

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
January 22, 2018**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Deputy Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Deputy Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilwoman Joan Brush	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Deputy Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Donna Markulic, Business Administrator and Captain Todd Malland.

**SUBMISSION OF BILLS**

**#18-056** Authorizing payment of bills from the Current Fund in the amount of \$2,525,477.75 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-057** - Authorizing payment of bills from the Eastern Service Area in the amount of \$142,781.50 was offered by Mrs. Brush, seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-058** - Authorizing payment of bills from the Western Service Area in the amount of \$121,270.16 was offered by Mr. Fusaro, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

**ORDINANCES – Second Reading Public Hearing and Final Action**

**#18-001 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY REPEALING ALL ARTICLES IN CHAPTER 63 PERSONNEL POLICIES, WITH EXCEPTION OF ARTICLE 5**

Mr. Wallis asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-002 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES**

Mr. Wallis asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mrs. Brush and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

**#18-004 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 245 OF THE TOWNSHIP CODE OF THE TOWNSHIP OF MANCHESTER, ENTITLED "LAND USE AND DEVELOPMENT"**

Mr. Wallis asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mrs. Brush and **adopted** by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mr. Wallis asked if there were any comments from the public on any items on the consent agenda.

**Hank Glen – 29 Wycliffe Rd.:** Mr. Glen commented with regard to Resolution ##18-070 and asked what was the reason for the "special condition" placed on the license. Mr. Wallis explained that the license can only be used for a business that will be located in the Township's zone designated "Town Center".

Seeing no further comments from the public, Mr. Wallis closed this portion of the meeting.

**Resolutions #18-059 through #18-080 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Frattini seconded by Mr. Vaccaro and adopted by the following roll call vote: Councilmembers Frattini, Vaccaro, Brush, Fusaro and Wallis; yea.**

**A. FINANCE**

**#18-059 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#18-060 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#18-061 - RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES FOR A TOTALLY DISABLED VETERAN-HERLINSKY-11 LOIRE COURT-BLOCK 61.16 LOT 325**

**#18-062 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 98.06, LOT 30 FOR A TOTALLY DISABLED VETERAN**

**#18-063 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 38.91, LOT 1138.01 FOR A TOTALLY DISABLED VETERAN**

**B. CONTRACTS/AGREEMENTS**

**#18-064 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR OFFICERS ASSIGNED TO THE SPECIAL OPERATIONS GROUP (SOG)**

**#18-065 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH THE VOLUNTEER AUXILIARY FOR ANIMAL SHELTERS, INC. FOR TNR SERVICES WITHIN MANCHESTER TOWNSHIP**

**#18-066 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH GEESE CHASERS LLC FOR GEESE CONTROL AT HARRY WRIGHT AND PINE LAKES**

**#18-067 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SCHEDULE "C" AGREEMENT WITH THE COUNTY OF OCEAN FOR THE REPAIR AND MAINTENANCE OF STREETS**

**#18-068 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH THE CANNING GROUP LLC FOR EFFICIENCY REVIEW SERVICES WITHIN MANCHESTER TOWNSHIP**

**#18-069 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A PROFESSIONAL SERVICES CONTRACT TO GEORGE BOTCHEOS, ESQ. TO SERVE AS A HEARING OFFICER**

**C. LICENSING**

**#18-070 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE FOR IRPINIA ASSOCIATES, LLC**

**D. GRANTS**

**#18-071 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR A SFY 2019 MUNICIPAL ALLIANCE GRANT**

**E. RECREATION**

**#18-072 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR RECREATION THEATER TRIPS**

**F. PURCHASING**

**#18-073 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE AND RECEIVE BIDS FOR THE CONSTRUCTION OF EMERGENCY GENERATORS AT THE MANCHESTER FIRE COMPANY, MANCHESTER FIRST AID, RIDGEWAY FIRE COMPANY AND PUBLIC WORKS GARAGE**

**G. BONDS/ESCROWS**

**#18-074 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A UTILITY ESCROW POSTED BY THE PULTE GROUP FOR THE RENAISSANCE SALES MODEL AREA**

**#18-075 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING BOARD ESCROW POSTED BY RIDGEWAY SELF STORAGE PARTNERS, LLC FOR A PROJECT KNOWN AS AIRSHIP SELF STORAGE BLOCK 72.01 LOT 14.02 (2420 RIDGEWAY BLVD.)**

**H. APPOINTMENT**

**#18-076 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR THE 2017 RECYCLING TONNAGE GRANT AND DESIGNATION OF A MUNICIPAL RECYCLING & CLEAN COMMUNITIES COORDINATOR FOR 2018**

**#18-077 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF MERIDIAN OCCUPATIONAL HEALTH TO PROVIDE MEDICAL SERVICES, PUSUANT TO N.J.S.A. 40:69A-43(b), AND AWARDING A CONTRACT FOR MEDICAL SERVICE TO MERIDIAN OCCUPATIONAL HEALTH**

**#18-078 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF DANIEL BLOCH AND DEBORAH ALAIMO LAWLOR OF MASER CONSULTING, P.A. AS TOWNSHIP PLANNERS PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#18-079 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN AND STATE OF NEW JERSEY AUTHORIZING A CONTRACT FOR AND THE APPOINTMENT OF A MUNICIPAL ALLIANCE COORDINATOR**

**I. MISCELLANEOUS**

**#18-080 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE ADOPTION OF THE EMPLOYEE HANDBOOK FOR THE TOWNSHIP OF MANCHESTER**

**REPORTS**

**Mr. Frattini:** None

**Mr. Vaccaro:** Mr. Vaccaro wished everyone a Happy New Year and gave an update on various events he attended throughout the Township. He also attended the Manchester Coordinating Council meeting where they discussed the newly established Fire Safety Council.

**Mr. Fusaro:** Mr. Fusaro mentioned that The Haven, which is a nursing home on the Silverwoods property, has applied to the Planning Board to install an emergency generator.

**Mrs. Brush:** None

**Mr. Wallis:** Mr. Wallis announced that the CAFRA hearing for the Heritage Mineral site will be held at the high school on February 8, 2018 at 6:00 p.m. Mr. Fusaro offered this is a CAFRA permit hearing only. This hearing will address the impact the development would have on such things as storm water and traffic on state roads. Mr. Wallis reiterated this hearing is not an endorsement by the Township.

**Ms. Markulic:** None

**Ms. Zografos:** None

**Capt. Malland:** None

## **PUBLIC**

**Karen Argenti – Whiting:** Ms. Argenti felt that the DEP hearing on the Heritage Mineral site was a critical meeting. She felt that the environmental impact from this proposed development would be devastating.

**Vinny DeSimone – Pine Ridge:** Mr. DeSimone asked for an update on rent stabilization. He gave Mr. Wallis a letter that was given to a resident indicating their rent was increased more than twenty dollars from last year. Mr. Wallis said he would speak with Ms. Zografos and Ms. Markulic to discuss the matter further.

## **ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:25 p.m. upon a motion by Mr. Vaccaro seconded by Mr. Frattini and approved by the following roll call vote; Councilmembers Frattini, Vaccaro Brush, Fusaro and Wallis; yea.

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Sam F. Fusaro, Jr.  
Council President

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Jodi L. Pellicano, RMC  
Deputy Municipal Clerk

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Date Approved