



MANCHESTER TOWNSHIP
COUNCIL MEETING AGENDA
October 22, 2012
6:00 P.M.

DRAFT

1. **CALL TO ORDER**

2. **STATEMENT:** Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the municipal building.

3. **FLAG SALUTE**

4. **ROLL CALL**

5. **SUBMISSION OF BILLS:**

#12-306	Current Fund
#12-307	Water & Sewer Fund
#12-308	Water & Sewer West Fund

6. **RESOLUTION #12-309** - Adoption of the TY 2012 Municipal Budget

7. **ORDINANCES: First Reading and Introduction**

#12-023 Vacating a Portion of Maple Street for Lioumis Carwash Site

8. **ORDINANCES: Second Reading, Public Hearing & Final Action**

#12-021 Amending Lease Agreement for 108 Lacey Road – New Ownership
#12-022 Abandoning Easement/Creating New Easement

9. **RESOLUTIONS: CONSENT AGENDA**

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

A. FINANCE

#12-310 Cancelling Taxes for TDV, Block 75.134, Lot 95
#12-311 Amending Resolution #12-156 -Include All Departments Usage of Credit Card Payments
#12-312 Authorizing Payroll Deductions for LegalShield
#12-313 Intent to Provide Sufficient Funding Should Affordable Housing Shortfall Occur

B. ESCROW/BONDS

#12-314 Release Escrow Posted by Elder Law Associates, LLC

C. CONTRACTS/AGREEMENTS

#12-315 Authorizing Execution of Developer's Agreement for Whiting Realty Partners, LLC
#12-316 Authorizing Contract with FRA Technologies for Clerk's Office Software Maintenance
#12-317 Authorizing Contract with Municipay for Electronic Payment Processing
#12-318 Amending Professional Services Contract for Fredric M. Knapp, Esq.- Labor Counsel

D. GRANT

#12-319 Authorizing NJDOT Municipal Aid Grant Application for Phase 2 Colonial Dr. South

E. PURCHASING

- #12-320 Authorizing Disposition of Property on GovDeals.com
- #12-321 Authorization to Advertise for Professional Service Bids for CY2013
- #12-322 Authorizing Purchase of Gasoline through Ocean County Cooperative Pricing System
- #12-323 Awarding Bid to Terra-tech Construction, Inc. for Pine Lake Park Drainage Project

10. REPORTS**11. PUBLIC COMMENT****12. ADJOURNMENT**

Dated October 22, 2012

RESOLUTION AUTHORIZING PAYMENT OF BILLS
MANCHESTER TOWNSHIP, NEW JERSEY

DRAFT

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Current Fund	\$	1,003,002.11
Capital Fund	\$	7,610.07
Escrows	\$	29,710.50
Animal Control Fund	\$	584.80
Drug Enforcement Fund	\$	-
N.J. Unemployment Trust	\$	-
Public Assistance Discretionary Trust	\$	-
Public Assistance Trust Fund I	\$	-
Municipal Alliance Discretionary Trust	\$	-
Manchester Day Trust Fund	\$	-
Public Defender Trust Fund	\$	1,458.34
Recreation Trust Fund	\$	3,175.00
Open Space Trust Fund	\$	-
Recreation Capital Trust Fund	\$	-
Sinking Fund	\$	-
	\$	<u>1,045,540.82</u>

CERTIFICATION:

Diane Lapp
Diane Lapp
Chief Financial Officer

Signed: _____
Craig Wallis
Council President

Sabina T. Skibo
Township Clerk

BILL LIST ADDENDUM

Dated October 22, 2012

DRAFT

CAPITAL FUND

\$ _____

CURRENT FUND

PAYROLL WEEK ENDING 10/26/2012

CEDE & Co; Depository Trust - GO 2001 Interest Payment

wire 15,461.25

\$ 15,461.25

SPECIAL ESCROW TRUST FUND

PAYROLL WEEK ENDING 10/26/2012

Manchester Township Off-Duty 10/12/2012

T&M Associates

Edward F. Liston, Jr. LLC

Chk #1984 7,088.75

Chk #1985 22,122.25

Chk #1986 499.50

\$ 29,710.50

ANIMAL CONTROL FUND

\$ _____

DRUG ENFORCEMENT TRUST FUND

\$ _____

N.J. UNEMPLOYMENT TRUST FUND

\$ _____

PUBLIC ASSISTANCE TRUST FUND II

\$ _____

PUBLIC ASSISTANCE DISCRETIONARY TRUST FUND

\$ _____

PUBLIC ASSISTANCE TRUST FUND I

\$ _____

MUNICIPAL ALLIANCE DISCRETIONARY TRUST FUND

\$ _____

MANCHESTER DAY TRUST FUND

\$ _____

OPEN SPACE TRUST FUND

\$ _____

PUBLIC DEFENDER TRUST FUND

\$ _____

SINKING FUND

\$ _____

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CURRENT FUND BILL LIST

October 22, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>DESCRIPTION</u>
US POSTMASTER	3,618.48	11-Oct-12	45859		ADMINISTRATION POSTAGE
TOWNSHIP OF MANCHESTER - PAYROLL	454,239.31	11-Oct-12	45860		PAYROLL
NJ MOTOR VEHICLE COMMISSION	60.00	17-Oct-12	45861		DIVISION OF STREETS TAXES, LICENCES & FEES
ALERT-ALL CORP	1,097.00	22-Oct-12	45862		DIV OF CODE ENFORCEMENT OFFICE SUPPLIES
AMERICAN WEAR	872.62	22-Oct-12	45863		DIV OF CENTRAL MAINT UNIFORMS & PERSONAL EQUIP
AMP-CO	498.25	22-Oct-12	45864		DIV OF CENTRAL MAINT MAINT & REPAIR
ANTONIO ELLIS	80.00	22-Oct-12	45865		POLICE TRAVEL
ASBURY PARK PRESS	1,197.12	22-Oct-12	45866		OFFICE OF THE CLERK ADVERTISING
ATLANTIC PLUMBING SUPPLY	115.76	22-Oct-12	45867		BUILDINGS & GROUNDS GENERAL SUPPLIES
BEST BUY GOV., LLC	952.96	22-Oct-12	45868		POLICE OFFICE SUPPLIES
BPMS SOFTWARE	182.00	22-Oct-12	45869		DIV OF CODE ENFORCEMENT OTHER SERVICES
BROADVIEW NETWORKS	5,014.05	22-Oct-12	45870		TELEPHONE-OE
BUILDER'S GENERAL SUPPLY CO.	1,034.28	22-Oct-12	45871		DIV OF BUILDINGS & GROUNDS MAINT & REPAIR
CDWG	228.92	22-Oct-12	45872		OFFICE OF THE TAX ASSESSOR COMPUTER
CENTRAL JERSEY EQUIPMENT, LLC	146.65	22-Oct-12	45873		DIV OF CENTRAL MAINT MAINT & REPAIR
CENTRAL JERSEY HEALTH INS. FUN	354,869.90	22-Oct-12	45874		INSURANCE-GROUP-OE INSURANCE
CENTRAL JERSEY WASTE	38,916.66	22-Oct-12	45875		DIV OF SANITATION & RECYCLING OTHER SERVICES
CITTA, HOLZAPFEL & ZABARSKY	1,666.66	22-Oct-12	45876		MUNICIPAL PROSECUTOR-OE OTHER EXPENSES
CONTRACTOR SERVICE	1,396.00	22-Oct-12	45877		STREETS GENERAL SUPPLIES
CRAFT OIL CORPORATION	245.45	22-Oct-12	45878		DIV OF CENTRAL MAINT MAINT & REPAIR
CRESTWOOD VILLAGE V	22,991.83	22-Oct-12	45879		CONDO SERVICES ACT OTHER EXPENSE
DE LAGE LANDEN	190.00	22-Oct-12	45880		ADMINISTRATION RENTS
DELL COMPUTER CORP.	883.45	22-Oct-12	45881		DATA PROCESSING COMPUTER SOFTWARE/HARDWARE
DETCON	126.99	22-Oct-12	45882		DIVISION OF STREETS MAINT & REPAIR
DOWNS FORD, INC.	590.61	22-Oct-12	45883		DIV OF CENTRAL MAINT MAINT & REPAIR
EDWARD F. LISTON, JR., LLC	613.25	22-Oct-12	45884		ZONING & PLAN-OE
F & C AUTOMOTIVE SUPPLY	431.02	22-Oct-12	45885		DIV OF CENTRAL MAINT MAINT & REPAIR
FOREMOST PROMOTIONS	322.24	22-Oct-12	45886		DIV OF CODE ENFORCEMENT OFFICE SUPPLIES
GARY DANESKI	102.95	22-Oct-12	45887		DIVISION OF STREETS UNIFORMS & PERSONAL EQUIP
GILBERT LOPEZ	1,600.00	22-Oct-12	45888		SENIOR OUTREACH OTHER SERVICES
GLOBAL COMPUTER	285.53	22-Oct-12	45889		ADMINISTRATION COMPUTER SOFTWARE/HARDWARE/TEC
GOOD YEAR SERVICE CENTER	680.68	22-Oct-12	45890		DIV OF CENTRAL MAINT MAINT & REPAIR
GOVCONNECTION, INC.	502.56	22-Oct-12	45891		DIVISION OF REVENUE COLLECTION OFFICE SUPPLIES
GRAN TURK EQUIPMENT	527.45	22-Oct-12	45892		DIV OF CENTRAL MAINT MAINT & REPAIR
HESS CORPORATION	7,628.45	22-Oct-12	45893		ELECTRICITY-OE
J.C.P & L	17,466.07	22-Oct-12	45894		STREET LIGHT-OE
JOHNNY ON THE SPOT, INC.	585.00	22-Oct-12	45895		DIVISION OF STREETS OTHER SERVICES
LAKEHURST CLEANERS	496.25	22-Oct-12	45896		POLICE OTHER SERVICES
LAKEHURST HARDWARE	84.10	22-Oct-12	45897		STREETS GENERAL SUPPLIES
LAWSON PRODUCTS	98.64	22-Oct-12	45898		DIV OF CENTRAL MAINT MAINT & REPAIR
MAB PAINTS	1,044.50	22-Oct-12	45899		STREETS GENERAL SUPPLIES
MAILFINANCE	618.34	22-Oct-12	45900		ADMINISTRATION POSTAGE
MARIANNE BORTHWICK	210.50	22-Oct-12	45901		MUNICIPAL ALLIANCE
MEG ELLIS INTERPRETING SERVICE	200.00	22-Oct-12	45902		MUNICIPAL COURT OTHER SERVICES
NFPA	712.75	22-Oct-12	45903		DIV OF CODE ENFORCEMENT OFFICE SUPPLIES

CURRENT FUND BILL LIST

October 22, 2012

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<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>DESCRIPTION</u>
NJ NATURAL GAS CO.	388.37	22-Oct-12	45904	22-0010520915,0009101297,10135Y,094650002516	NATURAL GAS-OE
NJSLOW	1,600.00	22-Oct-12	45905	ANNUAL LEAGUE CONFERENCE	DIV OF CENTRAL MAINT EDUCATION & SEMINARS
OCEAN COUNTY BOARD OF HEALTH	2,006.00	22-Oct-12	45906	SERVICES FOR AUGUST 2012	DIV OF ANIMAL CONTROL OTHER SERVICES
OCEAN COUNTY MUNICIPAL CLERK'S	40.00	22-Oct-12	45907	SEMINAR E.ZSOLDOS, M. WILKINS	ADMINISTRATION EDUCATION & SEMINARS
OCEAN COUNTY RECYCLING CENTER,	1,169.02	22-Oct-12	45908	390813	BUILDINGS & GROUNDS GENERAL SUPPLIES
OCEAN COUNTY VET HOSPITAL, PA	215.10	22-Oct-12	45909	231823	DIV OF ANIMAL CONTROL OTHER SERVICES
OMAHA STANDARD, INC	82.38	22-Oct-12	45910	64659-IN	DIV OF CENTRAL MAINT MAINT & REPAIR
PACIFIC TELEMANAGEMENT SERVICE	182.56	22-Oct-12	45911	443292 PAY PHONES TOWN HALL	TELEPHONE-OE
PEDRONI FUEL CO.	29,137.80	22-Oct-12	45912	446988,442868	GASOLINE-OE
PIZZO CONTRACTING INC.	143.25	22-Oct-12	45913	12-001397	STREETS GENERAL SUPPLIES
ROTHSTEIN, MANDELL, STROHM &	1,666.67	22-Oct-12	45914	PROSECUTOR SERVICES 9/1/12-9/30/12	MUNICIPAL PROSECUTOR-OE OTHER EXPENSES
RUSS PETERSON	75.00	22-Oct-12	45915	REIMBURSEMENT IAOPMO DUES	DIV OF CODE ENFORCEMENT MEMBERSHIP & SUBSCRIPTIONS
SECARE, RYAN & HENSEL	9,871.41	22-Oct-12	45916	LEGAL SERVICES SEPT. 2012	TOWNSHIP ATTORNEY PROFESSIONAL SERVICES
SHERATON AC CONV. CENTER HOTEL	286.00	22-Oct-12	45917	HOTEL ACCOM. LEAGUE MAYOR FRESSOLA	ADMINISTRATION
STANDARD ROOFING, INC.	3,109.24	22-Oct-12	45918	23019	STREETS GENERAL SUPPLIES
SURF BUGGY CENTER	960.00	22-Oct-12	45919	CAMP ADVENTURE TRIP	RECREATION-OE SUMMER CAMP
T & M ASSOCIATES	3,229.07	22-Oct-12	45920	544358,557940,557145	DIV OF ZONING & PLANNING OTHER SERVICES
TITAN, LLC	45.00	22-Oct-12	45921	991694,991688,991696,991707	STREETS GENERAL SUPPLIES
TOM DAVIS AUTO PARTS, INC.	448.62	22-Oct-12	45922	24186T	DIV OF CENTRAL MAINT MAINT & REPAIR
TRANSPORT TRUCK & EQUIPMENT	4,133.95	22-Oct-12	45923	3RD QTR. DOMESTIC PARTNER FEES	DIV OF CENTRAL MAINT MAINT & REPAIR
TREASURER, STATE OF NJ	25.00	22-Oct-12	45924	PESTICIDE LICENSING FOR RAY SLOAN	LICENSES & FEE
TREASURER, STATE OF NEW JERSEY	80.00	22-Oct-12	45925	3RD QTR. MARRIAGE/CIVIL UNION LICENSE FEES	DIVISION OF STREETS TAXES, LICENCES & FEES
TREASURER, STATE OF NEW JERSEY	1,400.00	22-Oct-12	45926	0682675-IN,0682707-IN	LICENSES & FEE
VAN SANT EQUIP. CORPORATION	199.39	22-Oct-12	45927	201202930715317Y	DIV OF CENTRAL MAINT MAINT & REPAIR
VERIZON	19.73	22-Oct-12	45928	ACCT# 8168008541	TELEPHONE-OE
VERIZON ONLINE	427.07	22-Oct-12	45929	V50772,V51051,V51594	TELEPHONE-OE
VITAL COMMUNICATIONS, INC.	150.00	22-Oct-12	45930	REGISTRATION VIN#1J4FF48531L609213	OFFICE OF THE TAX ASSESSOR MEMBERSHIPS & SUBSCRIPTIONS
NJ MOTOR VEHICLE COMMISSION	60.00	22-Oct-12	45931	REGISTRATION VIN#2B3LA43G87H73008	POLICE TAXES, LICENCES & FEES
NJ MOTOR VEHICLE COMMISSION	60.00	22-Oct-12	45932	2013 MEMBERSHIP DUES - M. FRESSOLA	POLICE TAXES, LICENCES & FEES
NJCM	925.00	22-Oct-12	45933		MEMBERSHIPS & SUBSCRIPTIONS

\$ 987,540.86

DRAFT

GENERAL CAPITAL FUND BILL LIST

October 22, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
ALTERNATIVE MICROGRAPHICS	1,134.16	10/22/12	2285	25064,25054
NARDINI BROS. SOUTH, INC.	6,010.06	10/22/12	2286	16376
OCEAN COUNTY RECYCLING CENTER,	465.85	10/22/12	2287	399719,394628,383077
<hr/>				
TOTAL \$	7,610.07			

ANIMAL CONTROL TRUST FUND BILL LIST

DRAFT

October 22, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
NEW JERSEY DEP OF HEALTH & SR2	27.00	10/22/2012	1868	3 YEAR DOG LICENSES FOR SEPT 2012
NJ DEPT OF HEALTH & SR. SERVIC	24.80	10/22/2012	1869	1 YEAR DOG LICENSES SEPT 2012
OCEAN COUNTY BOARD OF HEALTH	533.00	10/22/2012	1870	SERVICES FOR AUGUST 2012

TOTAL \$ 584.80

DRAFT

PUBLIC DEFENDER TRUST BILL LIST

October 22, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
DASTI, MURPHY AND MCGUCKIN, PC	1,458.34	22-Oct-12	1134	26032 PUBLIC DEFENDER SEPT.2012

TOTAL \$ 1,458.34

RECREATION TRUST FUND BILL LIST

DRAFT

October 22, 2012

<u>VENDOR</u>	<u>AMOUNT PAID</u>	<u>DATE</u>	<u>CHECK NUMBER</u>	<u>INVOICE#</u>
AMY BOTH	55.00	22-Oct-12	538	REFUND FOR GOLF PROGRAM -PROGRAM CANCELLED
MANUEL RIVERA	3,120.00	22-Oct-12	539	100-45905
TOTAL	<u>\$ 3,175.00</u>			

DRAFT

#12 - 307

Dated October 22, 2012

RESOLUTION AUTHORIZING PAYMENT OF BILLS

MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility	\$	74,445.07
Sewer Utility	\$	54,716.72
Utility Escrow - Water	\$	4,761.87
Utility Escrow - Sewer	\$	5,223.82
Sewer Utility Capital Fund	\$	-
Water Utility Capital Fund	\$	-
	\$	<u>139,147.48</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallis
Council President

Sabina T. Skibo
Township Clerk

UTILITY BILL LIST ADDENDUM

DRAFT

October 22, 2012

WATER OPERATING

PAYROLL WEEK ENDING 10/26/2012

\$ -

SEWER OPERATING

PAYROLL WEEK ENDING 10/26/2012

\$ -

WATER UTILITY ESCROW

Township of Manchester Water Escrow Billing September '12

Chk #1296

4,761.87

\$ 4,761.87

SEWER UTILITY ESCROW

Township of Manchester Sewer Escrow Billing September '12

Chk #1297

5,223.82

\$ 5,223.82

WATER UTILITY CAPITAL FUND

\$ -

SEWER UTILITY CAPITAL FUND

\$ -

DRAFT

WATER OPERATING FUND BILL LIST
October 22, 2012

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TWP OF MANCHESTER PAYROLL	24,643.60	11-Oct-12	3441	CYCLE 41	PAYROLL
AMERICAN WATER WORKS ASSOC.	196.00	22-Oct-12	3442	7000539945	OTHER EXPENSES SUBSCRIPTIONS & MEMBERSHIPS
CENTRAL JERSEY HEALTH INS. FUN	17,872.95	22-Oct-12	3443	HEALTH COVERAGE OCTOBER 2012	OTHER EXPENSES MEDICAL BENEFITS
DLT SOLUTIONS	1,248.62	22-Oct-12	3444	S1201116	OTHER EXPENSES SUBSCRIPTIONS & MEMBERSHIPS
E. RUNYON	640.00	22-Oct-12	3445	10729	OTHER EXPENSES GENERAL SUPPLIES
GPM	525.00	22-Oct-12	3446	12-258	OTHER EXPENSES PROFESSIONAL SERVICES
GRAINGER INC	48.60	22-Oct-12	3447	829971464	OTHER EXPENSES GENERAL SUPPLIES
HESS CORPORATION	14,800.45	22-Oct-12	3448	ES12625854, ES12634524	OTHER EXPENSES ELECTRICITY
MAB PAINTS	57.24	22-Oct-12	3449	3835-3	OTHER EXPENSES GENERAL SUPPLIES
MAIN POOL & CHEMICAL CO., INC	3,774.40	22-Oct-12	3450	12,332,851,233,148	OTHER EXPENSES GENERAL SUPPLIES
MANCHESTER TWP WSA WATER UTILI	9,745.86	22-Oct-12	3451	999/ TIN1, TIN2A, TIN2B, TIN3, TIN3B	OTHER EXPENSES FLOW THROUGH CHARGES
NJ NATURAL GAS CO.	25.00	22-Oct-12	3452	ACCT# 18-4694-2107-19	OTHER EXPENSES NATURAL GAS
OFFICE SOLUTIONS, INC	190.00	22-Oct-12	3453	27405	OTHER EXPENSES OFFICE SUPPLIES
ONE CALL CONCEPTS, INC	486.94	22-Oct-12	3454	2085381	OTHER EXPENSES GENERAL SUPPLIES
WB MASON	190.41	22-Oct-12	3455	107292745	OTHER EXPENSES GENERAL SUPPLIES

TOTAL \$ 74,445.07

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SEWER OPERATING FUND BILL LIST
October 22, 2012

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TWP OF MANCHESTER PAYROLL	21,980.26	11-Oct-12	2140	CYCLE 41	PAYROLL
CENTRAL JERSEY HEALTH INS. FUN	15,862.50	22-Oct-12	2141	HEALTH COVERAGE OCTOBER 2012	OTHER EXPENSES MEDICAL BENEFITS
HESS CORPORATION	689.10	22-Oct-12	2142	ES12625854, ES12634524	OTHER EXPENSES ELECTRICITY
MANCHESTER TWP WSA SEWER UTILI	16,204.86	22-Oct-12	2143	999/ TIN1, TIN2A, TIN2B, TIN3N TIN3B, TMANB	OTHER EXPENSES FLOW THROUGH CHARGES

TOTAL 54,716.72

#12 - 308

DRAFT

Dated October 22, 2012

RESOLUTION AUTHORIZING PAYMENT OF BILLS

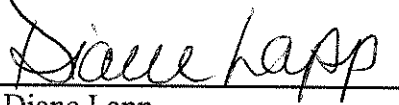
MANCHESTER TOWNSHIP, NEW JERSEY

BE IT RESOLVED by the Township Council of the Township of Manchester that the following bills on the list hereto be paid; the Chief Financial Officer is hereby authorized and directed to draw checks for the payment of same as and when funds are available.

SUMMARY

Water Utility West	\$	54,730.88
Sewer Utility West	\$	28,524.88
Water Utility West Capital Fund	\$	-
Sewer Utility West Capital Fund	\$	-
	\$	<u>83,255.76</u>

CERTIFICATION:



Diane Lapp
Chief Financial Officer

Signed: _____

Craig Wallis
Council President

Sabina T. Skibo
Township Clerk

UTILITY BILL LIST WEST ADDENDUM

Dated October 22, 2012

DRAFT

WATER WEST OPERATING

PAYROLL WEEK ENDING 10/26/2012

0.00

SEWER WEST OPERATING

PAYROLL WEEK ENDING 10/26/2012

0.00

WATER WEST CAPITAL

0.00

SEWER WEST CAPITAL

0.00

DRAFT

Dated October 22, 2012

WATER WEST OPERATING FUND BILL LIST

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TWP OF MANCHESTER PAYROLL	21,935.75	11-Oct-12	20695	CYCLE 41	PAYROLL
ALLIED CONTROL SERVICES, INC	784.84	22-Oct-12	20696	305368	OPERATIONS GENERAL SUPPLIES
BOB'S HARDWARE	198.25	22-Oct-12	20697	3832,3791,3730,3691	OTHER EXPENSES MAINT & REPAIR
CENTRAL JERSEY HEALTH INS. FUN	16,012.60	22-Oct-12	20698	HEALTH COVERAGE OCTOBER 2012	OTHER EXPENSES MEDICAL BENEFITS
E. RUNYON	420.00	22-Oct-12	20699	10725	OPERATIONS GENERAL SUPPLIES
HENDERSON LABS	40.00	22-Oct-12	20700	44388	OPERATIONS GENERAL SUPPLIES
HESS CORPORATION	6,676.87	22-Oct-12	20701	ES12625854, ES12634524	OPERATIONS TELEPHONE
J C P & L	4,525.25	22-Oct-12	20702	95004081273, ACCT 200001030002	OPERATIONS ELECTRICITY
KOKES ORGANIZATION	1,804.66	22-Oct-12	20703	RENT NOVEMBER 2012	OTHER EXPENSES RENTS
MODERN GAS	799.83	22-Oct-12	20704	15291,89,90,88,86,87	OPERATIONS GENERAL SUPPLIES
NEOPOST SUPPLIES	117.00	22-Oct-12	20705	13751917	OPERATIONS GENERAL SUPPLIES
VITAL COMMUNICATIONS, INC.	1,415.83	22-Oct-12	20706	V51689,51593,51469,51480,51463	OPERATIONS GENERAL SUPPLIES

\$ 54,730.88

Dated October 22, 2012

DRAFT

SEWER WEST OPERATING FUND BILL LIST

<u>VENDOR</u>	<u>Amount paid</u>	<u>Date</u>	<u>Check Number</u>	<u>Invoice</u>	<u>Description</u>
TWP OF MANCHESTER PAYROLL	14,551.44	11-Oct-12	10247	CYCLE 41	PAYROLL
CENTRAL JERSEY HEALTH INS. FUN	8,607.05	22-Oct-12	10248	HEALTH COVERAGE OCTOBER 2012	OTHER EXPENSES MEDICAL BENEFITS
COMCAST	82.07	22-Oct-12	10249	ACCT#01620296502-01-3	TELEPHONE
J C P & L	4,022.11	22-Oct-12	10250	95004081272, ACCT#200001029038	ELECTRIC
KOKES ORGANIZATION	601.56	22-Oct-12	10251	RENT NOVEMBER 2012	OTHER EXPENSES RENTS
VERIZON	660.65	22-Oct-12	10252	VARIOUS ACCOUNTS--ALARMS	TELEPHONE

TOTAL \$ 28,524.88

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
VACATING ALL RIGHT, TITLE AND INTEREST OF AND
TO A PORTION OF MAPLE STREET IN THE TOWNSHIP
OF MANCHESTER, PURSUANT TO AND IN
ACCORDANCE WITH N.J.S.A. 40:67-1 ET SEQ.**

WHEREAS, the purpose of the within ordinance is to vacate all of the right, title and interest of and to the public to a portion of Maple Street pursuant to the provisions of N.J.S.A. 40:67-1, et seq:

Section 2. The portion of the street to be vacated lie within the Township of Manchester, County of Ocean, State of New Jersey and is described as follows:

Maple Street

Parcel 1:

BEGINNING at a point on the southerly right-of-way line of Maple Street (60 feet wide), said point being distant 30.00 feet from the centerline thereof and being distant 764,000 feet, on a course bearing South 71 degrees 11 minutes 28 seconds East along said southerly right-of-way line of Maple Street from the point of intersection with the easterly right-of-way line of School Lane (33 feet wide); thence

1. North 18 degrees 48 minutes 32 seconds East, a distance of 30.00 feet to the centerline of Maple Street; thence
2. South 71 degrees 11 minutes 28 seconds East, along said centerline of Maple Street, a distance of 216.00 feet to the point of intersection with the easterly right-of-way line of Maple Street; thence
3. South 18 degrees 48 minutes 32 seconds West, along said easterly right-of-way line of Maple Street, a distance of 30.00 feet to the point of intersection with said southerly right-of-way line of Maple Street; thence
4. North 71 degrees 11 minutes 28 seconds West, along said southerly right-of-way line of Maple Street, a distance of 216.00 feet to a point thereon, the point and place of **BEGINNING**.

DRAFT

The above referenced right-of-way description contains approximately 6,480 square feet, or 0.149 acres.

It being the intention to describe a portion of Maple Street to be vacated and added to Lots 14 & 72 in Block 86.01.

Parcel 2:

BEGINNING at a point on the northerly right-of-way line of Maple Street (60 feet wide), said point being distant 30.00 feet from the centerline thereof and being distant 384.0 feet, on a course bearing South 71 degrees 11 minutes 28 seconds East along said northerly right-of-way line of Maple Street from the point of intersection with the easterly right-of-way line of Washington Avenue (60 feet wide); thence

1. South 71 degrees 11 minutes 28 seconds East continuing along said northerly right-of-way line of Maple Street, a distance of 216.00 feet to the point of intersection with the easterly right-of-way line of Maple Street; thence
2. South 18 degrees 48 minutes 32 seconds West, along said easterly right-of-way line of Maple Street, a distance of 30.00 feet to the centerline of Maple Street; thence
3. North 71 degrees 11 minutes 28 seconds West, along said centerline of Maple Street, a distance of 216.00 feet to a point thereon; thence
4. North 18 degrees 48 minutes 32 seconds East, a distance of 30.00 feet to the point of intersection with said northerly right-of-way line of Maple Street, the point and place of **BEGINNING**.

The above referenced right-of-way description contains approximately 6,480 square feet, or 0.149 acres.

It being the intention to describe a portion of Maple Street to be vacated and added to Lot 1 in Block 86.03.

WHEREAS, the Township Council is of the opinion that the referred to streets or portions of streets are no longer required for public use.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. That except as is otherwise provided for herein, the Township of Manchester does hereby vacate all public rights and interests, if any, in and to the aforesaid streets, which are described herein and aforesaid.

SECTION 2. That pursuant to P.L. 1985, Chapter 21, this ordinance shall not affect the right of any utility company, cable television company or Township utility authority or department to locate or maintain any facilities and/or improvements within or around the above described premises.

SECTION 3. That all ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 22nd day of October, 2012, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 7:00 p.m. on November 13, 2012. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Sabina T. Skibo, RMC
Township Clerk

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING A LEASE OF 108
LACEY ROAD, SUITE 35, IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, PURSUANT TO AND IN ACCORDANCE WITH
N.J.S.A. 40A:12-1 ET SEQ.**

WHEREAS, the Mayor and Council Township of Manchester, County of Ocean, State of New Jersey, desires to lease space at 108 Lacey Road for public use; and,

WHEREAS, the lease of the aforesaid property will provide office space to provide public service to the residents in the western section of the Township; and,

WHEREAS, N.J.S.A. 40A:12-15 (I) authorizes a municipality to enter into leases for activity for the promotion of the health, safety, morals and general welfare of the community; and,

WHEREAS, Ordinance #12-014 was adopted on May 14, 2012 for the aforementioned lease and it has come to the attention of the Business Administrator that said lease needs to be amended to reflect the new owner as the landlord; and,

WHEREAS, there is a proposed form of amended lease agreement for the aforesaid property on file in the Township Clerk's Office.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Mayor be and hereby is authorized to execute and the clerk to attest to the aforesaid lease agreement for premises located at 108 Lacey Road, Suite 35, for the period of retroactive to December 1, 2011 through March 31, 2015. During this time, the Township will only be obligated to pay Common Area Maintenance, Taxes and Insurance.
2. That the lease shall be amended to reflect AAM, Management, LLC as the new owner and landlord of said property.
2. All other ordinances or parts of ordinances inconsistent herewith are repealed.
3. Pursuant to the provisions of N.J.S.A. 40A:69A-181(b), this Ordinance shall take effect twenty (20) days after final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean, State of New Jersey, on the 9th day of October, 2012, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Municipal Building at 6:00 P.M. on October 22, 2012. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Sabina T. Skibo, RMC
Township Clerk

**AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
VACATING A CERTAIN EASEMENT AND GRANTING CERTAIN
EASEMENTS OVER LOTS 1.01 AND 1.02 OF BLOCK 98 IN ITS STEAD**

WHEREAS, Colony Properties of Whiting, LLC had granted a 20-foot wide utility easement to Crestwood Village Water and Sewer Companies over Lots 1.01 and 1.02 of Block 98, situate in Manchester Township, as more fully described in the Deed of Easement attached hereto as Exhibit "A"; and

WHEREAS, Manchester Township had purchased the assets of Crestwood Village Water and Sewer Companies including the aforesaid easement; and

WHEREAS, the easement was never utilized and the owners of Lots 1.01 and 1.02 of Block 98 have requested that the aforesaid easement be vacated and that other easements be granted to Manchester Township to replace the vacated one; and

WHEREAS, the Township utilities engineer has determined that the easements proposed by the property owners of Lots 1.01 and 1.02 of Block 98 are required for a water main, fire hydrant and other water system appurtenances to be owned by the Township; and

WHEREAS, the Township utilities engineer and utilities attorney have reviewed the Deeds of Easement and Right-of-Way, including descriptions of the water utility easement areas, offered to the Township by the property owners of Lots 1.01 and 1.02 of Block 98, attached hereto as Exhibit "B" for Lot 1.01 and Exhibit "C" for Lot 1.02, and determined they are acceptable for their intended purposes; and

WHEREAS, the Township utilities engineer recommends the Township vacate the

existing easement set forth in Exhibit “A” and accept the easements offered by the owners of Lots 1.01 and 1.02 of Block 98 as set forth in Exhibits “B” and “C”; and

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds same to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

SECTION 1. That the 20-foot wide utility easement to Crestwood Village Water and Sewer Companies over Lots 1.01 and 1.02 of Block 98, more fully described in Exhibit “A”, is hereby abandoned and vacated.

SECTION 2. That a water utility easement containing 1,133 square feet or 0.026 of an acre on Lot 1.01 of Block 98 as set forth in the Deed of Easement and Right-of-Way attached hereto as Exhibit “B”, is hereby accepted.

SECTION 3. That a water utility easement containing 10,027 square feet or 0.23 of an acre on Lot 1.02 of Block 98 as set forth in the Deed of Easement and Right-of-Way attached hereto as Exhibit “C”, is hereby accepted.

SECTION 4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 5. Pursuant to the provisions of N.J.S.A. 40:69A-181(b), this ordinance shall take effect twenty (20) days after its final passage by the Township Council and approval by the Mayor where such approval is required by law.

NOTICE

PUBLIC NOTICE is hereby given that the foregoing ordinance was introduced at a meeting of the Township Council of the Township of Manchester, in the County of Ocean and State of New Jersey on the 9th day of October, 2012, and was then read for the first time. The said ordinance will be further considered for final passage by the Township Council in the Town Hall at 6:00 p.m. on October 22, 2012. At such time and place or any time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

Sabina T. Skibo, RMC
Township Clerk

#12-310

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE TAX COLLECTOR
TO CANCEL TAXES AS TO BLOCK 75.134, LOT 95
FOR A TOTALLY DISABLED VETERAN**

BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Tax Collector is hereby authorized to cancel taxes for Block 75.134 Lot 95, in the amount of \$ 1,340.86 for 2012, as Anthony Franco, 48 Berkshire Road, Whiting, NJ 08759 became a Totally Disabled Veteran on May 17, 2012. That the Tax Collector is hereby authorized to refund taxes in the amount of \$ 1,340.86 for the year of 2012.
2. That the Tax Collector is hereby authorized to cancel taxes for the year 2013.
3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Tax Collector
- B. Tax Assessor
- C. Chief Financial Officer
- D. Anthony Franco

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting on the 22nd day of October 2012.

Sabina T. Skibo R.M.C.
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING
AND SUPPLEMENTING RESOLUTION #12-156 AUTHORIZING
ACCEPTANCE OF CREDIT CARD AND DEBIT CARD PAYMENTS
FOR THE COLLECTION OF REAL ESTATE TAXES, UTILITY
CHARGES, AS WELL AS ALL DEPARTMENT FEES OR CHARGES
IN ACCORDANCE WITH THE PROVISIONS OF N.J.A.C. 5:30-9.1 et seq.**

WHEREAS, the Township Council of the Township of Manchester had previously adopted Resolution #12-156 wherein the Township Council has authorized the payment of municipal tax bills and utility bills by credit card for those fees, costs and other payments associated with that division pursuant to N.J.A.C. 5:30-9.1; and

WHEREAS, the Township Council further desires to permit all departments within the Township to collect fees, costs and other payments associated with those departments; and

WHEREAS, in order for a municipality to accept credit card payments for these fees, a Resolution must be adopted by the Township Council authorizing the same and stating the types of obligations which can be paid by electronic receipt and the types of electronic receipts that will be permitted; and

WHEREAS, the utilization of credit cards for payment of the taxes, fees and costs for all departments must be in accordance with the provisions of N.J.A.C. 5:30-9.1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township Council has hereby authorized all departments within the Township to accept credit card payments for the payments of fees, costs and other payments associated with those departments.

2. That the use of the credit/debit cards for payment is subject to the provisions of N.J.A.C. 5:30-9.1, et seq.

3. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. All Department Heads
- B. Chief Financial Officer
- C. Division of Local Government Services

DRAFT

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 22nd day of October, 2012.

Sabina T. Skibo, RMC
Township Clerk

#12-312

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING PAYROLL DEDUCTIONS FOR LEGAL SHIELD**

WHEREAS, Legal Shield is a pre-paid legal plan that provides legal services for members; and

WHEREAS, Township employees have enrolled in the Legal Shield plan and desire to have a deduction from payroll taken from paychecks for so long as they remain enrolled in the plan; and

WHEREAS, while the Township Council does not endorse or recommend Legal Shield, but recognizes that it may serve as a benefit to employees.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That payroll deductions for the payment of Legal Shield plan benefits from employees' paychecks is hereby authorized.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Chief Financial Officer
 - B. Township Administrator

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 22nd day of October, 2012.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF INTENT TO BOND
IF A SHORTFALL OCCURS IN FUNDING MANCHESTER TOWNSHIP
AFFORDABLE HOUSING PROGRAMS**

WHEREAS, the Planning Board of the Township of Manchester, County of Ocean, State of New Jersey, adopted a Housing Plan Element and Fair Share Plan (hereinafter “Fair Share Plan”) on March 15, 1999; and

WHEREAS, a revised and updated Housing Plan was prepared on May 24, 2012 and submitted to the New Jersey Council on Affordable Housing (COAH) and New Jersey Department of Community Affairs (NJDCA); and

WHEREAS, the Township Council adopted a Spending Plan for Affordable Housing on July 16, 2012 which was submitted to COAH for review and approval;

WHEREAS, the updated Housing Plan submitted to the New Jersey Council on Affordable Housing and to the Court allocates funding from the Manchester Township Affordable Housing Trust Funds for:

1. Funding Assistance for a NJDCA approved group home by ARC of Ocean County(Non-Profit);
2. Funding Assistance for a NJDCA approved group home by SERV, Inc. (Non-Profit);
3. Funding assistance Habitat for Humanity affordable housing unit;
4. Proposed Funding Assistance for an Affordable Family Rental Project by Homes for All, Inc. (Non-Profit) for; and
5. Proposed Funding Assistance for development of affordable veterans housing by Community Quest, Inc. (Non-Profit).

WHEREAS, the Township of Manchester anticipates that funding will come from the following sources to satisfy these obligations:

1. U. S. Housing and Urban Development;
2. Ocean County Development Block Grants;
3. Federal Funding through Economic Stimulus Initiatives;
4. New Jersey Balanced Housing Funding;
5. Low-Income Housing Tax Credit Program; and
6. Other State and Federal funding sources.

WHEREAS, in the event that the above funding sources prove inadequate to complete the affordable housing programs included in the Township of Manchester Court-approved Housing Element and Fair Share Plan in its current form or in a modified form, the Township of Manchester shall provide sufficient funding to address any shortfalls.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Manchester, County of Ocean, State of New Jersey, that the Township Council does hereby agree to appropriate funds or authorize the issuance of debt to fund any shortfall in its affordable housing program that may arise whether due to inadequate funding from other sources or for any other reason that;

1. Upon written notification by the COAH Court after a finding that inadequate funding exists to complete the affordable housing programs included in the Township of Manchester's Court-approved Housing Element and Fair Share Plan, and the COAH and Court approved Spending Plan, the Township of Manchester agrees to appropriate funds or authorize the issuance of debt within 90 days of written notification by the Court.
2. The Township of Manchester may repay debt through future collections of development fees, as such funds become available
3. Certified copies of this Resolution shall be forwarded to the following:
 - a. His Honor Vincent J. Grasso, A.J.S.C.
 - b. New Jersey Council on Affordable Housing
 - c. Philip Caton, P.P., Special Court Master
 - d. Steven Secare, Esq., Township Municipal Attorney
 - e. Martin Lynch, Manchester Township Housing Administrator
 - f. Thomas A. Thomas, P.P., Township Planner
 - g. Diane Lapp, Township Chief Financial Officer

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of the at a meeting held on the 22nd day of October, 2012.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
RELEASING AN ESCROW POSTED BY ELDER LAW ASSOCIATES, LLC**

WHEREAS, an escrow was heretofore posted with the Township by Elder Law Associates, for a project known as an office building on Block 38.102 Lot 638.01; and,

WHEREAS, under date of October 15, 2012, the Township Engineer did recommend a release of said escrow; and,

WHEREAS, the Township Council has reviewed the recommendation aforesaid and finds the same to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That on the basis of the above recommendation by the Township Engineer, the escrow balance in account no. 18382 in the amount of \$1419.63 plus interest minus any outstanding invoices is released.

2. That the Township Clerk shall forward a certified copy of this resolution to the following:

- A. Township Engineer;
- B. Chief Financial Officer;
- C. Elder Law Associates
2915 Ridgeway Rd.
Manchester, NJ 08759

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on the 22nd day of October 2012.

Sabina T. Skibo, RMC
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A DEVELOPER'S
AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND
WHITING REALTY PARTNERS, LLC FOR BLOCK 111, LOT 4
(STATE HIGHWAY ROUTE 70 & COUNTY ROUTE 539)**

WHEREAS, Whiting Realty Partners, LLC has received preliminary and final major site plan approval for the construction of a Dunkin Donuts and STS Vehicle Maintenance and Automotive Repair Facility; and,

WHEREAS, the Township of Manchester has requested that the developer enter into a Developer's Agreement; and,

WHEREAS, the Township Attorney has reviewed the proposed form of Developer's Agreement, Drainage Easement, and Declaration of Covenants & Restrictions for Drainage Structures and is satisfied with the contents of same; and,

WHEREAS, the Township Council is further satisfied that the execution of such Developer's Agreement and acceptance of the Drainage Easement & Declaration of Covenants & Restrictions for Drainage Structures on behalf of the Township would be in the public interest.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township of Manchester shall enter into Developer's Agreement with Whiting Realty Partners, LLC for the aforesaid project.
2. That the Township of Manchester shall accept the Drainage Easement & Declaration of Covenants & Restrictions for Drainage Structures for the aforesaid project.
3. That the Mayor is authorized to execute and the Clerk to attest to the Developer's Agreement, which agreement shall be available for public examination in the office of the Township Clerk during normal business hours.
4. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Chief Financial Officer;
 - B. Township Engineer;
 - C. Whiting Realty Partners, 103 Goodwin Ave, Suite 193, Midland Park, NJ 07432

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **22nd day of October, 2012**.

Sabina T. Skibo, RMC
Township Clerk

#12-316

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A CONTRACT WITH FRA TECHNOLOGIES
FOR THE MAINTENANCE OF SOFTWARE PROGRAMS
FOR THE MUNICIPAL CLERK'S OFFICE**

WHEREAS, the Township of Manchester desires to enter into a contract with FRA Technologies for the maintenance of the following software:

1. Dog Licensing Software
2. Bingo and Raffle Licensing; and

WHEREAS, FRA Technologies also seeks to enter into said contract beginning December 1, 2012 and ending November 30, 2013 in an amount not to exceed \$1200.00; and,

WHEREAS, the Purchasing Agent and Township Clerk have recommended that the contract with FRA Technologies be entered into.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with FRA Technologies.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Chief Financial Officer
 - B. Purchasing Agent
 - C. FRA Technologies
499 Ernston Rd. Ste B-10
Parlin, NJ 08859

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of resolution adopted by the Township Council at a meeting on the 22nd day of October 2012.

Sabina T. Skibo, RMC
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A CONTRACT WITH MUNICIPALPAY
FOR ELECTRONIC PAYMENT PROCESSING**

WHEREAS, the Department of Community Affairs, Division of Local Government Services has promulgated regulations N.J.A.C. 5:30-9.1 et seq. to accept electronic payments; and

WHEREAS, the Township Council has previously authorized the acceptance of electronic payments; and

WHEREAS, the Township of Manchester desires to enter into a contract with MUNICIPALPAY for the services of electronic payment processing; and,

WHEREAS, the CFO/Director of Finance and the Tax Collector has recommended that the Township of Manchester enter into a contract with MUNICIPALPAY, Inc.;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey as follows:

1. That the Mayor is authorized to execute and the Clerk to attest to the contract aforesaid with MUNICIPALPAY.
2. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. CFO/Director Of Finance
 - B. Tax Collector
 - C. MUNICIPALPAY

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted on the **22nd of October, 2012**.

Sabina T. Skibo, R.M.C.
Municipal Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AMENDING THE AWARD OF A PROFESSIONAL
SERVICES CONTRACT TO FREDRIC M. KNAPP, ESQ.**

WHEREAS, there exists a need for a special counsel to provide labor counsel services for labor matters; and,

WHEREAS, the Township of Manchester entered into an amended contract for the provisions of such services with Fredric M. Knapp, Esq., on July 23, 2012 by resolution number #12-233; and,

WHEREAS, it is necessary to increase the contract amount by FIFTEEN THOUSAND DOLLARS AND 00/100 (\$15,000.00); and,

WHEREAS, no services shall be rendered until the Chief Financial Officer has certified there is sufficient funding available for the aforesaid contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and Clerk be and hereby are authorized to execute and amend the contract with Fredric M. Knapp, for the aforementioned services in an amount not to exceed an additional FIFTEEN THOUSAND DOLLARS AND 00/100 (\$15,000.00).
2. That all the other terms and conditions of the contract shall remain in full force and effect.
3. That the contract to be entered into shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.
4. That a notice of this action shall be printed once in the official newspaper of the Township.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the 22nd day of October, 2012.

Sabina T. Skibo, RMC
Township Clerk

DRAFT

#12-319

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, APPROVING THE SUBMISSION OF A GRANT
APPLICATION AND AUTHORIZING THE EXECUTION OF A GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
COLONIAL DRIVE SOUTH IMPROVEMENTS – PHASE 2 PROJECT**

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester formally approves the grant application for the above-stated project; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2013-Manchester Township-00080 to the New Jersey Department of Transportation on behalf of the Township of Manchester; and,

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Manchester and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of Said Township at a meeting held on the 22nd day of October, 2012.

Sabina T. Skibo, RMC
Township Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Sabina T. Skibo, RMC
Township Clerk

Michael Fressola
Mayor

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
THE DISPOSITION OF A FORFEITED / SEIZED VEHICLE IN THE
POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

WHEREAS, the Police Department has requested that the Township Council authorize the disposition of a forfeited vehicle currently in the possession of Manchester Township; and

WHEREAS, such surplus items may be sold at public auction to the highest bidder in accordance with N.J.S.A. 40A:11-36; and

WHEREAS, the Township Council has reviewed a request which describes the items aforesaid to be sold at the auction; and

WHEREAS, the item to be sold is a
1999 Chevrolet Tahoe 4dr. Red VIN#/1GNEK13R5XJ300628

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing, or its designee, be and hereby is authorized to sell at auction to the highest bidder, any and all surplus items as described.
2. That a certified copy of this Resolution shall be forwarded to the following:
 - A. Purchasing Agent
 - B. Chief Financial Officer
 - C. Township Auditor
 - D. Police Department
 - E. NJ Department of Community Affairs

CERTIFICATION

I, Sabina T. Skibo, Deputy Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council at a meeting held on the 22nd day of October, 2012.

Sabina T. Skibo, R.M.C.
Township Clerk

#12-321

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE DIVISION OF PURCHASING TO ADVERTISE
FOR SOLICITATIONS OF PROFESSIONAL SERVICE CONTRACTS
FOR THE CALENDAR YEAR 2013 BUDGET**

WHEREAS, it has come to the attention of the Township Council that it is necessary to advertise for solicitations of Professional Service Contracts for the Calendar Year 2013 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Division of Purchasing be and hereby is authorized to advertise for solicitations for the following Professional Services in accordance with N.J.S.A 40A:11-1 et. seq.:

- A. Bond Counsel
- B. Professional Auditor\Accountant
- C. Professional Planner
- D. Engineering Services- Planning Board
- E. Engineering Services- Township of Manchester
- F. Engineering Services- Zoning Board
- G. Legal Services- Department of Utilities
- H. Legal Services- Planning Board
- I. Legal Services- Township of Manchester
- J. Legal Services- Zoning Board
- K. Legal Services – Labor Counsel
- L. Public Defender
- M. Conflict Public Defender
- N. Prosecutor
- O. Conflict Prosecutor

2. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Chief Financial Officer
- B. Purchasing Agent
- C. Business Administrator

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on the 22nd day of October 2012.

Sabina T. Skibo, R.M.C.
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE PURCHASE OF GASOLINE PURSUANT
TO BIDS RECEIVED BY THE OCEAN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the Township of Manchester is a member of the Ocean County Cooperative Pricing System; and,

WHEREAS, pursuant to bids received, a contract was awarded by Stafford Township as the lead agency of the Ocean County Cooperative Pricing system , of which Manchester Township is an active participant, as authorized by N.J.S.A. 30A:11-11(5); and,

WHEREAS, the aforementioned contract was awarded to PETROLEUM TRADERS CORPORATION for the purchase of gasoline in accordance with the attached Schedule A.

WHEREAS, the term of the contract shall be for a period of twenty four (24) months commencing on October 19, 2012 and ending October 18, 2014 and the Township shall reserve the right to extend the contract for one (1) two-year extension or two (2) one year extensions subsequent to the vendor's acceptance as per the Local Public Contract Law.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That the Township of Manchester shall participate as a contracting unit of the Ocean County Cooperative Pricing System in an award for the purchase of gasoline, based on their bid aforesaid.
2. That the award of the contract aforesaid shall be conditioned upon the certification of funds by the Chief Financial Officer for TY2012 with the stipulation that funds cannot be certified for CY2013 and CY2014.
3. That the term of the contract shall be for two years, commencing October 19, 2012 through October 18, 2014.
4. That the Township Clerk shall forward a certified copy of this Resolution to the following:
 - A. Chief Financial Officer;
 - B. Purchasing Agent;
 - C. Public Works;
 - D. Stafford Township Purchasing Agent;
 - E. Petroleum Traders Corporation

CERTIFICATION

I, Sabina T. Skibo, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of said Township at a meeting held on the **22nd** day of **October, 2012**.

Sabina T. Skibo, R.M.C.
Township Clerk

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AWARDING A CONTRACT FOR THE PROJECT KNOWN AS THE FIRST AND
SECOND AVENUE ROADWAY AND DRAINAGE IMPROVEMENTS, PURSUANT TO
AND IN ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ.**

WHEREAS, sealed bids had heretofore been received by the Township for construction of the First and Second Avenue Roadway and Drainage Improvements, pursuant to and in accordance with N.J.S.A. 40A:11-1 Et Seq.; and

WHEREAS, the Township Engineer has advised the Township Council that Terra-Tech Construction is the lowest responsible bidder on the basis of those bids received within the meaning of N.J.S.A. 40A:11-1 Et Seq.; and,

WHEREAS, the Township Council is satisfied with the recommendation offered by the Township Engineer; and,

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Manchester, County of Ocean, State of New Jersey, as follows:

1. That a contract for a project known as the First and Second Avenue Roadway and Drainage Improvements, be and hereby is awarded to Terra-Tech Construction in the amount of \$155,872.00 on the basis of such bidder's Bid Proposal, the Specifications, the General Conditions, and other contract documents pursuant to N.J.S.A. 40A:11 Et Seq.
2. That the Mayor is authorized to execute and the Clerk to attest to the proposed form of contract aforesaid.
3. That the contract to be entered into with such bidder shall include the mandatory affirmative action language set forth in P.L. 1975, c. 127.
4. That the award of the contract aforesaid shall be conditioned upon the certification of availability of funds by the Chief Financial Officer.

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5. That the Township Clerk shall forward a certified copy of this Resolution to the following:

- A. Business Administrator
- B. Chief Financial Officer
- C. Purchasing Agent
- D. Township Engineer
- E. All Bidders.

CERTIFICATION

I, **Sabina T. Skibo**, Clerk of the Township of Manchester, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council on 22nd day of October, 2012.

SABINA T. SKIBO, RMC
Township Clerk