

**MANCHESTER TOWNSHIP  
RE-ORGANIZATION MEETING MINUTES  
July 1, 2010**

The organization meeting of the Township Council was called to order by the Township Clerk at 9:00 a.m. This was followed by the reading of the following statement: "Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1075, Chapter 231. Said notice was advertised in the Star Ledger and Asbury Park Press and was posted in the lobby of the Municipal Building.

**CERTIFICATION OF ELECTION BY MUNICIPAL CLERK**

The Clerk read the Certification of the May 11, 2010 municipal election into the record.

**OATH OF OFFICE Administered to MAYOR MICHAEL FRESSOLA**

The oath of office was administered to Mayor Fressola by Senator Christopher Connors.

**OATH OF OFFICE Administered to COUNCILMAN CRAIG WALLIS**

The oath of office was administered to Councilman Wallis by Senator Christopher Connors.

**OATH OF OFFICE Administered to COUNCILMAN BRENDAN WEINER**

The oath of office was administered to Councilman Brendan Weiner by Senator Christopher Connors.

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Warren Reiter	- present
Councilman Brendan Weiner	- present
Councilman Frederick Trutkoff	- present
Councilman Kenneth Vanderziel	- present
Councilman Craig Wallis	- present

The Clerk noted, for the record that, also present was attorney Guy Ryan, Business Administrator Elena Zsoldos, Mayor Michael Fressola, Purchasing Agent Donna Griffin, Chief Financial Officer Diane Lapp, Police Chief William Brase and Public Works Director Stephen Stanziano. Also present was distinguished guest, Senator Christopher Connors.

Nominations were given for Council President. Mr. Vanderziel offered the name of Craig Wallis. Mr. Weiner seconded the nomination. Mr. Wallis accepted the nomination and was elected by the following roll call vote: Councilmen Trutkoff, Weiner, Reiter, Vanderziel and Wallis; yea.

The Clerk turned the meeting over to Council President Wallis, who asked for nominations for Council Vice President. Councilman Trutkoff offered the name of Councilman Reiter for Council Vice President. Councilman Vanderziel seconded the nomination. Reiter accepted the nomination and was elected by the following roll call vote: Councilmen Trutkoff, Weiner, Vanderziel and Wallis: yea. Councilman Reiter abstained.

The following Mayoral appointments were read into the record and made a part of these minutes:

**Planning Board:**

Donald Somerset Class II Member 1-year term; Dave Borowski, Class IV Member, 4-year term; Christina Edwards Alternate 2 Member 1-year term.

**Board of Adjustment:**

John Vitale, Regular Member, 4-year term; Henry Glen, Alternate #2 Member, 2-year term.

**Environmental Commission:**

Robert Runyon, Regular Member, 3-year term; Donald Somerset, Regular Member, 1-year term

**Open Space Committee:**

Don Czekanski, Regular Member, 4 year term; Martin Lynch, Regular Member, 4-year term; Marianne Borthwick, Regular Member, 4-year term.

**Senior Advisory Council:**

Patricia Graber, Regular Member, 2 year term; Georgette Amoroso, Regular Member, 2-year term; Leonard Silidker, Regular Member, 2-year term; Harry Wiener, Regular Member, 2-year term; James Doran, Regular Member, 2-year term, Rhoda Augenbaum, Alternate #1 Member, 2-year term; Trudy Kern, Alternate #2 Member, 2-year term

**The Clerk read into the records the following Council appointments:**

**Finance** – Kenneth Vanderziel and Warren Reiter

**School Liaison** – Craig Wallis

**Emergency Management** – Craig Wallis

**Submission of Bills:**

**Resolution #10-171**– Authorizing payment of bills from the Current Fund in the amount of \$3,772,638.63, was offered by Mr. Reiter, seconded by Mr. Trutkoff and approved by the following roll call vote; Councilmen: Trutkoff, Weiner, Reiter, Vanderziel and Wallis: yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda.

Mr. Reiter commented on #10-177 regarding funds the Township would be allowed to invest in. Ms. Lapp advised that they are funds that are approved by the State of New Jersey that the Township is allowed to invest in. However, at this time, the Township does not have investments with them.

Mr. Weiner offered a motion that Resolution #10-205 be removed from the Consent Agenda and seconded by Mr. Reiter and approved by the unanimous voice vote of Council.

**RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDED A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF GREGORY MCGUCKIN OF THE FIRM OF DASTI, MURPHY, MCGUCKIN, ULAKY, CHERKOS & CONNORS AS MUNICIPAL PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**The above resolution was offered upon a motion by Mr. Vanderziel, seconded by Mr. Reiter and approved by the following roll call vote: Councilmen: Trutkoff, Reiter, Vanderziel and Wallis: yea. Mr. Weiner abstained.**

Seeing no further comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Seeing no comments, Mr. Wallis closed the public portion.

**Resolutions #10-172 through #10-204 and #10-206 through #10-208 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Trutkoff seconded by Mr. Vanderziel and adopted by the following roll call vote: Councilmen: Trutkoff, Weiner, Reiter, Vanderziel and Wallis: yea.**

**#10-172 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2011**

**#10-173 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WATER UTILITY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2011**

**#10-174 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY SEWER UTILITY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2011**

**#10-175 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2011**

**#10-176 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2011**

**#10-177 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ADOPTING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MANCHESTER**

**#10-178 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES OR ASSESSMENTS**

**#10-179 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES**

**#10-180 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT WATER AND SEWER RATES, CHARGES, RENTALS, AND FEES FOR THE WESTERN SERVICE AREA**

**#10-181 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE FINANCE OFFICER TO RE-ESTABLISH A PETTY CASH FUND IN THE AMOUNT OF \$200.00**

**#10-182 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CONDUCT A MUNICIPAL LIEN SALE**

**#10-183 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR PAYMENTS RETURNED FOR INSUFFICIENT FUNDS;**

**#10-184 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF THE AUTOMATED CLEARING HOUSE (ACH) FOR REAL ESTATE TAXES AND UTILITIES CHARGES**

**#10-185 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE COLLECTOR TO CANCEL TAXES LESS THAN \$1**

**#10-186 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING THE ANNUAL MEETING DATES OF THE TOWNSHIP COUNCIL**

**#10-187 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, DESIGNATING LEGAL NEWSPAPERS FOR THE TOWNSHIP**

**#10-188 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF A DIRECTOR OF FINANCE OF THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:9-140.8**

**#10-189 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF A DIRECTOR OF PUBLIC WORKS OF THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)**

**#10-190 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE REAPPOINTMENT OF A BUSINESS ADMINISTRATOR FOR THE TOWNSHIP OF MANCHESTER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:69A-43(b)**

**#10-191 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY CONSENTING TO THE REAPPOINTMENT OF WILLIAM BRASE AS PUBLIC SAFETY DIRECTOR**

**#10-192 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING SIGNATURES FOR CHECKS ISSUED ON BEHALF OF THE TOWNSHIP OF MANCHESTER**

**#10-193 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING SALARIES FOR MANCHESTER TOWNSHIP ELECTED OFFICIALS**

**#10-194 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF STEVEN SECARE OF THE FIRM OF SECARE, RYAN AND HENSEL AS TOWNSHIP ATTORNEY PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#10-195 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHARLES E. STARKEY OF THE FIRM OF STARKEY, KELLY, BAUER, KENNEALLY AND CUNNINGHAM AS UTILITIES ATTORNEY PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#10-196 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHRISTOPHER WALRATH OF THE FIRM OF GLUCK, WALRATH LLP AS BOND COUNSEL PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#10-197 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF CHARLES ROONEY OF T & M ASSOCIATES AS TOWNSHIP ENGINEER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#10-198 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF THOMAS A. THOMAS OF THOMAS PLANNING ASSOCIATES, LLC AS TOWNSHIP PLANNER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#10-199 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF JOSEPH J. FACCONI, R.M.A., OF SAMUEL KLEIN AND COMPANY AS TOWNSHIP AUDITOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.**

**#10-200 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, CONSENTING TO THE APPOINTMENT OF VINCENT J. VIVONA, D.O. TO THE OFFICE OF TOWNSHIP PHYSICIAN OF THE TOWNSHIP OF MANCHESTER, PURSUANT TO N.J.S.A. 40:69A-43(b), AND AWARDING A CONTRACT FOR MEDICAL SERVICES TO VINCENT J. VIVONA, D.O.**

**#10-201 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING FREDERICK F. TRUTKOFF AS A CLASS III MEMBER OF THE MANCHESTER TOWNSHIP PLANNING BOARD**

**#10-202 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING BRENDAN WEINER AS TOWNSHIP COUNCIL MEMBER OF THE OPEN SPACE ADVISORY COMMITTEE**

**#10-203 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF VALTER H. MUST OF THE FIRM OF ROTHSTEIN, MANDELL, STROHM AND MUST AS MUNICIPAL PROSECUTOR PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ**

**#10-204 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING JOSEPH CORONATO, ESQ. AS A CONFLICT MUNICIPAL PROSECUTOR**

**#10-205 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO AND AUTHORIZING THE APPOINTMENT OF GREGORY MCGUCKIN OF THE FIRM OF DASTI, MURPHY, MCGUCKIN, ULAKY, CHERKOS & CONNORS AS MUNICIPAL PUBLIC DEFENDER PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ**

**#10-206 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A CONFLICT PUBLIC DEFENDER**

**#10-207 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING A CONFLICT PUBLIC DEFENDER**

**#10-208 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE TRANSFERS BETWEEN APPROPRIATIONS IN THE 2010 STATE FISCAL YEAR WATER BUDGET**

Mr. Wallis asked if Mayor Fressola would like to say a few words. Mayor Fressola thanked Council for their service to the community. He was very excited to serve another term and his goal is to do what the public of Manchester wants. Mayor Fressola said his organization has served Manchester well over the past twenty years and part of it is due to his wonderful staff.

#### **COUNCIL COMMENTS**

**Mr. Reiter:** Mr. Reiter thanked Council for their confidence in voting him Council Vice President. He will do the best he can. Further he thanked residents for coming out to the meetings.

**Mr. Vanderziel:** Mr. Vanderziel said it has been a good four years working with Mr. Wallis and Mr. Weiner. The Council has always been very active in the community and will continue to do so. Council has worked with the Mayor in trying to run the town safely and properly. He wished good luck to Mr. Wallis and the rest of Council for the upcoming year.

**Mr. Weiner:** Mr. Weiner thanked everyone for their support during the election and he hoped to work hard and win the trust of other residents who did not vote for him. Council will face a lot of challenges in the next four years and he is ready to work hard for the residents of Manchester. He urged residents to offer their input. Further he looked forward to working with Council during the next four years. Mr. Weiner thanked his family for their love and support.

**Mr. Trutkoff:** Mr. Trutkoff said it has been a pleasure working with Council for the past six years. He knows that Mr. Reiter and Mr. Wallis will do a great job. He also thanked the Mayor for his service for the community. Further, he thanked the residents for coming to the meetings.

**Mr. Wallis:** Mr. Wallis thanked the Mayor and Mr. Weiner for their hard work. They are two men who do an honest job and try to do what is best for the residents of Manchester. He also thanked his

family for putting up with him during the past few months. Further, he thanked the department heads for a job well done. He also thanked Mrs. Weiner for all of her hard work and Mr. Lund and Mr. Glen for their comments. He knows they are with the best intentions.

**Ms. Zsoldos:** Ms. Zsoldos congratulated everyone and looked forward to working with them during the upcoming year.

**Mr. Ryan:** Mr. Ryan thanked Council for the appointment of Township of attorney on behalf of his firm. He looked forward to serving the residents of Manchester.

**Ms. Skibo:** Ms. Skibo congratulated Mayor and Council and looked forward to working with everyone during the coming year. She commented on the camaraderie between the Clerk's Office and Administration.

**Mr. Stanziano:** Mr. Stanziano thanked the Mayor for the appointment as Public Work Director and Council for the confirmation. He said he could not imagine doing anything else.

**Ms. Lapp:** Ms. Lapp wished everyone congratulations and said it was going to be a financially tough year coming up.

**Chief Brase:** Chief Brase wished Mayor and Council congratulations.

**Ms. Griffin:** Ms. Griffin wished everyone congratulations and said it was a pleasure working here.

**Public Comment:**

**Hank Glen – 29 Wycliffe Rd:** Mr. Glen wished everyone congratulations and he was glad the Township had a seasoned staff. The next year is going to be hard and there will be hard times ahead. The Township has a wonderful staff and he hopes everyone can stay together.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 9:33 a.m. on motion by Mr. Trutkoff, seconded by Mr. Vanderziel and the approved by the following roll call vote: Councilmen: Trutkoff, Weiner, Reiter, Vanderziel and Wallis: yea.

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Craig Wallis  
Council President

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Sabina Skibo, R.M.C.  
Township Clerk

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Date Adopted