

**MANCHESTER TOWNSHIP  
REORGANIZATION MEETING MINUTES  
January 2, 2013**

The reorganization meeting of the Township Council was called to order by the Township Clerk at 8:30 a.m. This was followed by the reading of the following statement: "Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1075, Chapter 231. Said notice was advertised in the Star Ledger and Asbury Park Press and was posted in the lobby of the Municipal Building.

**FLAG SALUTE**

**OATH OF OFFICE**

The Oath of Office was administered by the Municipal Clerk to Councilmen Fusaro, Vaccaro and Frattini. They then took their places on the dais.

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Clerk noted for the record that, also present were Business Administrator Elena Zsoldos, Township Attorney Steven Secare, Mayor Michael Fressola and various other Township professionals.

Nominations were given for Council President. Mr. Weiner offered the name of Craig Wallis. Mr. Fusaro seconded the nomination. Mr. Wallis accepted the nomination and was elected by the following roll call vote: Councilmen Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

The Clerk turned the meeting over to Council President Wallis, who asked for nominations for Council Vice President. Councilman Wallis offered the name of Councilman Weiner for Council Vice President. Councilman Fusaro seconded the nomination. Councilman Weiner accepted the nomination and was elected by the following roll call vote: Councilmen Frattini, Vaccaro, Weiner, Fusaro and Wallis: yea.

The following Mayoral appointments were read into the record and made a part of these minutes:

**Planning Board:**

Donald Somerset Class II Member, one year term; Michelle Zolezi Class IV Member, one year term; Dominic Amoroso Alternate #1 Member, one year term; Frederick Trutkoff Alternate #2 Member, one year term

**Board of Adjustment:**

Martin Dwyer Regular Member, four year term

**Environmental Commission:**

Donald Somerset Regular Member, one year term; Marianne Borthwick Regular Member, three year term; Michael DiGiore Regular Member, three year term

**The Clerk read into the records the following Council appointments:**

**Finance** – Charles Frattini and James Vaccaro

**School Liaison** – Craig Wallis

**Emergency Management** – Craig Wallis

## **PROCLAMATION**

The Clerk read a proclamation into the record proclaiming January 2013 as Radon Action Month.

Council President Wallis presented a proclamation to Fred Trutkoff from Senator Holzapfel thanking him for his years of service and dedication the residents of the Township.

Council Vice President Weiner presented a proclamation to Warren Reiter from Senator Holzapfel for his years of dedication and service to the Township.

## **SUBMISSION OF BILLS:**

**Resolution #13-001** – Authorizing payment of bills from the Current Fund in the amount of \$18,227.00 was offered by Mr. Fusaro, seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis: yea.

**Resolution #13-002** – Authorizing payment of bills from the Utility Fund Western Service Area in the amount of \$174,600.00, was offered by Mr. Weiner , seconded by Mr. Vaccaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

## **CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda.

Seeing no further comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Seeing no comments, Mr. Wallis closed the public portion.

**Resolutions #13-003 through #13-033 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Fusaro seconded by Mr. Vaccaro and adopted by the following roll call vote: Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis: yea. Mr. Weiner abstained on Resolution #13-029.**

**#13-003 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2013**

**#13-004 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2013**

**#13-005 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE CALENDAR YEAR 2013**

**#13-006 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2013**

**#13-007 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2013**

**#13-008 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ADOPTING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MANCHESTER**

**#13-009 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS**

**#13-010 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES**

**#13-011 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNCY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIRECTOR OF FINANCE TO RE-ESTABLISH A PETTY CASH FUND IN THE AMOUNT OF \$200.00**

**#13-012 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CONDUCT A MUNICIPAL LIEN SALE**

**#13-013 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR PAYMENTS RETURNED FOR INSUFFICIENT FUNDS**

**#13-014 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE AUTOMATED CLEARING HOUSE (ACH) FOR REAL ESTATE TAXES AND UTILITIES CHARGES**

**#13-015 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE CREDIT AND DEBIT CARD PAYMENTS FOR THE COLLECTION OF REAL ESTATE TAXES AND UTILITIES CHARGES IN ACCORDANCE WITH THE PROVISIONS OF N.J.A.C. 5:30-9.1 et seq.**

**#13-016 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE COLLECTOR TO CANCEL TAXES LESS THAN \$1**

**#13-017 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING THE ANNUAL MEETING DATES OF THE TOWNSHIP COUNCIL**

**#13-018 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE TOWNSHIP**

**#13-019 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF STEVEN SECARE OF THE FIRM OF SECARE, RYAN AND HENSEL AS TOWNSHIP ATTORNEY PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#13-020 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHARLES E. STARKEY OF THE FIRM OF STARKEY, KELLY, BAUER, KENNEALLY AND CUNNINGHAM AS UTILITIES ATTORNEY PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#13-021 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHRISTOPHER WALRATH OF THE FIRM OF GLUCK, WALRATH LLP AS BOND COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#13-022 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF AL YODAKIS OF T & M ASSOCIATES AS TOWNSHIP ENGINEER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#13-023 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF THOMAS A. THOMAS OF THOMAS PLANNING ASSOCIATES, LLC AS TOWNSHIP PLANNER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#13-024 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JOSEPH J. FACCONI, R.M.A., OF SAMUEL KLEIN AND COMPANY AS TOWNSHIP AUDITOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#13-025 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF VINCENT J. VIVONA, D.O. TO THE OFFICE OF TOWNSHIP PHYSICIAN OF THE TOWNSHIP OF MANCHESTER, PURSUANT TO N.J.S.A. 40:69A-43(b), AND AWARDED A CONTRACT FOR MEDICAL SERVICES TO VINCENT J. VIVONA, D.O.**

**#13-026 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING JAMES VACCARO AS A CLASS III MEMBER OF THE MANCHESTER TOWNSHIP PLANNING BOARD**

**#13-027 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING BRENDAN WEINER AS TOWNSHIP COUNCIL MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE**

**#13-028 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF STEVEN ZABARSKY AND CHRISTOPHER GREDA OF THE FIRM OF CITTA, HOLZAPFEL, ZABARSKY, LEAHY & SIMON AS MUNICIPAL PROSECUTOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#13-029 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF ROBERT E. ULAKY OF THE FIRM OF DASTI, MURPHY, MCGUCKIN, ULAKY, CHERKOS & CONNORS AS MUNICIPAL PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#13-030 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A CONFLICT PUBLIC DEFENDER**

**#13-031 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO TRACY MALONEY SLOAN, TO SERVE AS MUNICIPAL ALLIANCE COORDINATOR, AS AN EXTRAORDINARY AND UNSPECIFIABLE SERVICES CONTRACT PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-5**

**#13-032 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE FOR SOLICITATIONS OF PROFESSIONAL SERVICE CONTRACTS FOR THE CALENDAR YEAR 2013**

**#13-033 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER**

#### **COUNCIL COMMENTS**

**Mr. Weiner:** Mr. Weiner wished Mr. Trutkoff and Mr. Reiter well. He will miss them but is looking forward to working with Councilmen Vaccaro and Frattini. Mr. Weiner attended the Ocean County Mosquito Control Commission meeting. They discussed Hurricane Sandy cleanup. A lot of debris has washed up on wetlands. The Commission discussed who was responsible for the cleanup and how it was going to be done.

**Mr. Fusaro:** Mr. Fusaro thanked everyone for coming to the meeting. He feels Mr. Vaccaro and Mr. Frattini will be tremendous Councilmen. Mr. Fusaro thanked Mr. Trutkoff and Mr. Reiter for all of their hard work.

**Mr. Vaccaro:** Mr. Vaccaro wished everyone a happy and healthy New Year. Mr. Vaccaro then read the following statement:

Today has a great level of humility for me, my wife Karen and our family. I thank everyone who voted for me to be your Councilman. I will be available to all residents of Manchester on a 24/7 basis. Also, I believe in an open door policy for all and complete transparency in government.

I want to make Manchester the best place to live and provide affordability to everyone. I will be the best I can be and will truly be a representative for all Manchester residents.

**Mr. Frattini:** Mr. Frattini thanked friends and relatives for their support. He is looking forward to working with everyone and will be available to anyone who needs help.

**Mr. Wallis:** Mr. Wallis wished everyone good luck. It was a pleasure to work with Mr. Trutkoff and Mr. Reiter.

**Ms. Zsoldos:** Ms. Zsoldos congratulated everyone and said she is looking forward to a busy and productive year.

**Mr. Secare:** Mr. Secare congratulated everyone and thanked Council for his appointment as Township Attorney.

**Ms. Skibo:** Ms. Skibo welcomed the new Council members and said she and her staff are always here to help.

**Ms. Pellicano:** Ms. Pellicano welcomed the new Council members.

### **Public Comments**

**Hank Glen – 29 Wycliffe Rd.:** Mr. Glen congratulated the new members of Council. He asked Council what are the goals for the Township for the coming year. Mr. Wallis said there will be better planning for infrastructure. Mr. Glen said the only way to accomplish these goals is to spend money because you can't raise taxes or cut back. More revenue is needed. Ms. Zsoldos said water permits have been released by the DEP and that should help with construction. Mr. Glen asked if water was being made available to the lots in Pine Lake Park. Can the lots now be assessed at a higher rate? Mr. Lynch said the lots can be assessed at a higher rate once the water is released. Mr. Glen asked how tax appeal issues would be handled in the future. Mr. Wallis said a yearly ongoing assessment will be in place to avoid the big increase that just took place. Mayor Fressola said he has been very active with the League of Municipalities looking into ways to fund municipal government and schools besides property taxes. Mr. Wallis said that that Manchester does not get its fair share of funding from the State compared to other municipalities. The school funding formula needs to change.

### **ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 9:20 a.m. on motion by Mr. Fusaro, seconded by Mr. Vaccaro and the approved by the following roll call vote: Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis: yea.

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Craig Wallis  
Council President

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Sabina Skibo, R.M.C.  
Township Clerk

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Date Adopted