

**MANCHESTER TOWNSHIP
MEETING MINUTES
December 15, 2014**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Clerk noted for the record that also present were Acting Business Administrator Brian Klimakowski, Township Attorney Harold Hensel, Chief Financial Officer Diane Lapp and Mayor-Elect Ken Palmer.

SUBMISSION OF BILLS:

Resolution #14-347– Authorizing payment of bills from the Current Fund in the amount of \$4,297,787.18 was offered by Mr. Vaccaro, seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

Resolution #14-348 – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$90,141.73 was offered by Mr. Vaccaro, seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

Resolution #14-349 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$43,862.88 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda.

Seeing no further comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen commented with regard to Resolution #14-357. He asked if the Public Works Department can make the improvements to the firing range. Mr. Klimakowski said the Public Works Department made the improvements they could. The upgrades being made would be adding mechanical items that had to be installed by professionals in that field.

Theresa Lettman – PLP: Ms. Lettman commented with regard to Resolution #14-358. She asked if the Affordable Housing Spending Plan was mandatory. Mr. Wallis said it was mandatory, but some municipalities did not follow it.

Elaine Baumeister LVW: Ms. Baumeister commented with regard to Resolution #14-358 and said she had problems with the plan and asked if it was a voluntary program. Mr. Wallis said it was mandatory. She suggested that the plan should be more specific and explain where the funds are applied.

Steve Bates – PLP: Mr. Bates commented with regard to Resolution #14-357. He felt that upgrading the firing range was a good idea. Increasing the fees would bring revenue to the Township.

Seeing no further comments from the public, Mr. Wallis closed this portion of the meeting.

Resolutions #14-350 through #14-360 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vaccaro, seconded by Mr. Fusaro and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro, Fusaro, Weiner and Wallis; yea.

A. FINANCE

#14-350 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2014 CALENDAR YEAR BUDGET

#14-351 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN UNEXPENDED BALANCES OF CY 2014 UTILITY BUDGET APPROPRIATIONS

#14-352 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#14-353 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 98.02, LOT 58 FOR A TOTALLY DISABLED VETERAN

B. MISCELLANEOUS

#14-354 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OF PROPERTY IN THE POSSESSION OF MANCHESTER TOWNSHIP AT AUCTION ON GOVDEALS.COM

#14-355 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OF A FORFEITED / SEIZED VEHICLE AND TO SALVAGE SAID VEHICLE IN THE EVENT OF NO SALE IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

#14-356 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ASSIGNING TO HOVSONS THE TOWNSHIP'S RIGHTS IN CERTAIN PERMITS AND APPROVALS TO CONSTRUCT A WATER MAIN EXTENSION FROM THE TOWNSHIP'S WESTERN SERVICE AREA WATER SYSTEM TO THE ENTRANCE DRIVE TO HERITAGE MINERALS

#14-357 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASING AGENT TO ADVERTISE FOR AND RECEIVE BIDS FOR IMPROVEMENTS TO THE MANCHESTER TOWNSHIP POLICE DEPARTMENT FIRING RANGE

#14-358 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REQUESTING REVIEW AND APPROVAL OF THE MANCHESTER TOWNSHIP AFFORDABLE HOUSING SPENDING PLAN

C. BONDS/ESCROW

#14-359 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PERFORMANCE GUARANTEES POSTED BY L&C CONSTRUCTION, LLC AND ACCEPTING WATER SYSTEM IMPROVEMENTS CONSTRUCTED IN CONJUNCTION WITH A PROJECT KNOWN AS HILLTOP NURSERY SCHOOL SITUATE ON LOT 11 OF BLOCK 44

#14-360 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A PERFORMANCE BOND POSTED BY PULTE GROUP, INC., PENDING THE POSTING OF A MAINTENANCE BOND AN ESCROW ACCOUNT BALANCE OF \$1,500

REPORTS

Mr Weiner: Mr. Weiner wished everyone Happy Holidays.

Mr. Fusaro: Mr. Fusaro said the Holiday Tree Lighting had a good turn-out. The Recreation Department had plenty of activities for all of the children. The CDAC committee is looking at ways to bring non residential development into Manchester. He hoped to wrap up in the beginning of the year.

Mr. Vaccaro: Mr. Vaccaro attended the Manchester Coordinating Council meeting, the Planning Board meeting and the Holiday Tree Lighting. He also reviewed invoices for accuracy that were on tonight's meeting for Council consideration.

Mr. Frattini: Mr. Frattini wished everyone Happy Holidays and attended the Holiday Tree Lighting. It was a nice evening.

Mr. Wallis: Mr. Wallis announced that the Mayor's swearing in will be held on January 2, 2015 at 10:00 a.m. The Council's re-organization meeting will be held on January 5, 2015 at 10:00 a.m.

Mayor-Elect Palmer: Mayor Palmer attended the Kevin's Kids gift wrapping. Over 150 volunteers wrapped presents for needy children. It was nice to see the community come together for a worthwhile cause.

PUBLIC COMMENT

Ed Lynch – Country Walk: Mr. Lynch announced that the First Aid Squad responded to 3000 calls in the month of November. Mr. Weiner said they were the unsung heroes of the Township. They go above and beyond for our residents on a daily basis.

Larry Lee – Country Walk: Mr. Lee said that Township Line Road has been cleaned up. He thanked Mr. Klimakowski for looking into it.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen questioned an invoice on the bill list for Indian Harbour Insurance. Ms. Lapp advised that it was for a pending litigation issue.

Barbara White – 36 Easton Dr.: Ms. White commented with regard to an issue she had with a common walkway in front on her home. Mr. Frattini advised that she lived in a village and to contact the Board of Trustees as the walkway was private property.

EXECUTIVE SESSION - Resolution #14-361 – Contract Negotiations & Litigation

Resolution #14-361 – Resolution to exclude the public to discuss Contract Negotiations and Litigation was offered upon a motion by Mr. Fusaro, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen: Frattini, Vaccaro, Weiner Fusaro and Wallis; yea.

A Motion to reconvene into open session was offered upon a motion by Mr. Fusaro, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:15 p.m. on motion by Mr. Fusaro, seconded by Mr. Weiner and the approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

Craig Wallis
Council President

Sabina T. Skibo, R.M.C.
Township Clerk

Date Adopted