

**MANCHESTER TOWNSHIP  
MEETING MINUTES  
March 24, 2014**

The meeting of the Manchester Township Council was called to order at 6:00 p.m. by Council President Craig Wallis. The following statement was read by the Municipal Clerk:

“Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, pursuant to P.L. 1975, Chapter 231. Said notice was advertised in the Asbury Park Press, Star Ledger and was posted in the lobby of the Municipal Building.”

This was followed by the salute to the flag and the following roll call:

**FLAG SALUTE**

**ROLL CALL**

The following roll call was taken by the Municipal Clerk:

Councilman Charles Frattini	- present
Councilman James Vaccaro	- present
Councilman Brendan Weiner	- present
Councilman Sam Fusaro	- present
Councilman Craig Wallis	- present

The Clerk noted for the record that, also present were Business Administrator Elena Zsoldos and Township Attorney Steven Secare.

**PROCLAMATION:** The Clerk read a proclamation into the record for National Volunteer Week which is April 6 through April 12, 2014.

**LAND SALE** – Pursuant to Ordinances #14-002, #14-003 and #14-004 land sales were held on the following parcels:

**Block 85.11 - Lot 11** - Theodore Karras was the only bidder on the parcel. He bid the minimum bid of \$500.00. and was announced the winner of the land sale by Township Attorney Steven Secare. Mr. Karras was told to pay the Clerk the required ten percent deposit which he did so in the form of cash.

**Block 85.11 – Lot 17** - Theodore Karras was the only bidder on the parcel. He bid the minimum bid of \$500.00 and was announced the winner of the land sale by Township Attorney Steven Secare. Mr. Karras was told to pay the Clerk the required ten percent deposit which he did so in the form of cash.

**Block 85.11 - Lot 26** - Theodore Karras was the only bidder on the parcel. He bid the minimum bid of \$1,000.00 and was announced the winner of the land sale by Township Attorney Steven Secare. Mr. Karras was told to pay the Clerk the required ten percent deposit which he did so in the form of cash.

**Block 85.11 - Lot 52** - Theodore Karras was the only bidder on the parcel. He bid the minimum bid of \$1,000.00 and was announced the winner of the land sale by Township Attorney Steven Secare. Mr. Karras was told to pay the Clerk the required ten percent deposit which he did so in the form of cash.

**Block 85.11 - Lot 54** - Theodore Karras was the only bidder on the parcel. He bid the minimum bid of \$1,000.00 and was announced the winner of the land sale by Township Attorney Steven Secare. Mr. Karras was told to pay the Clerk the required ten percent deposit which he did so in the form of cash.

**Block 1.306 - Lot 26** - Jeffery Jerman was the only bidder on the parcel. He bid the minimum bid of \$5,000.00 and was announced the winner of the land sale by Township Attorney Steven Secare. Mr. Jerman was told to pay the Clerk the required ten percent deposit which he did so in the form of a check.

**SUBMISSION OF BILLS:**

**Resolution #14-116** – Authorizing payment of bills from the Current Fund in the amount of \$1,185,062.42 was offered by Mr. Vaccaro, seconded by Mr. Fusaro and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea. Mr. Weiner abstained on check #1165 due to a perception of conflict.

**Resolution #14-117** – Authorizing payment of bills from the Water and Sewer Fund in the amount of \$91,443.97 was offered by Mr. Vaccaro, seconded by Mr. Weiner and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

**Resolution #14-118** – Authorizing payment of bills from the Water and Sewer West Fund in the amount of \$94,594.92 was offered by Mr. Vaccaro, seconded by Mr. Frattini and approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

**ORDINANCES – First Reading and Introduction**

**#14-006 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY VACATING A PORTION OF THIRD STREET IN THE TOWNSHIP OF MANCHESTER, PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:67-1 ET. SEQ.**

The above ordinance was offered upon a motion by Mr. Fusaro seconded by Mr. Weiner and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

**#14-007 - AN ORDINANCE OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING THE TOWNSHIP CODE, TO ESTABLISH THE DEPARTMENT OF PUBLIC WORKS AND DEPARTMENT OF UTILITIES AS TWO SEPARATE DEPARTMENTS.**

The above ordinance was offered upon a motion by Mr. Weiner seconded by Mr. Frattini and **adopted** by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

**CONSENT AGENDA**

**The items listed below are considered to be routine by the Township of Manchester and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.**

Mr. Wallis asked if any Council members had any comments on any items on the consent agenda.

Seeing no further comments from Council, Mr. Wallis asked if there were any comments from the public on any item on the consent agenda.

**Hank Glen – 29 Wycliffe Rd.:** Mr. Glen commented with regard to Resolution #14-123. He asked why GPM was awarded the contract without bidding. Mr. Secare advised that GPM has done work on our wells before and is familiar with our system.

**Resolutions #14-119 through #14-128 were considered routine by the Manchester Township Council and were enacted by one motion offered by Mr. Vaccaro, seconded by Mr. Weiner and adopted by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.**

**A. FINANCE**

**#14-119 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDS REQUESTED BY THE TAX COLLECTOR**

**#14-120 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE TAX COLLECTOR TO CANCEL TAXES AS TO BLOCK 71.02, LOT 86 FOR A TOTALLY DISABLED VETERAN**

## **B. CONTRACTS/AGREEMENTS**

**#14-121 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH SEASHORE AMUSEMENTS**

**#14-122 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH TAMS-WITMARK MUSIC LIBRARY, INC.**

**#14-123 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO GPM ASSOCIATES, INC. REGARDING THE DESIGN, PERMITTING, PROCUREMENT AND CONSTRUCTION TO INCREASE THE PUMPING CAPACITY OF WELLS 10 AND 11 OF THE EASTERN SERVICE AREA WATER UTILITY AND THE TREATMENT AND FIRM CAPACITIES OF THE WATER SYSTEM PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-1 ET SEQ AND N.J.S.A. 19:44A-20.4 ET SEQ**

**#14-124 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A CONTRACT FOR THE PURCHASE AND INSTALLATION OF ELECTRONIC ACCESS CONTROL IN THE POLICE BUILDING AND IN TOWN HALL ON THE GROUNDS OF THE MANCHESTER TOWNSHIP MUNICIPAL COMPLEX FROM CAOLA & COMPANY**

## **C. PURCHASING**

**#14-125 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE SALVAGE DISPOSITION OF 8-FORD CROWN VICTORIA VEHICLES, 1-GMC PICKUP, 1- FORD EXPLORER IN THE POSSESSION OF THE TOWNSHIP**

## **D. MISCELLANEOUS**

**#14-126 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY ACCEPTING AND ADOPTING THE OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND'S 2014 SAFETY AND COMPLIANCE PROGRAM**

**#14-127 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE TOWNSHIP OF MANCHESTER IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**

**#14-128 - RESOLUTION OF THE TOWNSHIP OF MANCHESTER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT WITH KYOCERA MITA AMERICA, INC. FOR THE RENTAL OF COPIERS**

## **REPORTS**

**Mr. Weiner:** Mr. Weiner gave an update on energy aggregation. He received his monthly electric bill and has seen a significant savings with Dominion over JCP&L. Recently, a meeting of the Ocean County Mosquito Control Commission was held and Mr. Weiner attended. Most of the meeting focused on saltwater wetlands management. The Manchester-Lakehurst Rotary Fish Fry will held on April 4, 2014. All proceeds will be returned to the community through scholarships to students.

**Mr. Fusaro:** Mr. Fusaro read the Public Works Statistical report. Manchester generated 70 tons of bulk trash last month. Mr. Fusaro attended a meeting of the Manchester Coordinating Council, when they asked for the status on the Route 70 rumble strip project. Mr. Fusaro received a status report and the project should start by the summer.

**Mr. Vaccaro:** Mr. Vaccaro attended the Mayor's Legislative meeting in Trenton on March 12, 2014. He also attended a meeting of the Pinelands Commission and reviewed the invoices for tonight's meeting.

**Mr. Frattini:** On March 19, 2014 the Leisure Village board of Trustees held an open meeting. Mr. Bear and Mr. Nasta from the Manchester Fire Departments and Mike Martin, Construction Official/Fire Marshal spoke regarding the importance of carbon monoxide detectors in the home.

**Mr. Wallis:** Mr. Wallis attended the recent Mayor's Annual Legislative Day. He had a chance to speak to the Lt. Governor and invited her to visit Manchester to have a meeting regarding growth within the Township.

**Ms. Zsoldos:** Ms. Zsoldos announced road projects that will be starting on Route 70 in the future. The projects include making intersections on Route 70 and Beckerville Road and Route 70 and Manchester Blvd. safer.

**Mr. Secare:** None

**Ms. Skibo:** None

## **PUBLIC**

**Hank Glen – 29 Wycliffe Rd:** Mr Glen asked why the apartment complex project had not started. Ms. Zsoldos said it was being held up by the Department of Environmental Protection.

**Jennifer Kerr – PLP:** Ms. Kerr commented with regard to graffiti on at the Pine Lake playground and to the recent car break-ins in Pine Lake Park. Ms. Zsoldos said both issues were being addressed. She also voiced her concerns about the County road project on Commonwealth Blvd.

**Rita Waterman – Cedar Glen West:** Ms. Waterman commented with regard to the water issue with the Cedar Glen West wells. Residents were told in a recent newsletter that the drinking water failed after recent tests done by the Department of Environmental Protection. Ms. Zsoldos said she would have Mr. Somerset contact DEP. However, because it is a private utility, the Township is limited.

**Thomas McGown – 53 Beaver Ave.:** Mr. McGowan has a dog that was deemed potentially dangerous by the Court. Mr. McGowan asked that the \$700.00 potentially dangerous dog license fee be waived due to financial hardship. Mr. Wallis explained that the fee is a state statute and it cannot be waived.

## **ADJOURNMENT**

There being no further comments or business to come before Council at this time, the meeting was adjourned at 7:00 p.m. on motion by Mr. Weiner, seconded by Mr. Frattini and the approved by the following roll call vote; Councilmen: Frattini, Vaccaro, Weiner, Fusaro and Wallis; yea.

---

Craig Wallis  
Council President

---

Sabina T. Skibo, R.M.C.  
Township Clerk

---

Date Adopted