

**Manchester Township Council**  
**Meeting Minutes**  
**August 23, 2010**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. This was followed by the Clerk's reading of the following statement:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press and the Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

Councilman Fred Trutkoff	-	absent
Councilman Brendan Weiner	-	present
Councilman Warren Reiter	-	present
Councilman Kenneth Vanderziel	-	present
Councilman Craig Wallis	-	present

Also present were Steven Secare, Township Attorney and Chief William Brase.

**Approval of Minutes:** The special school budget meeting minutes of May 18, 2010 and June 1, 2010 along with the regular meeting minutes of July 26, 2010 and August 9, 2010 were adopted upon a motion made by Mr. Vanderziel, seconded by Mr. Reiter and approved by the following roll call vote:

Councilmen: Weiner, Reiter, Vanderziel and Wallis: yea.

**Resolution #10-246**– Authorizing payment of bills from the Current Fund in the amount of \$964,982.48 was offered by Mr. Reiter, seconded by Mr. Vanderziel and approved by the following roll call vote; Councilmen: Reiter, Vanderziel and Wallis ; yea. Councilman Weiner abstained.

**Resolution #10-247**- Authorizing payment of bills from the Water and Sewer Fund in the amount of \$225,380.53 was offered by Mr. Vanderziel seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Weiner, Reiter, Vanderziel and Wallis; yea.

**Resolution #10-248** – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$55,154.60 was offered by Mr. Reiter seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Weiner, Reiter, Vanderziel and Wallis; yea.

**ORDINANCES: Second Reading, Public Hearing and Final Action**

**#10-021 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE SALARY RANGES AND POSITIONS OF BARGAINING UNIT EMPLOYEES**

Mr. Wallis asked if any Council members had comments on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened the hearing to the public.

Seeing no public comments, Mr. Wallis closed the public hearing.

The above ordinance was **adopted** upon a motion offered by Mr. Vanderziel, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen: Weiner, Vanderziel, Reiter and Wallis: yea.

**#10-022 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A LEASE OF 88 SCHOOLHOUSE ROAD IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:12-1 ET SEQ**

Mr. Wallis asked if any Council members had comments on the above ordinance. Seeing no Council members wishing to be heard, Mr. Wallis opened the hearing to the public.

Seeing no public comments, Mr. Wallis closed the public hearing.

The above ordinance was **adopted** upon a motion offered by Mr. Reiter, seconded by Mr. Vanderziel and approved by the following roll call vote: Councilmen: Weiner, Vanderziel, Reiter and Wallis: yea.

**ORDINANCES – Introduction and First Reading**

**#10-023 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 245 OF THE CODE OF THE TOWNSHIP OF MANCHESTER ENTITLED LAND USE AND DEVELOPMENT**

The above ordinance was **offered** upon a motion by Mr. Weiner seconded by Mr. Reiter and approved by the following roll call vote: Councilmen: Weiner, Vanderziel, Reiter and Wallis: yea.

**RESOLUTIONS: CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda.

Seeing no comments from the Council, Mr. Wallis opened this portion of the meeting to the public.

**Fred Lund- Leisure Village West-** commented that resolution #10-258 should have an expiration date of June 30, 2011. That resolution was corrected.

See no further comments from the public Mr. Wallis closed this portion of the meeting to the public.

**Resolutions #10-249 through 10-268** were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vanderziel seconded by Mr. Reiter and adopted by the following roll call vote: Councilmen: Weiner, Reiter, Vanderziel and Wallis: yea.

## **A. FINANCE**

**#10-249 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CANCELLATION OF CERTAIN UNEXPENDED BALANCES OF FISCAL YEAR 2010 UTILITY BUDGET APPROPRIATIONS**

**#10-250 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING A DEDICATION BY RIDER FOR FUNDS TO BE USED FOR THE POLICE FIRING RANGE CLEAN UP**

**#10-251 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#10-252 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.13, LOT 383 FOR A TOTALLY DISABLED VETERAN**

## **B. PURCHASING**

**#10-253 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO ICOP DIGITAL INC. FOR THE PURCHASE OF 12 ICOP 20/20 VISION RETROFIT UNITS, AND 12 RUGGED PC TABLETS**

**#10-254 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STATE CONTRACT PURCHASE OF SELF CONTAINED BREATHING APPARATUS (SCBA) AND EQUIPMENT FOR THE OFFICE OF PUBLIC SAFETY**

**#10-255 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STATE CONTRACT PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND LARGE DIAMETER HOSE (LDH) HYDRANT VALVE FOR THE OFFICE OF PUBLIC SAFETY**

## **C. CONTRACTS/AGREEMENTS**

**#10-256 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH OCEAN COMPUTER GROUP INC.**

**#10-257 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP**

**#10-258 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH**

**SPECIALTY SYSTEMS, INC. FOR THE MAINTENANCE AND ANNUAL SUPPORT FOR THE BUREAU OF INSPECTIONS**

**#10-259 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH SUNGARD PUBLIC SECTOR INC.**

**#10-260 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO MARIANNE BORTHWICK, TO SERVE AS MUNICIPAL ALLIANCE COORDINATOR, AS AN EXTRAORDINARY AND UNSPECIFIABLE SERVICES CONTRACT PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-5**

**#10-261 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING RENEWAL OF MEMBERSHIP IN THE OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND**

**D. GRANTS**

**#10-262 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE COUNTY OF OCEAN FOR MUNICIPAL ALLIANCE FUNDS PURSUANT TO AND IN ACCORDANCE WITH THE DRUG ENFORCEMENT DEMAND REDUCTION ACT OF 1987**

**#10-263 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING PARTICIPATION IN THE DIRECT INSTALL PROGRAM FUNDED BY BPU**

**E. LEGISLATIVE**

**#10-264 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING ASSEMBLY BILL A-2799 LIMITING COPY FEES FOR OPRA REQUESTS**

**F. BONDS AND ESCROWS**

**#10-265 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PERFORMANCE GUARANTEES POSTED BY ELDER LAW ASSOCIATES, LLC AND ACCEPTING WATER SYSTEM IMPROVEMENTS IN CONNECTION WITH A PROJECT KNOWN AS ELDER LAW – BLOCK 38.102, LOT 638.01**

**#10-266 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A CASH MAINTENANCE BOND POSTED BY SHAWN FORLENZA IN CONNECTION WITH A PROJECT KNOWN AS 1760 CAMDEN AVE. /BLOCK 99.133 LOT 2**

**#10-267 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PERFORMANCE GUARANTEES PENDING THE**

**POSTING OF MAINTENANCE GUARANTEES AND PENDING THE POSTING OF A PERFORMANCE GUARANTEE FOR THE REMAINING SALES MODEL AREA POSTED IN CONNECTION WITH COUNTRY WALK**

**#10-268 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING AN ESCROW BALANCE POSTED BY PUNTONIA ASSOCIATES, INC. FOR A PROJECT KNOWN AS 67 LACEY RD., BLOCK 97 LOT 9**

**REPORTS**

**Mr. Reiter:** Mr. Reiter commented on his vacation trip to Saratoga.

**Mr. Vanderziel:** Mr. Vanderziel reported that he has been involved in discussions with the Chief Finance Officer on the status of the budget. He and the Mayor have been involved in working on legislation to reduce property taxes.

**Mr. Weiner:** Mr. Weiner commended township staff on getting grant money to offset \$44,000 for improvements for cleaner, more efficient equipment. He also commented on meeting with the Good Will Organization involved in clothing donations, remanufacturing of old computer parts, etc. and the funds raised would go to programs for employment training. Mr. Weiner met with the Open Space Committee tonight prior to the Council meeting. They discussed plans for acquiring more land.

**Mr. Wallis:** Mr. Wallis commented that Cooper's florist allowed the fire department to use their building prior to demolition to train firefighters. He thanked them for a successful training session.

**Mr. Secare:** None

**Ms. Skibo:** None

**PUBLIC COMMENT**

**John Kruysman – Pasadena Rd, Whiting:** Mr. Kruysman questioned the procedure to picking up deer carcasses. He noticed a carcass on the road for a couple of weeks. This issue will be addressed by administration. He also commented on the current condition of town hall and its need for painting along with window repair. Mr. Wallis informed him that the windows are scheduled for replacement in the near future and Public Works is trying to keep up with all projects that need addressing.

**Midge Schuck – Seventh Ave, PLP:** Ms. Schuck asked if the township could participate in a township-wide Garage Sale Day. Mr. Weiner stated that Good Will would be willing to provide a trailer for all items that were not sold at the community garage sale with some exclusions.

**Hank Glen – 29 Wycliff Rd. -** Mr. Glen felt that the township should have attended the Planning Board meeting in Toms River since our township is expending funds to add a sidewalk to the new Toms River WaWa. Mr. Weiner explained that the developer is not required by law to contribute to off-sight improvements. Mr. Glen also felt that it would be good public relations to let the public know that the township is active in acquiring grants.

**Marge Campasano – 1781 Camden Ave.:** Ms. Campasano expressed satisfaction that the township minutes are being posted on the township website. She also commented on the floating dock missing from Harry Wright Lake. She was concerned about the closing of sections of the lake due to fecal

coliform counts. She would like to see the dock returned and the geese problems addressed since that may be what is causing some beach closings.

**RESOLUTION #10-269 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN ACCORDANCE WITH SECTION 2 OF THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231, PUBLIC LAWS OF 1975 – MATTERS OF REAL ESTATE**

The above resolution was adopted upon a motion made by Mr. Vanderziel, seconded by Mr. Weiner and approved by the following roll call vote: Councilmen: Weiner, Reiter, Vanderziel and Wallis: yea.

A Motion to go back into open session was offered by Mr. Reiter seconded by Mr. Wallis and approved by the following roll call vote: Councilmen: Weiner, Reiter, Vanderziel and Wallis: yea.

**ADJOURNMENT**

There being no further business at this time on motion by Mr. Vanderziel and seconded by Mr. Reiter, the meeting was hereby adjourned at 7:00 p.m.

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**Sabina T. Skibo, RMC  
Township Clerk**

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**Craig Wallis  
Council President**

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**Date Approved**