

**MANCHESTER TOWNSHIP
MEETING MINUTES
December 14, 2015**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Brendan Weiner. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- absent
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present
Councilman Brendan Weiner	- present

The Municipal Clerk noted for the record that also present were Business Administrator Donna Markulic, Township Attorney Angela Koutsouris and Mayor Ken Palmer.

APPROVAL OF MINUTES:

The regular meeting minutes of October 13, 2015 were offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and **adopted** by the following roll call vote; Councilmen: Vaccaro, Wallis and Fusaro; yea. Mr. Weiner abstained.

The regular meeting minutes of October 26, 2015 were offered upon a motion by Mr. Fusaro seconded by Mr. Wallis and adopted by the following roll call vote; Councilmen: Vaccaro, Wallis, Fusaro and Weiner; yea.

SUBMISSION OF BILLS:

Resolution #15-360 - Authorizing payment of bills from the Current Fund in the amount of \$4,381,118.64 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Vaccaro, Wallis, Fusaro and Weiner; yea.

Resolution #15-361 – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$191,275.15 was offered by Mr. Vaccaro, seconded by Mr. Wallis and approved by the following roll call vote; Councilmen: Vaccaro, Wallis, Fusaro and Weiner; yea.

Resolution #15-362 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$69,181.46 was offered by Mr. Wallis, seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Vaccaro, Wallis, Fusaro and Weiner; yea.

ORDINANCES – Second Reading, Public Hearing & Final Action

#15-026 - ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY PROVIDING FOR THE VACATION OF A PORTION OF CERTAIN RIGHT-OF-WAYS AND PAPER STREETS LOCATED WITHIN MANCHESTER TOWNSHIP, OCEAN COUNTY, NEW JERSEY

Mr. Weiner asked if any Council members had comments on this ordinance. Seeing no comments from Council, Mr. Weiner opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Weiner closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Wallis seconded by Mr. Fusaro and **adopted** by the following roll call vote; Councilmen: Vaccaro, Wallis, Fusaro and Weiner; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Weiner asked if any Council members had any comments on any items on the consent agenda.

Mr. Wallis asked if Resolution #15-368 could be removed from the consent agenda due to a conflict.

Resolution #15-368 was removed from the Consent Agenda upon a motion by Mr. Wallis, seconded by Mr. Vaccaro and approved by the following roll call vote; Councilmen: Vaccaro, Wallis, Fusaro and Weiner; yea.

Seeing no further comments from Council, Mr. Weiner asked if there were any comments from the public on any items on the consent agenda.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen questioned the cost of leasing copy machines. He felt that \$209.00 a month was high. Ms. Markulic advised that Maureen Kunitis, Purchasing Agent and Josh Schnoor, Director of Data Processing, have been reviewing all copier contracts and have been working on ways to integrate all the copiers in the building.

Seeing no comments from the public, Mr. Weiner closed this portion of the meeting.

Resolutions #15-363 through #15-367 and Resolutions #15-369 through #15-374 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vaccaro, seconded by Mr. Wallis and adopted by the following roll call vote; Councilmen: Vaccaro, Wallis, Fusaro and Wallis; yea.

Resolution #15-368 was offered upon a motion by Mr. Fusaro, seconded by Mr. Vaccaro and approved by the following roll call vote; Councilmen: Vaccaro, Fusaro and Weiner. Mr. Wallis abstained due to a perception of conflict.

A. FINANCE

#15-363 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#15-364 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2015 CALENDAR YEAR BUDGET

#15-365 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN UNEXPENDED BALANCES OF CY 2015 UTILITY BUDGET APPROPRIATIONS

B. CONTRACTS/AGREEMENTS

#15-366 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH XEROX CORPORATION. FOR THE RENTAL OF A COPIER FOR THE WATCH COMMANDERS OFFICE

#15-367 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF INTERLOCAL AGREEMENTS BETWEEN THE TOWNSHIP OF MANCHESTER AND VARIOUS MUNICIPALITIES FOR THE USE OF THE MANCHESTER TOWNSHIP FIREARMS RANGE FACILITY

#15-368 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO ROSENBAUER SOUTH DAKOTA UNDER THE NATIONAL JOINT POWERS ALLIANCE FOR AERIAL FIRE TRUCK IN ACCORDANCE WITH NJS 40A:11-1 ET SEQ.

C. PURCHASING

#15-369 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE AND RECEIVE BIDS FOR EASTERN SERVICE AREA WELL NUMBERS 10 AND 11 PUMPING UPGRADES

D. BONDS/ESCROWS

#15-370 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF INACTIVE ESCROW ACCOUNTS AS PER ATTACHED SCHEDULE A

#15-371 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF INACTIVE ESCROW ACCOUNTS POSTED BY THE PULTE GROUP AS PER ATTACHED SCHEDULE A

#15-372 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A PERFORMANCE GUARANTEE PENDING THE POSTING OF A MAINTENANCE BOND AND ADDITIONAL ESCROW IN CONNECTION WITH A PROJECT KNOWN AS HBA PROPERTIES, BLOCK 110, LOT 1 (401 LACEY RD)

E. APPOINTMENT

#15-373 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MARK PELLECCIA TO THE POSITION OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR TO THE OFFICE OF EMERGENCY MANAGEMENT IN THE TOWNSHIP OF MANCHESTER

F. LEGISLATION

#15-374 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENCOURAGING AND SUPPORTING THE NEW JERSEY STATE SENATE AND ASSEMBLY TO REINTRODUCE SENATE BILL NO. 641 AND ASSEMBLY BILL NO. 565

REPORTS

Mr. Vaccaro: Mr. Vaccaro attended the Pinelands Municipal Council Meeting on November 24, 2015. He also attended the Hovson's working group meeting on December 3, 2015 and the Holiday Tree Lighting on December 4, 2015. He also attended other various meetings and events throughout the Township.

Mr. Wallis: Mr. Wallis congratulated policemen who recently won awards at the police awards ceremony. They are highly trained and skilled individuals.

Mr. Fusaro: Mr. Fusaro attended the PBA awards and the Holiday Tree Lighting. He has had several conversations with Mr. Yodakis about the geese problem at Pine Lake. Mr. Fusaro was on the Lake Committee in the late nineties. He shared with Mr. Yodakis what tactics worked and what didn't work with the geese problem in the past. Mr. Fusaro congratulated Mayor Palmer on his first year of service.

Mr. Weiner: Mr. Weiner thanked everyone on Council for a successful year. He wished everyone a Happy Holiday.

Ms. Markulic: Ms. Markulic thanked Ms. Kunitis for her hard work on the fire truck.

Ms. Koutsouris: None.

Ms. Skibo: Ms. Skibo reminded everyone that the Reorganization meeting will be held on January 4, 2016 at 5:30.

Mayor Palmer: Mayor Palmer thanked Council and Township staff for a successful first year as Mayor.

PUBLIC

Ed Lynch – Country Walk: Mr. Lynch gave an update on the First Aid Squad. The squad has answered 3,100 calls so far this year. It is a team effort. Mr. Weiner commended the emergency service workers for their service to the community.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen commented with regard to the bills being paid to the Affordable Housing Attorney and asked what kind of work they have been doing. Mr. Weiner said they have been working on the draft of an Affordable Housing Plan.

Dale Herbert – Manchester Fire Dept. Mr. Herbert thanked everyone for their work on getting the new fire truck for the Manchester Fire Dept.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:28 p.m. on motion by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner.; yea.

Brendan Weiner
Council President

Sabina T. Skibo, RMC
Township Clerk

Date Approved