

**MANCHESTER TOWNSHIP
MEETING MINUTES
December 11, 2017**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Sam Fusaro. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilwoman Joan Brush	- present
Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present

The Municipal Clerk noted for the record that also present were Angela Koutsouris-Zografos, Township Attorney, Donna Markulic, Business Administrator and Mayor Ken Palmer.

PROCLAMATION- Recognizing Ms. Senior America, Carolyn Harden
Mayor Palmer presented Ms. Harden with a proclamation for her success in the Ms. Senior America pageant.

PRESENTATION – Recognition of Cub Scout Pack 44 & Boy Scout Troup 441
Mayor Palmer presented certificates to the members of Cub Scout Pack 44 and Boy Scout Troup 441 thanking them for their hard work in their recent food drive.

APPROVAL OF MINUTES

The regular meeting minutes of October 10, 2017 were offered upon a motion by Mr. Wallis seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis; yea. Mr. Vaccaro and Mr. Fusaro abstained due to their absence from the meeting.

The regular meeting minutes of October 23, 2017 and the executive session minutes of November 27, 2017 were offered upon a motion by Mr. Wallis seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

The executive session minutes of November 13, 2017 were offered upon a motion by Mr. Vaccaro seconded by Mr. Wallis and approved by the following roll call vote: Councilmembers Frattini, Wallis, Vaccaro and Fusaro: yea. Mrs. Brush abstained due to her absence from the meeting.

SUBMISSION OF BILLS

#17-411- Authorizing payment of bills from the Current Fund in the amount of \$5,233,643.70 was offered by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

#17-412 - Authorizing payment of bills from the Eastern Service Area in the amount of \$180,202.29 was offered by Mr. Vaccaro, seconded by Mr. Wallis and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

#17-413 - Authorizing payment of bills from the Western Service Area in the amount of \$75,126.74 was offered by Mr. Vaccaro, seconded by Mrs. Brush and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Fusaro asked if any member of Council had any comments on any item on the consent agenda. Seeing no comments from Council, Mr. Fusaro asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Mr. Fusaro closed this portion of the meeting.

#17-423 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE CHIEF OF POLICE

A motion to remove Resolution #17-423 was offered by Mrs. Brush seconded by Mr. Fusaro and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

The above resolution was offered by Mr. Wallis seconded by Mr. Frattini and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro; yea. Mr. Fusaro abstained due to a conflict of interest.

Resolutions #17-414 through #17-429 minus #17-423 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vaccaro seconded by Mr. Wallis and adopted by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

A. FINANCE

#17-414 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF TAX SALE PREMIUMS OVER FIVE YEARS OLD FROM THE TAX COLLECTOR ACCOUNT TO THE GENERAL FUND AS REQUESTED BY THE TAX COLLECTOR

#17-415 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING TO MOVE AN OUTSTANDING VOUCHER FROM THE REDEMPTION ACCOUNT TO THE GENERAL FUND

#17-416 - RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF THE PUBLIC LAWS OF 1997

#17-417 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#17-418 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE FOR A DIVISION OF TRAFFIC HIGHWAY SAFETY GRANT THROUGH THE STATE OF NEW JERSEY

#17-419 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE FOR A STATE OF NEW JERSEY DIVISION OF CRIMINAL JUSTICE BODY ARMOR REPLACEMENT FUND

#17-420 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE FOR A U.S. DEPARTMENT OF JUSTICE BULLETRPROOF VEST PROGRAM

#17-421 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2017 CALENDAR YEAR BUDGET

B. CONTRACTS/AGREEMENTS

#17-422 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH GRAMCO BUSINESS COMMUNICATIONS

#17-424 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN MANCHESTER TOWNSHIP AND THE TOWNSHIP OF TOMS RIVER PERTAINING TO CONFLICT OF INTEREST CONSTRUCTION CODE ADMINISTRATION ENFORCEMENT SERVICES

#17-425 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND O.P.E.I.U. LOCAL 32 - BLUE COLLAR

C. GRANTS

#17-426 – RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING A COPS IN SHOPS ENFORCEMENT PROGRAM GRANT

D. MISCELLANEOUS

#17-427 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING THE DONATION OF A USED POLICE VEHICLE TO THE MANASQUAN POLICE

#17-428 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENDORSING THE REVISED HOUSING ELEMENT AND FAIR SHARE PLAN

#17-429 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, APPROVING THE OPERATING MANUALS FOR THE ADMINISTRATION OF THE HOUSING REHABILITATION PROGRAM AND THE AFFORDABILITY ASSISTANCE PROGRAM

REPORTS

Mrs. Brush: Mrs. Brush thanked the Whiting First Aid for inviting her to their installation dinner. It was a nice time.

Mr. Frattini: None

Mr. Vaccaro: Mr. Vaccaro attended the Pinelands Municipal Council meeting held in Egg Harbor, New Jersey. He also attended the Planning Board meeting on December 4, 2017 and the Police Department award ceremony on December 6, 2017. Mr. Vaccaro also reviewed the bills that were on for tonight's approval by Council.

Mr. Wallis: Mr. Wallis attended the Police Department award ceremony and thanked the Police Officers for their service and dedication to the Township. He wished everyone Happy Holidays.

Mr. Fusaro: Mr. Fusaro gave updates on various land use ordinances that the Township has been working on. Ordinance #17-024 regarding CAFRA has been approved, however, Ordinance #17-025 is being reviewed by the Pinelands Commission. The public hearing is scheduled for January 3, 2018 at Pinelands Headquarters. Mr. Fusaro also updated everyone on leaf pickup and energy aggregation.

Ms. Skibo: Ms. Skibo mentioned that the Regional Day School giving tree is in the lobby and urged everyone to donate.

Ms. Markulic: None

Ms. Koutsouris: Ms. Koutsouris wished everyone Happy Holidays.

Mayor Palmer: Mayor Palmer thanked everyone for approving Chief Parker's contract. It is well deserved. He also advised that the changes have been made to the Blue Collar contract. Salary ranges have been brought up to be competitive with other towns. He hoped this would help to attract quality personnel who will stay with the Township long term.

Chief Parker: Chief Parker thanked Council for approving her contract. She said it was a pleasure to work with everyone.

PUBLIC

Ginny Martin – Gabriella Cr.: Ms. Martin asked why the Township was donating the Police car to the Borough of Manasquan. Mr. Fusaro said the car has been put out of service and has been replaced. This is something municipalities do all the time to help each other out.

EXECUTIVE SESSION

#17-430 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975

The above Resolution was offered upon a motion by Mr. Frattini seconded by Mrs. Brush and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

A motion to adjourn executive session was offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

A motion to reconvene regular session was offered upon a motion by Mr. Wallis seconded by Mr. Vaccaro and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:25 p.m. upon a motion by Mr. Vaccaro seconded by Mr. Wallis and approved by the following roll call vote: Councilmembers Brush, Frattini, Wallis, Vaccaro and Fusaro; yea.

Sam F. Fusaro, Jr.
Council President

Sabina T. Skibo, RMC
Municipal Clerk

Date Approved