

**MANCHESTER TOWNSHIP
MEETING MINUTES
NOVEMBER 12, 2013**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- absent
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Clerk noted for the record that, also present were Business Administrator Elena Zsoldos, Township Attorney Steven Secare, Chief Financial Officer Diane Lapp and Township Auditors Andrew Zabiega and Joe Faccione.

CORRESPONDENCE – The Clerk read a memo from the Chief Financial Officer regarding the Sale of Bond Anticipation Notes.

Best Practices Inventory: Ms. Lapp advised that the Best Practices Inventory was required to be discussed at a Township meeting. It is a 50 question survey requested by the Division of Local Government Services. We answered 47 out of the 50 questions on the survey and no state aid will be withheld. Some of the questions included how our budget was developed and our Shared Services with other municipalities.

SUBMISSION OF BILLS:

Resolution #13-339 – Authorizing payment of bills from the Current Fund in the amount of \$8,365,602.00 was offered by Mr. Weiner, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Wallis; yea.

Resolution #13-340 – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$923,502.98 was offered by Mr. Fusaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Wallis; yea.

Resolution #13-341 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$105,014.02 was offered by Mr. Weiner, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Wallis; yea.

ORDINANCES – Second Reading, Public Hearing & Final Action

AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 396 OF THE TOWNSHIP CODE ENTITLED TOWING

Mr. Wallis asked Council if they had any comments on the above ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Thomas McHugh – Accurate Towing: Mr. McHugh was shocked at the increase in the application fee. Raising the fee to \$2500.00 cannot be justified by being on the towing rotation for a one week

every two months. He suggested limiting the amount of towers. Mr. Secare advised that according to the law, you cannot limit the number of towers, but you can limit them to response time. Council advised that they would like the Police to make other recommendations regarding this issue and to carry this ordinance to a date certain.

Seeing no further comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was carried to November 25, 2013 upon a motion by Mr. Fusaro seconded by Mr. Frattini and **approved** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Wallis; yea.

ORDINANCES – Introduction and First Reading

#13-014 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE ACQUISITION OF CERTAIN REAL PROPERTY WITHIN THE TOWNSHIP OF MANCHESTER (BLOCK 80.39, LOT 50 – SHERIDAN AVE)

Mr. Wallis explained that the land is an undeveloped area. It is a 40 x 100 lot. Mr. Fusaro said the land is located in a triangle near Route 70 that is owned by the Township. This could be a significant piece of commercial property and could be profitable for the Township if it is developed.

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda. Seeing no comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Mr. Frattini made a motion to pull Resolution #13-342 from the Consent Agenda seconded by Mr. Weiner and approved by the following roll call vote: Councilmen: Frattini, Weiner, Fusaro and Wallis; yea.

Township Auditor Andrew Zabiega of Samuel Klein and Company commented on this resolution. The State of New Jersey has mandated that all municipalities revert to a calendar year budget. This audit was for the TY 2012 and the Township is now on a calendar year budget. There was only one recommendation for the Court. All utilities are healthy and are self liquidating.

#13-342 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CERTIFYING AS TO RECEIPT AND REVIEW OF THE TY2012 AUDIT OF THE TOWNSHIP OF MANCHESTER

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Wallis; yea.

Resolutions #13-343 through #13-350 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Weiner, seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Weiner, Fusaro and Wallis; yea.

A. FINANCE

#13-342 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CERTIFYING AS TO RECEIPT AND REVIEW OF THE TY2012 AUDIT OF THE TOWNSHIP OF MANCHESTER

#13-343 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#13-344 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CANCELLING UNEXPENDED GENERAL CAPITAL IMPROVEMENT AUTHORIZATIONS

#13-345 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REIMBURSING INSPECTION PERMIT FEES TO WHITING VOLUNTEER FIRST AID SQUAD, INC.

B. PURCHASING

#13-346 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STATE CONTRACT PURCHASE OF A LEKTRIEVER ELECTRONIC FILING SYSTEM FOR THE MUNICIPAL COURT

C. BONDS/ESCROW

#13-347 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING ESCROW POSTED BY JEFFREY JERMAN IN CONNECTION WITH BLOCK 1.302 LOTS 16 & 17 (1611 MANCHESTER ST.)

#13-348 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A ZONING ESCROW POSTED BY LISA DUERKES IN CONNECTION WITH BLOCK 1.241 LOTS 26 & 28 (941 COMMONEALTH BLVD.)

D. GRANTS

#13-349 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF A GRANT AWARD THROUGH THE OFFICE OF SENIOR SERVICES

#13-350 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF A GRANT AWARD THROUGH THE OFFICE OF SENIOR SERVICES

REPORTS

Mr. Weiner: Mr. Weiner met with legislators and representatives from the New Jersey Department of Transportation about the dualization of Route 70. The DOT said it is not warranted based on traffic studies. However, they have approved rumble strips for the Manchester portion of Route 70. The work should commence in 2014. Mr. Weiner attended several events throughout the community such as Trick or Trunk and the annual Veterans' Day Ceremony.

Mr. Fusaro: None

Mr. Frattini: Mr. Frattini attended a firewise awareness meeting. Residents of Country Walk are thinning out areas around their homes that buffer the village. He also attended an Eagle Scout Court of Honor for Sean McCann of Whiting. A lot of work goes into becoming an Eagle Scout. Mr. Frattini mentioned several events that will be held throughout Manchester such as a free glucose screening and a Jewish music concert to be held at the library.

Mr. Wallis: Mr. Wallis read the Manchester First Aid report for October 2013. He attended the Veterans' Day ceremony where Cassidy Goebel was the singer for the event. She did a wonderful job.

Mr. Secare: None

Ms. Skibo: None

Ms. Lapp: None

PUBLIC:

Larry Lee – Country Walk: Mr. Lee thanked Council for supporting the Firewise Open House.

Donna Jones – Whiting: – Ms. Jones recently got stuck in the sand on Lake Road. She called tow truck company and she paid \$250.00 by credit card. However, the driver did not have the capability to take a credit card in his truck. He proceeded to take her credit card and had her follow him down to the main office in Lacey. She suggested that Council have the towers have access to credit card machines in their trucks to they can make it easier for their customers.

Fred Lund – LVW: Mr. Lund asked Council to consider a resolution supporting Senate Bill S2806. It will make banks responsible for paying the maintenance fees in senior villages on foreclosed properties.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:00 p.m. on motion by Mr. Weiner, seconded by Mr. Fusaro and the approved by the following roll call vote; Councilmen: Frattini, Weiner Fusaro and Wallis; yea.

Craig Wallis
Council President

Sabina T. Skibo, R.M.C.
Township Clerk

Date Adopted