

**Manchester Township Council  
Meeting Minutes  
March 14, 2011**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

Councilman Fred Trutkoff	-	present
Councilman Brendan Weiner	-	present
Councilman Warren Reiter	-	present
Councilman Kenneth Vanderziel	-	present
Councilman Craig Wallis	-	present

Also present were Elena Zsoldos, Business Administrator; Steven Secare, Township Attorney; Diane Lapp, C.F.O.; Construction Official Mike Martin; Building Subcode Official Gary Loftus; and Chief Brian Klimakowski.

**APPROVAL OF MINUTES**

The regular minutes of February 14, 2011 were offered upon a motion by Mr. Trutkoff, seconded by Mr. Vanderziel and **approved** by the following roll call vote: Councilmen Trutkoff, Weiner, Vanderziel and Reiter, yea. Mr. Wallis; abstain.

The regular minutes of February 28, 2011 were offered upon a motion by Mr. Reiter, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter and Wallis; yea. Mr. Vanderziel; abstain.

**PROCLAMATIONS**

The Meritorious Service Award was given to Chris Garrett and Will Wojcik of Manchester First Aid for their selfless and heroic actions on February 2, 2011. They saved the life of a Manchester resident who was having a stroke. Mike Pauciello, another recipient, was unable to attend and would be given his award at a later date.

The Clerk read a proclamation into the record declaring March 14, 2011 through March 20, 2011 as Multiple Sclerosis Awareness Week.

**SUBMISSION OF BILLS:**

**Resolution #11-064**– Authorizing payment of bills from the Current Fund in the amount of \$4,963,826.03 was offered by Mr. Weiner, seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis ; yea.

**Resolution #11-065**- Authorizing payment of bills from the Water and Sewer Fund in the amount of \$277,923.49 was offered by Mr. Trutkoff, seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**Resolution #11-066** – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$56,106.63 was offered by Mr. Trutkoff seconded by Mr. Weiner and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**ORDINANCES: Second Reading, Public Hearing and Final Action**

**#11-002** - AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MANCHESTER, CHAPTER 245, MUNICIPAL LAND USE AND DEVELOPMENT, ARTICLE VIII, CONDITIONAL USE PERMITS, PROCEDURES AND REQUIREMENTS, SECTION 245-86, STREETLIGHTING, TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN

**Mr. Wallis asked if any Council members had questions on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened this portion of the meeting to the public.**

**Seeing no public comments, Mr. Wallis closed this portion of the meeting.**

The above ordinance was offered upon a motion by Mr. Reiter seconded by Mr. Vanderziel and **adopted** by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**ORDINANCES: Introduction and First Reading**

**#11-003 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING SALARY RANGES AND POSITIONS OF NON –BARGAINING UNIT EMPLOYEES**

The above ordinance was offered upon a motion by Mr. Vanderziel seconded by Mr. Reiter and approved by the following roll call vote: Councilmen: Trutkoff, Reiter, Vanderziel and Wallis; yea. Councilmen Weiner; no.

**#11-004 - AN ORDINANCE AUTHORIZING THE SALE OF LOT 28 IN BLOCK 1.241 IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO N.J.S.A. 40A:12-1 et seq.**

The above ordinance was offered upon a motion by Mr. Weiner, seconded by Mr. Reiter and approved by the following roll call vote: Councilmen: Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**RESOLUTIONS: CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda.

Mr. Weiner asked to have Resolution #11-084 removed from the consent agenda. This was seconded by Mr. Reiter and approved by the unanimous voice vote of Council. Mr. Weiner was not sure on the exact cost savings this legislation would offer.

Seeing no comments from the Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the Public, Mr. Wallis closed this portion of the meeting.

**Resolutions #11-067 through #11-083 and #11-085** were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Weiner seconded by Mr. Trutkoff and adopted by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea

**A. FINANCE**

**#11-067 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#11-068 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REFUNDING A DUPLICATE C.O.\SMOKE INSPECTION FEE TO LYNNETTE E. BRENNAN FOR A PROPERTY KNOWN AS 3 VIRGINIA DR., WHITING, N.J.**

**#11-069 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING SETTLEMENT OF A DISPUTE BETWEEN HOVCARE INC. AND THE MANCHESTER DIVISION OF UTILITIES FOR STANDBY FIRE SERVICE CHARGES IMPOSED ON ARBORS CARE CENTER FROM JANUARY 1995 THROUGH THE SECOND QUARTER OF 2010 WHICH WAS CONFIRMED BY NOTICE TO HOVCARE BY THE DIVISION OF REVENUE COLLECTION ON JUNE 4, 2010**

**#11-070 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, WAIVING MUNICIPAL FEES WITH THE EXCEPTION OF WATER AND SEWER FEES FOR THE MANCHESTER TOWNSHIP BOARD OF EDUCATION**

**#11-071 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REFUNDS OF RECREATION FEES FOR PROGRAMS/CAMP/THEATER TRIPS/MISC.**

**B. LICENSING**

**#11-072 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A SENIOR CITIZEN MOBILE HOME PARK LICENSE FOR PINE RIDGE SOUTH, LLC**

**#11-073 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING A FAMILY MOBILE HOME PARK LICENSE FOR THE YEAR 2011 FOR PINE ACRES MANOR**

**#11-074 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING A TOWING LICENSE TO FREEDOM TOWING AND RECOVERY, LLC FOR THE 2011 LICENSE YEAR**

**C. BONDS\ESCROWS**

**#11-075 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A PERFORMANCE GUARANTEE POSTED BY BLOCK 4110 LLC FOR A PROJECT KNOWN AS PINE LAKE SQUARE BLOCK 41.10 LOT 26.01**

**#11-076 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING ESCROW POSTED BY CRESTWOOD VILLAGE WATER COMPANY**

**D. CONTRACTS\AGREEMENTS**

**#11-077 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE AN ADDENDUM TO THE APRIL 1997 HOST COMMUNITY BENEFIT AGREEMENT**

**#11-078 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH DOCKSIDE MUSIC ENTERTAINMENT IN CONNECTION WITH THE AUGUST 10, 2011 CONCERT BY THE BRITISH INVASION TRIBUTE**

**#11-079 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH J.K. AUDIO**

**#11-080 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH LAGUARDIA AND ASSOCIATES**

**#11-081 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF SHARED SERVICE AGREEMENT WITH OCEAN COUNTY, FOR THE FY 2010 HOMELAND SECURITY GRANT**

**E. LEGISLATIVE**

**#11-082 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY IN OPPOSITION TO S-2664\A3766 "MARKET COMPETITION AND CONSUMER CHOICE ACT"**

**#11-083 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING ASSEMBLY BILL A-3603 AND SENATE BILL S-2588**

## **F. MISCELLANEOUS**

### **#11-085 - RESOLUTION AUTHORIZING A PETITION TO THE COURT REQUESTING THE USE OF AFFORDABLE HOUSING TRUST FUNDS FOR THE PURPOSE OF ACQUIRING AND/OR RENOVATING A GROUP HOME LOCATED AT 90 ROOSEVELT CITY ROAD**

### **#11-084 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING ASSEMBLY BILL A-3843**

The above resolution was offered upon a motion by Mr. Trutkoff, seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen: Trutkoff, Reiter, Vanderziel and Wallis; yea. Councilman Weiner; abstain.

#### **REPORTS**

**Mr. Reiter:** Mr. Reiter went with the Mayor to the SERV headquarters where they spoke about the group home concept. It was very interesting. He also attended the Legislative Meeting in Trenton. There was nothing new to report from there.

**Mr. Vanderziel:** None

**Mr. Weiner:** Mr. Weiner attended the Caregivers business advisory meeting on March 1. They will be doing an aging sensitivity training program in the next few months. He attended Read Across America at the Whiting School and read to the students. On March 9<sup>th</sup> he attended the Senior Advisory Council Meeting. A few key items were discussed such as the changes to Medicare and PADD. He also attended the Ocean County Missing and Exploited Children's Advisory Commission Meeting. They will be spearheading a campaign to update videos on internet safety. The Manchester – Lakehurst Rotary will be holding their annual Fish Fry at the Manchester Firehouse. All proceeds will go back to the community. The Manchester PTA will be holding their annual gift auction on April 1<sup>st</sup>. Mr. Weiner received a phone call from Robert McCartney who runs the vending at Harry Wright Lake. Mr. McCartney has offered a discounted meal program to campers at Harry Wright Lake if they receive discounted meals at school.

**Mr. Trutkoff:** None

**Mr. Wallis:** Mr. Wallis announced that the high school did their annual play and it was a success. Also the high school basketball team made the state finals for the first time. Mr. Wallis attended Read Across America and read to the first graders.

**Ms. Zsoldos:** Manchester recently ranked second place in the county for safety through the Joint Insurance Fund. We received a check for \$750.00 which will go toward additional seminars.

**Mr. Secare:** None

**Ms. Skibo:** None

**Ms. Pellicano:** None

**Ms. Lapp:** None

**Chief Klimakowski:** None

#### **PUBLIC PORTION**

**Dick Work – 14B Bluejay:** Mr. Work commented with regard to municipal elections. He asked Council why they could not pass an ordinance changing the municipal election to November. Mr. Work said this would save money for the Township. Mr. Wallis offered that if school board elections and municipal elections were held on the same day, the cost would be cut in half. Mr. Work said he didn't think the school board would be in favor of combining the two. Ms. Zsoldos advised that she has met with the school board and they would support the possibility of combining the two elections.

**Elio Mancini – 3 Carrol Ct.:** Mr. Mancini was of the opinion that municipal elections should be kept in May. Over 30 percent of registered voters turned out at the last municipal election. He stated that if the elections were in November, people would vote party lines. He urged residents to keep the elections in May.

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**Midge Schuck – 1133 Seventh Ave.:** Ms. Schuck felt that many people were struggling to make ends meet. Moving the elections from May would save money.

**PUBLIC PORTION**

There being no further business at this time on motion by Mr. Trutkoff and seconded by Mr. Vanderziel and unanimous voice vote of Council, the meeting was hereby adjourned at 6:43 p.m.

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**Sabina T. Skibo, RMC**  
**Township Clerk**

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**Craig Wallis**  
**Council President**