

**MANCHESTER TOWNSHIP
MEETING MINUTES
March 25, 2013**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

FLAG SALUTE

ROLL CALL

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Brendan Weiner	- absent
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Clerk noted for the record that, also present were Business Administrator Elena Zsoldos, Township Attorney Steven Secare, Chief Financial Officer Diane Lapp, Township Auditor Andrew Zabiega.

ADOPTION OF MINUTES

The regular minutes of January 14, 2013 and January 28, 2013 were offered upon a motion by Mr. Fusaro, seconded by Mr. Vaccaro and **approved** by the following roll call vote: Councilmen: Frattini, Vaccaro, Fusaro and Wallis: yea.

SUBMISSION OF BILLS:

Resolution #13-113 – Authorizing payment of bills from the Current Fund in the amount of \$1,497,216.38 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Fusaro, and Wallis; yea.

Resolution #13-114 – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$114,596.49 was offered by Mr. Fusaro, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Fusaro and Wallis; yea.

Resolution #13-115 – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$104,600.81, was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote: Councilmen: Frattini, Vaccaro, Fusaro and Wallis; yea.

RESOLUTION #13-116 – AUTHORIZING READING THE CY 2013 MUNICIPAL BUDGET BY TITLE

The above resolution was offered upon a motion by Mr. Fusaro, seconded by Mr. Vaccaro and **approved** by the following roll call vote: Councilmen: Frattini, Vaccaro, Fusaro and Wallis; yea.

RESOLUTION #13-117 – INTRODUCTION OF THE CY 2013 MUNICIPAL BUDGET

Chief Financial Officer Diane Lapp advised that the budget will be \$31,059,184. It is well within the three and a half percent appropriation cap. We are allowed to go up two percent for the property tax levy cap. It was the decision of the Administration and Council not to utilize any of the property tax levy cap allowance. The budget hearing will be held on April 22, 2013 at 6:00 p.m. Copies of the budget will be available at the Township Clerk's Office and at the library.

The above resolution was offered upon a motion by Mr. Fusaro, seconded by Mr. Vaccaro and **approved** by the following roll call vote: Councilmen: Frattini, Vaccaro, Fusaro and Wallis; yea.

CONSENT AGENDA

The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

Mr. Weiner asked if any Council members had any comments on any items on the consent agenda.

Seeing no further comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

Frank Durkin – New York Ave.: Mr. Durkin asked what oversight was done on the Affordable Housing. He asked if any wording could be put into the resolution stating what kind of individuals would live in the home. Ms. Zsoldos said any regulations that are put upon the facilities is done on a state level. The Police Department is in constant contact with the administrators of the group home. Ms. Zsoldos said the organizations that run the group homes are reputable organizations. It wouldn't be in their best interest to place someone in the home that was dangerous.

Marge Camposano – Camden Ave.: Ms. Camposano asked how the sites for the group homes are chosen. Ms. Zsoldos said that the organizations approach the Township if there was an interest in a piece of real estate. Mr. Wallis said the Administration is responsible for checking to see the company is reputable and they have done a good job with that.

Rory Wells – Oak Lane: Mr. Wells is an Assistant Prosecutor with the Ocean County Sheriff's Office. Mr. Wells praised the Police Department. They know their cases and are always prepared for Court. They do a great job.

Seeing no further comments, Mr. Wallis closed the public portion.

Resolutions #13-118 through #13-143 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Fusaro Seconded by Mr. Vaccaro and adopted by the following roll call vote: Councilmen: Frattini, Vaccaro, Fusaro and Wallis; yea.

A. FINANCE

#13-118 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EMERGENCY TEMPORARY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2013

#13-119 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WATER UTILITY BUDGET EASTERN SERVICE AREA EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR 2013

#13-120 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY SEWER UTILITY BUDGET EASTERN SERVICE AREA EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR 2013

#13-121 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA WATER UTILITY BUDGET EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR

#13-122 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING TEMPORARY WESTERN SERVICE AREA SEWER UTILITY BUDGET EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR

#13-123 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.10 LOT 21 FOR A TOTALLY DISABLED VETERAN

#13-124 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 99.195 LOT 3 FOR A TOTALLY DISABLED VETERAN

#13-125 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 61.16 LOT 130 FOR A TOTALLY DISABLED VETERAN

#13-126 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR

#13-127 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING REMOVAL OF OPEN TAXES FOR PROPERTY OWNED BY TOWNSHIP

#13-128 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING CANCELLATION OF OPEN TAXES FOR STATE EXEMPT PROPERTY

B. CONTRACTS/AGREEMENTS

#13-129 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH MUSIC THEATRE INTERNATIONAL

#13-130 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH SEASHORE AMUSEMENTS

#13-131 RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARING A CONTRACT TO D&M FIREWORKS, LLC FOR A FIREWORKS EXHIBITION TO BE CONDUCTED ON BEHALF OF THE TOWNSHIP OF MANCHESTER

#13-132 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH J.K. AUDIO

#13-133 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A GENERAL TERMS & CONDIDITONS SPONSORSHIP CONTRACT WITH TD BANK, N.A.

#13-134 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A GENERAL TERMS & CONDITIONS SPONSORSHIP CONTRACT WITH TOWNSQUARE MEDIA (WOBM)

#13-135 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR RESERVATIONS FOR CAMPERS FROM VARIOUS SUMMER CAMPS

#13-136 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PROCESSING OF PURCHASE ORDERS AND THE EXECUTION OF CONTRACTS FOR RESERVATIONS FOR CAMPERS FOR CAMP ADVENTURE

#13-137 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A CONTRACT WITH EDMUNDS AND ASSOCIATES FOR APPLICATION SOFTWARE AND SERVICES

#13-138 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A REIMBURSEMENT AGREEMENT WITH COMMUNITY SERVICES, INC.

#13-139 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH KOVA CORP

#13-140 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF MANCHESTER AND THE COUNTY OF OCEAN FOR 2013 FOR TRAFFIC SAFETY

#13-141 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO EXECUTE AN AMENDED CONTRACT FOR SHARED SERVICES WITH THE COUNTY OF OCEAN FOR DEBRIS REMOVAL

C. MISCELLANEOUS

#13-142 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MANCHESTER TOWNSHIP OFFICE OF EMERGENCY MANAGEMENT AND THE NEW JERSEY STATE FOREST FIRE DIVISION TO DEVELOP A COMMUNITY WILDFIRE PROTECTION PLAN FOR THE TOWNSHIP

#13-143 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING USE OF MUNICIPAL FUNDS FOR DEVELOPMENT OF AFFORDABLE HOUSING

REPORTS

Mr. Fusaro: Mr. Fusaro attended the Easter Egg Hunt in Pine Lake Park. It was a well attended event. The children had a good time . Children had their pictures taken with the Easter Bunny. Mr. Fusaro spoke with a number of residents . They had attended other Easter Egg hunts in other towns and ours was the best organized. Mr. Fusaro attended the meeting of the Manchester Coordinating Council. The Coordinating Council asked if they could be kept informed of the Academy Bus Lines issue. They also discussed the Diamond Road Rail Crossing. Someone commented that the word “Stop” is written on the road but asked if a vertical sign could be put up at the intersection. Lastly, former Councilman Ken Vanderziel is going to be ninety years old. Mr. Vanderziel put a lot of time and energy into the Township during the change of government in 1990. He wished him well.

Mr. Vaccaro: Mr. Vaccaro attended the budget meeting with Diane Lapp to discuss the budget. Mr. Vaccaro also attended the Board of Education budget meeting where their budget was discussed. He also attended the Manchester Coordinating Council meeting and he presented the Planning Board Agenda to the Coordinating Council.

Mr. Frattini: Mr. Frattini mentioned the Early Voting legislation. The bill passed the House and the Senate. Municipal Clerk Sabina Skibo wrote a letter to the Governor advising of her objections to the

bill due to the costs that the municipalities will incur to hold the election. Mr. Frattini feels the bill was devised with no thought behind it. It will be a great expense to all municipalities. Ms. Skibo's letter said the current option of vote by mail had been successful and should be considered as an option to this bill. Mr. Frattini asked everyone to write to the Governor asking them to veto the bill. Mr. Frattini advised that Novy and Associates will be holding a seminar on living wills and power of attorney. It will take place at the Manchester Civic Center. Residents may call the Manchester Senior Outreach to reserve a seat. Mr. Lund asked for the Senate and Assembly bill numbers so he may write the Governor. Ms. Skibo said it was S2364 and A3553. Mr. Wallis said it is going to affect the Township by having to work extra hours including nights and weekends to have a polling place open. It is going to be a huge amount of money.

Mr. Wallis: Mr. Wallis said the Easter Egg Hunt was a huge success. The Recreation Department was did a great job. Mr. Wallis has been working with Senator Holzapfel on correspondence to urge the Governor to cut discretionary spending.

Ms. Zsoldos: Ms. Zsoldos thanked Diane Lapp and all Department heads for their hard work on the budget. It is a tight budget and it is not filled with fluff. It's bare bones.

Ms. Skibo: None

Ms. Pellicano: None

Chief Klimakowski: None

Diane Lapp: None

Public

Ed Lynch – Bridle Way: Mr. Lynch thanked Council for not raising taxes.

ADJOURNMENT

There being no further comments or business to come before Council at this time, the meeting was adjourned at 6:45 p.m. on motion by Mr. Fusaro, seconded by Mr. Vaccaro and the approved by the following roll call vote: Councilmen: Frattini, Vaccaro, Fusaro and Wallis; yea.

Craig Wallis
Council President

Sabina T. Skibo, R.M.C.
Township Clerk

Date Adopted