

**Manchester Township Council
Meeting Minutes
December 10, 2012**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

The Clerk took the roll call:

Councilman Fred Trutkoff	-	present
Councilman Warren Reiter	-	present
Councilman Brendan Weiner	-	present
Councilman Sam Fusaro	-	present
Councilman Craig Wallis	-	present

Also present was Business Administrator Elena Zsoldos, Township Attorney Steven Secare, Mayor Michael Fressola, Chief Financial Officer Diane Lapp and Chief Brian Klimakowski.

PRESENTATION – COUNCILMAN FRED TRUTKOFF & COUNCILMAN WARREN REITER

Proclamations were given to Mr. Trutkoff and Mr. Reiter from the Mayor thanking them for their many years of service to the Township. They will be greatly missed.

Commemorative clocks were given to Mr. Trutkoff and Mr. Reiter from the Council and the Township recognizing their years of service and dedication to the Township.

Mr. Trutkoff and Mr. Reiter thanked everyone for their kindness and generosity. They will miss everyone and it was an honor to serve the residents of the Township.

**RESOLUTION #13-249- RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF
DIANE LAPP AS CHIEF FINANCIAL OFFICER/ DIRECTOR OF FINANCE PURSUANT TO AND
IN ACCORDANCE WITH N.J.S.A. 40A:9-140.10**

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Mayor Fressola stated that it was his pleasure to reappoint Diane Lapp as Chief Financial Officer for Manchester Township. She is one of the best CFO's in the State of New Jersey.

The above resolution was offered upon a motion by Mr. Weiner, seconded by Mr. Reiter and approved by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Fusaro and Wallis: yea.

Ms. Lapp was read the Oath of Office by the Mayor with her son Joe holding the bible. Ms. Lapp thanked the Mayor and Council for the reappointment. She also thanked her family for their love and support.

APPROVAL OF MINUTES

The regular minutes of September 24, 2012, October 9, 2012, October 22, 2012 and November 13, 2012 were offered upon a motion by Mr. Trutkoff, seconded by Mr. Fusaro and **approved** by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

SUBMISSION OF BILLS:

Resolution #12-350 - Authorizing payment of bills from the Current Fund in the amount of \$3,612,712.35 was offered by Mr. Reiter, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea. Mr. Weiner abstained on check #1137.

Resolution #12-351 -Authorizing payment of bills from the Water and Sewer Fund in the amount of \$531,387.14 was offered by Mr. Trutkoff, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

Resolution #12-352 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$221,606.24 was offered by Mr. Fusaro, seconded by Mr. Trutkoff and approved by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea

ORDINANCES: Second Reading, Public Hearing & Final Action

#12-026 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, MAKING THE PROVISIONS OF SUBTITLE ONE OF TITLE 39 WITH VARIOUS TRAFFIC REGULATIONS APPLICABLE TO CRESTWOOD VILLAGE CO-OP THREE AND REGULATING THE USE OF SAID ROADWAYS, STREETS, DRIVEWAYS, AND PARKING LOTS BY MOTOR VEHICLES

Mr. Wallis asked Council if they had any comments on the above ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Fusaro and adopted by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

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#12-027 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REQUIRING CRIMINAL HISTORY BACKGROUND CHECKS FOR EMERGENCY SERVICE/PUBLIC SAFETY VOLUNTEERS, AND ESTABLISHING THE PROCEDURES FOR THE PROCESSING OF CRIMINAL HISTORY BACKGROUND CHECKS

Mr. Wallis asked Council if they had any comments on the above ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Reiter and adopted by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda. Mr. Wallis commented that he is glad the County is stepping up to help with the Hurricane Sandy.

Seeing no comments from the Council, Mr. Wallis opened this portion of the meeting to the public. Seeing no comments from the public, Mr Wallis closed this portion of the meeting.

Resolutions #12-353 through #12-363 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Reiter, seconded by Mr. Trutkoff and adopted by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

A. FINANCE

#12-353 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2012 TRANSITIONAL BUDGET

#12-354 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN UNEXPENDED BALANCES OF TRANSITIONAL YEAR 2012 BUDGET APPROPRIATIONS FOR CURRENT FUND

#12-355 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN UNEXPENDED BALANCES OF TRANSITIONAL YEAR 2012 UTILITY BUDGET APPROPRIATIONS

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#12-356 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

B. PURCHASING

#12-357 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, EXTENDING A CONTRACT FOR THE PURCHASE OF WATER AND WASTE WATER TREATMENT CHEMICALS

#12-358 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, EXTENDING A CONTRACT FOR THE PURCHASE OF WATER AND WASTE WATER TREATMENT CHEMICALS

#12-359 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, EXTENDING A CONTRACT FOR THE PURCHASE OF WATER AND WASTE WATER TREATMENT CHEMICALS

C. CONTRACTS\AGREEMENTS

#12-360 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SCHEDULE "C" AGREEMENT WITH THE COUNTY OF OCEAN FOR 2013

#12-361 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING A WAIVER TO LOT 4 OF BLOCK 111 FROM THE PROHIBITION AGAINST USING WATER FROM THE TOWNSHIP'S LACEY ROAD WATER SYSTEM FOR LAWN AND LANDSCAPE WATERING

D. LEGISLATIVE

#12-362 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY URGING GOVERNMENT OFFICIALS TO INCREASE THE REIMBURSEMENT RATE FROM 75% TO 90% FOR EXPENSES INCURRED TO "RESTORE THE SHORE"

#12-363 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY EXPRESSING APPRECIATION TO THE OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS FOR THEIR SUPPORT FOR SUPER STORM SANDY DEBRIS REMOVAL

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E. LICENSING

#12-364 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, TRANSFERRING A CLASS C PLENARY RETAIL CONSUMPTION LICENSE FROM MANCHESTER HOSPITALITY, LLC TO NAPLACE, LLC.

REPORTS

Mr. Weiner: Mr. Weiner congratulated Ms. Lapp on her reappointment. Mr. Trutkoff and Mr. Reiter have been a pleasure to work with and they will be missed. There have been tough times in the past few years but they made it through. Mr. Weiner wished them the best of luck in their next chapter of life. Mr. Weiner mentioned that Federal cuts in the Older Americans Act will amount to be seven hundred thousand dollars in cuts for the Ocean County Board of Senior Services. This can be detrimental to seniors and their caregivers. Mr. Weiner urged residents to contact their Congressmen on December 11, 2012 to voice their concerns over these cuts. Advocating for older Americans is imperative for Manchester and Ocean County.

Mr. Fusaro: Mr. Fusaro said it has been great working with Mr. Trutkoff and Mr. Reiter. Their experience, and dedication will be missed. The tree lighting was held on December 8, 2012. Ms. Colgate, staff and the Department of Public Works did a great job. The Office of Emergency Management has posted a link on the Township website for residents to register their cell phones for Reverse 911. Manchester Little League is holding open registration. The league takes tremendous care of the fields. Mr. Fusaro read the Public Works Report which mentioned diesel fuel used and that over 323 tons of bulk trash was removed.

Mr. Wallis: Mr. Wallis read the Manchester First Aid productivity report into the record. The Public Works Department is doing small brush clean up from Hurricane Sandy. The County will be doing the bigger clean up. The Recreation Department and Public Works did a great job at the tree lighting. Mr. Wallis attended a bigger town's tree lighting and it wasn't as nice. Mr. Wallis thanked Councilmen Trutkoff and Reiter for their hard work and dedication to the Township. They will be missed.

Ms. Zsoldos: Ms. Zsoldos gave an update on the storm clean up. Congratulations went to Ms. Lapp on her reappointment. Ms. Zsoldos wished Councilmen Trutkoff and Reiter well. She will miss them.

Mr. Secare: Mr. Secare wished Councilmen Trutkoff and Mr. Reiter well.

Ms. Skibo: Ms. Skibo advised that the County has certified the General Election. The successful candidates should be getting notification from the County shortly. Ms. Skibo said it is very difficult to say goodbye to Councilmen Reiter and Trutkoff. She wished them well and hoped they would stay in touch. Ms. Skibo said the Clerk's Office will always be here for them if they need help in the future.

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Ms. Pellicano: Ms. Pellicano said it was difficult to say goodbye to Councilmen Trutkoff and Reiter. She will miss them.

Chief Klimakowski: Chief Klimakowski thanked Councilmen Trutkoff and Reiter for their dedication to the Township.

Mr. Reiter: Mr. Reiter thanked Art Abline for a job well done during Hurricane Sandy. Getting information from FEMA has been difficult. Construction on Route 530 has been a long process. The timing of the traffic lights should be a little longer. Mr. Reiter suggested Ms. Zsoldos should contact the County about it. Mr. Reiter has had an enlightening four and a half years. He appreciated when residents came in and got involved. Disagreements between Council members had only occurred a handful of times. There has been no animosity. Mr. Reiter thanked the Mayor for being proactive for the past twenty years. Mr. Reiter thanked the employees of the building they do a great job. Thanks went to Steven Secare for guiding him in the proper direction. Mr. Reiter wished Mr. Vaccaro and Mr. Frattini well.

Mr. Trutkoff: Mr. Trutkoff reiterated what Mr. Reiter said. He thanked everyone for their support.

Public:

Hank Glen 29 Wycliffe Rd.: Mr. Glen thanked Warren and Fred for their hard work and dedication to the Township over the years. He wished them well. Congratulations went well to Diane Lapp for her reappointment.

There being no further business at this time on motion by Mr. Reiter and seconded by Mr. Trutkoff and unanimous voice vote of Council, the meeting was hereby adjourned at 7:10 p.m.

Sabina T. Skibo, RMC
Township Clerk

Craig Wallis
Council President

Date Approved

December 10, 2012