

**MANCHESTER TOWNSHIP
MEETING MINUTES
November 9, 2015**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Brendan Weiner. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present
Councilman Brendan Weiner	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic and Township Attorney Angela Koutsouris, Chief Financial Officer Diane Lapp, Mayor Ken Palmer, Personnel Director Jim Gant and Police Chief Lisa Parker.

APPROVAL OF MINUTES:

The regular meeting minutes of August 10, 2015 and September 14, 2015 were offered upon a motion by Mr. Fusaro seconded by Mr. Wallis and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

The regular meeting minutes of August 24, 2015 were offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Fusaro and Weiner; yea. Mr. Wallis; abstained.

The regular meeting minutes of September 28, 2015 were offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis and Fusaro; yea. Mr. Weiner; abstained.

SUBMISSION OF BILLS:

Resolution #15-328 - Authorizing payment of bills from the Current Fund in the amount of \$8,588,360.67 was offered by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea. Mr. Weiner abstained on check nos. 52591 due to a perception of conflict.

Resolution #15-329 – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$81,307.69 was offered by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

Resolution #15-330 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$77,916.95 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

ORDINANCES – First Reading and Introduction

#15-025 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE ACQUISITION OF CERTAIN REAL PROPERTY WITHIN THE TOWNSHIP OF MANCHESTER. [Block 80.41 Lot 36 – McClellan Ave. (Paper Street) Between – Rte 70 & Manchester Blvd.]

The above ordinance was offered upon a motion by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

ORDINANCES – Second Reading, Public Hearing and Final Action

#15-020 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF A BACKHOE FOR THE TOWNSHIP AND APPROPRIATING \$100,500 THEREFOR FROM THE TOWNSHIP’S SEWER EAST CAPITAL IMPROVEMENT FUND

Mr. Weiner asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Weiner opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Weiner closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

#15-021 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF A TRACTOR AND GENERATOR FOR THE TOWNSHIP AND APPROPRIATING \$95,500 THEREFOR FROM THE TOWNSHIP’S WATER EAST CAPITAL IMPROVEMENT FUND

Mr. Weiner asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Weiner opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Weiner closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

#15-022 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF MOBILE VIDEO RECORDERS AND RELATED EXPENSES FOR THE TOWNSHIP OF MANCHESTER POLICE DEPARTMENT AND APPROPRIATING \$200,000 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$190,000 IN BONDS OR NOTES OF THE TOWNSHIP OF MANCHESTER TO FINANCE THE SAME.

Mr. Weiner asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Weiner opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Weiner closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

#15-023 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES FOR THE TOWNSHIP PUBLIC WORKS AND ADMINISTRATION DEPARTMENTS AND APPROPRIATING \$2,271,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$2,157,450 IN BONDS OR NOTES OF THE TOWNSHIP OF MANCHESTER TO FINANCE THE SAME.

Mr. Weiner asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Weiner opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Weiner closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Frattini seconded by Mr. Vaccaro and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

#15-024 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR THE UPGRADE OF THE PUMPING CAPACITIES OF EASTERN WATER UTILITY WELLS 10 AND 11 AND APPROPRIATING \$520,000 THEREFOR FROM THE TOWNSHIP'S WATER CAPITAL IMPROVEMENT FUND FOR THE EASTERN DIVISION WATER UTILITY

Mr. Weiner asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Weiner opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Weiner closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Weiner asked if any Council members had any comments on any items on the consent agenda.

Seeing no comments from Council, Mr. Weiner asked if there were any comments from the public on any items on the consent agenda.

Seeing no comments from the public, Mr. Weiner closed this portion of the meeting.

Resolutions #15-331 through #15-339 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Fusaro, seconded by Mr. Vaccaro and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

A. FINANCE

#15-331 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 75.10, LOT 8 FOR A TOTALLY DISABLED VETERAN

#15-332 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PAYMENT FOR SUPPORT TO CATHOLIC CHARITIES FOR SERVICES RENDERED

#15-333 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2015 CALENDAR YEAR BUDGET

B. PURCHASING

#15-334 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT FOR THE PROJECT KNOWN AS WILBUR AVE. IMPROVEMENTS, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.

C. ESCROWS

#15-335 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF INACTIVE ESCROW ACCOUNTS AS PER ATTACHED SCHEDULE A

D. CONTRACTS/AGREEMENTS

#15-336 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH RAINBOW CLEANERS FOR CLEANING SERVICES

#15-337 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A REIMBURSEMENT AGREEMENT WITH COMMUNITY SERVICES, INC.

#15-338 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SOFTWARE AND HARDWARE AGREEMENT WITH EDMUNDS AND ASSOCIATES FOR SOFTWARE MAINTENANCE OF FINANCE, TAX AND UTILITY PACKAGE

E. LICENSING

#15-339 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE FOR IRPINIA ASSOCIATES, LLC

REPORTS

Mr. Vaccaro: Mr. Vaccaro represented Council at the Planning Board meeting on November 2, 2015. He also attended a meeting with residents of Summit Park to discuss ways of fighting crime in their neighborhood.

Mr. Frattini: Mr. Frattini thanked Mayor Palmer on behalf of the Leisure Village West Knights of Columbus for making a presentation of the State of the Township. He also wished a happy birthday to the Marine Corps which is on November 10, 2015. He also gave a brief history of the Marine Corps.

Mr. Wallis: Mr. Wallis attended an Emergency Management meeting and they discussed recent events in the the Township and how they could have handled things better. He also met with Senator Holzapfel to discuss the school funding formula issue and ways to make it uniform throughout the State. The High School will be holding a Veteran's Day Ceremony on November 12, 2015 to recognize Veteran's and he hoped everyone would attend.

Mr. Fusaro: Mr. Fusaro also attended the Summit Park meeting and congratulated Chief Parker for doing an excellent job answering resident questions. On November 2, 2015, he attended the Planning Board meeting to present the recommendations for the Community Development Advisory Committee (CDAC) on the amendments to the Master Plan. The CDAC committee was made up of Councilmen, Planning and Zoning Board members and members of other various agencies to discuss ways to bring in new commercial business into the Township. On November 8, 2015 he attended an Eagle Scout Court of Honor for Kyle Doctor. Kyle was presented with a proclamation and an Eagle Scout Coin. Manchester has had twenty-one Eagle Scouts in twelve years. The rank of Eagle Scout is a remarkable accomplishment.

Mr. Weiner: Mr. Weiner updated a resident who had a question on property maintenance issues. He spoke with the Zoning Officer and she is working on the issue. The Chili Cook Off and bonfire will be held at the Pop Warner field on November 13, 2015. Also the Township will be holding their Veterans' Day Ceremony on Wednesday, November 11, 2015.

Donna Markulic: None

Sabina Skibo: None

Mayor Palmer: Mayor Palmer stated the need for the bond ordinances that were introduced this evening. He reviewed all the items presented to him for purchase by the Department Heads and identified the immediate needs for the Township. Also, he is trying to put a plan in place where money will be saved every year to purchase items that are needed instead of bonding for those items.

PUBLIC

Ed Lynch – Country Walk: Mr. Lynch commented with regard to the Wi-Fi project and asked if hotspots would be installed throughout the Township. Mr. Weiner answered that Wi-Fi is for the municipal building only.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen commented with regard to the League of Municipalities Conference in Atlantic City this month. He felt that Councilmen should attend as it was a good way to network.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:35 p.m. on motion by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

Brendan Weiner
Council President

Sabina T. Skibo, RMC
Township Clerk

Date Approved