

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
October 13, 2015**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council Vice President James Vaccaro. The following statement was read by the Deputy Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Deputy Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present
Councilman Brendan Weiner	- absent

The Deputy Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Angela Koutsouris, Chief Financial Officer Diane Lapp and Mayor Ken Palmer.

**PROCLAMATIONS** – 2015 All Star Softball Champions – Mayor Palmer presented proclamations to the 2015 All Star Softball Champions. Mayor Palmer and Council Vice President James Vaccaro extended their congratulations to the team.

**LAND SALE – Block 1.158 Lot 9** Ms. Koutsouris asked if anyone in the audience was present for the land sale. Since no one came forward for the sale, Ms. Koutsouris advised the sale was cancelled. Ms. Koutsouris suggested Council do a motion to close the auction and the land would be put back in the Township’s land inventory. A motion to cancel the land sale was made by Mr. Fusaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Wallis, Fusaro and Vaccaro; yea.

**BEST PRACTICES CHECK LIST** – Chief Financial Officer Diane Lapp explained the State’s Best Practices Check List. Depending on how the Township answered the questions, would determine the amount of State Aid the Township would received. Ms. Lapp explained that the questions were answered and no State Aid would be withheld.

**WORKSHOP – NO KNOCK ORDINANCE** – Ms. Koutsouris advised that she has been working on a draft No Knock Ordinance. She explained what she put into the draft ordinance which included a “No Knock Registry” The need for a No Knock Ordinance within Manchester is increasing. Several businesses have been soliciting and residents have been complaining. Mr. Fusaro felt that set hours should be instituted instead of using sunrise to sunset. Mr. Vaccaro felt that Ms. Koutsouris should solicit an opinion from the Police Department on the “No Knock Ordinance”. Mr. Wallis felt that more revisions needed to be made especially

with the “No Knock Registry”. Ms. Koutsouris welcomed the input from Council and suggested having another workshop to discuss this in the very near future.

**SUBMISSION OF BILLS:**

**Resolution #15-293** - Authorizing payment of bills from the Current Fund in the amount of \$4,618,924.86 was offered by Mr. Wallis, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Wallis, Fusaro and Vaccaro; yea.

**Resolution #15-294** – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$87,723.57 was offered by Mr. Wallis, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Wallis, Fusaro and Vaccaro; yea.

**Resolution #15-295** – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$83,119.02 was offered by Mr. Wallis, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Wallis, Fusaro and Vaccaro; yea.

**ORDINANCES – First Reading & Introduction**

**#15-018 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE ACQUISITION OF CERTAIN REAL PROPERTY WITHIN THE TOWNSHIP OF MANCHESTER Block 1.54 Lot 7 – Cumberland Blvd. & Fourth Ave. )**

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Wallis, Fusaro and Vaccaro; yea.

**#15-019 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE ACQUISITION OF CERTAIN REAL PROPERTY WITHIN THE TOWNSHIP OF MANCHESTER (Block 1.253 Lot 28 – Twelfth Ave. and Burnside St.)**

The above ordinance was offered upon a motion by Mr. Frattini seconded by Mr. Fusaro and **adopted** by the following roll call vote; Councilmen: Frattini, Wallis, Fusaro and Vaccaro; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Vaccaro asked if any Council members had any comments on any items on the consent agenda.

Seeing no comments from Council, Mr. Vaccaro asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Mr. Vaccaro closed this portion of the meeting.

**Resolutions #15-296 through #15-305 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Fusaro, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Wallis, Fusaro and Vaccaro; yea.**

**A. FINANCE**

**#15-296 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.54, LOT 11 FOR A TOTALLY DISABLED VETERAN**

**#15-297 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 52.14, LOT 36 FOR A TOTALLY DISABLED VETERAN**

**#15-298 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING CERTAIN FEES FOR RECREATION THEATER TRIPS**

**B. PURCHASING**

**#15-299 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF FORFEITED/SEIZED VEHICLE(S) IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**#15-300 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OR SALVAGE OF BICYCLES & PROPERTY IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**C. CONTRACTS/AGREEMENTS**

**#15-301 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN PROSECUTORS OFFICE FOR DRIVING WHILE INTOXICATED ENFORCEMENT PROGRAM 2015**

**#15-302 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN PROSECUTOR'S OFFICE FOR DRUG RECOGNITION EXPERT CALLOUT PROGRAM 2015**

**#15-303 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH GRAMCO BUSINESS COMMUNICATIONS FOR THE MAINTENANCE OF THE LIBERTY DIGITAL RECORDING SYSTEM AND COURTROOM SOUND SYSTEM**

**#15-304 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AGREEMENT WITH NJ TRANSIT TITLE VI PROGRAM PLAN**

**D. MISCELLANEOUS**

**#15-305 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT (WQM) PLAN ENTITLED ROUTE 70 TOWNHOUSES**

## REPORTS

**Mr. Frattini:** None

**Mr. Wallis:** Mr. Wallis congratulated Mr. Glen on this 50<sup>th</sup> wedding anniversary.

**Mr. Fusaro:** Mr. Fusaro recently attended a meeting of the Hovson's Redevelopment Committee. They are doing a great job. Mr. Fusaro said the committee was discussing what could be developed on the parcel and their dealings with the Department of Environmental Protection. Mr. Fusaro also attended a Planning Board meeting. A major project is on hold because of the Department of Environmental Protection. He said we are trying to bring commercial development into the Township but when you deal with the State it can be difficult.

**Mr. Vaccaro:** Mr. Vaccaro attended various meetings which included the Pinelands Council meeting on October 5, 2015 and the Planning Board meeting on October 6, 2015. He also attended the biweekly meeting on October 11, 2015 and reviewed invoices for accuracy that were presented on tonight's meeting for Council's consideration.

**Ms. Markulic:** Ms. Markulic said that township employees would be walking in the Making Strides Against Breast Cancer walk in Pt. Pleasant this weekend to raise money for the fight.

**Mayor Palmer:** Mayor Palmer thought the workshop went well. He feels Council should have them more often as it makes the Township more transparent.

## PUBLIC

**Jane Patronsky – Third Avenue:** Ms. Patronsky felt that a "No Knock Ordinance" was a good idea as this has become a safety issue. She felt that the wording of "sunrise to sunset" is not sufficient. It should be set times and those times should be strictly enforced. She felt that 8 p.m. was late enough for people to be knocking on your door. She liked the idea of the "No Knock Registry" and the Township providing stickers to be placed on your door and name tags for the solicitors.

**Hank Glen – 29 Wycliffe Rd.:** Mr. Glen suggested making Manchester a "No Knock" town. Ms. Koutsouris advised that would violate first amendment rights.

## ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:28 p.m. on motion by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Wallis, Fusaro and Vaccaro; yea.

---

James A. Vaccaro, Sr.  
Council President

---

Jodi L. Pellicano, RMC  
Deputy Township Clerk

---

Date Approved