

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
November 13, 2017**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Sam Fusaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilwoman Joan Brush	- absent
Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris, Township Attorney, and Donna Markulic, Business Administrator.

**APPROVAL OF MINUTES**

The regular meeting minutes of September 11, 2017 and September 25, 2017 were offered upon a motion by Mr. Vaccaro, seconded by Mr. Wallis and **approved** by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

**SUBMISSION OF BILLS**

**#17-373** - Authorizing payment of bills from the Current Fund in the amount of \$9,172,813.86 was offered by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

**#17-374** - Authorizing payment of bills from the Eastern Service Area in the amount of \$557,490.56 was offered by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

**#17-375** - Authorizing payment of bills from the Western Service Area in the amount of \$459,850.85 was offered by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

**ORDINANCES – Second Reading, Public Hearing and Final Action**

**#17-024 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY REPEALING AND REPLACING ORDINANCE #17-002, AMENDING CHAPTER 245 OF THE CODE OF THE TOWNSHIP OF MANCHESTER (CAFRA)**

Mr. Fusaro asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Fusaro opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Wallis and **adopted** by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

**17-025 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY REPEALING AND REPLACING ORDINANCE #16-036, AMENDING CHAPTER 245 OF THE CODE OF THE TOWNSHIP OF MANCHESTER (PINELANDS)**

Mr. Fusaro asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Fusaro opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Fusaro closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Wallis and **adopted** by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

**ORDINANCES – First Reading & Introduction**

**#17-028 – AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE CHAPTER 301, ENTITLED “PEDDLING AND SOLICITING:**

The above ordinance was offered upon a motion by Mr. Wallis seconded by Mr. Frattini and **approved** by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Fusaro asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mr. Wallis asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Mr. Fusaro closed this portion of the meeting.

**Resolutions #17-376 through #17-395 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Wallis seconded by Mr. Frattini and adopted by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.**

**A. FINANCE**

**#17-376 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#17-377 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#17-378 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2017 CALENDAR YEAR BUDGET**

**#17-379 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REFUND FOR OVERPAYMENT OF PERMIT FEES**

**B. CONTRACTS/AGREEMENTS**

**#17-380 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH RAINBOW CLEANERS FOR CLEANING SERVICES**

**#17-381 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING RESOLUTION #17-369 AUTHORIZING CONTRACT WITH SUTPHEN CORPORATION UNDER THE HOUSTON-GALVESTON AREA COUNCIL NATIONAL COOPERATIVE IN ACCORDANCE WITH N.J.S.A.:40A:11-1 ET SEQ.**

**C. GRANTS**

**#17-382 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING THE 2017 *DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN* AND ACCEPTING THE ENFORCEMENT GRANT FROM THE NHTSA**

**#17-383 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF A GRANT AWARD THROUGH THE OFFICE OF SENIOR SERVICES FOR \$110,100**

**#17-384 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF A GRANT AWARD THROUGH THE OFFICE OF SENIOR SERVICES FOR \$25,000**

**D. BONDS/ESCROWS**

**#17-385 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A PERFORMANCE GUARANTEE PENDING THE POSTING OF A MAINTENANCE BOND AND ADDITIONAL ESCROW IN CONNECTION WITH A PROJECT KNOWN AS EMILIO'S RESTAURANT (ANTHONY SCHIANO), BLOCK 36, LOTS 1.02 & 1.03 (Route 571 & Tenth Ave.)**

**#17-386 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING WATER & SEWER PERFORMANCE GUARANTEES PENDING THE POSTING OF WATER & SEWER MAINTENANCE GUARANTEES TO THE KOKES ORGANIZATION FOR A PROJECT KNOWN AS MEADOWS WEST BLOCK 83-85 VARIOUS LOTS**

**E. LEGISLATION**

**#17-387 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY OPPOSING PROPOSED AMENDMENTS TO THE PINELANDS COMPREHENSIVE MANAGEMENT PLAN (CMP)**

**F. MISCELLANEOUS**

**#17-388 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A LIEN AGAINST PROPERTY LOCATED AT 1961 RIDGEWAY ROAD (BLOCK 35 LOT 12) AFTER FAILING TO PROPERLY REGISTER A VACANT/ABANDONED PROPERTY**

**#17-389 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A LIEN AGAINST PROPERTY LOCATED AT 1016 COMMONWEALTH BLVD (BLOCK 1.218 LOT 13) AFTER FAILING TO PROPERLY REGISTER A VACANT/ABANDONED PROPERTY**

**#17-390 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A LIEN AGAINST PROPERTY LOCATED AT 640 HWY 530 (BLOCK 89 LOT 1) AFTER FAILING TO PROPERLY REGISTER A VACANT/ ABANDONED PROPERTY**

**#17-391 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A LIEN AGAINST PROPERTY LOCATED AT 1741 BROADWAY BLVD. (BLOCK 1.91 LOT 26) AFTER FAILING TO PROPERLY REGISTER A VACANT/ABANDONED PROPERTY**

**17-392 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A LIEN AGAINST PROPERTY LOCATED AT 10C MAPLEWOOD DRIVE (BLOCK 75.101 LOT 43) AFTER FAILING TO PROPERLY REGISTER A VACANT/ABANDONED PROPERTY**

**#17-393 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A LIEN AGAINST PROPERTY LOCATED AT 21A CANTON DR. SEC 51 (BLOCK 75.131 LOT 31) AFTER FAILING TO REGISTER A VACANT/ABANDONED PROPERTY**

**#17-394- RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A LIEN AGAINST PROPERTY LOCATED AT 22 HUMMINGBIRD LANE SEC 73 (BLOCK 102.31 LOT 45) AFTER FAILING TO REGISTER A VACANT/ABANDONED PROPERTY**

**#17-395 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE PLACEMENT OF A LIEN AGAINST PROPERTY LOCATED AT 29 WINKLE COURT (BLOCK 75.02 LOT 139) AFTER FAILING TO REGISTER A VACANT/ABANDONED PROPERTY**

**REPORTS**

**Mr. Frattini:** Mr. Frattini wished the United States Marine Corps a Happy Birthday.

**Mr. Vaccaro:** Mr. Vaccaro attended various events throughout the Township including the Firewise meeting at Country Walk, the Planning Board meeting on November 6, 2017 and reviewed the bills that were on tonight's bill list. He wished everyone a Happy Thanksgiving.

**Mr. Wallis:** Mr. Wallis congratulated Mrs. Brush on winning the election. She has been a nice addition to the Council.

**Mr. Fusaro:** Mr. Fusaro gave an update on the vacant and foreclosed property ordinance. Since the inception of the ordinance, the Township has collected about \$662,000.00 in fees. Council structured the payments to encourage the banks to sell homes.

**Ms. Markulic:** None

**Ms. Koutsouris:** None

**Ms. Skibo:** None

**Chief Parker:** None

**PUBLIC COMMENT** – No Public Comments

**EXECUTIVE SESSION**

**#17-396 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975**

The above Resolution was offered upon a motion by Mr. Wallis seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

A motion to adjourn executive session was offered upon a motion by Mr. Fusaro seconded by Mr. Wallis and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

A motion to reconvene regular session was offered upon a motion by Mr. Fusaro seconded by Mr. Frattini and Wallis and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 8:30 p.m. upon a motion by Mr. Wallis seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro; yea.

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Sam F. Fusaro, Jr.  
Council President

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Sabina T. Skibo, RMC  
Municipal Clerk

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Date Approved