

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
May 11, 2015**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Brendan Weiner. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Craig Wallis	- present
Councilman Sam Fusaro	- present
Councilman Brendan Weiner	- present

The Municipal Clerk noted for the record that also present were Township Attorney Angela Koutsouris, Business Administrator Donna Markulic, Chief Financial Officer Diane Lapp and Mayor Ken Palmer.

**PROCLAMATIONS** - The Municipal Clerk read proclamations into the record proclaiming May 2015 Paint the Board Pink Month and recognizing Kathryn Franczak as the 2015 Ocean County Mayor’s Association Scholarship winner.

**RESOLUTION #15-163 – Authorizing reading the CY 2015 Municipal Budget by Title**

The above resolution was offered upon a motion by Mr. Wallis seconded by Mr. Vaccaro and **approved** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

**PUBLIC HEARING ON THE INTRODUCED BUDGET**

Chief Financial Officer Diane Lapp gave a power point presentation on the budget figures and the municipal budget process. Mr. Weiner thanked Ms. Lapp for her hard work on the budget. Seeing no comments from Council or the public, Mr. Weiner closed the public hearing.

**RESOLUTION #15-164 – Budget Amendment**

The above resolution was offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

**RESOLUTION #15-165 – Adoption of the CY 2015 Amended Budget**

The above resolution was offered upon a motion by Mr. Vaccaro seconded by Mr. Frattini and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

**SUBMISSION OF BILLS:**

**Resolution #15-166** - Authorizing payment of bills from the Current Fund in the amount of \$8,280,913.97 was offered by Mr. Wallis, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

**Resolution #15-167** – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$82,697.47 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

**Resolution #15-168** – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$77,834.41 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

**ORDINANCES – First Reading and Introduction**

**#15-006 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING CHAPTER 160, FEES, GENERAL LEGISLATION, ARTICLE IX, PROPERTY CHANGE REQUESTS, AMENDING STANDARDS FOR THE REQUIREMENT OF PAYMENT OF A FEE FOR DONATING PROPERTY TO THE TOWNSHIP**

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Vaccaro and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Weiner asked if any Council members had any comments on any items on the consent agenda.

Mr. Frattini questioned the Fishing Derby and asked if it was catch and release. Mr. Weiner said it was catch and release and the lake is stocked every year for this event.

Seeing no comments from Council, Mr. Weiner asked if there were any comments from the public on any items on the consent agenda.

**Elaine Baumeister 30C Buckingham Dr.**: Ms. Baumeister questioned Resolution #15-177 and asked if this was just a map designation. Mr. Fusaro said this was the same parcel and Council recommended the State go forward.

Seeing no further comments from the public, Mr. Weiner closed this portion of the meeting.

**Resolutions #15-169 through #15-177 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Fusaro, seconded by Mr. Vaccaro and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.**

**A. FINANCE**

**#15-169 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#15-170 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF TAX SALE PREMIUMS OVER FIVE YEARS OLD FROM THE TAX COLLECTOR ACCOUNT TO THE GENERAL FUND**

**#15-171 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING FORCLOSURES OF TAX SALE CERTIFICATES – IN REM**

**#15-172 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING REFUND FOR VARIANCE APPLICATION FEE**

**B. AGREEMENTS/CONTRACTS**

**#15-173 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN INTERLOCAL SERVICES AGREEMENT WITH THE OCEAN COUNTY BOARD OF HEALTH FOR ANIMAL FACILITY SERVICES PURSUANT TO N.J.S.A. 40:8A-1 ET. SEQ**

**C. BONDS/ESCROW**

**#15-174 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, RELEASING AN EXTENDED MAINTENANCE GUARANTEE POSTED BY CENTEX HOMES IN CONJUNCTION WITH A PROJECT KNOWN AS RENAISSANCE PLANNED RETIREMENT COMMUNITY, SECTION 2B, PHASES 3 – 6**

**D. MISCELLANEOUS**

**#15-175 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING BOATING IN SPECIFIC LOCATIONS ON TOWNSHIP LAKES**

**#15-176 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE USE OF PINE LAKE FOR A MANCHESTER TOWNSHIP POLICE ATHLETIC LEAGUE FISHING DERBY**

**#15-177 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, REQUESTING THE STATE PLANNING COMMISSION TO MODIFY THE DESIGNATION OF CERTAIN PARCELS FROM PA5 TO PA2**

**REPORTS**

**Mr. Wallis:** Mr. Wallis hoped to attend an upcoming school board meeting to discuss security measures at the high school.

**Mr. Fusaro:** Mr. Fusaro advised that the Public Works Department has trucks around town repairing potholes. If a resident has an issue with a pothole, they should contact the Public Works Director so it can be added to the list.

**Mr. Vaccaro:** Mr. Vaccaro reviewed the invoices for accuracy on May 8, 2015 that were presented on tonight's agenda for Council's consideration. Mr. Vaccaro complimented Ms. Lapp on her budget presentation.

**Mr. Frattini:** Mr. Frattini commended the First Aid Squad on their recent Frank Sinatra show.

**Mr. Weiner:** Mr. Weiner thanked Ms. Lapp for her job on the budget.

**Mayor Palmer:** The Mayor complimented Ms. Lapp for keeping the budget down.

**Ms. Markulic:** None

**Ms. Skibo:** None

**Ms. Koutsouris:** None

**PUBLIC**

**Larry Lee – Country Walk:** Mr. Lee was concerned with the Nixle notification system. Residents of the Pine Ridge area did not get notification of the recent fire on May 4, 2015. He felt this should be fixed.

**ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:50 p.m. on motion by Mr. Vaccaro, seconded by Mr. Frattini and the approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Wallis, Fusaro and Weiner; yea.

---

Brendan Weiner  
Council President

---

Sabina T. Skibo, RMC  
Township Clerk