

**Manchester Township Council  
Meeting Minutes  
June 27, 2011**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

Councilman Fred Trutkoff	-	present
Councilman Brendan Weiner	-	present
Councilman Warren Reiter	-	present
Councilman Kenneth Vanderziel	-	present
Councilman Craig Wallis	-	present

Also present were Elena Zsoldos, Business Administrator, Steven Secare, Township Attorney and Diane Lapp, C.F.O.

**CORRESPONDENCE** – The Clerk read correspondence into the record from the C.F.O. regarding the sale of \$525,000 of Township of Manchester Emergency Notes.

**SUBMISSION OF BILLS:**

**Resolution #11-174** - Authorizing payment of bills from the Current Fund in the amount of \$871,818.60 was offered by Mr. Vanderziel, seconded by Mr. Reiter and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis ; yea.

**Resolution #11-175**- Authorizing payment of bills from the Water and Sewer Fund in the amount of \$1,086,055.60 was offered by Mr. Trutkoff, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**Resolution #11-176**– Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$29,516.83 was offered by Mr. Weiner seconded by Mr. Trutkoff and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**ORDINANCES- Second Reading, Public Hearing and Final Action**

**#11-015 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE SALARY RANGES OF SWORN POLICE PERSONNEL**

**Mr. Wallis asked if any Council members had questions on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened this portion of the meeting to the public.**

**Seeing no public comments, Mr. Wallis closed this portion of the meeting.**

The above ordinance was offered upon a motion by Mr. Reiter seconded by Mr. Vanderziel and **adopted** by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**#11-016 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A REFERENDUM ON THE QUESTION TO AMEND THE MUNICIPAL CHARTER TO MOVE THE TOWNSHIP’S MUNICIPAL ELECTION TO THE NOVEMBER GENERAL ELCTION DATE PURSUANT TO N.J.S.A. 40:69A-25.1 ET SEQ AND N.J.S.A. 40:69A-192 WHILE RETAINING SUCH ELECTION AS NON-PARTISAN PURSUANT TO THE PROVISIONS OF N.J.S.A. 40:45-7.1**

**Mr. Wallis asked if any Council members had questions on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened this portion of the meeting to the public.**

**Seeing no public comments, Mr. Wallis closed this portion of the meeting.**

The above ordinance was offered upon a motion by Mr. Vanderziel seconded by Mr. Reiter and **adopted** by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**ORDINANCES – First Reading and Introduction**

**#11-017- AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MANCHESTER, CHAPTER 372, STREETS AND SIDEWALKS, ARTICLE III, MAINTENANCE OF CERTAIN UNDEDICATED STREETS, SECTION 372-19, MAINTENANCE BY TOWNSHIP, TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN**

The above ordinance was offered upon a motion by Mr. Trutkoff seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**RESOLUTIONS: CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda.

Seeing no comments from the Council, Mr. Wallis opened this portion of the meeting to the public.

**Marge Camposano - Camden Ave.:** Ms. Camposano commented with regard to Resolution #11-189 and asked what improvements would be done. Ms. Zsoldos said the tracks would be raised to make them passable. The money would be coming from a state grant.

**Dave Peck – Patterson Ave.:** Mr. Peck commented with regard to #11-191 and #11-192. He felt that Council should research all of the issues in the Legislative bills before they oppose them. Mr. Weiner said some of the Council is on the State Legislative committee. He explained how they give their opinion to the Legislators. Mr. Secare said the resolution would become too lengthy if each item was opposed or supported separately. That is why Council either supports or opposes the bill in its entirety.

Seeing no further comments from the Public, Mr. Wallis closed this portion of the meeting.

**Resolutions #11-177 through #11-192** were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Trutkoff seconded by Mr. Vanderziel and adopted by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea

A. **FINANCE**

**#11-177 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CANCELLING UNEXPENDED WATER EAST CAPITAL IMPROVEMENT AUTHORIZATIONS**

**#11-178 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2011 STATE FISCAL YEAR WATER BUDGET**

**#11-179 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CANCELLING UNEXPENDED SEWER EAST CAPITAL IMPROVEMENT AUTHORIZATIONS**

**#11-180 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN UNEXPENDED BALANCES OF FISCAL YEAR 2011 UTILITY BUDGET APPROPRIATIONS**

**#11-181 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2011 STATE FISCAL YEAR BUDGET**

**#11-182 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REFUNDS OF RECREATION FEES FOR PROGRAMS/CAMP/THEATER TRIPS/MISC.**

**#11-183 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING REMOVAL OF OPEN TAXES FOR PROPERTY OWNED BY TOWNSHIP**

**B. GRANTS**

**#11-184 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR FUNDING THROUGH THE OFFICE OF SENIOR SERVICES**

**#11-185 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPLICATION FOR FUNDING THROUGH THE OFFICE OF SENIOR SERVICES**

**C. CONTRACTS\AGREEMENTS**

**#11-186 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP**

**#11-187 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH DIGITAL DESCRIPTOR SYSTEMS INC. (DDSI)**

**#11-188 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SUBRECIPIENT AGREEMENT**

**#11-189 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TRANSFER OF NJDOT GRANT FUNDS TO THE CLAYTON SAND COMPANY FOR THE DIAMOND ROAD RAIL CROSSING IMPROVEMENTS**

**D. BONDS AND ESCROWS**

**#11-190 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING A PERFORMANCE GUARANTEE POSTED IN CONNECTION WITH A PROJECT KNOWN AS THE WOODS AT WHITING\BLOCK 111 LOT 11**

**E. LEGISLATIVE**

**#11-191 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, OPPOSING SENATE BILL S-1351**

**#11-192 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, OPPOSING SENATE BILL S-2765**

**REPORTS**

**Mr. Reiter:** Mr. Reiter attended the Middle School graduation exercise where he gave out the Mayor's Community Service Award to a very deserving student.

**Mr. Vanderziel:** None

**Mr. Weiner:** Mr. Weiner attended the Ocean County Mosquito Control Commission meeting. The Commission receives a lot of calls for mosquito problems. The mosquito count is high due to rain and high tides. The County is performing ground and aerial spraying.

**Mr. Trutkoff:** None

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**Mr. Wallis:** Mr. Wallis congratulated the recent high school graduates.

**Ms. Zsoldos:** Ms. Zsoldos announced that FEMA awarded the Township money for the winter snow storms. This money will offset the costs for the storms.

**Mr. Secare:** Mr. Secare announced reorganization will be held on July 1 at 9:00 a.m.

**Ms. Skibo:** Ms. Skibo announced reorganization will be held on July 1 at 9:00 a.m. Ms. Skibo also attended the High School senior awards ceremony and presented two awards on behalf of Mayor and Council.

**Ms. Lapp:** Ms. Lapp announced grant money has come from Green Acres to offset various projects within the Township.

**PUBLIC**

**Marge Camposano - Camden Ave.:** Ms. Camposano said workers have been at Harry Wright Lake doing general improvements. She suggested installing a black board so the public could be made aware of water quality reports. Ms. Zsoldos said it may cause unnecessary panic.

**Dick Work – 14B Bluejay:** Mr. Work thanked Council for reconsidering the ordinance regarding the election date change.

**ADJOURNMENT**

There being no further business at this time on motion by Mr. Weiner and seconded by Mr. Reiter and unanimous voice vote of Council, the meeting was hereby adjourned at 6:45 p.m.

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**Sabina T. Skibo, RMC**  
**Township Clerk**

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**Craig Wallis**  
**Council President**

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**Date Approved**