

**Manchester Township Council**  
**Meeting Minutes**  
**June 13, 2011**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

Councilman Fred Trutkoff	-	present
Councilman Brendan Weiner	-	present
Councilman Warren Reiter	-	present
Councilman Kenneth Vanderziel	-	present
Councilman Craig Wallis	-	present

Also present were Elena Zsoldos, Business Administrator and Steven Secare and Harold Hensel, Township Attorneys.

**REAPPOINTMENT OF MUNICIPAL CLERK AND OATH OF OFFICE**

**#11-153 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY REAPPOINTING SABINA T. SKIBO TO THE OFFICE OF MUNICIPAL CLERK IN THE TOWNSHIP OF MANCHESTER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:9-133**

Mr. Trutkoff said Ms. Skibo was well deserving of the reappointment. Mr. Vanderziel said Ms. Skibo was the finest Municipal Clerk in the area. Mr. Reiter agreed. Mr. Wallis read an e-mail from Hank Glen, a resident, commending Ms. Skibo for a job well done.

The above resolution was offered upon a motion by Mr. Reiter seconded by Mr. Weiner and **adopted** by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

Steven Secare administered the Oath of Office to Ms. Skibo with her daughter at her side and Elena Zsoldos holding the bible. Ms. Skibo thanked Council for their support as well as her family and her staff.

**WORKSHOP**

a. **Opposition to S-1351** – This will revise law concerning meetings of public bodies to provide greater public access to meetings and to information about meetings. Mr. Vanderziel felt that we should be transparent. The Municipal Clerk has been making more information available through the Township website. However, Mr. Vanderziel did feel that this bill was overkill. Mr. Trutkoff also felt that this was overkill. It was an unfair financial burden on municipalities when everyone is trying to cut back. Mr. Weiner opposes the bill. The Council decided that a resolution of opposition would be on the next agenda.

b. **Opposition to S-2765** – This will require State, regional and local authorities, boards, and commissions to establish an Internet website and post information related to each entity’s mission, finances, meetings and employees. Mr. Wallis said that every town cannot have a website. It would be expensive and towns may not have the manpower to handle it. He also wondered if the IT department could handle all of the data. Mr. Vanderziel said he opposes the bill on the grounds that it is overkill. The Council decided that a resolution of opposition would be on the next agenda.

c. **Changing May Elections to November** - Mr. Wallis said this topic should be up to the public to decide when the election should be held. If the election was changed from May to November, state law requires that we cannot change it back for ten years. Mr. Vanderziel said he objects to moving the election because of what the effects will be. He thinks the town will become partisan. Mr. Weiner felt that all residents should have the opportunity to decide. Mr. Weiner moved and Mr. Trutkoff seconded to have this ordinance put on for first reading and was approved by the following roll call vote: Councilman: Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

## **APPROVAL OF MINUTES**

The regular minutes of May 9, 2011 and May 23, 2011 were offered upon a motion by Mr. Vanderziel, seconded by Mr. Reiter and **approved** by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

## **SUBMISSION OF BILLS:**

**Resolution #11-150** - Authorizing payment of bills from the Current Fund in the amount of \$4,307,990.27 was offered by Mr. Trutkoff, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis ; yea.

**Resolution #11-151**- Authorizing payment of bills from the Water and Sewer Fund in the amount of \$50,012.13 was offered by Mr. Vanderziel, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**Resolution #11-152**– Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$61,928.31 was offered by Mr. Trutkoff seconded by Mr. Reiter and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

## **ORDINANCES: Second Reading, Public Hearing & Final Action**

### **#11-012 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER , COUNTY OF OCEAN, STATE OF NEW JERSEY, REQUIRING THE COVERING OF OUTDOOR DUMPSTERS AND OTHER REFUSE CONTAINERS EXPOSED TO STORMWATER**

**Mr. Wallis asked if any Council members had questions on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened this portion of the meeting to the public.**

**Seeing no public comments, Mr. Wallis closed this portion of the meeting.**

The above ordinance was offered upon a motion by Mr. Reiter seconded by Mr. Vanderziel and **adopted** by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

### **#11-013 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER , COUNTY OF OCEAN, STATE OF NEW JERSEY, REQUIRING THE RETROFITTING OF EXISTING STORM DRAIN INLETS WHICH ARE IN DIRECT CONTACT WITH REPAVING, RESURFACING OR ALTERATIONS OF FACILITIES ON PRIVATE PROPERTY**

**Mr. Wallis asked if any Council members had questions on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened this portion of the meeting to the public.**

**Fred Lund - LVW.:** Mr. Lund was concerned with cost and the affect it will have on the villages. He felt the ordinance should not be passed because we did not know the cost. Mr. Wallis said this will be an ongoing project and the drains will be changed over the course of time.

**Seeing no further public comments, Mr. Wallis closed this portion of the meeting.**

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Vanderziel and **adopted** by the following roll call vote: Councilmen Trutkoff, Weiner , Reiter, Vanderziel and Wallis; yea.

### **#11-014 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH MANCHESTER HAWKS FOOTBALL & CHEER, INC.**

**Mr. Wallis asked if any Council members had questions on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened this portion of the meeting to the public.**

**Seeing no public comments, Mr. Wallis closed this portion of the meeting.**

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Reiter and **adopted** by the following roll call vote: Councilmen Trutkoff, Weiner , Reiter, Vanderziel and Wallis; yea.

**ORDINANCES: First Reading and Introduction**

**#11-015 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE SALARY RANGES OF SWORN POLICE PERSONNEL**

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

**#11-016 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A REFERENDUM ON THE QUESTION TO AMEND THE MUNICIPAL CHARTER TO MOVE THE TOWNSHIP'S MUNICIPAL ELECTION TO THE NOVEMBER GENERAL ELCTION DATE PURSUANT TO N.J.S.A. 40:69A-25.1 ET SEQ AND N.J.S.A. 40:69A-192 WHILE RETAINING SUCH ELECTION AS NON-PARTISAN PURSUANT TO THE PROVISIONS OF N.J.S.A. 40:45-7.1**

The above ordinance was offered upon a motion by Mr. Trutkoff seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea

**RESOLUTIONS: CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda.

Mr. Weiner was glad that the police accreditation was on the agenda. He also felt that govdeals.com was working well for selling surplus items. Mr. Vanderziel was also glad that the police accreditation was on the agenda. Mr. Wallis said this will save the Township money on insurance costs.

Seeing no comments from the Council, Mr. Wallis opened this portion of the meeting to the public.

**Fred Lund – LVW:** Mr. Lund asked to see the memorandum for the police department. Ms. Skibo advised him to come to the Clerk's office and it will be made available to him.

Seeing no further comments from the Public, Mr. Wallis closed this portion of the meeting.

**Resolutions #11-154 through #11-172** were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Weiner seconded by Mr. Vanderziel and adopted by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea

**A. FINANCE**

**#11-154 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 120, LOT 2.02 & Lot 2.02 Qfarm FOR A TOTALLY DISABLED VETERAN**

**#11-155 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#11-156 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF TAX SALE PREMIUMS OVER FIVE YEARS OLD FROM THE TAX COLLECTOR ACCOUNT TO THE GENERAL FUND AS REQUESTED BY TAX COLLECTOR**

**#11-157 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY,CANCELING STALE DATED CHECKS**

**#11-158 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REFUNDS OF RECREATION FEES FOR PROGRAMS/CAMP/THEATER TRIPS/MISC.**

## **B. PURCHASING**

**#11-159 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OF MISCELLANEOUS COMPUTER EQUIPMENT IN THE POSSESSION OF THE TOWNSHIP AT AUCTION ON GOVDEALS.COM**

## **C. CONTRACTS\AGREEMENTS**

**#11-160 - RESOLUTION AUTHORIZING A PETITION TO THE COURT REQUESTING THE USE OF AFFORDABLE HOUSING TRUST FUNDS FOR THE PURPOSE OF ACQUIRING AND/OR RENOVATING A GROUP HOME LOCATED AT 94 COLT PLACE**

**#11-161 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AN AMENDMENT TO AN AGREEMENT WITH THE COUNTY OF OCEAN TO PROVIDE FOR THE MODIFICATION OF A BATTERY BACKUP SYSTEM AT THE INTERSECTION OF PINEWALD KESWICK ROAD-ROUTE 530 AND LACEY ROAD**

**#11-162 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING AN AMENDMENT TO AN AGREEMENT WITH THE COUNTY OF OCEAN TO PROVIDE FOR THE MODIFICATION OF A BATTERY BACKUP SYSTEM AT THE INTERSECTION OF LACEY ROAD-ROUTE 530 AND LAKE ROAD**

**#11-163 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH FRA TECHNOLOGIES FOR THE SUPPORT, MAINTENANCE AND UPDATE OF THE MRS RECREATION SOFTWARE**

**#11-164 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO THE RODGERS GROUP, LLC**

**#11-165 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND PBA LOCAL 246**

**#11-166 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH JUSTEX SYSTEMS, INC. FOR THE OF RENTAL OF EXAMINATION MATERIALS AND ANCILLARY SERVICES FOR THE PURPOSE OF THE ADMINISTRATION OF A PROMOTION EXAMINATION FOR THE POSTION OF POLICE SERGEANT AND POLICE LIEUTENANT**

## **D. BONDS AND ESCROWS**

**#11-167 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A CASH PERFORMANCE BOND POSTED BY FRANCIS ALVIRA FOR A PROJECT KNOWN AS 1251 BLOOMFIELD AVE.\BLOCK 99.66 LOT 3**

**#11-168 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ALLOWING THE EXPIRATION OF A MAINTENANCE BOND POSTED BY LANCHA CONSTRUCTION CORP. FOR A PROJECT KNOWN AS THE TOWN HALL CURB AND SIDEWALK REPLACEMENT**

**#11-169 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PERFORMANCE GUARANTEES POSTED BY CITY WHITING, LLC AND ACCEPTING WATER AND SANITARY SEWER SYSTEM IMPROVEMENTS IN CONNECTION WITH A PROJECT KNOWN AS CVS SITUATE ON LOT 3.02 OF BLOCK 110**

## **E. LICENSING**

**#11-170 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSES**

**#11-171 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE RENEWAL OF A PLENARY RETAIL CONSUMPTION LICENSE FOR MANCHESTER ROUTE 70, LLC WITH CONDITIONS**

**#11-172 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSES**

## **F. PERSONNEL**

**#11-173 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE REVISIONS OF THE POLICE PROMOTIONAL MANUAL FOR THE MANCHESTER TOWNSHIP POLICE DEPARTMENT**

### **REPORTS**

**Mr. Reiter:** Mr. Reiter attended the Memorial Day Celebration at Veteran's Park. It was very moving and stimulating. The Boy scouts and veterans marched from Lake Road to the field at 10:00 a.m. The Mayor made a few remarks.

**Mr. Vanderziel:** None

**Mr. Weiner:** Mr. Weiner attended the Memorial Day Celebration at Veteran's Park and Relay for Life at the high school on June 3<sup>rd</sup>. Over \$40,000.00 was raised to fight cancer. It was a great deal of money for a one day event. On June 9<sup>th</sup>, New Jersey Natural Gas gave a presentation on cost savings programs for gas conversions. The Ocean County Senior Advisory meeting was held on June 9<sup>th</sup>. A particular item of discussion was Senate Bill S2249. If the bill was passed it would prohibit use of volunteer driving activities in underwriting for private passenger automobile insurance and revises charitable immunity statute as applied to volunteer drivers. Mr. Weiner reminded everyone that this was the last week of school and there would be a lot more children on the road. He urged everyone to drive more carefully. He wished all the graduates the best of luck.

**Mr. Trutkoff:** Mr. Trutkoff announced that the Planning Board received a draft ordinance for solar and wind power on residential units. They are in the process of reviewing it. He wished everyone a nice summer.

**Mr. Wallis:** Mr. Wallis wished good luck to all graduating seniors.

**Ms. Zsoldos:** Ms. Zsoldos congratulated Ms. Skibo on her reappointment.

**Ms. Skibo:** Ms. Skibo thanked everyone for her reappointment and thanked the Business Administrator. She said it was a pleasure to have such a good working relationship with that office.

### **PUBLIC COMMENT**

**Edward Lynch – Country Walk:** Mr. Lynch reported that the First Aid saved a choking victim.

**Charlene O'Hara – Parkview Blvd:** Ms. O'Hara commented with regard to the Memorial Day Parade being cancelled in Pine Lake Park. She was concerned about sacrificing tradition.

**Shawn Brand – Horicon Dr.** Mr. Brand commented with regard to a fence being put up around the playground at Manchester Village. He also mentioned that the main road through Manchester Village is full of potholes.

Ms. Zsoldos explained that roads were re-graded recently. The roads are on private property and Homes for All owns them. Mr. Brand felt that Manchester Village is being ignored and with the first rainfall, the potholes were back. Ms. Zsoldos said she would look into the situation.

**Mercedes Leo – Manchester Village:** Ms. Leo wanted to know if an exception could be made for Manchester Village because Beckerville Road and Horicon Avenue were paved. Mr. Wallis explained the Township is limited on what they can do because it is private property. Ms. Leo suggested notices be sent to all residents of Manchester Village so they have accurate information.

**ADJOURNMENT**

There being no further business at this time on motion by Mr. Trutkoff and seconded by Mr. Vanderziel and unanimous voice vote of Council, the meeting was hereby adjourned at 7:25 p.m.

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**Sabina T. Skibo, RMC  
Township Clerk**

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**Craig Wallis  
Council President**

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**Date Approved**