

**Manchester Township Council  
Meeting Minutes  
October 9, 2012**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

The Clerk took the roll call:

Councilman Fred Trutkoff	-	present
Councilman Warren Reiter	-	present
Councilman Brendan Weiner	-	present
Councilman Sam Fusaro	-	present (via telephone conference)
Councilman Craig Wallis	-	present

Also present was Business Administrator Elena Zsoldos, Township Attorney Steven Secare, Chief Financial Officer Diane Lapp and Police Chief Brian Klimakowski.

**ADOPTION OF MINUTES** The regular minutes of August 13, 2012 were offered upon a motion by Mr. Weiner, seconded by Mr. Reiter and **approved** by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, and Fusaro; yea. Mr. Wallis; abstain.

**SUBMISSION OF BILLS:**

**Resolution #12-295** - Authorizing payment of bills from the Current Fund in the amount of \$4,254,033.54 was offered by Mr. Trutkoff, seconded by Mr. Reiter and approved by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea. Mr. Weiner abstained on check no. 45803.

**Resolution #12-296** -Authorizing payment of bills from the Water and Sewer Fund in the amount of \$1,041,614.61 was offered by Mr. Weiner, seconded by Mr. Reiter and approved by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

**Resolution #12-297** – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$69,069.59 was offered by Mr. Trutkoff, seconded by Mr. Reiter and approved by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea

**BEST PRACTICES CHECKLIST**

Chief Financial Officer Diane Lapp reviewed the Best Practices Checklist for 2012. Best Practices was instituted by Governor Christie to make sure that municipalities are adhering to certain guidelines. The checklist will determine our last five percent of state aid. There are 50 questions that comprise Best Practices. Questions that were asked included the update of the township website, debt service, budget preparation and presentation. Other areas of concern were health care, pension, time tracking and public safety. Ms. Lapp was pleased to announce that Manchester adheres to almost the entire checklist.

**ORDINANCES: First Reading and Introduction**

**#12-021 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING A LEASE OF 108 LACEY ROAD, SUITE 35, IN THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:12-1 ET SEQ.**

The above ordinance was offered upon a motion by Mr. Reiter seconded by Mr. Weiner and approved by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

**#12-022 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, VACATING A CERTAIN EASEMENT AND GRANTING CERTAIN EASEMENTS OVER LOTS 1.01 AND 1.02 OF BLOCK 98 IN ITS STEAD**

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and approved by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

**ORDINANCES: Second Reading, Public Hearing and Final Action**

**#12-020 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING THE OFFICE OF EMERGENCY MANAGEMENT WITHIN THE DEPARTMENT OF PUBLIC SAFETY AND MORE SPECIFICALLY, THE DIVISION OF EMERGENCY SERVICES**

Mr. Wallis asked Council if they had any comments on the above ordinance. Seeing no comments from Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

The above ordinance was offered upon a motion by Mr. Trutkoff seconded by Mr. Weiner and adopted by the following roll call vote: Councilmen: Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

**RESOLUTIONS: CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any member of Council had any comments on any item on the consent agenda.

Seeing no comments from the Council, Mr. Wallis opened this portion of the meeting to the public.

Seeing no comments from the public, Mr. Wallis closed this portion of the meeting.

**Resolutions #12-298 through #12-305** were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Reiter, seconded by Mr. Weiner and adopted by the following roll call vote: Councilmen Trutkoff, Reiter, Weiner, Fusaro and Wallis; yea.

**A. FINANCE**

**#12-298 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO EXTEND THE GRACE PERIOD FOR THE NOVEMBER 2012 TAX BILLS**

**B. ESCROW/BONDS**

**#12-299 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REDUCING THE REQUIRED AMOUNT OF THE PERFORMANCE GUARANTEE POSTED BY STEVE LIOUMIS IN CONJUNCTION WITH A PROJECT KNOWN AS PHASE I OF THE WATER MAIN EXTENSION TO LOTS 13, 14, 15, 66 AND 72 OF BLOCK 86.01**

**#12-300 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A MAINTENANCE GUARANTEE AND ESCROW POSTED BY RIDGEWAY ACRES, LLC IN CONJUNCTION WITH A PROJECT KNOWN AS RIDGEWAY ACRES**

**#12-301 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING A MAINTENANCE GUARANTEE AND ESCROW POSTED BY CLEARSTREAM ESTATES, LLC IN CONJUNCTION WITH A PROJECT KNOWN AS CLEARSTREAM ESTATES**

**#12-302 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING PERFORMANCE GUARANTEES POSTED BY THE PRESBYTERIAN HOME AT MANCHESTER, INC. AND ACCEPTING CERTAIN WATER SYSTEM**

October 9, 2012

**IMPROVEMENTS IN CONJUNCTION WITH A PROJECT KNOWN AS THE PRESBYTERIAN HOME AT MANCHESTER SITUATE ON LOT 14.01 OF BLOCK 82.09**

**C. LEGISLATIVE**

**#12-303 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, TO SUPPORT THE PASSAGE OF A-640/S-180 BY THE LEGISLATURE**

**D. PURCHASING**

**#12-304 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DISPOSITION OF PROPERTY IN THE POSSESSION OF THE MANCHESTER TOWNSHIP AT AUCTION ON GOVDEALS.COM**

**E. MISCELLANEOUS**

**#12-305 - TOWNSHIP OF MANCHESTER RESOLUTION REQUESTING AUTHORIZATION FOR EXPENDITURE OF AFFORDABLE HOUSING TRUST FUNDS ON EMERGENT AFFORDABLE HOUSING MECHANISMS NOT INCLUDED IN THE TOWNSHIP MUNICIPAL FAIR SHARE PLAN IN THE FORM OF AN AMENDMENT TO THE SPENDING PLAN PURSUANT TO N.J.A.C. 5:97-8.11**

**REPORTS**

**Mr. Weiner:** Mr. Weiner commended the Police Department for all of their hard work for the Police Accreditation. This will hold the department to a higher standard and will be a cost savings to our residents. Chief Brase started looking into it and Chief Klimakowski followed it through. Accreditation is the certification by an independent authority that an agency has met specific requirements and prescribed standards. It is a long and tedious process. However, our Police Department finished it in less than a year. The Joint Insurance Fund will give us a break on our insurance. Mr. Weiner attended the Leisure Village West Doggie Day. The Rotary Club is looking to do the same thing the last week of April at Harry Wright Lake. It will consist of a dog fair and a health walk for dogs.

**Mr. Reiter:** Mr. Reiter attended the police accreditation. The assessment team made sure that the police department was following policies and procedures. Mr. Reiter attended a Legislative Committee meeting in Trenton. Pending Legislation was discussed. Bills were sent back for more clarification and some bills were opposed by the committee.

**Mr. Trutkoff:** None

**Mr. Wallis:** Mr. Wallis mentioned the passing of Frank Barone. Mr. Barone was a World War II veteran and recipient of a Silver Star. He was very active in the Township's Veteran's Committee. He should be remembered for his dedication to his country and to Manchester Township. Mr. Wallis praised the Police Department on their accreditation status. They are a professional organization.

**Ms. Zsoldos:** Ms. Zsoldos thanked the Police Department for their hard work for the accreditation.

**Mr. Secare:** Mr. Secare commented with regard to the police accreditation. It is a great accomplishment. Many Ocean County municipalities were not able to obtain it.

**Ms. Skibo:** None

**Ms. Lapp:** None

**Chief Klimakowski:** None

**PUBLIC**

**Maria Sessa – JCP&L** – Ms. Sessa gave an update on JCP&L. Their trucks have been outfitted with laptops. This will keep their workers updated with current information. They will be working in the Roosevelt City area. Any affected resident will receive a phone call.

**Fred Lund – LVW:** Mr. Lund suggested more information be placed on the Township website. Mr. Lund questioned the Bond Anticipation Notes listed on the agenda. Ms. Lapp said the Township is going out for short-term financing because the rates are at an all time low.

**Jim Hankins:** Mr. Hankins inquired about the proposed zoning ordinances for Pine Lake Park. Ms. Zsoldos said she is still waiting for information from Tom Thomas.

**Elaine Baumeister – LVW:** Ms. Baumeister requested that Colonial Power Group aggregation be up for public discussion. Mr. Secare advised that it will be in the future.

**Ed Lynch – Bridle Way:** Mr. Lynch observed the work being done on Route 530 today. He advised that the drains are one inch higher than the roadway. Manhole covers have been patched. Mr. Secare and Ms. Zsoldos said the road has to be top coated and it will be fixed.

There being no further business at this time on motion by Mr. Weiner and seconded by Mr. Reiter and unanimous voice vote of Council, the meeting was hereby adjourned at 6:50 p.m.

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**Sabina T. Skibo, RMC**  
**Township Clerk**

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**Craig Wallis**  
**Council President**

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**Date Approved**