

**MANCHESTER TOWNSHIP  
RE-ORGANIZATION MEETING MINUTES  
July 1, 2011**

The organization meeting of the Township Council was called to order by the Township Clerk at 9:00 a.m. This was followed by the reading of the following statement: "Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1075, Chapter 231. Said notice was advertised in the Star Ledger and Asbury Park Press and was posted in the lobby of the Municipal Building.

**FLAG SULATE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Warren Reiter	- present
Councilman Brendan Weiner	- present
Councilman Frederick Trutkoff	- present
Councilman Kenneth Vanderziel	- present
Councilman Craig Wallis	- present

The Clerk noted, for the record that, also present were Elena Zsoldos, Business Administrator, Steven Secare, Township Attorney and various other Township professionals.

Nominations were given for Council President. Mr. Vanderziel offered the name of Craig Wallis. Mr. Trutkoff seconded the nomination. Mr. Wallis accepted the nomination and was elected by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Vanderziel and Wallis; yea.

The Clerk turned the meeting over to Council President Wallis, who asked for nominations for Council Vice President. Councilman Reiter offered the name of Councilman Weiner for Council Vice President. Councilman Vanderziel seconded the nomination. Councilman Weiner accepted the nomination and was elected by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Vanderziel and Wallis: yea.

The following Mayoral appointments were read into the record and made a part of these minutes:

**Planning Board:**

Donald Somerset Class II Member 1-year term; William G. Barron, Class IV Member, 4 year term; Christina Edwards Alternate #2 Member, 1-year term.

**Board of Adjustment:**

William Cook, Regular Member, 4-year term; Henry Glen, Alternate #1 Member, 2-year term.

**Environmental Commission:**

Donald Somerset, Regular Member, 1-year term; Linda Fazio, Regular Member, 3-year term.

**The Clerk read into the records the following Council appointments:**

**Finance** – Kenneth Vanderziel and Warren Reiter

**School Liaison** – Craig Wallis

**Emergency Management** – Craig Wallis

**Planning Board Class III member** – Fred Trutkoff

**Council Legislative Committee** – Ken Vanderziel and Craig Wallis

**Submission of Bills:**

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**Resolution #11-193**– Authorizing payment of bills from the Current Fund in the amount of \$4,242,257.10, was offered by Mr. Trutkoff, seconded by Mr. Reiter and approved by the following roll call vote; Councilmen: Trutkoff, Reiter, Weiner, Vanderziel and Wallis: yea.

**Resolution #11-194** – Authorizing payment of bills from the Utility Fund Western Service Area in the amount of \$349,031.25, was offered by Mr. Trutkoff, seconded by Mr. Vanderziel and approved by the following roll call vote; Councilmen: Trutkoff, Reiter, Weiner, Vanderziel and Wallis; yea.

### **CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda.

**Mr. Weiner offered a motion that Resolution #11-222 be removed from the Consent Agenda and seconded by Mr. Wallis and approved by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Vanderziel and Wallis; yea.**

Seeing no further comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Seeing no comments, Mr. Wallis closed the public portion.

**Resolutions #11-195 through #11-221 and #11-223 through #11-224 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Reiter seconded by Mr. Weiner and adopted by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Vanderziel and Wallis: yea.**

**#11-195 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2012**

**#11-196 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE FISCAL YEAR 2012**

**#11-197 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN SERVICE AREA APPROPRIATIONS FOR THE FISCAL YEAR 2012**

**#11-198 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2012**

**#11-199 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2012**

**#11-200 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ADOPTING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MANCHESTER**

**#11-201 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS**

**#11-202 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES**

**#11-203 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES FOR THE WESTERN SERVICE AREA**

**#11-204 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE FINANCE OFFICER TO RE-ESTABLISH A PETTY CASH FUND IN THE AMOUNT OF \$200.00**

**#11-205 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CONDUCT A MUNICIPAL LIEN SALE**

**#11-206 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR PAYMENTS RETURNED FOR INSUFFICIENT FUNDS**

**#11-207 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE AUTOMATED CLEARING HOUSE (ACH) FOR REAL ESTATE TAXES AND UTILITIES CHARGES**

**#11-208 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE COLLECTOR TO CANCEL TAXES LESS THAN \$1**

**#11-209 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING THE ANNUAL MEETING DATES OF THE TOWNSHIP COUNCIL**

**#11-210 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE TOWNSHIP**

**#11-211 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF STEVEN SECARE OF THE FIRM OF SECARE, RYAN AND HENSEL AS TOWNSHIP ATTORNEY PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#11-212 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHARLES E. STARKEY OF THE FIRM OF STARKEY, KELLY, BAUER, KENNEALLY AND CUNNINGHAM AS UTILITIES ATTORNEY PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#11-213 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHRISTOPHER WALRATH OF THE FIRM OF GLUCK, WALRATH LLP AS BOND COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#11-214 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF AL YODAKIS OF T & M ASSOCIATES AS TOWNSHIP ENGINEER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#11-215 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF THOMAS A. THOMAS OF THOMAS PLANNING ASSOCIATES, LLC AS TOWNSHIP PLANNER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#11-216 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE**

**APPOINTMENT OF JOSEPH J. FACCONI, R.M.A., OF SAMUEL KLEIN AND COMPANY AS TOWNSHIP AUDITOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ**

**#11-217 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF VINCENT J. VIVONA, D.O. TO THE OFFICE OF TOWNSHIP PHYSICIAN OF THE TOWNSHIP OF MANCHESTER, PURSUANT TO N.J.S.A. 40:69A-43(b), AND AWARDED A CONTRACT FOR MEDICAL SERVICES TO VINCENT J. VIVONA, D.O.**

**#11-218 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING FREDERICK F. TRUTKOFF AS A CLASS III MEMBER OF THE MANCHESTER TOWNSHIP PLANNING BOARD**

**#11-219 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING BRENDAN WEINER AS TOWNSHIP COUNCIL MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE**

**#11-220 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF VALTER H. MUST OF THE FIRM OF ROTHSTEIN, MANDELL, STROHM AND MUST AS MUNICIPAL PROSECUTOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#11-221 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JOSEPH CORONATO, ESQ. OF THE FIRM OF CORONATO, BRADY & KUNZ AS MUNICIPAL PROSECUTOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ**

**#11-223 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A CONFLICT PUBLIC DEFENDER**

**#11-224 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A CONFLICT PUBLIC DEFENDER**

**#11-222 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF GREGORY MCGUCKIN OF THE FIRM OF DASTI, MURPHY, MCGUCKIN, ULAKY, CHERKOS & CONNORS AS MUNICIPAL PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**The above resolution was offered upon a motion by Mr. Trutkoff, seconded by Mr. Vanderziel and approved by the following roll call vote; Councilmen: Trutkoff, Reiter, Vanderziel and Wallis; yea. Mr. Weiner abstained.**

**COUNCIL COMMENTS**

**Mr. Weiner:** Mr. Weiner thanked everyone for the nomination of Council Vice President. He thanked all of the employees for keeping Manchester moving in the right direction. There will be a lot of sacrifices but it will be a good year.

**Mr. Vanderziel:** Mr. Vanderziel said it has been a good year and the Manchester staff is top notch.

**Mr. Reiter:** Mr. Reiter wished everyone a good Fourth of July and wished all the service men and women well. Concert Fest starts on Saturday, July 2, 2011 at Harry Wright Lake.

**Mr. Trutkoff:** Mr. Trutkoff congratulated Mr. Wallis and Mr. Weiner on their appointments. He thanked everyone for doing a wonderful job.

**Mr. Wallis:** Mr. Wallis thanked Ms. Zsoldos and everyone for a job well done.

**Mr. Secare:** Mr. Secare congratulated everyone on all of their hard work.

**Ms. Skibo:** Ms. Skibo congratulated Mr. Wallis and Mr. Weiner.

**Mr. Stanziano:** Mr. Stanziano thanked Council for their interest and support for Public Works.

**Ms. Lapp:** Ms. Lapp congratulated members of Council.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 9:20 a.m. on motion by Mr. Reiter, seconded by Mr. Vanderziel and the approved by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Vanderziel and Wallis: yea.

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Craig Wallis  
Council President

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Sabina Skibo, R.M.C.  
Township Clerk

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Date Adopted