR CITIZEN MOBILE HOME PARK LICENSE FOR PINE RIDGE SOUTH FOR THE YEAR 2018

#18-093 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A CAMPGROUND LICENSE FOR SURF & STREAM CAMPGROUND

D. PURCHASING

#18-094 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE AND RECEIVE BIDS FOR THE INSTALLATION OF A FIXED BASE RADIO METER READING SYSTEM AND REPLACEMENT OF SELECTED METERS

#18-095 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF NEW PLAYGROUND EQUIPMENT FOR THE SUMMIT PARK PLAYGROUND

E. BONDS/ESCROWS

#18-096 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING WATER & SEWER PERFORMANCE GUARANTEES AND REDUCING WATER AND SEWER ESCROW ACCOUNTS IN CONNECTION WITH A PROJECT KNOWN AS HBA PROPERTIES, BLOCK 110, LOT 1 (401 LACEY RD.)

#18-097 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A MAINTENANCE BOND IN CONNECTION WITH A PROJECT KNOWN AS HBA PROPERTIES, BLOCK 110, LOT 1 (401 LACEY RD.)

F. MISCELLANEOUS

#18-098 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REQUESTING THE MANCHESTER TOWNSHIP PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER LOTS 1, 3 AND 4 IN BLOCK 1 OF THE TOWNSHIP OF MANCHESTER ARE IN NEED OF REDEVELOPMENT, AMENDING AND SUPPLEMENTING RESOLUTION #18-052

#18-099 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF BICYCLES IN THE POSSESSION OF THE POLICE DEPARTMENT AT AUCTION ON GOVDEALS.COM

REPORTS

Mr. Frattini: Mr. Frattini attended the Hovson's CAFRA permit hearing held at Manchester Township High School on February 8, 2018. Mr. Frattini was of the opinion that the proposed development was too big. Many residents voiced their opinion in opposition of the development.

Mr. Vaccaro: Mr. Vaccaro attended various meetings and events throughout the Township including the Pinelands Municipal Council meeting , Zoning Board of Adjustment meeting and CAFRA permit hearing.

Mr. Fusaro: Mr. Fusaro is on the Open Space Committee this year and he is committed to making sure that the State pays the Township the amount still owed to the trust fund, which is approximately eight hundred thousand dollars. Mr. Fusaro said that in the early 2000's residents voted for an Open Space Inventory Trust Fund tax which allows the Township to purchase property for the purposes of open space. The Township can build parks or add to existing parks using the trust fund. Mr. Fusaro attended the Hovson's CAFRA permit meeting at the high school. There is a new DEP commissioner and Hovson's is going to have a long uphill battle to get CAFRA approvals.

Mrs. Brush: Mrs. Brush met the new Municipal Alliance Coordinator, Beth McKay. She seems very enthusiastic and Mrs. Brush feels she will be an asset to the program.

Mr. Wallis: Mr. Wallis attended the Hovson's CAFRA permit meeting at the high school. Everyone was very respectful. Board members were only there to hear comments. A decision will be made at a later date. The Township had a meeting with members of the Jackson Township rent control board. It was very informational and they shared a lot of content.

Mayor Palmer: Mayor Palmer wished Mrs. Brush a Happy Birthday.

Ms. Zografos: None

Ms. Skibo: Ms. Skibo also wished Mrs. Brush Happy Birthday.

Art Abline: Mr. Abline announced that a Fire Wise meeting will be held on March 6, 2018 at the Whiting Firehouse. The new Fire Wise Safety Council has been established and they will be meeting to discuss ways to prevent forest fires in the Township.

Capt. Malland: None

PUBLIC – No Public Comment

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:23 p.m. upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro Brush, Fusaro and Wallis; yea.

Craig Wallis
Council President

Sabina T. Skibo, RMC
Municipal Clerk

Date Approved