

**ORGANIZATION MEETING
MANCHESTER TOWNSHIP PLANNING BOARD
1 COLONIAL DRIVE, MANCHESTER, NEW JERSEY
MONDAY JANUARY 8, 2017**

7:00 P.M.

AGENDA

- 1. Secretary, acting as temporary Chairperson calls meeting to order**
- 2. Notice of Compliance**
- 3. Salute to the Flag**
- 4. Roll Call**
- 5. Oath of Office, Board Members new terms**
- 6. Secretary calls for nomination of a Chairperson of the Planning Board for the year January 8, 2018 to December 31, 2018**
 - a. Nomination of Chairperson**
 - b. Nomination closed by motion**
 - c. Roll Call vote to declare the Chairperson of the Planning Board**
- 7. Secretary calls for nomination of the Vice Chairperson of the Planning Board for the year January 8, 2018 to December 31, 2018**
 - a. Nomination of Vice Chairperson of the Planning Board**
 - b. Nomination closed by motion**
 - c. Roll Call vote to declare the Vice Chairperson of the Planning Board**
- 8. Secretary calls for nomination of the Vice Chairperson Pro-Tem of the Planning Board for the year January 8, 2018 to December 31, 2018**
 - a. Nomination of Pro-Tem Vice Chairperson of the Planning Board**
 - b. Nomination closed by motion**
 - c. Roll Call vote to declare the Vice Chairperson Pro Tem of the Planning Board**
- 9. Meeting is turned over to the Chairperson**
- 10. Appointment of the Secretary**
- 11. Appointment of the Alternate Secretary for signing maps**
- 12. Resolution for the appointment of a Solicitor, to be advertised in a newspaper ten (10) days within in passage**
- 13. Resolution for the appointment of an Engineer, to be advertised in a newspaper ten (10) days within in passage**
- 14. Resolution for the appointment of a Planner, to be advertised in a newspaper ten (10) days within in passage**
- 15. Resolution to adopt the Official Newspapers**
 - a. The Asbury Park Press**
 - b. The Star Ledger**

16. Resolution for the day and time of the Planning Board Regular Meetings

17. Appointment of a Bills Committee

18. Membership in the New Jersey Planning Officials

19. Adjournment

**Marianne Borthwick
Planning Board Secretary**

Posted: January 4, 2018

