

Manchester Township Council
Meeting Minutes
May 9, 2011

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

Councilman Fred Trutkoff	-	present
Councilman Brendan Weiner	-	present
Councilman Warren Reiter	-	present
Councilman Kenneth Vanderziel	-	present
Councilman Craig Wallis	-	present

Also present were Elena Zsoldos, Business Administrator ; Steven Secare, Township Attorney; Diane Lapp, CFO and Andy Zabiega, Township Auditor.

APPROVAL OF MINUTES

The regular minutes of April 11, 2011 and Closed Session minutes of April 25, 2011 were offered upon a motion by Mr. Weiner, seconded by Mr. Reiter and **approved** by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

SUBMISSION OF BILLS:

Resolution #11-126 -A - Authorizing payment of bills from the Current Fund in the amount of \$4,863,332.21 was offered by Mr. Trutkoff, seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis ; yea.

Resolution #11-127- Authorizing payment of bills from the Water and Sewer Fund in the amount of \$327,753.19 was offered by Mr. Weiner, seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

Resolution #11-128- Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$130,667.71 was offered by Mr. Reiter seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

ORDINANCES: Second Reading, Public Hearing & Final Action

#11-008 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING ORDINANCE 10-020 AUTHORIZING THE EXCHANGE OF CERTAIN LANDS WITHIN THE TOWNSHIP OF MANCHESTER WITH SHADY PINES CONSTRUCTION CORPORATION PURSUANT TO N.J.S.A. 40A:12-16

Mr. Wallis asked if any Council members had questions on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened this portion of the meeting to the public.

Hank Glen – 129 Wycliffe Rd.: Mr. Glen was of the opinion that we were not making enough money on this property. Ms. Zsoldos explained that this was a settlement agreed upon due to a lawsuit filed with the court.

Seeing no further public comments, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Vanderziel and **adopted** by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

ORDINANCES: First Reading and Introduction

#11-009 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION OF \$525,000 FOR THE PAYMENT OF CONTRACTUALLY REQUIRED SEVERENCE LIABILITIES RESULTING FROM THE LAYOFF OR RETIREMENT OF TOWNSHIP EMPLOYEES

The above ordinance was offered upon a motion by Mr. Trutkoff seconded by Mr. Weiner and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

#11-010 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY PROVIDING FOR THE ACQUISITION OF VEHICLES AND EQUIPMENT AND APPROPRIATING \$100,000 THEREFOR FROM THE TOWNSHIP'S WATER CAPITAL EAST IMPROVEMENT FUND

The above ordinance was offered upon a motion by Mr. Reiter seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

#11-011 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, IN THE COUNTY OF OCEAN, NEW JERSEY PROVIDING FOR THE ACQUISITION OF VEHICLES AND EQUIPMENT AND APPROPRIATING \$100,000 THEREFOR FROM THE TOWNSHIP'S SEWER CAPITAL EAST IMPROVEMENT FUND

The above ordinance was offered upon a motion by Mr. Trutkoff seconded by Mr. Weiner and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

RESOLUTIONS: CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda.

Seeing no comments from the Council, Mr. Wallis opened this portion of the meeting to the public.

Hank Glen – 29 Wycliffe Rd: Mr. Glen inquired about Dr. Marlow's qualifications. Mr. Secare advised that he was a retired school superintendent from New Jersey and he had the opportunity to work with him on several occasions.

Fred Lund – LVW: Mr. Lund said Dr. Marlow was well qualified and hoped that he would make some suggestions to reduce the school tax levy. Mr. Lund ask exactly what would Dr. Marlow's review include. Mr. Secare explained that he would review the budget and make suggestions to where items could be cut from the budget. Dr. Marlow was hired objectively and he can only make recommendations.

Seeing no further comments from the Public, Mr. Wallis closed this portion of the meeting.

Resolutions #11-129 through #11-135 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vanderziel seconded by Mr. Weiner and adopted by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea

A. FINANCE

#11-129 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CERTIFYING AS TO RECEIPT AND REVIEW OF THE SFY 2010 AUDIT OF THE TOWNSHIP OF MANCHESTER

#11-130 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2011 STATE FISCAL YEAR BUDGET

#11-131 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

B. PURCHASING

#11-132 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OF FORFEITED VEHICLES IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM

C. CONTRACTS\AGREEMENTS

#11-133 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ENTERING INTO A FORCE ACCOUNT AGREEMENT WITH THE N.J.D.O.T. FOR COLONIAL DRIVE ROADWAY IMPROVEMENTS

#11-134 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ALTERNATIVE MICROGRAPHICS, INC.

#11-135 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO DR. FRANK MARLOW PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-5

REPORTS

Mr. Reiter: Mr. Reiter announced that he attended a forum at Village IV sponsored by Social Services that reviewed how to fill out rebate and PTR forms. He suggested seeing Brenda Sloan in Senior Outreach for more information.

Mr. Vanderziel: Mr. Vanderziel reported that he met with the school superintendent to review the school budget. His experience with Dr. Marlow has been favorable over the past twenty years.

Mr. Weiner: Mr. Weiner advised that Ocean County launched a web site regarding keeping reusable materials out of landfills. He gave the website address out if anyone wanted more information. A "Spring into Health" fair will be held on June 9th at town hall. There will be two sessions.

Mr. Trutkoff: None

Mr. Wallis: The Police Unity Ride will be held to honor fallen officers. They will stop at town hall to honor Officer Tobias and will ride all the way to Washington D.C. Mr. Wallis announced that the school board budget meeting will be held at Ridgeway Elementary School.

Ms. Zsoldos: Ms. Zsoldos advised that the DEP has awarded Manchester \$291,000.00 to address drainage issues in Pine Lake Park.

Mr. Secare: Mr. Secare mentioned proposed legislation regarding the Open Public Meetings Act that may affect us.

Ms. Skibo: None

Ms. Lapp: None

Mr. Zabiega: None

PUBLIC PORTION

Fred Lund – LVW: Mr. Lund questioned ordinance #11-009 and asked if it was money that we had to pay now. Ms. Lapp explained that it is money that it contractually owed to employees who are retiring. It consists of unused sick or vacation time. He also questioned ordinances #11-010 and #11-011 and asked why we needed to purchase the equipment. Mr. Wallis explained that it was equipment being purchased to be able to run the eastern service area.

Hank Glen – 29 Wycliffe Rd.: Mr. Glen asked if there were any deficiencies in the audit. Mr. Zabiega advised that it was a good audit and there were a few minor issues that were being addressed.

Rita Waterman – Cedar Glen West: Ms. Waterman informed Council of issues that are happening at Cedar Glen West and its current management. Cedar Glen West was recently fined for not having roof permits for some recent projects. Mr. Secare offered to meet with representatives of Cedar Glen West to discuss their concerns.

John Altman – Cedar Glen West: Mr. Altman discussed the various problems happening at Cedar Glen West with regard to permits and inspections.

There being no further business at this time on motion by Mr. Weiner and seconded by Mr. Vanderziel and unanimous voice vote of Council, the meeting was hereby adjourned at 6:58 p.m.

Sabina T. Skibo, RMC
Township Clerk

Craig Wallis
Council President

Date Approved